

**NIT for Tender No. GCO 3370 P15**

Oil India Limited, a Government of India Enterprise intends to **hire the services of Comprehensive Maintenance job of Air conditioner of all types, Refrigerator, Bottle Cooler, Deep Freezer from PS-1 to RS-10 Pratapkata under Electrical Section, Guwahati.** Interested bidder may purchase the Bid Documents against payment of **Rs. 500/- (Rupees Five Hundred only)** in the form of demand draft from schedule Bank payable to **Oil India Limited, Guwahati** from the office of the Chief Manager (Contracts) Guwahati-781171 from **21-05-2014 to 20-06-2014** during office hours from 8.00 AM to 10.00 AM. The Bid Closing Date (BCD) is **23-06-2014 at Guwahati**

Tender Reference is **GCO 3370 P15.**

**BID REJECTION CRITERIA (BRC) / BID EVALUATION CRITERIA (BEC)**

The bids shall conform generally to the terms and conditions given in the bidding documents. Notwithstanding the general conformity of the bid, the following requirement will have to be particularly met by the bidders without which the same will be considered non-responsive and rejected:

**A) Financial capability: Bidders must have**

- 1.0 Average Annual financial turnover as per Audited Annual Reports for the last three accounting years ( **ending 31<sup>st</sup> March, 2013**) preceding scheduled bid opening date should be at least **₹ 7,42,600.00**

For Proof of Annual Turnover any of the following documents /photocopy must be furnished with **Self Attested copies.**

- A Certificate issued by a practicing Chartered / Cost Accountant Firm, with membership number certifying the Annual Turnover and nature of business.
- Audited Balance Sheet and Profit & Loss account.

**2.0 Experience: Bidders must have;**

- 2.1 Bidder must have relevant experience of having successfully **completed similar works with PSUs / Central Govt. / State Govt. Organization** in last 7(seven) years as on bid closing date in which applications are invited should be either of the following:.

(i) Three similar completed works each costing not less than **₹ 9,90,100.00**

Or

(ii) Two similar completed works each costing not less than **₹ 12,37,600.00**

Or

(iii) One similar completed works each costing not less than **₹ 19,80,100.00**

**Note:-**

- a) ***Definition of 'Similar Work'*** : Similar nature of maintenance and servicing activities / procedures for upkeepment of HV/LV AC system, air conditioners, refrigerator, water cooler, deep fridge, ice cubes etc. pertaining to refrigeration system.
- b) Bidder must submit all necessary documents related to experience and turnover in duplicate duly self attested, otherwise bid will be rejected.

3.0 For proof of requisite Experience, any one of the following document/photocopy must be submitted along with the bid: -

- i) In case of OIL contractors, copy of 'Certificate of Completion (COC)'/ 'Certificate of Payment (COP)'/Service Entry Sheet of jobs successfully completed, during last 7(seven) years ending Bid closing date, showing gross value of job done. It may be clearly noted that simply mentioning of OIL CCO Number will not be accepted.
- ii) Certificate issued by any other Public Sector Undertaking/ Govt. Department in last seven (07) years as on the date of bid closing showing:
  - (a) Gross value of job done; and
  - (b) Nature of job done; and
  - (c) Time period covering the financial year(s) as per the NIT.
- iii) Non- submission of the documents as specified in BRC above will result in rejection of bids.

4.0 The tender will be governed by:

Instruction to Bidders

BRC-BEC : Bid Rejection Criteria & Bid Evaluation Criteria

Part I : General conditions of Contract (GCC)

Part II : Schedule of Work, Unit and Quantity (SOQ)

Part III : Special Conditions of Contract (SCC)

Part IV : Schedule of Company's Plants, Materials and Equipments

Part V : HSE Measures

**Any Special Notes.**

Bidders are required to comply as per the clauses stipulated above during evaluation of bids.

**B) EVALUATION OF BIDS:**

The Bids will be evaluated as per the Bid Evaluation Criteria (BEC) as stated herein under:

**BID EVALUATION CRITERIA (BEC)**

The bids conforming to the terms and conditions stipulated in the bid documents and considered to be responsive after subjecting to the Bid Rejection Criteria will be considered for further evaluation as per the Bid Evaluation Criteria given below:

1. To ascertain the inter-se-ranking, the comparison of the responsive bids will be made on the basis of total amount quoted for the items of Part-II (i.e. schedule of works, units, quantity, rates) of the tender.
2. OIL will not be responsible for delay, loss or non receipt of applications (for bidding documents) sent by mail and will not entertain any correspondence in this regard.
3. In case of identical lowest offered rate by more than 1(One) bidder, the selection will be made by draw of lot among the bidders offering the identical lowest rates.