

OIL INDIA LIMITED
(A Government of India Enterprise)
CONTRACTS DEPARTMENT
P.O. DULIAJAN – 786602, ASSAM

OIL INDIA LIMITED (OIL) invites sealed bids from eligible Bidders/ Firms for the following services under single stage composite bid

IFB No. / Bid Document Cost	Service Requirements	Issue of Bid Document / Bid Security / Bid Closing / Opening Date & Time
DCO4843P15 ₹ 500.00	Erection, dismantling, cleaning, painting, maintenance & transportation of 65 to 92 feet height production and tripod derrick along with servicing of their members and crown pullies in Digboi oil field for a period of 2(two) years and with provision for extension for another 02(two) year	18.09.2014 to 27.10.2014 (upto 15:30 Hrs) / ₹ 5,800.00/ 28.10.2014 (12:45 Hrs / 13:00 Hrs)

Bid Documents (non-transferable) can be obtained from the office of Head (Contracts), Oil India Limited, P.O. Duliajan, Assam-786602 during office working hours only on application alongwith Bid Document Cost (non-refundable) through a Crossed Demand Draft / Banker's cheque in favour of 'Oil India Limited' payable at Duliajan drawn on any Schedule Bank. The details of IFB are available at Website www.oil-india.com.

PSU's and SSI units registered with NSIC claiming exemption from payment of tender fee should submit their request with all credentials at least 7 days in advance to get access for participation in the tender.

OIL INDIA LIMITED
(A Govt. of India Enterprise)
Contracts Department,
Duliajan, DISTRICT: DIBRUGARH
ASSAM, PIN: 786602

M/s.
India

TENDER NOTICE NO.: DCO4843P15/NN

Date: 11.09.2014

OIL INDIA LIMITED invites SEALED TENDERS from experienced and approved Contractors/Firms for the under mentioned work:

DESCRIPTION OF WORK/ SERVICE.	LOCATION	CONTRACT PERIOD	i) Bid Closing/ Opening date ii) Earnest money deposit
Erection, dismantling, cleaning, painting, maintenance & transportation of 65 to 92 feet height production and tripod derrick along with servicing of their members and crown pullies in Digboi oil field for a period of 2(two) years and with provision for extension for another 02(two) year	Digboi Oil Field	02 Years	28.10.2014 5,800.00 (RUPEES FIVE THOUSAND EIGHT HUNDRED ONLY)

- a) Earnest money deposited/Not deposited vide D.Draft/B.Cheque/Money Receipt
No. _____ dated _____ of _____
b) Security Deposit will be Non-interest bearing 2.1/2% of the total contract price.
c) Conditional/Non Conditional offer as per letter attached.

2.0 SEALED ENVELOPES Containing the Tender shall be marked with the above Tender Number and description of work and addressed to the

OIL INDIA LIMITED
(A Govt. of India Enterprise)
Contracts Department,
Duliajan, DISTRICT: DIBRUGARH
ASSAM, PIN: 786602

All tenderers shall deposit the requisite EARNEST MONEY alongwith the Tender in the form of Demand Draft/Banker's Cheque/Bank Gurantee in favour of M/s Oil India Limited and payable at DULIAJAN. This Earnest Money shall be refunded to all unsuccssful tenderers, but is liable to be forfeited in full or part, at Company's discretion , as per Clause No. 6 below. Tenders received without Earnest Money in the manner specified above will be summarily rejected.

The bids are to be submitted in duplicate. (One in original and one photocopy of the original).

3.0 Tenders will be received upto 12:45 PM (IST) on the date as mentioned above and opened on the same day at 01:00 AM (IST) at 's office before any attending tenderers. Tender box is placed at the office of Head(Contracts). However, if the above mentioned closing / opening day of the tender happens to be non-working day due to Bundh / Strike or any other reason, the tenders will be received and opened on the following working day at the same time except on Saturdays.

4.0 The rates shall be quoted per unit as specified in the Schedule of Work (Part II) and shall be in words as well as in figures. No overwriting shall be allowed, but all corrections may be inserted in the blank space above the corrected word / figure and must be initialed. In case of discrepancy the unit rate quoted in words shall be considered to be correct.

5.0 The Company reserves the right to reject any or all the tenders or accept any tender in full or in part, without assigning any reason.

6.0 (a) No Tenderer must withdraw the tender after its public opening. Any such withdrawal will make the tenderer liable of forfeit his/her/their Earnest Money in full and debarred from further tendering at the sole discretion of the company and the period of debarment will not be less than 6 (six) months.

(b) Once a withdrawal letter is received from any bidder, the offer will be treated as withdrawn and no further claim / correspondence will be entertained in this regard.

7.0 The tender must be valid for 180 (One hundred & eighty) days from the date of opening of the tender.

8.0 Conditional tenders are liable to be rejected at the discretion of the Company.

9.0 Tenders can be dropped at the box placed at the office of Contract Department or can be sent by registered post addressed to

OIL INDIA LIMITED
(A Govt. of India Enterprise)
Contracts Department,
Duliajan, DISTRICT: DIBRUGARH
ASSAM, PIN: 786602

so as to reach his office before scheduled closing date and time. Company will not be responsible for any postal delay or non-receipt of the same.

10.0 The work may be split up amongst more than one contractor at the sole discretion of the Company.

11.0 The bidders are required to furnish the composition and status of ownership of the firm in whose name tender documents have been purchased/issued along with one or more of the following documentary evidences(which are applicable to the bidder) in support of the same.

01. In case of Sole Proprietorship Firm-Copies of Telephone/Electricity/Mobile Bill, PAN, latest Income Tax Return indicating therein the name, business and residential address, E-mail and telephone numbers of the owner and copies of Service Tax and Central Excise Registration Certificate.

02. In case of HUF-Copies of Telephone/Electricity/Mobile Bill, PAN, latest Income Tax Return, Family Arrangement indicating therein the name, residential address, E-mail and telephone numbers of the owners in general and Karta in particular and copies of Service Tax and Central Excise Registration Certificate.

03. In case of Partnership Firm-Copies of Telephone/Electricity/Mobile Bill, PAN, latest Income Tax Return indicating therein the name, residential address, E-mail and telephone numbers of all the partners(including the Managing Partner), registered partnership agreement/deed and copies of Service Tax and Central Excise Registration Certificate.

04. In case of Co-Operative Societies-Copies of Telephone/Electricity/Mobile Bill, PAN, latest Income Tax Return indicating therein the name, residential address, E-mail and telephone numbers of all the Directors or persons who are at the helm of affairs, registration certificate from Registrar of Co-Operative Societies and copies of Service Tax and Central Excise Registration Certificate.

05. In case of Societies registered under the Societies Registration Act -Copies of Telephone/Electricity/Mobile Bill, PAN, latest Income Tax Return indicating therein the name, residential address, E-mail and telephone numbers of all the Directors or persons who are at the helm of affairs, registration certificate from the Registrar of the state and copies Service Tax and Central Excise Registration Certificate.

06. In case of Joint Stock Companies registered under the Indian Companies Act -Copies of Telephone/Electricity/Mobile Bill, PAN, latest Income Tax Return indicating therein the name, residential address, E-mail and telephone numbers of all the Directors or persons who are at the helm of affairs, Certificate of Incorporation from the Registrar of Companies, Memorandum and Articles and copies of Service Tax and Central

Excise Registration Certificate.

07. In case of Trusts registered under the Indian Trust Act - Copies of Telephone/Electricity/Mobile Bill, PAN, latest Income Tax Return indicating therein the name, residential address, E-mail and telephone numbers of all the Trustee or persons who are at the helm of affairs, registration certificate from the Registrar of the state, Trust Deed and copies Service Tax and Central Excise Registration Certificate.

12.0 The selected tenderer will be required to enter into a formal contract, which will be based on their tender i.e O.I.L's Standard Form of Contract.

13.0 The successful tenderer shall furnish a Security Deposit in the form of Demand Draft / Banker's Cheque / Cash as specified above before signing the formal contract. The Security Deposit will be refunded to the Contractor after satisfactory completion of the work, but a part or whole of which shall be used by the Company in realization of liquidated damages or claims, if any or for adjustment of compensation or loss due to the Company for any reason. This Security Money shall not earn any interest.

14.0 The amount of retention money shall be released after 6 (six) months from the date of completion certificate from the concerned department.

15.0 The work shall have to be started within seven days from the date of work order.

16.0 Time will be regarded as the essence of the Contract and the failure on the part of the Contractor to complete the work within the stipulated time shall entitle the Company to recover liquidate damages and / or penalty from the Contractor as per terms of the tender /contract.

17.0 The contractor will be required to allow OIL officials to inspect the work site and documents in respect of the workers payment.

18.0 DISCOUNTS / REBATES.

1.1 Unconditional Discounts/ Rebates if any given in the bid or along with bid will be considered for evaluation.

1.2 Post bid or conditional discounts / rebates offered by any bidder shall not be considered for evaluation of bids. However, if the lowest bidder happens to be the final acceptable bidder for award of contract and if they have offered any discount/rebate, the contract shall be awarded after taking into consideration such discount / rebate. These provisions shall be incorporated suitably in the Bid Document

19.0 BACKING OUT BY BIDDER

In case any bidder withdraws their bid within the bid validity period, Bid Security will be forfeited and the party will be debarred for a period of 2(two) years from the date of withdrawal of bid.

20.0 BACKING OUT BY L-1 BIDDER AFTER ISSUE OF LOA

In case LOA issued is not accepted by the L1 bidder or the Performance Security is not submitted as per the terms of the contract within the time specified in the Bid Document, the Bid Security shall be forfeited and the bidder shall be debarred for 2(two) years from the date of default.

21.0 FURNISHING FRAUDULENT INFORMATION/DOCUMENT:

If it is found that a Bidder/Contractor has furnished fraudulent document/information, the Bid Security/Performance Security shall be forfeited and the party shall be debarred for period of 3(three) years from date of detection of such fraudulent act, besides the legal action.

For HEAD-CONTRACTS

OIL INDIA LIMITED
 (A Govt. of India Enterprise)
 Contracts Department,
 Duliajan, DISTRICT: DIBRUGARH
 ASSAM, PIN: 786602

WORKS CONTRACT

DCO4843P15/NN

DESCRIPTION OF WORK/SERVICE :-

Erection, dismantling, cleaning, painting, maintenance & transportation of 65 to 92 feet height production and tripod derrick along with servicing of their members and crown pullies in Digboi oil field for a period of 2(two) years and with provision for extension for another 02(two) year

GENERAL CONDITIONS OF CONTRACT(GCC)

MEMORANDUM OF AGREEMENT made this _____ day of _____ Between OIL INDIA LIMITED a Company incorporated under the Companies Act 1956 and having its Registered Office at Duliajan in the District of Dibrugarh, Assam (hereinafter called Company) of the one part and Shri/Smti _____ and Shri/Smti _____ carrying on business as partners /proprietor under the firm name and style of M/s. _____ with the main Office at _____ in the District of _____ aforesaid (hereinafter called 'Contractor') on the other part.

WITNESSETH :

1. a) The contractor hereby agrees to carry out the work set down in the Schedule of work which forms part-II of this Contract in accordance with the 1968 General Conditions of Contract of Oil India Limited and General Specifications read in conjunction with any drawings and Particular Specifications & instructions which forms Part-III of the contract utilizing any materials/services as offered by the Company as per Part-IV of the contract at _____ .

b) In this Contract all words and expressions shall have the same meaning as are respectively assigned to them in the 1968 General Conditions of Contract of Oil India Limited which the Contractor has perused and is fully conversant with before entering into this Contract.

c) The clauses of this contract and of the specifications set out hereunder shall be paramount and in the event of anything herein contained being inconsistent with any term or terms of the 1968 General Conditions of Contract of Oil India Limited, the said term or terms of the 1968 General conditions of Contract to the extent of such inconsistency, and no further, shall not be binding on the parties hereto.

2. The contractor shall provide all labour, supervision and transport and such specified materials described in part-II of the Contract including tools and plants as necessary for the work and shall be responsible for all royalties and other levies and his rates shall include for these. The work executed and materials supplied shall be to the satisfaction of the Company's Engineer and Contractor's rates shall include for all incidental and contingent work which although not specifically mentioned in this contract are necessary for its completion in a sound and workman like manner.

3. The Company's Engineer shall have power to:

a) Reduce the rates at which payments shall be made if the quality of work although acceptable is not upto the required standard set forth in the OIL Standard Specifications which have been perused and fully understood by the Contractor.

b) Order the Contractor to remove any inferior material from the site and to demolish or rectify any work

of inferior workmanship, failing which the Company's Engineer may arrange for any such work to be demolished or rectified by any other means at the Contractor's expenses.

c) Order the Contractor to remove or replace any workman who he (The Engineer) considers incompetent or unsuitable; the Engineer's opinion as to the competence and suitability of any workman engaged by the Contractor shall be final and binding on the Contractor.

d) Issue to the Contractor from time to time during the progress of the work such further drawings and instructions as shall be necessary for the purpose of proper and adequate execution and maintenance of the works and the Contractor shall carry out and be bound by the same.

e) Order deviations in Part II and III of this Contract. All such deviation orders shall be in writing and shall show the financial effect, if any, of such deviation and whether any extra time is to be allowed. The rates to be applied for such Deviation Order shall be the same for those appearing in Company's Schedule of Rate in force on the date of issue of such Deviation Order, to which the contractor has no objection.

4. The Contractor shall have no claim against the company in respect of any work which may be withdrawn but only for work actually completed under this contract. The contractor shall have no objection to carry out work in excess of the quantities stipulated in Part-II if so ordered by the company at the same rates, terms and conditions.

5. The Company reserves the right to cancel this Contract at any time upon full payment of work done and the value of the materials collected by the contractor for permanent incorporation in the work under this contract particularly for execution of this contract upto the date of cancellation of the Contract. The valuation of the work done and the materials collected shall be estimated by the company's Engineer in presence of the contractor. The Contractor shall have no claim to any further payment whatsoever. The valuation would be carried out exparte if Contractor fails to turn up despite reasonable notice which will be binding on the Contractor.

6. The Contractor hereby undertakes to indemnify the Company against all claims which may arise under the under noted Acts :-

- i) The Mines Act.
- ii) The Minimum Wages Act, 1948.
- iii) The Workman's Compensation Act, 1923.
- iv) The Payment of wages Act, 1963.
- v) The Payment of Bonus Act, 1965.
- vi) The Contract Labour (Regulation & Abolition) Act, 1970 and the rules framed thereunder.
- vii) Employees Pension Scheme, 1995.
- viii) Inter-State Migrant (Regulation of Employment and Condition of Service) Act. 1979.
- ix) The Employees Provident Fund and Miscellaneous Provisions Act, 1952.
- x) AGST Act.
- xi) Service Tax Act.

or any other Acts or Statute not here in above specifically mentioned having bearing over engagement of workers directly or indirectly for execution of work. The Contractor shall not make the Company liable to reimburse the Contractor for the statutory increase in the wage rates of the Contract Labour appointed by the Contractor. Such Statutory increase in the wage rates of Contract Labour shall be borne by the contractor.

7. The Contractor shall clear away all rubbish and surplus material from the site on completion of work and shall leave the site clean and tidy.

8. The duration of the contract shall be 104 weeks from the commencement date mentioned in the work order. The contractor must complete the work within the contract period. During the currency of the job, the work progress must be commensurate with the time elapsed. In the event of any delay on the contractor's part, he/she will be liable to pay to the company liquidated damages at the rate of 1/2% (Half p.c) per week of the contract price of the item(s) delayed in completion and the maximum value of the liquidated damage will be 7.5% of the contract price of the item(s) delayed provided the item(s) delayed are not critical for commissioning and final utilization of the work. If, however, the item(s) delayed in completion are critical for commissioning and final utilisation of the work then the contractor will be liable to pay liquidated damages by way of penalty at the rate of 1/2% (Half percent) per week of delay of the total contract cost subject to a maximum of 7.5%

of total contract cost.

The Chief Engineer's certificate as to the criticality or otherwise of an item shall be final.

The payment of liquidated damages/penalty may be reduced or waived at the sole discretion of the Company whose decision in this regard will be final.

In the event of there being undue delay in execution of the Contract, the Company reserves the right to cancel the Contract and / or levy such additional damages as it deems fit based on the actual loss suffered by the company attributable to such delay. The company's decision in this regard shall be final.

9. In order to promote, safeguard and facilitate the general operational economic in the interest of the Company during the continuance of this contract the Contractor hereby agrees and undertakes not to take any direct or indirect interest and or support, assist, maintain or help any person or persons engaged in antisocial activities, demonstration, riots , or in any agitation prejudicial to the Company's interest and any such event taking shape or form at any place of the Company's works or and its neighbourhood.

10. The tendered all-inclusive Price (i.e. the Contract price) except Service Tax is Rs. _____

(Rupees _____

_____ only.) but the Company shall pay the Contractor only for actual work done at the all inclusive rates set down in the Schedule of work part II of this Contract.

On account payment may be made, not oftener than monthly, upto the amount of 92.5% of the value of work done. Final payment will be made only after satisfactory completion of the work . Such final payment shall be based on the work actually done allowing for deviations and any deductions and the measurement shall be checked and certified correct by the Company's Engineer before any such final payment is made.

11. The contractor employing 20 (twenty) or more workmen on any day preceding 12 months shall be required to obtain requisite licence at his cost from the appropriate Licensing Officer before undertaking any Contract work. The Contractor shall also observe the rules & regulations framed under the Contract Labour (Regulation & Abolition) Act.

12. Wages shall be paid by the Contractor to the workmen directly without any intervention of any Jamadars or Thekaders and that the Contractor shall ensure that no amount by way of commission or otherwise be deducted/ recovered by the Jamadar from the wages of the workmen.

13. The Company for any reason whatsoever and of which the company shall be sole judge may terminate this Contract with a 24 hours notice in writing to the Contractor and in the event of Company's so doing the clause 5 here of shall prevail and the accounts between the parties will be in accordance therewith finalised.

14. The Contractor will not be allowed to construct any structure (for storage / housing purpose) with thatch, bamboo or any other inflammable materials within any company's fenced area.

15. The Contractor shall ensure that all men engaged by him/her are provided with appropriate protective clothing and safety wear in accordance with regulation 89(a) and 89(b) in the Oil mines Regulations 1984. The Company's representative shall not allow/accept those men who are not provided with the same.

16. All Statutory taxes levied by the Central and State Government or any other competent authority from time to time will be borne by Contractor and the amount of the contract specified in the contract is inclusive of all tax liabilities but excluding Service Tax. **Service Tax if applicable shall be, to the Company's account. However, Service Tax portion payable directly by the Service provider (if applicable) shall be reimbursed to the Contractor on the basis of the documentary evidence.**

17. The Contractor shall deploy local persons in all works.

18. The Contractor shall not engage minor labour below 18(eighteen) years of age under any circumstances.

19. The Contractor and his/her workmen shall strictly observe the rules and regulations as per Mines Act. (latest editions).

20. Special Conditions

a) The amount of retention money shall be released after 6(six) months from the date of issue of

completion certificate from concerned department.

b) The contractor will be required to allow OIL Officials to inspect the work site and documents in respect of the workers' payment.

c) Contractor(s) whosoever is liable to be covered under the P.F. Act and contract cost is inclusive of P.F., must ensure strict compliance of provisions of Provident Fund and Miscellaneous Provisions Act, 1952 in addition to the various Acts mentioned elsewhere in this contract. Any contractor found violating these provisions will render themselves disqualified from any future tendering. As per terms of the contract, if applicable, the Contractor must deposit Provident Fund Contribution (covering Employee's & Employer's share) with the competent authority monthly under their direct code. The Contractor shall be required to submit documentary evidence of deposit of P.F. Contribution to the Company. In case of failure to provide such documentary evidence, the Company reserves the right to withhold the amount equivalent to applicable P.F. Contribution.

21. ARBITRATION :

Any dispute under this contract will be settled through Arbitration as per Indian Arbitration and Conciliation Act, 1996.

Place of Arbitration : DULIAJAN .

22. FORCE MAJEURE :

Force Majeure (exemption) Clause of the International Chamber of Commerce (ICC Publication No. 421) is hereby incorporated in this contract.

23. I.B. VERIFICATION REPORT AND SECURITY REVIEW :

Contractor will be required to submit the verification report to ascertain character and antecedents from the Civil Administration towards the persons engaged under this contract to the Head of the user Department before engagement.

24. In case of any doubt or dispute as to the interpretation of any clause herein contained, the decision of the Company's Engineer shall be final and binding on the contractor.

25. SET OFF CLAUSE :-

"Any sum of money due and payable to the contractor (including Security Deposit refundable to them) under this or any other contract may be appropriated by Oil India Limited and set off against any claim of Oil India Limited (or such other person or persons contracting through Oil India Limited) for payment of a sum of money arising out of this contract or under any other contract made by the contractor with Oil India Limited (or such other person or persons contracting through Oil India Limited)."

26.0 FURNISHING FRAUDULENT INFORMATION/DOCUMENT:

If it is found that a Bidder/Contractor has furnished fraudulent document/information, the Bid Security/Performance Security shall be forfeited and the party shall be debarred for period of 3(three) years from date of detection of such fraudulent act, besides the legal action.

27.0 LIQUIDATED DAMAGES FOR DELAY IN MOBILISATION AND/ OR COMPLETION OF WORKS AND SERVICES

27.1 In normal case of works /service contracts, liquidated damages will be applicable @ 0.5% of the contract value per week or part thereof, for delay in contract mobilization /completion date subject to a maximum ceiling of 7.5% of contract value .

IN WITNESS whereof the parties hereunto set their hands seals the day and year first written above :-

Contractor

4

Company

SIGNED & DELIVERED FOR AND
ON BEHALF OF

----- by the hand

of -----
its Partner/Legal Attorney

And in presence of

Date : _____

SIGNED & DELIVERED FOR & ON
BEHALF OF OIL INDIA LIMITED

Date_____

(Signature of Contractor or
his legal Attorney)

(Full Name of Signatory)

(Seal of Contractor's Firm)

(Signature of witness)

(Full Name of Signatory)

Address:

(Signature of Acceptor)

Designation _____

OIL INDIA LIMITED
(A Govt. of India Enterprise)
Contracts Department,
Duliajan, DISTRICT: DIBRUGARH
ASSAM, PIN: 786602

WORKS CONTRACT

Tender No. DCO4843P15/NN

SOQ - Schedule of Work, Unit, Quantities, Rates and Prices.

Service Line No.	Description of Work	Unit in Words	Quantity	Rate per Unit (Figures & Words)	Amount
10	ERECTION OF COMPLETE STEEL STRUCTURE OF PRODUCTION DERRICK(HEIGHT- 72' TO 92')	Number	2.000		
20	DISMANTLE OF COMPLETE STEEL STRUCTURE OF PRODUCTION DERRICK (HEIGHT- 72' TO 92')	Number	12.000		
30	TRANSPORTATION OF COMPLETE STEEL STRUCTURE OF 72, 82 AND 92 FEET PRODUCTION DERRICK UPTO A DISTANCE OF 10 KM	Number	7.000		
40	TRANSPORTATION OF COMPLETE STEEL STRUCTURE OF 72, 82 AND 92 FEET PRODUCTION DERRICK BEYOUND 10 KM	Number	5.000		
50	ERECTION OF COMPLETE STEEL STRUCTURE OF TRIPOD DERRICK(HEIGHT- 65' TO 72')	Number	1.000		
60	DISMANTLE OF COMPLETE STEEL STRUCTURE OF TRIPOD DERRICK HEIGHT- 65' TO 72')	Number	3.000		
70	TRANSPORTATION OF COMPLETE STEEL STRUCTURE OF 65 AND 72 FEET TRIPOD DERRICK UPTO A DISTANCE OF 10 KM	Number	2.000		
80	TRANSPORTATION OF COMPLETE STEEL STURUCTURE OF 65 FEET TO 72 FEET TRIPOD DERRICK BEYOND A DISTANCE OF 10 KM	Number	1.000		
90	CLEANING, BRUSHING AND PAINTING OF 72 TO 92 FEET PRODUCTION DERRICK	Number	10.000		
100	CLEANING, BRUSHING AND PAINTING OF 65 TO 72 FEET TRIPOD DERRICK	Number	10.000		

Contractor

1

Company

110	REPAIRING, REPLACEMENT OF DERRICK MEMBER UP TO 13 FEET HEIGHT	Number	45.000
120	REPAIRING, REPLACEMENT OF DERRICK MEMBER ABOVE 13 FEET HEIGHT	Number	5.000
130	FIXING, REMOVING AND SERVICING OF CROWN PULLEY WITH BEARING IN A DERRICK	Number	50.000
140	COMPLETE INSPECTION OF THE DERRICK FOR WORKOVER PLUS CHECKING AND FIXING OF MISSING MEMBERS, CROWN PULLEY, BASE CHANNEL AND ANCHOR GUY ROPE	Number	5.000
150	CLEANING THE DERRICK FLOOR, CLEANING THE OILY SLUDGE, CRUDE OIL, DRY LEAVES, ETC FROM THE CELERS, SCRAPPING THE OIL SOAKED SOIL AND COVERING THE SCRAPPED AREA BY FRESH SOIL (IF NECESSARY), CLEANING/JUNGLE CUTTING OF THE SURROUNDING AREA OF THE DERRICK (WITHIN 10 M RADIUS) INCLUDING WRITING OF THE WELL/DERRICK NOS. ON THE STEEL STRUCTURE FOR FUTURE IDENTIFICATION ETC.	Number	100.000
160	REPAIRING, RE-FIXING AND COMMISSIONING OF SAND LINE, GUY LINE AND CEILING WIRE	Number	20.000

Total Amount(Rs):

Note :- Bidder must include all liabilities including statutory liabilities in their quoted rates but excluding Service Tax. **Service Tax if applicable shall be, to the Company's account. However, Service Tax portion payable directly by the Service provider (if applicable) shall be reimbursed to the Contractor on the basis of the documentary evidence.**

OIL INDIA LIMITED
 (A Govt. of India Enterprise)
 Contracts Department,
 Duliajan, DISTRICT: DIBRUGARH
 ASSAM, PIN: 786602

WORKS CONTRACT

Special Conditions of Contract(SCC)

Tender No.: DCO4843P15/NN

PART - III

SECTION - I

SCOPE OF WORK/TERMS OF REFERENCE/ TECHNICAL SPECIFICATIONS

1.Erection:

- i. Contractor shall have to provide skilled and unskilled manpower to erect the complete steel structures of the derrick of height 72' to 92' and 65' to 72'(Production/Tripod) including crown block, pulley and wooden top board etc. to the complete satisfaction of the Section Engineer.
- ii. All Equipments, machineries, tools and tackles etc. necessary for carrying of the erection job will have to be provided by the contractor.
- iii. Foundations of the derricks will be done by the company.
- iv. Load testing will be carried out by the company. If the load testing fails, then the Contractor shall have to redo the tightening of bolts and nuts to the satisfaction of the Section engineer.

2.Dismantling:

- i. The Contractor shall have to provide skilled and unskilled manpower for dismantling of the derrick members as per instruction of the Section Engineer. All the derrick members shall be suitably marked at site (to avoid confusion during erection). After marking, the complete derrick structure with all its component parts (members, ladders, pins, pulleys, bolts and nuts etc.) shall be dismantled, taken down in a proper manner, cleaned and stacked properly at the place provided by the section engineers for this purpose.
- ii. While erecting or dismantling Contractor shall be responsible for any damage/theft/missing of any component of the derrick and the contractor shall take the full responsibility of the same. If the contractor is unable to correct the same then a lump sum amount for the stolen/missing members will be recovered from the contractor's bill. In case there is a loss or damage to derrick members for causes attributable to the Contractor, the Contractor shall compensate OIL adequately.
- iii. All Equipments, machineries, tools and tackles etc. necessary for carrying of the dismantling job will have to be provided by the contractor.

3.Painting:

- i. The contractor shall provide manpower for painting each component part of the derrick as per instruction of the Section Engineer. The derrick members shall be cleaned properly by using wire brush. Two coats of primer shall be applied after cleaning.
- ii. All Materials required for carrying out the painting jobs such as Wire brushes, paint/primer shall be provided by

the contractor.

4.Transportation:

i. The Contractor shall arrange for transportation of the dismantled derrick members (within the height range of 65 ft to 92 ft) to the new location where the derrick is to be re-erected. It is to be stored as per instruction of the Section Engineer. The contractor must store each of the derrick members with identification marks so that there is no problem at the time of re-erection of the derrick.

ii. All equipments, machineries, tools and tackles etc. necessary for the transportation job shall be provided by the contractor.

5.Repairing and replacement of a derrick member:

i. The Contractor shall have to provide suitable skilled and unskilled manpower for repairing and replacement of a derrick as and when required as per instruction of the Section Engineer.

ii. All equipments, machineries, tools and tackles etc. necessary for the transportation job shall be provided by the contractor.

6.Fixing, removing and servicing of crown pulley:

i. The Contractor shall have to provide suitable skilled and unskilled manpower for fixing, removing and servicing of crown pulley of the derrick as and when required as per instruction of the Section Engineer.

ii. All equipments, machineries, tools and tackles etc. necessary for the transportation job shall be provided by the contractor.

7.Complete inspection of the derrick:

i. The Contractor shall have to provide suitable skilled and unskilled manpower for complete inspection of the derrick including checking, fixing, of the missing members such as crown pulley, base channel, guy rope etc.for work over/scraping operations

iii. All equipments, machineries, tools and tackles etc. necessary for the transportation job shall be provided by the contractor.

ii. The items such as crown pulley, guy rope, base channel etc if required, will be provided to the contractor from the company.

8.Replacement, re-fixing and commissioning of sand line, guy line, ceiling wire:

i. The Contractor shall have to provide suitable skilled and unskilled manpower for replacement of a damaged sand line, guy line and ceiling wire as and when required and as per instruction of the Section Engineer.

ii. All equipments, machineries, tools and tackles etc. necessary for the transportation job shall be provided by the contractor.

iii. The items such as guy line, sand line, ceiling wires etc, will be provided to the contractor from the company.

9.Derrick maintainence:

i. The Contractor shall, at the instruction of the Section Engineer, provide suitable manpower for cleaning the derrick floor, cleaning the oily sludge, crude oil, dry leaves, from the celers, scrapping the oil soaked soil and covering the scrapped area by fresh soil (if necessary), cleaning/jungle cutting of the surrounding area of the

derrick (within 10 m radius), including writing the well/derrick nos. on the steel structure for future identification etc.

ii. The contractor shall make a detailed report in tabulated form about his findings during the maintenance of the derricks. The report should briefly include viz. condition of the derrick, numbering of the derrick, damaged derrick members and its accessories (such as crown pulley, sand line etc.) which needs to be replaced, missing derrick members, condition of the derrick floor, celer, approach road and any other items as found necessary to be incorporated in the report by the Section Engineer.

iii. All equipments, machineries, tools and tackles etc. necessary for the job shall be provided by the contractor.

SECTION II

SPECIAL TERMS & CONDITIONS OF THE CONTRACT.

1. Commencement of works:

i. The Contract shall become effective from the date the Company notifies the Contractor in writing through LOA (Letter of Award) that he has been awarded the Contract. This date shall be treated as the Effective Date of the Contract.

ii. Soon after the receipt of LOA, the Contractor should submit the necessary labour clearance issued from the ER department of the Company to the Company engineer within 15(Fifteen) days of the signing of the contract.

iii. After submission of the labour clearance by the Contractor, the Company shall issue work order, specifying the actual date of commencement of the works / service and the date of its completion based on the contract provisions.

2. Execution of works:

i. The contractor has to complete the job within the stipulated time period given by the Section Engineer.

ii. The contractor and / or his authorized representative/ supervisor must have sufficient practical knowledge of the job and must know about tools & equipment's required for the job & also safety of the operations.

iii. The contractor shall provide all safety appliances like safety boots helmets hand gloves, clothing etc. to his workmen while on duty. Safety belts for the contractor's workmen working height can be taken from OIL on loan. The contractor has to exercise all precautionary measures while working at the locations.

iv. After erection of the derrick, the load testing will be certified by OIL and if found defective the Contractor shall have to rectify the defect at his own cost to the satisfaction of the Section Engineer.

v. Cleaning with wire brush and painting with primer of each derrick component will be done prior to re-erection at new site. The wire brushes, primer required will be supplied by the contractor. However, the cleaning and painting requirement of each individual case will be notified separately.

vi. All security measures will be contractor's responsibility. He will be responsible for any damage / theft / missing of any components of the derrick during the period of operation (from dismantling to re-erection). Any lost material will have to be replaced and the damaged components will have to be repaired / replaced by the contractor at his own cost.

vii. In general, the Contractor shall be required to work at one derrick at a time. However, in case of work exigency he may have to work simultaneously at more than one place (more than one derrick).

viii. The contractor must obtain delivery challans from Section Engineer of OIL while transporting Company's materials. Any complication arising out of non-compliance of above will be the contractor's responsibility.

- ix. Work will be done during day light hours only & irrespective of holidays, Sundays etc.
- x. The contractor must comply with the requirement of OIL, Oil Mine Regulations Act. 1984 during the contractual period.
- xi. The contractor must have an office at Digboi with telephone facility so that contractor can be contacted or called to the OIL office at Digboi as & when necessary.
- xii. OIL Engineers will inspect & monitor the progress of job during job execution period.
- xiii. The Contractor must obtain "Entry Permit" from CISF Commandant/ Head-Security of OIL for all his workers to enable them to work inside the installations, if required.
- xiv. The contractor shall have to arrange for inspection of materials at site by company's representative before executing the job. Defective materials, if any, shall be replaced by the contractor.
- xv. Non-sparking type tools must be preferably used while carrying out the jobs.
- xvi. List of equipments to be supplied by the contractor:

- 1. Winches/tractors/tugger hoist for erection and dismantling of derrick .
- 2. Truck for transportation of the derrick.
- 3. Gin Poles, spanner, Wrenches and other tools & tackles etc. necessary for carrying out the job.
- 3. Wire brushes, paint/primer.
- 4. PPEs such as safety boots, helmets, hand gloves etc. to the Contractor's workmen while on duty.

Note: The above list is not exhaustive and the contractor may be required to supply additional equipments, tools, tackles etc. which may be required at the time of carrying out the jobs.

3.BILLING

- I.For each work advice letter, separate bill has to be made.
- II.Each bill should be submitted to section In-charge for certification and onward processing of the bill.
- III.Each bill has to be accompanied by requisition slip issued from the section. No bill will be processed in absence of requisition slips.

4.MATERIALS, LABOUR, TOOLS AND EQUIPMENT OF THE CONTRACTOR:

- i.The Contractor shall perform the works in a workmanlike manner with competent and efficient workmen in strict conformity with the provisions in this contract. The Company will have the right to ask the Contractor for removal of any of the Contractor's employee from the works who in the Company's opinion may be incompetent, careless or not qualified to perform the works assigned to him.
- ii.The contractor must arrange conveyance (transportation) of his/her workmen to the place of work and back at the contractor's cost.
- iii.The contractor shall arrange his own Tugger Hoist (Winch), Gin Poles, spanner, Wrenches, and other tools & tackles etc. for carrying out the job. Transportation of all materials including those supplied by OIL will be

contractor#s responsibility.

vi. The contractor's working crew must comprise of one Tugger Hoist operator, Headman, Second man, Carpenter and six Erectors for carrying out the jobs detailed in Part II, Section III of the contract. All people except Tugger hoist operator must be capable of working at a height of around 40 meters from ground level. The contractor shall also provide carpenters to fix up the top board (at the derrick top). The contractor should also engage mason to position the derrick base plate and to make alignment and grout the same on the foundation made by OIL.

v. Accommodation and transportation for contractor#s personnel will be contractor#s responsibility.

vi. The Contractor shall not engage minor workers below 18 years of age under any circumstances.

vii. All employees of the Contractor must obey the Safety rules of the Company when working inside the declared prohibited areas or otherwise. Any individual found to be objectionable from the Safety considerations must be replaced by the Contractor.

viii. Contractor must submit the list of their personnel to the Section Engineer before execution of the job which is a statutory regulation.

ix. The contractor shall ensure that his workmen are properly explained about the jobs and hazards associated with the environment in consultation with section in charge.

x. The Contractor shall arrange for medical facilities for their personnel. However, OIL may provide services of OIL Hospital as far as possible in emergency on payment.

5.HSE points

a) It will be solely the Contractor#s responsibility to fulfill all the legal formalities with respect to the Health, Safety and Environmental aspects of the entire job (namely; the person employed by him, the equipment, the environment, etc.) under the jurisdiction of the district of that state where it is operating. Ensure that all sub-contractors hired by him comply with the same requirement as the contractor himself and shall be liable for ensuring compliance all HSE laws by the sub or sub-sub contractors.

b) Every person deployed by the contractor in a mine must wear safety gadgets to be provided by the contractor. The Contractor shall provide proper Personnel Protective Equipment as per the hazard identified and risk assessed for the job and conforming to statutory requirement and company PPE schedule. Safety appliances like protective footwear, Safety Helmet and Full Body harness has to be DGMS approved. Necessary supportive document shall have to be submitted as proof. If the Contractor fails to provide the safety items as mentioned above to the working personnel, the Contractor may apply to the Company (OIL) for providing the same. OIL will provide the safety items, if available. But in turn, OIL will recover the actual cost of the items by deducting from Contractor's Bill. However, it will be the Contractor#s sole responsibility to ensure that the persons engaged by him in the mines use the proper PPE while at work. All the safety gears mentioned above are to be provided to the working personnel before commencement of the work.

c) The Contractor shall prepare written Safe Operating Procedure (SOP) for the work to be carried out, including an assessment of risk, wherever possible and safe methods to deal with it/them. The SOP should clearly state the risk arising to men, machineries & material from the mining operation / operations to be done by the contractor and how it is to be managed.

d) The contractor shall provide a copy of the SOP to the person designated by the mine owner who shall be supervising the contractor's work.

e) Keep an up to date SOP and provide a copy of changes to a person designated by the Mine Owner/Agent/Manager.

- f) Contractor has to ensure that all work is carried out in accordance with the Statute and SOP and for the purpose he may deploy adequate qualified and competent personnel for the purpose of carrying out the job in a safe manner. For work of a specified scope/nature, he should develop and provide to the mine owner a site specific code of practice in line.
- g) All persons deployed by the contractor for working in a mine must undergo Mines Vocational Training, initial medical examination, PME. They should be issued cards stating the name of the contractor and the work and its validity period, indicating status of MVT, IME & PME.
- h) The contractor shall submit to DGMS returns indicating # Name of his firm, Registration number, Name and address of person heading the firm, Nature of work, type of deployment of work persons, Number of work persons deployed, how many work persons hold VT Certificate, how many work persons undergone IME and type of medical coverage given to the work persons.
- i) The return shall be submitted quarterly (by 10th of April, July, October & January) for contracts of more than one year. However, for contracts of less than one year, returns shall be submitted monthly.
- j) It will be entirely the responsibility of the Contractor/his Supervisor/representative to ensure strict adherence to all HSE measures and statutory rules during operation in OIL's installations and safety of workers engaged by him. The crew members will not refuse to follow any instruction given by company's Installation Manager / Safety Officer / Engineer / Official / Supervisor/Junior Engineer for safe operation.
- k) Any compensation arising out of the job carried out by the Contractor whether related to pollution, Safety or Health will be paid by the contractor only.
- l) Any compensation arising due to accident of the Contractor's personnel while carrying out the job, will be payable by the contractor.
- m) The contractor shall have to report all incidents including near miss to Installation Manager / departmental representative of the concerned department of OIL.
- n) The contractor has to keep a register of the persons employed by him/her. The contractor's supervisor shall take and maintain attendance of his men every day for the work, punctually.
- o) If the company arranges any safety class / training for the working personnel at site (company employee, contractor worker, etc) the contractor will not have any objection to any such training.
- p) The health check up of contractor's personnel is to be done by the contractor in authorized Health Centers as per OIL's requirement & proof of such test(s) is to be submitted to OIL. The frequency of periodic medical examinations should be every five years for the employees below 45 years of age and every three years for employees of 45 years of age and above.
- q) To arrange daily tool box meeting and regular site safety meetings and maintain records.
- r) Records of daily attendance, accident report etc. are to be maintained in Form B, E, J (as per Mines Rules 1955) by the contractor
- s) A contractor employee must, while at work, take reasonable care for the health and safety of people who are at the employee's place of work and who may be affected by the employee's act or omissions at work.
- t) A contractor employee must, while at work, cooperate with his or her employer or other persons so far as is necessary to enable compliance with any requirement under the act or the regulations that is imposed in the interest of health, safety and welfare of the employee or any other person.
- u) Contractor's arrangements for health and safety management shall be consistent with those for the mine owner.

v) In case Contractor is found non-compliant of HSE laws as required company will have the right for directing the contractor to take action to comply with the requirements, and for further non-compliance, the Contractor shall be penalized prevailing relevant Acts/Rules/Regulations.

w) When there is a significant risk to health, environment or safety of a person or place arising because of a non-compliance of HSE Measures Company will have the right to direct the contractor to cease work until the non-compliance is corrected.

x) The contractor should prevent the frequent change of his contractual employees as far as practicable.

y) The contractor should frame a mutually agreed bridging document between OIL & the contractor with roles and responsibilities clearly defined.

z) For any HSE matters not specified in the contract document, the Contractor shall abide the relevant and prevailing Acts/rules/ regulations pertaining to Health, Safety and Environment.

SECTION III

1.0 BID REJECTION CRITERIA (BRC):

1.1 The bid shall conform generally to the specifications and terms and conditions given in the Bid Documents. Bids will be rejected in case services offered do not conform to the required parameters stipulated in the technical specifications. Notwithstanding the general conformity of the bid to the stipulated specifications, the following mandatory requirements will have to be particularly met by the Bidders without which the same will be considered as non-responsive and rejected. All the documents related to BRC must be submitted along with the Techno-Commercial Bid.

1.2.1 The bidder shall have experience of completing "similar nature" of job(s) of following magnitude during the last 7 years ending last day of month previous to the one in which applications are invited in PSUs/ Central Govt./ State Govt./ State Govt. Enterprises/ Upstream Oil Companies:

- i) One single contract of minimum value of Rs.9,28,000.00 (Rupees Nine lakh twenty eight thousand Only)
- OR
- ii) Two single contracts of minimum value of Rs.5,80,000.00 (Rupees Five lakh eighty thousand only) each .
- OR
- iii) Three single contracts of minimum value of Rs.4,64,000.00 (Rupees Four lakh sixty four thousand only) each.

Note: "Similar Nature" job(s) Mentioned in para 1.2.1 means :-

THE JOB INVOLVING ERECTION/DISMANTLING/TRANSPORTATION OF STEEL STRUCTURE DERRICKS / TOWERS ETC. OF HEIGHT NOT LESS THAN 30.0 METERS.

1.2.2 The bidder should have an average annual turnover during the last three years ending 31.03.2013 at least of Rs.3,48,000.00 (Rupees Three lakh fourty eight thousand only).

1.2.3 Bid will be rejected if not accompanied with adequate documentary proof (Refer Note-1 below) in support of experience and turnover as mentioned in Para 1.2.1 and 1.2.2

Note-1

A) For proof of Annual turnover, the following documents/ photocopy (self-attested / attested) must be submitted along with the bid:

i) Certificate from a Chartered/Cost Accountant with membership No and Firm Registration No. certifying annual turnover for last 3 (three) years.

OR

ii) Audited copy of Profit and Loss account for last 3 year with membership No.

B) For proof of requisite Experience, the following **any one** of the following documents/ photocopy (self-attested / attested) must be submitted along with the bid:

i) In case of OIL contractors, copy of 'Certificate of Completion (COC)'/ 'Certificate of Payment (COP)'/ 'Service Entry Sheet (SES)' of jobs successfully executed during the last 7 (seven) years ending bid closing date, showing gross value of job done.

ii) Certificate issued by any other Public Sector Undertaking / Govt. Department / E&P Upstream Oil Company in last seven years ending bid closing date showing:

(a) Gross value of job done,

(b) Nature of job done,

(c) Time period covering the financial year(s) as per the NIT, and

(d) Completion Certificate.

1.3 COMMERCIAL:

1.3.1 Bidders shall have to categorically quote the rates for their offer and confirm that the rates shall remain firm during the contract period and not subject to variation on any account.

1.3.2 The bidder shall furnish Bid Security for the amount as indicated along with Bid. Any bid not accompanied by a proper bid security will be rejected.

1.3.3 Any bid received in the form of Telex/Cable/Fax/E-mail/ Telephone call will not be accepted.

1.3.4 The bid shall be typed or written in indelible ink and the original bid shall be signed by the Bidder or their authorized representative on all pages failing which the bid will be rejected.

1.3.5 The bid shall contain no inter-lineation, erasures or overwriting except as necessary to correct errors made by Bidder, in which case such corrections must be initialed by the person(s) signing the bid. However, white fluid should not be used for making corrections. Any bid not meeting this requirement shall be rejected.

1.3.6 Any bid containing false statement(s) will be rejected and action will be taken as per terms & conditions of the tender documents.

1.3.7 Bidders must quote clearly and strictly in accordance with the price schedule of Bidding Documents; otherwise, the bid will be rejected.

1.3.8 The Bid Documents are not transferable. Bids submitted by parties who have not been issued the Bid Documents from the Company will be rejected.

1.3.9 Any bid received by the Company after the deadline for submission of bids prescribed by the Company will be rejected.

1.3.10 Bids containing preconditions, if any, will be summarily rejected and no correspondence for any deviation/correction in this regard will be entertained thereafter.

1.3.11 The following Clauses with all its sub-clauses should be agreed in toto, failing which the bid will be rejected.

- Performance Security Clause
- Tax liabilities Clause
- Insurance Clause
- Force Majeure Clause
- Termination Clause
- Liquidated damages Clause
- Penalty clause

1.4 GENERAL:

1.4.1 In case bidder takes exception to any clause of Bidding Document not covered under BEC/BRC, then the Company has the discretion to load or reject the offer on account of such exception if the bidder does not withdraw/ modify the deviation when/as advised by the Company. The loading so done by the Company will be final and binding on the Bidders. No deviation will however, be accepted in the clauses covered under BRC.

1.4.2 To ascertain the substantial responsiveness of the bid the Company reserves the right to ask the Bidder for clarification in respect of clauses covered under BRC also and such clarification fulfilling the BRC clauses must be received on or before the stipulated date from the date of clarification sought by the Company, failing which the bid will be summarily rejected.

1.4.3 In case, any of the clauses in the BRC contradict with other clauses of Bidding Document elsewhere, then the clauses in the BRC shall prevail.

1.4.4 Unconditional discounts/rebates, if any, given in the bid or along with the bid will be considered for evaluation. Post bid or conditional discounts/rebates offered by any bidder shall not be considered for evaluation of bids. However, if the lowest bidder happens to be the final acceptable bidder for award of contract, and if they have offered any discounts/rebates, the contract shall be awarded after taking into account such discounts/rebates.

1.4.5 OIL will not be responsible for delay, loss or non-receipt of applications (for bidding documents) sent by mail and will entertain any correspondence in this regard.

1.4.6 The bidder shall submit certificate issued by appropriate authority regarding Bank account number, service tax registration no, copy of PAN card, VAT Regd. Number, Provident fund code number, (Direct Code)/ or a declaration by the applicant to them. In case of P.F. is required to be deposited later on, the same will be deposited by bidder (applicant).

2.0 BID EVALUATION CRITERIA:

2.1 The bids conforming to the specifications, terms and conditions stipulated in the tender documents and considered to be responsive after subjecting to Bid Rejection Criteria will be considered for further evaluation as per the Bid Evaluation Criteria given below.

2.2 To ascertain the inter-se-ranking, the comparison of the responsive bids will be made subject to loading for any deviation. Comparison of offers will be done on total evaluated cost on the basis of rates quoted in the Price Bid Format.

2.3 In case of identical lowest offered rate by more than 1(one) bidder, the selection will be made by draw of lot between the parties offering the same lowest price.

OIL INDIA LIMITED
(A Govt. of India Enterprise)
Contracts Department,
Duliajan, DISTRICT: DIBRUGARH
ASSAM, PIN: 786602

WORKS CONTRACT

Schedule of company's Plants, Materials and Equipments

Tender No.: DCO4843P15/NN

The following materials would be supplied by OIL as and when required.

- i) Wire ropes
- ii) Manila rope of different sizes other than 1 inch dia x 240 ft long (Manila rope of size 1 inch dia to be supplied by the contractor).
- iii) Timber planks for the top board.
- iv) Bolts & Nuts (replacement of old/damaged).
- v) Safety belts (on loan).

To
 HEAD-CONTRACTS
 Oil India Limited
 DULIAJAN

SUB:SAFETY MEASURES
Tender No : DCO4843P15/NN

Description of work/service :

Erection, dismantling, cleaning, painting, maintenance & transportation of 65 to 92 feet height production and tripod derrick along with servicing of their members and crown pullies in Digboi oil field for a period of 2(two) years and with provision for extension for another 02(two) year

Sir,

We hereby confirm that we have fully understood the safety measures to be adopted during execution of the above contract and that the same have been explained to us by the concerned authorities. We also give the following assurances.

a) Only experienced and competent persons shall be engaged by us for carrying out work under the said contract.

b) The names of the authorised persons who would be supervising the jobs on day to day basis from our end are the following

- i) _____
- ii) _____
- iii) _____

The above personnel are fully familiar with the nature of jobs assigned and safety precautions required.

c) Due notice would be given for any change of personnel under item(b) above.

d) We hereby accept the responsibility for the safety of all the personnel engaged by us and for the safety of the Company's personnel and property involved during the course of our working under this contract. We would ensure that all the provisions under the Oil Mines Regulations, 1984 and other safety rules related to execution of our work would be strictly followed by our personnel. Any violation pointed out by the Company's Engineers would be rectified forthwith or the work suspended till such time the rectification is completed by us and all expenditure towards this would be on our account.

e) We confirm that all persons engaged by us would be provided with the necessary Safety Gears at our cost.

f) All losses caused due to inadequate safety measures or lack of supervision on our part would be fully compensated by us and the Company will not be responsible for any lapses on our part in this regard.

(Seal)

Yours Faithfully

Date_____

M/s_____

CONTRACTOR
 FOR & ON BEHALF OF