

**NIT for Tender No. GCO 3371 P15**

Oil India Limited, a Government of India Enterprise intends to hire the services of **Uprooting, grouting and stringing of Overhead line conductor at PHQ and Repeater Station No. 5 & 8 under Electrical Section, PHQ, Guwahati**. Interested bidder may purchase the Bid Documents against payment of Rs. 500/- (Rupees Five Hundred only) in the form of demand draft from schedule Bank payable to **Oil India Limited, Guwahati** from the office of the Chief Manager (Contracts) Guwahati-781171 from **16-05-2014 to 16-06-2014** during office hours from 8.00 AM to 10.00 AM. The Bid Closing Date (BCD) is **17-06-2014 at Guwahati**

Tender Reference is **GCO3371P15**.

**BID REJECTION CRITERIA (BRC)**

The bid shall conform to the specifications and terms and conditions given in the Bidding Documents. Bids will be rejected in case services offered do not conform to the required parameters stipulated in the technical specifications. Notwithstanding the general conformity of the bid to the stipulated specifications, the **BRC** requirements will have **to be particularly met by the Bidders without which the same will be considered as non-responsive and rejected**. All the documents related to BRC shall be submitted along with the Bid.

**A) Financial capability: Bidders must have**

- 1.0 Average Annual financial turnover as per Audited Annual Reports for the last three accounting years ( **ending 31<sup>st</sup> March, 2013**) should be at least **₹ 63,000.00**

For Proof of Annual Turnover any of the following documents /photocopy must be furnished

- A Certificate issued by a practicing Chartered / Cost Accountant Firm, with membership number certifying the Annual Turnover and nature of business.
- Audited Balance Sheet and Profit & Loss account.

**2.0 Experience: Bidders must have;**

- 2.1 The bidders shall have experiences of carrying out **Electrical works or cable/OFC Laying work** during last 7 (seven) years ending last day of month previous to the one in which applications are invited should be either of the following

- (i) Three similar completed works each costing not less than **₹ 84,000.00**  
Or
- (ii) Two similar completed works each costing not less than **₹ 1,05,000.00**  
Or
- (iii) One similar completed works each costing not less than **₹ 1,68,000.00**

## 2.2 **Documentary Evidence:**

- a) Documentary evidence in support of fulfilling the requirement as spell out in clause 1.0 must be in the form of Copy of Audited Balance Sheet/Audited Annual Report.
- b) Documentary Evidence in support of fulfilling the requirement as spell out in clause 2.1 must be in the form of Copy of Completion Certificate. For the purpose of clarity and to know regarding the detailed scope of work executed by the bidder, the copy of corresponding work order/contract should also be submitted by the bidder.

**Note:** All documentary Proof related to eligibility shall be submitted along with the Bid. The Original document shall have to be produced by the Bidder, if asked for by OIL.

## 3.0 GENERAL:

- a) No deviation will however, be accepted in the clauses covered under BEC/BRC and bidder shall attach full documentary evidences in support of the eligibility criteria, otherwise, the bid will be rejected. In case, any of the clauses in the BRC contradict with other clauses of Bid Document elsewhere, then the clauses in the BRC shall prevail.
- b) In case bidder takes exception to any clause of Tender Document not covered under BEC/BRC, then the Company has the discretion to load or reject the offer on account of such exception if the bidder does not withdraw/modify the deviation when/as advised by the Company. The loading so done by the Company will be final and binding on the Bidders. No deviation will however, be accepted in the clauses covered under BRC.
- c) To ascertain the substantial responsiveness of the bid the Company reserves the right to ask the Bidder for clarification in respect of clauses covered under BRC also such clarification fulfilling the BRC clauses must be received on or before ten days from the date of clarification sought by the Company, failing which the bid will be summarily rejected.

## 4.0 COMMERCIAL:

- a) Bid document shall have to be purchased from the office of GM9PLS0. Any bid document downloaded form website shall not be accepted.
- b) Bid received without bid security amount will be rejected.
- c) Bid received in the form of Telex/Cable/Fax/E-mail/ Telephone call will not be accepted.
- d) Bid which is not typed or otherwise written in indelible ink and original bid shall be signed by the Bidder or their authorized representative on all pages failing which the bid will be rejected.

- e) Bid shall contain no inter-lineation, erasures or overwriting except as necessary to correct errors made by Bidder, in which case such corrections shall be initialed by the person(s) signing the bid. However, white fluid should not be used for making corrections. Any bid not meeting this requirement shall be rejected.
- f) Any bid containing false statement will be rejected.
- g) Bidders must quote clearly and strictly in accordance with the price schedule outlined in Bidding Documents; otherwise the bid will be rejected.
- h) The Bid Documents are not transferable. Bids made by parties who have not purchased the Bid Documents from the Company will be rejected.
- i) Any Bid received by the Company after the deadline for submission of bids prescribed by the Company will be rejected.
- j) Price quoted by the successful Bidder must be firm during the performance of the Contract and not subject to variation on any account. A bid submitted with an adjustable price will be treated as non-responsive and rejected.
- k) The following Clauses with all its sub-clauses should be agreed in to, failing which the bid will be rejected.
  - a) Performance Security Clause
  - b) Force Majeure Clause
  - c) Termination Clause
  - d) Settlement of disputes Clause
  - e) Liquidated Damages Clause.
  - f) Acceptance of jurisdiction and applicable law

**B) EVALUATION OF BIDS:**

The Bids will be evaluated as per the Bid Evaluation Criteria (BEC) as stated herein under:

**BID EVALUATION CRITERIA (BEC)**

1. Bids conforming to the terms and conditions stipulated in the bid document and considered responsive and subject to qualifying the Bid Rejection Criteria will be considered for further evaluation.
2. To ascertain the inter-se-ranking, the comparison of the responsive bids will be made on the basis of total amount quoted for the items of SOQ of the tender.
3. Any discount/rebates offered shall not be considered for evaluation of bids. However, if the lowest bidder happens to be the final acceptable bidder for award of contract and if they have offered any discount/rebate the contract shall be awarded after taking into consideration such discount/rebate after negotiation or otherwise.
4. In case more than one bidder emerges as lowest bidder due to equal rate quoted by the bidder, then the lowest bidder will be decided by draw of lots. Company's decision in this regard is final and binding to all bidders