

NIT for Tender No. GCO 0380 P16

Oil India Limited, a Government of India Enterprise intends for

Tender No	Service Description
GCO 0380P16	Hiring the maintenance of Telephone services at PHQ, Guwahati

Interested bidder may purchase the Bid Documents against payment Rs.500/- each in the form of demand draft from schedule Bank payable to **Oil India Limited, Guwahati** from the office of the Chief Manager (Contracts) Guwahati-781171 from 18.03.2016 to 18.04.2016 during office hours from 8.00 AM to 10.00 AM. The Bid Closing Date (BCD) is 19-04-2016 at 13.30 hrs.

The NIT is also available at OIL web site www.oil-india.com. Tender Reference is **GCO 0380P16**. All corrigenda, addenda, amendments, time extension, clarification etc. to the tender will be hosted on the Oil Website and no separate notification shall be issued in the press. Prospective bidders are requested to regularly visit the website.

BID REJECTION CRITERIA (BRC) / BID EVALUATION CRITERIA (BEC)

The bids shall conform generally to the terms and conditions given in the bidding documents. Notwithstanding the general conformity of the bid, the following requirement will have to be particularly met by the bidders without which the same will be considered non-responsive and rejected:

A) Financial capability: Bidders must have

1. Average Annual financial turnover as per Audited Annual Reports for the last three accounting years (**ending 31st March, 2015**) should be at least **` 1,97,900.00**

For Proof of Annual Turnover any of the following documents /photocopy must be furnished

- A Certificate issued by a practicing Chartered / Cost Accountant Firm, with membership number certifying the Annual Turnover and nature of business.
- Audited Balance Sheet and Profit & Loss account.

2. **Experience: Bidders must have;**

The bidder shall have successfully completed of the following magnitude during last 7 years ending last day of month previous to the one in which applications are invited should be either of the following :

- (i) Three completed works each costing not less than **` 2,63,900.00**

Or

(ii) Two completed works each costing not less than ₹ 3,29,800.00

Or

(iii) One completed works each costing not less than ₹ 5,27,700.00

Similar work means :

Carrying out Maintenance of telephone Services OR Carrying out laying / repair, termination of telephone cables.

3. For proof of requisite experience, any one of the following documents/photocopies must be submitted along with the bid:-

Certificate issued by any other PSU/Organisation in last 3 (three) years ending bid closing date showing:

- i. Gross value of the job done and
 - ii. Nature of Job done
 - iii. Time period covering the financial years as per NIT
4. Non submission of documents as specified in BRC above will result in rejection of bids.

B) EVALUATION OF BIDS:

The Bids will be evaluated as per the Bid Evaluation Criteria (BEC) as stated herein under:

BID EVALUATION CRITERIA (BEC)

1. Bids conforming to the terms and conditions stipulated in the bid document and considered responsive and subject to qualifying the Bid Rejection Criteria will be considered for further evaluation.
2. To ascertain the inter-se-ranking, the comparison of the responsive bids will be made on the basis of total amount quoted for the items of SOQ of the tender.
3. Any discount/rebates offered shall not be considered for evaluation of bids. However, if the lowest bidder happens to be the final acceptable bidder for award of contract and if they have offered any discount/rebate the contract shall be awarded after taking into consideration such discount/rebate after negotiation or otherwise.
4. In case more than one bidder emerges as lowest bidder due to equal rate quoted by the bidder, then the lowest bidder will be decided by draw of lots. Company's decision in this regard is final and binding to all bidders

[5] EXEMPTION OF TENDER FEE AND EMD:

- (i) Small Scale Industries (SSI) registered with NSIC under Single Point Registration Scheme are exempted from payment of tender fees for the items they are registered

with NSIC. Valid registration certificate with NSIC must be enclosed along with the application for issuing tender documents.

- (ii) Public Sector Units (PSU) are also exempted from payment of tender fee.
- (iii) Firms registered with NSIC, PSU's & Government Departments claiming exemption from payment of tender fee should submit their request with all credentials to the tender administrator at least 7 days in advance from the date of closer of sale of bid documents, to get access for participation in the tender.
- (iv) Tender documents provided to SSI Units registered with NSIC on free of charge basis shall submit their offer for the service for which they are registered. Their offer for other than the registered service shall not be acceptable. Their offer as service provider also will not be acceptable and shall be rejected straightway.
- (v) Small Scale Industries (SSI) registered with NSIC under Single Point Registration Scheme are exempted from payment of Earnest money deposit for the items they are registered with NSIC. Valid registration certificate with NSIC must be enclosed along with the application for issuing tender documents