

NIT for Tender No. GCL4381P15

Oil India Limited, a Government of India Enterprises intends for **hiring the services of upkeepment of Executive and Staff Guest House and Sanitation services at Numaligarh Township**. Interested bidder may purchase the Bid Documents against payment Rs. 500/- (Rupees Five hundred only), in the form of demand draft from schedule Bank payable to **Oil India Limited, Guwahati**, from the Office of the Chief Manager (Contracts) Guwahati – 781 171 ii) CEPL(O),NT from 14-08-2014 to 15-09-2014 during office hours from 8.00 AM to 10.00 AM. The Bid Closing Date (BCD) is as under :

If the bid is submitted at :

- i) Guwahati then BCD 19.09.2014 at 13.30 hrs.
- ii) NT, Numaligarh then BCE 16.09.2014 at 13.30 hrs.

Tender Reference is **GCL4381P15**.

BID REJECTION CRITERIA /BID EVALUATION CRITERIA (BRC)

[A] Financial capability: Bidders must have;

- a) Average Annual financial turnover as per Audited Annual Reports for the last three accounting years preceding scheduled bid opening date should be at least **Rs 1,43,500.00/-**.
- b) For Proof of Annual Turnover any of the following documents /photocopy must be furnished
 - A Certificate issued by a practicing Chartered / Cost Accountant Firm, with membership number certifying the Annual Turnover and nature of business.
 - Audited Balance Sheet and Profit & Loss account.

[B] Experience: Bidders must have;

Experience of having successfully completed similar works **(similar work mean supply of Manpower)** during last 7 years ending last day of month previous to the one in which applications are invited should be either of the following:

- (i) Three similar completed works each costing not less than **Rs. 1,91,350/-**.
Or
- (ii) Two similar completed works each costing not less than **Rs. 2,39,170/-**.
Or
- (iii) One similar completed works each costing not less than **Rs. 3,82,670/-**.

Documentary proof must be furnished in support of the experience by way of purchase order / work order / contract document along with completion certificate from the organization to whom such services have been rendered.

[C] **BID EVALUATION CRITERIA (BEC) :**

- (i) Bids conforming to the terms and conditions stipulated in the bid document and considered responsive and subject to qualifying the Bid Rejection Criteria will be considered for further evaluation.
- ii) To ascertain the inter-se-ranking, the comparison of the responsive bids will be made on the basis of commission rates (% , percentage) quoted by the bidders.
- iii) Any discount/rebates offered shall not be considered for evaluation of bids. However, if the lowest bidder happens to be the final acceptable bidder for award of contract and if they have offered any discount/rebate the contract shall be awarded after taking into consideration such discount/rebate after negotiation or otherwise.