

OIL INDIA LIMITED, DULIAJAN.
(A GOVERNMENT OF INDIA ENTERPRISE)
P.O. DULIAJAN – 786602, ASSAM
NOTICE INVITING TENDER

1.0 OIL INDIA LIMITED invites Bids for hiring the following service:

IFB No.	DCT4879P15
Description of Service	Hiring of Transport services of readily available TATA LPT 1613/48 697 TCIC Euro-II, TATA SK 1613 TC/32, E-II or equivalent model of trucks with all standard fittings, manufactured not earlier than 01.01.2008 to be stationed at OIL's operational areas in Assam and Arunachal Pradesh for a period of 3(three) years extendable by another 1(one) year, if required, with applicable rates, terms and conditions at sole discretion by the company.
Period of Sale of Bid Document	24.02.2015 TO 30.03.2015
Bid Closing / Opening Date & Time	31.03.2015 (12.45 HRS / 13:00 HRS IST)
Cost of Bid Document	Rs. 2000.00
Bid Security (EMD)	Rs. 16500.00 The Bid Security should be in the form of a BANK DRAFT / BANKER'S CHEQUE/ BANK GUARANTEE (valid for minimum 210 days from the date of Technical bid opening i.e minimum up to 26.10.2015) favouring OIL INDIA LIMITED, payable at DULIAJAN for the amount applicable and purchased from any Nationalised / Scheduled Bank

2.0 For participation, the interested Bidder(s) should submit / send application along with the requisite Cost of Bid Document to reach **HEAD-CONTRACTS, CONTRACTS DEPARTMENT, OIL INDIA LIMITED, DULIAJAN DISTRICT: DIBRUGARH, PIN- 786 602 (ASSAM)**, during office hours, within the period of sale (inclusive both the days i.e. start date & end date) of Bid document.

2.1 In case the Bidder(s) send their application for Bid Documents in sealed envelopes, the following must be super scribed on the envelope along with the name & registered postal address of the bidder in typed format or in clear legible handwriting:

Application & Tender Fees, IFB No.: DCT4879P15
Description of Services: Hiring Services of Readily available Trucks

2.2 Cost of Bid Document (Non-Transferable and non-refundable) is to be paid to Oil India Limited, P.O.- Duliajan, Assam-786602 by Demand Draft / Banker's Cheque from any Nationalised / Scheduled Bank in favour of OIL INDIA LIMITED and payable at Duliajan.

3.0 SCHEDULE OF SERVICE, UNITS, QUANTITIES & RATES:-

Item No.	Description of Service	Unit in Words	Rate per Unit
10	Fixed charge per month per Vehicle for 24 hours with driver & helper for 8(eight) hrs. normal duty everyday excluding service tax	MONTH	Rs. 31,603.00
20	Running charge per KM per vehicle at HSD price of Rs. 53.43. per litre	KILOMETER	Rs. 19.48
30	Additional Labour Charge per helper per day	MAN DAYS	Rs. 198.00
40	Overtime rate for Driver (beyond 8 hours of normal duty)	HOURLY	Rs. 21.25
50	Overtime rate for Helper (beyond 8 hours of normal duty)	HOURLY	Rs. 15.00

Fixed charge above is inclusive of wages, insurance, cost of uniform for Driver & Helper, Safety etc. and all other liabilities including statutory liabilities but excluding Service Tax. The Fixed charge also includes vehicle for 24 hours with services of driver & 01(one) helper's for 8(eight) hours normal duty everyday throughout the

month and Driver(s) wages of **Rs. 8,670.00 (inclusive of PPE cost) per month** and Helper(s) wages of **Rs. 6240.00 (inclusive of PPE cost) per month** .For services of additional helper, company will reimburse at the rate of Rs. 198.00 per helper for 8 hrs. duty everyday. For services of the vehicle with Driver and Helper(s) beyond 08 hours, overtime of Driver will be reimbursed at the rate of Rs. 21.25 per hour and that of Helper(s) will be reimbursed at the rate of Rs. 15.00 per hour per helper by OIL.

However, in view of ongoing implementation of the New MoS dated 24.01.2014 the above rates are likely to change and revised rates as per New MoS dated 24.01.2014 will be applicable.

Service Tax, if applicable, shall be to the Company's account. However, Service Tax portion payable directly by the Service Provider (if applicable) shall be reimbursed to the Contractor on the basis of the documentary evidence.

4.0 Salient Eligibility Criteria:

(a) Bidder(s) must possess the readily available TATA LPT 1613/48 697 TCIC Euro-II, TATA SK 1613 TC/32, E-II or equivalent model of truck (s) with all standard fittings, manufactured not earlier than 01.01.2008 in his/her/their own name as on bid closing date. Attested copies of Registration Certificate etc. must be submitted as evidence along with the Bid(s). Any commitment by the bidder(s) for transfer of ownership/procurement of vehicles after submission of bids will not be accepted.

(b) One Bidder can offer maximum 1(one) Truck only. Priority list will be made through Draw of Lots amongst the eligible bidders.

(c) The address of the bidder must not be of OIL's Quarters / Settlement Area / OIL Premises(excluding "OIL Market" and "Public Bus Stand", Duliajan). However this clause shall not be applicable for Sons/Daughters of OIL employees in service who are not dependent of OIL employee as per OIL's policy.

(d) The bidder must not be employed in Government/Quasi Government/Public Sector Undertaking and/or dependent of OIL employee in service.

(e) The bidder must not be an employee or dependent of any employee of any Government/Quasi Government/Public Sector Undertaking.

(f) Eligible offers for trucks running under existing contracts of OIL will also be accepted. However, these trucks will be considered only after expiry of the existing contract only and priority in such cases may vary as per the expiry date of the present contract, i.e., the priority no. in the list of eligible bidders shall get degraded accordingly.

5.0 For selection and empanelment of bidders, the date of lottery, if required, shall be notified later on.

6.0 In case of any unprecedented Bundh / Holiday on the last date of receipt of applications or / and on the date of "Draw-of-lots", the same will be the next working day.

7.0 OIL will not be responsible for delay, loss or non receipt of applications (for bid document) sent by mail/post and will not entertain any correspondence in this regard.

Date: XXXXXXXXXX

HEAD-CONTRACTS
FOR RESIDENT CHIEF EXECUTIVE