

NIT for Tender No. GCO 0080 P16

Oil India Limited, a Government of India Enterprise intends for **hiring of mechanical workshop services for refurbishment of machinery components of engine pump and auxiliary equipment and providing miscellaneous service under PS3, Jorhat Maintenance Base** . Interested bidder may purchase the Bid Documents against payment of Rs.500/- in the form of demand draft from schedule Bank payable to **Oil India Limited, Guwahati** from the office of the (i) Chief Manager (Contracts) Guwahati-781171 or (ii) CEPL(Maint.)PS3 from 04-03-2016 to 04-04-2016 during office hours from 8.00 AM to 10.00 AM. The Bid Closing Date (BCD) is as under :

- i) Bid Closing date at PS3, Jorhat and Guwahati on 05.04.2016. at 13.30 Hrs.
- ii) Bid Opening date at Guwahati on 08. 04.2016 at 13.30 Hrs

The NIT is also available at OIL web site www.oil-india.com. Tender Reference is **GCO 0080 P16**. All corrigenda, addenda, amendments, time extension, clarification etc. to the tender will be hosted on the Oil Website and no separate notification shall be issued in the press. Prospective bidders are requested to regularly visit the website

BID REJECTION CRITERIA (BRC)

The bid shall conform generally to the specifications and terms and conditions given in the Bid Documents. Bid shall be rejected in case services offered do not conform to the required parameters stipulated in the technical specifications.

Notwithstanding the general conformity of the bid to the stipulated specifications, the following mandatory criteria shall have to be particularly met by the Bidders without which the same will be considered as non-responsive and rejected. All the documents related to BRC must be submitted along with the bid.

1.0 Financial capability: Bidders must have:

Average Annual financial turnover as per Audited Annual Reports for the last three accounting years ending financial year (**ending 31st March, 2015**) should be at least ` **1,38,000.00**

For Proof of Annual Turnover any of the following documents /photocopy must be furnished

- A Certificate issued by a practicing Chartered / Cost Accountant Firm, with membership number certifying the Annual Turnover and nature of business.
- Audited Balance Sheet and Profit & Loss account.

2.0 Experience: Bidders must have;

2.1. Experience of having successfully completed similar works during last 7 years ending last day of month previous to the one in which bids are invited should be either of the following

- (i) Three similar completed works each costing not less than ` **1,84,000.00**

Or

(ii) Two similar completed works each costing not less than ` **2,30,000.00**

Or

(iii) One similar completed works each costing not less than ` **3,68,000.00**

"SIMILAR" nature of job implies:

"Mechanical workshop services for refurbishment of machinery components using various workshop operation like turning, thread making, drilling, reaming, shaping, honing, welding, brazing, gas-cutting, hydraulic press etc."

The bidder shall submit Bank Account number, Provident Fund Code No., PAN, Service Tax Regd. No. and VAT Regd. No. along with bid.

2.2 For proof of requisite Experience, any one of the following document/ photocopy must be submitted along with the bid:

i) In case of contracts executed under Oil India Ltd., copy of 'Certificate of Completion (COC)/ 'Certificate of Payment (COP)/ 'Service Entry Sheet (SES)' of jobs successfully completed during the last 7 (seven) years ending bid closing date showing gross value of job done.

It may be clearly noted that simply mentioning of OIL CCO/ Contract Number will not be accepted.

ii) Certificate issued by any other Public Sector Undertaking/ Govt. Department/ Other Company in last 7 (seven) years ending bid closing date showing:

- (a) Gross value of job done,
- (b) Description of job done,
- (c) Contract period

2.3 The Bidder must have ownership of a functional Mechanical Workshop located within Jorhat Town area, District – Jorhat, Assam.

The bidder shall submit the complete address of the mechanical workshop with details such as name of owner(s), Govt. registration number etc. along with bid for record and verification.

2.4 The above Mechanical Workshop must possess following mandatory machineries & facilities in healthy condition as a minimum:

Lathe Machine (with job holding capacity of minimum 325 mm diameter), Shaper machine, Pedestal Drill machine, Pedestal Grinding machine, Arc Welding machine, Gas Welding/ cutting set, Brazing facilities, hydraulic bench press.

Bidder shall submit a list of machineries & facilities available in his/her workshop, which, as a minimum, must comply the aforementioned requirements.

3.0 **Evaluation of Bids:**

The Bids will be evaluated as per the Bid Evaluation Criteria (BEC) as stated herein under:

BID EVALUATION CRITERIA (BEC)

- 1 The bids conforming to the technical specifications, terms and conditions stipulated in the tender documents and considered to be responsive after subjecting to Bid Rejection Criteria will be considered for further evaluation as per the Bid Evaluation Criteria given below.
2. To ascertain the inter-se-ranking, the comparison of the responsive bids will be made subject to loading for any deviation. Comparison of offers will be done on total evaluated cost on the basis of rates quoted in the Price Bid Format.
- 3 In case of identical lowest offered rate by more than 1 (one) bidder, the selection will be made by draw of lot between the parties offering the same lowest price.

4.0 **EXEMPTION OF TENDER FEE AND EMD:**

- (i) Small Scale Industries (SSI) registered with NSIC under Single Point Registration Scheme are exempted from payment of tender fees for the items they are registered with NSIC. Valid registration certificate with NSIC must be enclosed along with the application for issuing tender documents.
- (ii) Public Sector Units (PSU) are also exempted from payment of tender fee.
- (iii) Firms registered with NSIC, PSU's & Government Departments claiming exemption from payment of tender fee should submit their request with all credentials to the tender administrator at least 7 days in advance from the date of closer of sale of bid documents, to get access for participation in the tender.
- (iv) Tender documents provided to SSI Units registered with NSIC on free of charge basis shall submit their offer for the service for which they are registered. Their offer for other than the registered service shall not be acceptable. Their offer as service provider also will not be acceptable and shall be rejected straightway.
- (v) Small Scale Industries (SSI) registered with NSIC under Single Point Registration Scheme are exempted from payment of Earnest money deposit for the items they are registered with NSIC. Valid registration certificate with NSIC must be enclosed along with the application for issuing tender documents