

**OIL INDIA LIMITED
(A GOVT. OF INDIA ENTERPRISE)
P.O. DULIAJAN-786602, ASSAM
NOTICE INVITING TENDER**

OIL INDIA LIMITED invites tenders from reliable, experienced and resourceful bidders for the following services with OIL's offered rates:

1.0 IFB No.	DCT0124P16
2.0 Short Description of Service	Hiring the services of brand new 44/48 seater fully built diesel buses [to be purchased after issuance of LOA from the vehicle manufacturer or from their authorised dealer(s) as a fully built bus] of Model: Ashok Leyland ALPS V4/184 or TATA LP1512/52 or equivalent model bus, (with wire mesh protection on windshield, side window glasses & rear wind screen) to be stationed at any place of OIL's operational areas in Assam & Arunachal Pradesh, for a period of 4(four) years for round the clock duties authorised by the Company. Total quantity- 45 numbers & award on "one-bidder-two-buses."
3.0 Bid Selling Period	From 16/02/2016 to 21/03/2016 (upto 15:30 HRS IST)
4.0 Bid Closing/Opening Date & Time	22.03.2016 (12:45 HRS IST / 13:00 HRS IST)

5.0 Cost of Bid Document: Rs. 5,000/- (Non-refundable)

Interested bidders may purchase the complete set of bid documents (non-transferable) from the following address (during working hours) on submission of application and tender fee in the form of Demand Draft / Banker's Cheque from any Nationalised / Scheduled Bank in favour of OIL INDIA LIMITED and payable at Duliajan. Applicants can also deposit the tender fee directly in (i) Canara Bank (ii) Central Bank of India (iii) Indian Bank (iv) Indian Overseas Bank (v) State Bank of India (vi) Union Bank of India (vii) United Bank of India (viii) UCO Bank (ix) Allahabad Bank of Duliajan branch (x) Allahabad Bank, Tipling Tinali Branch (xi) Allahabad Bank, AGCL Branch and proof of such deposit (Pay-in-slip) must be furnished along with the application of tender documents.

OFFICE OF THE HEAD-CONTRACTS

OIL INDIA LIMITED, DULIAJAN, DISTRICT: DIBRUGARH (ASSAM), PIN- 786602.

5.1 Exemption from submission of tender fee:

If the bidder is a Micro or Small Enterprise under the Micro, Small and Medium Enterprises Development Act, 2006 and is registered with District Industries Centers or Khadi and Village Industries Commission or Khadi and Village Industries Board or Coir Board or National Small Industries Corporation or Directorate of Handicrafts and Handloom or any other body specified by Ministry of Micro, Small and Medium Enterprises, then they are exempted from payment of tender fees for the items/services for which they are Registered. Copy of valid Registration Certificate, must be enclosed along with the application for issuing tender documents and the Registration Certificate should clearly indicate the monetary limit, if any and the items for which bidder are registered with any of the aforesaid agencies.

Government Departments, Public Sector Units (PSU) are also exempted from payment of tender fee.

The firms registered with NSIC / Directorate of Industries etc. as mentioned above who intend to claim exemption from payment of Bid Document cost (Tender Fee), must furnish the evidence that they are registered for the items they intend to bid. Such documentary evidence should be submitted to OIL at least 07 (seven) days in advance of date of closing of sale of Bid Documents.

6.0 Bid Security (EMD): Rs. 99,000/-

The offer must be accompanied by a BANK DRAFT / BANKER'S CHEQUE/ BANK GUARANTEE (in specified format or any other format acceptable to Oil India Limited) / Pay-in-slip (available at designated banks at Duliajan) favouring OIL INDIA LIMITED, payable at DULIAJAN for the amount applicable and purchased from any Scheduled / Nationalised Bank as mentioned above towards Earnest Money Deposit (EMD).

The validity of Bid Security in the form of BANK GUARANTEE should be for 30 days beyond the required bid validity period i.e for minimum 210 days from the date of Bid opening (minimum up to 17.10.2016)

6.1 Exemption from submission of Bid Security:

6.1.1 Central Govt. offices and Central Public Sector undertakings are exempted from submitting Bid Security.

6.1.2 If the bidder is a Micro or Small Enterprises (MSE) registered with District Industry Centers or Khadi and Village Industries Commission or Khadi and Village Industries Board or Coir Board or National Small Industries Corporation or Directorate of Handicrafts and Handloom or any other body specified by Ministry of MSME, then they are also exempted from submitting Bid Security. Bidding MSEs shall have to submit a Copy of valid Registration Certificate clearly indicating the monetary limit, if any and the items for which bidder are registered with any of the aforesaid agencies. In case bidding MSE is owned by Schedule Caste or Schedule Tribe entrepreneur, valid documentary evidence issued by the agency who has registered the bidder as MSE owned by SC/ST entrepreneur should also be enclosed.

7.0 Salient Eligibility Criteria:

7.1 The bidder should have an average annual turnover of **Rs. 59.58 lakhs** during the last 03 (three) accounting years to be reckoned from bid closing date.

Documentary evidence must be submitted along with the bid. The documentary evidence must be in the form of any one of the following documents (attested/self-attested):

(i) Attested/Self-attested copy of Audited Balance Sheet and Profit & Loss Account

or

(ii) Attested/Self-attested copy of certificate issued by a practicing Chartered/Cost Accountants Firm with Membership Number and firm Registration Number.

7.2 The bidder shall be in the business of providing similar services to Public Sector Undertaking (PSU) / Central Government Organization / State Government Organization/ Corporations having the experience of successfully executing the following assigned similar work(s) during the last 07(seven) years ending on **31.01.2016**

(a) Single contract of minimum value of **Rs. 158.87 lakhs.**

or

(b) Two contracts of minimum value of **Rs. 99.29 lakhs each.**

or

(c) Three contracts of minimum value of **Rs. 79.43 lakhs each.**

Documentary evidence must be submitted along with the bid. The documentary evidence must be in the form of Job Completion certificate / Gross Payment Certificate etc. (attested/self-attested) as applicable showing:

(i) Gross value of job done; and

(ii) Nature of job done; and

(iii) Time period covering as per the NIT.

Letter of Intent (LOI) / Letter of Award (LOA), Work Order(s) are not acceptable as evidence.

Note to Bidder(s):

(i) "Similar Nature" work(s) mentioned in Para 7.2 means :

Providing Transport Services involving Light Passenger Vehicles / Buses/ Heavy Vehicles/ Logistic Equipments or any other Transport Services.

(ii) The bidder must be in the business of providing similar services to Public Sector Undertaking (PSU) / Central Government Organization / State Government Organization/ Corporations for any length of time during the last 07(seven) years ending on **31.01.2016** i.e. for any length of time within the period **01.02.2009 to 31.01.2016** (both days inclusive). During this period of 07(seven) years, bidder must have successfully carried out similar jobs of value either **Rs. 158.87 lakhs** under a single contract or **Rs. 99.29 lakhs** each under 02(two) separate contracts or **Rs. 79.43 lakhs** each under 3(three) separate contracts. Accordingly, the Starting Date and /or the Job Completion Date of respective contract/s need not necessarily be fall within the seven years period of **01.02.2009 to 31.01.2016**; but the value of job/s done must be of requisite amount as above.

8.0 Applicable Rates:

Item No.	Description of Service	Rate (Rs.)
10	Fixed Charge per month per Bus for the year 2016	139227.98
20	Fixed Charge per month per Bus for the year 2017	144030.11
30	Fixed Charge per month per Bus for the year 2018	148652.85
40	Fixed Charge per month per Bus for the year 2019	153330.24
50	Fixed Charge per month per Bus for the year 2020	158132.37
60	Running Charge per Bus per Km at HSD price Rs.45.63/- per litre	14.36
70	Night halt charge per person per night halt	350
80	Parking Charge per Bus per month	315

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Rates are exclusive of applicable Service Tax. Fixed Charge also includes Bus(es) for 24 hours with services of minimum 03(three) sets of crews per Bus, each set of crew consisting of at least one(01) Driver & one(01) Helper/ Attendant based on round the clock duty of each Bus and is inclusive of wages of regular driver(s) & helper(s), relief driver(s) & helper(s), holidays and other emoluments like bonus etc. as per M.O.S dated 24.01.2014. The wage component in the above rates is based on Government of India notified minimum wages and M.O.S dated 24.01.2014. Any revision in the Government of India notified minimum wages will also be considered during the pendency of the contract accordingly.

The Bidder(s) / Contractor(s) should pay monthly wages to his/ her/their crew/staff engaged under this contract as per provisions of M.O.S dated 24.01.2014, copy of which is available at the office of Head-Contracts. Wage rates are given below:

Year	Wage rate for 8 hours daily duty (Inclusive of rest day wages, exclusive of PF & ESI)	
	Monthly for Driver (Rs.)	Monthly for Helper / Attendant (Rs.)
2016	10155.08	7191.08
2017	10935.08	7711.08
2018	11715.08	8231.08
2019	12495.08	8751.08
2020	13275.08	9271.08

The offered Fixed Charges include all other liabilities including statutory liabilities but exclusive of PF, ESI, cost of uniform, Insurance Premium under Group Personal Accident Policy for Drivers, Helpers / Attendants & applicable Service Tax.

The rates / prices are firm during the performance of the contract and not subject to variation on any account except as mentioned in the bid document.

9.0 No Purchase Preference is applicable to Micro and Small Enterprises registered with District Industry Centres or Khadi and Village Industries Commission or Khadi and Village Industries Board or Coir Board or National Small Industries Corporation or Directorate of Handicrafts and Handloom or any other body specified by Ministry of MSME against this tender as the rates are offered by OIL.


10.0 All corrigenda, addendum, amendments, time extension, clarifications etc. (if any) to the tender will be hosted on the website only and no separate notification shall be issued in the press. Prospective bidders are requested to regularly visit the website to keep themselves updated.

11.0 OIL will not be responsible for delay, loss or non-receipt of applications (for bidding documents) sent by mail and will not entertain any correspondence in this regard.

12.0 For selection & empanelment of Bidders, the date of lottery shall be notified later on.

13.0 Detailed terms & conditions of the tender are given in Bid Documents available at OIL's website www.oil-india.com for viewing purpose only.

Date: 12.02.2016


HEAD- CONTRACTS
FOR RESIDENT CHIEF EXECUTIVE

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