



ऑयल इंडिया लिमिटेड  
(भारत सरकार का उद्योग) पंजीकृत कार्यालय: दुर्लोक, असम  
**Oil India Limited**  
(A Government of India Enterprise) Registered Office: Durluk, Assam

## Rajasthan Project

2-A, Saraswati Nagar,  
District Shopping Centre  
Basni, Jodhpur – 342 005  
Rajasthan, India.  
Phone -0291-2729466  
Fax : 0291- 2727050  
Email: [mat\\_rp@oilindia.in](mailto:mat_rp@oilindia.in)

Date: 13.01.2016

### FORWARDING LETTER

#### **Sub:Construction of a New Building at Tanot Village Complex ,Tanot, Jaisalmer, Rajasthan.**

1.0 OIL INDIA LIMITED (Rajasthan Project) invites ON-LINE Bids from Indigenous bidders for above mentioned works under Single Stage Composite -Bid System through its e-Procurement site. For your ready reference, few salient features (Covered in details in this bid document) are highlighted below.

- i) OIL's Tender No. : CJI9892 P16 dated 13.01.2016.
- ii) Tender Fee : Rs 2000.00/-
- iii) Type of Bid : **Single Stage Composite Bid System**
- iv) Bid Closing Date & Time : 08.03.2016 ;11:00 hrs (IST) on
- v) Bid Opening (Technical) Date : 08.03.2016 ;15:00 hrs (IST) on
- vi) Bid Opening Place : Office of the Chief Manager (M&C)
- vii) Amount of Bid Security : Rs 1.49 Lac/-
- viii) Amount of Performance Security: 2.5 % of the Estimated Agreement value.
- ix) Retention Money : 7.5% will be deducted from the running bills of the Contractor which will be released after 6 (six) months from the date of completion of the work after adjustment of loss, if any, to the Company for any reason.
- x) Mobilization Time : Within seven (07) days from the date of issue of Work Order.
- xi) Liquidated Damage for timely Mobilization : Liquidated damages shall be applicable for default in timely Mobilization / Project Completion @ 0.5% of the total estimated agreement value for delay in mobilization/project completion per week or part thereof subject to maximum of 7.5%.

xii) Duration of Contract : 14(fourteen) months.

**xiii) Integrity Pact : Integrity Pact(Section-X) has to be signed by the bidder's authorized signatory who sign the Bid and uploaded alongwith the bid in e-portal. .Any bid not accompanied by Integrity Pact Proforma duly signed(digitally) by the bidder shall be rejected straightway.**

2.0 We now look forward to receiving your most competitive offer in line with the tender terms well within the bid closing date and time.

Yours faithfully,  
OIL INDIA LIMITED

**(P.C.MAZUMDAR)**  
**CHIEF MANAGER (M&C)**  
**FOR EXECUTIVE DIRECTOR (RP)**

## **SECTION – I**

### **INVITATION FOR BIDS**

- 1.0 Oil India Limited (OIL) invites competitive ON-LINE Bids from Indigenous Service Providers / Contractors for the following services under Single Stage Composite Bid System for its RAJASTHAN PROJECT through its e-Procurement portal <https://etender.srm.oilindia.in/irj/portal>
- 1.1 Tender No. : CJI9892P16 dated 13.01.2016.
- 1.2 Bid Closing Date : 08.03.2016  
& Time : (11:00 Hrs. IST)
- 1.3 Tender Fee : Rs 2000.00/-
- 1.4 Bid Security : Rs 1.49 Lac/-
- 2.0 **Description of Services: Construction of a New Building at Tanot Village Complex ,Tanot, Jaisalmer, Rajasthan.**
- 3.0 Tender Document will not be issued physically by Company. The interested Bidders must submit their applications showing full address (including e-mail ID) along with the non-refundable Tender Fee (excepting PSUs and SSI Units registered with NSIC) in favour of OIL INDIA LIMITED and payable at JODHPUR to the CHIEF MANAGER (M & C), OIL INDIA LIMITED, 2-A, SARASWATI NAGAR, DISTRICT SHOPPING CENTRE, BASNI, JODHPUR-342005, RAJASTHAN (INDIA) between **04.02.2016** and **01.03.2016** i.e., one week prior to the scheduled bid closing date. On receipt of application and Tender Fee as above, USER-ID and initial PASSWORD will be communicated to the bidder (through e-mail) and will be allowed to participate in the tender through OIL's e-Procurement portal. Details of the NIT can be viewed using "Guest Login" provided in the e-procurement portal. The link to e-procurement portal has also been provided through OIL's website [www.oil-india.com](http://www.oil-india.com).
- 4.0 OIL reserves the right to refuse issue of User Id & Password to such parties even on payment of tender fee, about whose competence OIL is not satisfied. Company's decision in this regard shall be final.
- 5.0 OIL reserves the right to reject any/all bids and cancel the tender without assigning any reason whatsoever.

-: Please visit us at [www.oil-india.com](http://www.oil-india.com):-

**(END OF SECTION – I)**

## **SECTION – II**

## **INSTRUCTIONS TO BIDDERS**

1.0 Bidder shall bear all costs associated with the preparation and submission of bid. Oil India Limited, hereinafter referred to as Company, will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.

1.1 Prospective Bidders may interact with Company's Civil Engineering Department at Jodhpur during working hours to understand the existing facilities, actual requirements and the desired level of services etc., before submitting their bids.

### **A. BIDDING DOCUMENT / TENDER DOCUMENT**

2.0 The services required, bidding procedures and contract terms are prescribed in the Bidding Documents. This bidding document includes the following:

(a) A forwarding letter highlighting the following points:

- (i) Oil India Limited 's Tender No.
- (ii) Bid closing date and time.
- (iii) Bid opening date, time and place.
- (iv) The amount of Bid Security.
- (v) The amount of performance guarantee.
- (vi) Quantum of liquidated damages for default in timely mobilization.

- (b) Invitation for Bids (Section - I)
- (c) Instructions to Bidders (Section - II)
- (d) General Conditions of Contract (Section - III)
- (e) Special Conditions of Contract (Section - IV)
- (f) Bid form & Price Schedule details (Section - V)
- (g) The Bid Security Form (Section - VI)
- (h) The Performance Security Form (Section - VII)
- (i) The Contract Form of Agreement (Section - VIII)
- (j) Bid Evaluation Criteria/Bid Rejection Criteria (BEC/BRC) (Section - IX)
- (k) General HSE Points (Appendix-A)
- (l) Procedure for obtaining labour license-(Appendix-B)
- (m) Duly Signed **Integrity Pact** as per (Section - X).

2.1 The bidder is expected to examine all instructions, forms, terms and specifications in the Bid Document. Failure to furnish all information required as per the Bid Document or submission of a bid not substantially responsive to the Bid Document in all respect will be at the Bidder's risk & responsibility and may result in rejection of their bids.

### **3.0 AMENDMENTS TO BIDDING DOCUMENT:**

3.1 At any time prior to the deadline for submission of bids, the Company may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder, modify the Bid Document through an Addendum.

3.2 The Addendum will be uploaded in OIL's e-Portal in the C-folder under tab "Amendments to Tender Documents". Prospective Bidders, shall be intimated about the amendments through e-mail/fax/courier etc. The Company may, at its discretion, extend the deadline for bid submission, if the Bidders are expected to require additional time in which to take the Addendum into account in preparation of their bid or for any other reason.

## **B. PREPARATION OF BIDS**

### **4.0 LANGUAGE OF BIDS:**

The bid as well as all correspondence and documents relating to the bid exchanged between the Bidder and the Company shall be in English language, except that any printed literature may be in another language, provided it is accompanied by an English version which shall govern for the purpose of bid interpretation.

### **5.0 DOCUMENTS COMPRISING THE BID:**

The bidder should submit their offer under single stage composite bid system i.e., only a single Techno-Commercial Bid comprising of the following documents.

- (i) Complete technical details of the services etc.
- (ii) Documentary evidence establishing Bidder's eligibility as per BEC/BRC defined in Section – IX.
- (iii) Bid Security (Scanned Copy) furnished in accordance with Para 10.0 below.
- (iv) Statement of compliance as per **Proforma – I** of Section – IX .
- (v) Bid Form & Price Schedule Details as per Section – V and **Proforma – II** of Section IX.
- (vi) All other Annexure, Proforma and Documents as required in the Tender

### **6.0 BID FORM:**

The bidder shall complete the Bid Form and the appropriate Price Schedule furnished in the Bid Document vide Section – V & Proforma-II in Section – IX respectively.

### **7.0 BID PRICE:**

- 7.1 Prices must be quoted by the Bidders online in Indian Rupees (INR) strictly as per format (PROFORMA-II of Section-IX) available in OIL's E-Portal.
- 7.2 Price quoted by the Successful Bidder must remain firm throughout its performance of the Contract and is not subject to variation on any account, including extension period, if any.
- 7.3 All duties and taxes including Corporate income taxes and other levies payable by the Contractor **including Service Tax** under the Contract for which this Bid Document is issued, shall be included in the rates, prices and total Bid Price submitted by the bidder, and the evaluation and comparison of bids shall be made accordingly

### **8.0 CURRENCIES OF BID AND PAYMENT:**

As the tender is issued only to the indigenous (domestic) Bidders, rates must be quoted in Indian Rupees only and payment will accordingly be made in Indian rupees.

### **9.0 DOCUMENTS ESTABLISHING BIDDER'S ELIGIBILITY & QUALIFICATIONS**

These are listed in Bid Rejection Criteria vide Section –IX of the Bidding document

### **10.0 BID SECURITY:**

- 10.1 The **Original Bid Security** for the amount as specified in the "Forwarding Letter" must reach the office of Chief Manager (M & C), Oil India Limited, 2-A, Saraswati Nagar, District Shopping Centre, Basni, Jodhpur-342 005, Rajasthan, India before the scheduled Bid Closing Date and Time of the Tender, otherwise Bid will be rejected. Tender Number and the Description work must be clearly highlighted on the envelope containing the original Bid Security. A scanned copy of this document should also be uploaded along with the Bid on e-portal.
- 10.2 Pursuant to Para 5.0 above, the Bidder during online submission of its bid shall furnish as part of its Technical unpriced Bid, Bid Security (scanned copy) in the amount as specified in the "Forwarding Letter".
- 10.3 The Bid Security is required to protect the Company against the risk of Bidder's conduct, which would warrant the security's forfeiture, pursuant to sub-para 10.8 below.
- 10.4 The Bid Security shall be denominated in the currency of the Bid or another freely convertible currency, and shall be in the following forms:-
- a) A Bank Guarantee issued by a scheduled Bank located in India in the form provided in the Bid document (Ref. Section-VII for the format) and valid for **60 days beyond the validity of the Bid**. The bank guarantee/Letter of Credit should be so endorsed that it can be invoked at the issuing bank's branch located at Jodhpur (Rajasthan) India or alternatively at New Delhi, India.
  - b) A Cashier's Cheque or Demand Draft drawn on "OIL INDIA LIMITED" and payable at Jodhpur, Rajasthan (India).
- 10.5 Any Bid not secured in accordance with above-mentioned subparagraphs 10.1 to 10.4 will be rejected by Company as non-responsive, except those are exempted.
- 10.6 Unsuccessful Bidder's Bid Security will be discharged and/or returned immediately after finalisation of the Tender by Company or latest by within 30 days of expiry of the period of bid validity.
- 10.7 Successful Bidder's Bid Security will be discharged upon the Bidder's signing of the contract and furnishing the Performance Security.
- 10.8 The Bid Security will be forfeited:
- (a) If any Bidder withdraws their bid during the period of bid validity (including any subsequent extension) specified by the Bidder on the Bid Form, or
  - (b) If a Successful Bidder fails:
    - i) To sign the contract within reasonable time and within the period of bid validity, and /or,
    - ii) To furnish Performance Security.
    - iii) To mobilize and/or to commence the assigned jobs within stipulated time frame.
- NOTE : Public Sector Undertakings and Small Scale Units registered with NSIC/Directorate of Industries are exempted from submitting bid securities against this tender.**

11.0 PERIOD OF VALIDITY OF BIDS:

- 11.1 Bids shall remain valid for 120 days after the date of bid opening prescribed by the Company.
- 11.2 In exceptional circumstances, the Company may solicit the Bidder's consent to an extension of the period of validity. The request and the response thereto shall be made in writing (by Fax or E-mail). A Bidder may refuse the request without forfeiting their Bid Security. A Bidder granting the request will neither be required nor permitted to modify their bid but shall arrange suitable validity extension of their bid security provided under para 10.0 above.

12.0 **FORMAT AND SIGNING OF BID:**

As the Bids are to be submitted ONLINE with digital signature, manual signature is not required

**C. SUBMISSION OF BIDS:**

13.0 **ONLINE SUBMISSION :**

- 13.1 The Bid should be submitted online up to 11:00 Hrs. (IST) (Server Time) on the date as mentioned herein i.e., on the scheduled Bid Closing Date. The Bids will be opened on the same day at 15:00 Hrs. (IST) at the office of Chief Manager (M&C), Oil India Limited, 2-A, Saraswati Nagar, District Shopping Centre, Basni, Jodhpur – 342 005, Rajasthan, India in presence of authorized representative of the bidder.
- 13.2 The Rates/Prices along with price related conditions should be filled online in the Price-Bid Format . All other techno-commercial documents other than the cost details to be submitted with “unpriced” bid as per tender requirement placed in the “un-priced” bid folder. No rate/price should be entered in Technical Bid, otherwise the offer will be rejected.
- 13.3 The Bid and all uploaded documents must be digitally signed by duly authorized representative of the bidding company using “Class 3” digital certificate [e-commerce application (Certificate with personal verification and Organization name)] as per Indian IT Act obtained from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India.
- 13.4 The Bidder will be responsible for ensuring the validity of digital signature and its proper usage by their employee. The authenticity of above digital signature shall be verified through authorized CA after the bid opening. If the digital signature used for signing is not of “Class-3” with Organization name, the bid will be rejected.
- 13.5 The Tender is invited under SINGLE STAGE COMPOSITE -BID SYSTEM. Therefore, the Bidder has to submit both the “TECHNICAL” and “COMMERCIAL” bids through electronic form in OIL’s e-Tender Portal within the Bid Closing Date and Time stipulated in the e-Tender. The Technical Bid is to be submitted as per Scope of Work & Technical Specifications defined in the Tender and the Commercial Bid as per the online Price Bid Format.
- 13.6 Bidder should ensure that Technical Bid is uploaded in the Technical RFx Response-> User -> Technical Bid Tab Page only. Please go through the help document provided in OIL’s e-Portal in details before uploading the document.

**NB** : All the Bids must be digitally signed using “Class-3” digital signature certificate with Organizations Name (e-commerce application) as per Indian IT Act obtained from the

licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India.

- 13.7 Rates/Prices must be quoted/maintained in the “online price Bid Format” only. OIL will consider the rates/prices quoted in the “online price Bid Format” only.
- 14.0 Timely submission of online bids is the responsibility of the Bidders. The Bid alongwith all annexures and copies of documents should be submitted in e-form only through OIL’s e-bidding engine. The Bid submitted in physical form against e-procurement tenders shall not be given any cognizance. However, the following documents should necessarily be submitted in physical form in sealed envelope. The Tender No. and the Date of Bid Closing/Opening must be prominently marked on the outer cover/envelope containing these documents and should be sent to Chief Manager (M & C), Oil India Limited, 2A, District Shopping Centre, Saraswati Nagar, Basni, Jodhpur -342005 India so as to reach before the scheduled Bid Closing Date and Time of the Tender.
- (i) The Original Bid Security
  - (ii) Power of attorney for signing the bid document.
  - (iii) Other documents required to be submitted in original as per tender requirement, if any.

**15.0 The Integrity Pact:.**

OIL shall be entering into an Integrity Pact with the Bidders as per format enclosed vide **Section-X** to the Tender Document. This Integrity Pact proforma has been duly signed digitally by OIL’s competent signatory. The proforma has to be returned by the Bidder (along with their Technical Bid) duly signed digitally by the same signatory who signed the bid i.e., who is authorized to sign the bid. Any bid not accompanied by Integrity Pact Proforma duly signed (digitally) by the Bidder shall be rejected straightway. Uploading the Integrity Pact with digital signature will be construed acceptance of all terms & conditions mentioned therein and that all pages of the Integrity Pact have been signed by the bidder’s authorized signatory who signs the Bid.

- 15.1 OIL has appointed Shri R.Mathur, IPS (Retd) as Independent Monitors (IEMs) to oversee implementation of the Integrity Pact in OIL. Bidders may contact the Independent Monitors for any matter related to this Invitation for Bid (IFB) at the following addresses:

1.0 SHRI RAJIV MATHUR, IPS(Retd.),  
e-Mail ID : [rajivmathur23@gmail.com](mailto:rajivmathur23@gmail.com)

**16.0 DEADLINE FOR SUBMISSION OF BIDS :**

- 16.1 Bidders will not be permitted by the System to make any change in their Bid after it is uploaded. The Bidder may however request CHIEF MANAGER (M & C) for returning their Bid before the due date of submission and resubmit their bid after necessary revision/correction, if so envisaged any. But no such request will be entertained once the due date for submission of Bid is reached and/or bids are opened.
- 16.2 No bid can be submitted/uploaded after the submission deadline is reached. The system time displayed on e-procurement web page shall decide the submission deadline.

**17.0 EXTENSION OF BID SUBMISSION DATE/TIME:**

- 17.1 Normally no request for extension of Bid Closing date & Time will be entertained by Company. However, in case of any change in the specifications, non-receipt of any offer, inadequate response or for any other reasons, Company may at its discretion or



otherwise, extend the Bid Closing Date and/or Time.

- 17.2 In the event of receipt of Single Offer within Bid Closing date & Time, OIL reserves the right to extend Bid Closing Date and/or Time as deemed fit. During extension period bidders who have already submitted the bids on or before original Bid Closing date & Time shall not be permitted to revise their bid.

18.0 FORMAT OF BID SUBMISSION:

- 18.1 Bids to be submitted online at OIL's E-PORTAL. Detailed instructions are available in "HELP DOCUMENTATION" in the E-PORTAL. Guidelines for bid submission are also provided in this tender document.
- 18.2 The Bid Security (Scanned Copy) mentioned in para 10.0 above should be uploaded with the Technical Bid.
- 18.3 The terms and conditions of the contract to be entered with the successful bidder are given in various Sections of this bid document.

19.0 LATE BIDS:

Bidders are advised in their own interest to ensure that the bids are uploaded in the system well before the closing date and time of the bid. Company will not be responsible for any failure to upload the Bids due to last minute rush.

20.0 MODIFICATION AND WITHDRAWAL OF BIDS :

- 20.1 After the Bid is uploaded by the Bidder in the system, they will not be permitted by the System to make any change in their Bid. For making any such subsequent modification/correction, the Bidder has to request CHIEF MANAGER (M & C) for returning their Bid before the due date of submission and re-submit their bid after necessary revision/correction within the deadline. But no such request will be entertained once the due date for submission of Bid is reached and/or bids are opened.
- 20.2 The Bidder, after submission of bid, may withdraw its bid entirely by written notice to Company prior to bid closing without forfeiting their Bid Security.
- 20.3 Bids should not be withdrawn during the interval between the deadline for submission of bids and the expiry of the period of bid validity specified by the Bidder on the Bid Form. Withdrawal of a bid during this interval shall result in the Bidder's forfeiture of its Bid Security.

21.0 BID OPENING AND EVALUATION

- 21.1 Company will open the Bids, including submission(s) made, in the presence of Bidder's representatives who choose to attend at the date, time and place mentioned in the Forwarding Letter. However, the Bidder's representative must produce an authorized letter from the bidder at the time of opening of tenders. Unless this Letter is presented, the representative will not be allowed to attend the opening of tenders. The Bidders' representatives who are allowed to attend the bid opening shall sign in a register evidencing their attendance. Only one representative against each bid will be allowed to attend.
- 21.2 Bid (if any) for which an acceptable notice of withdrawal has been received shall not be opened. On opening the remaining bids Company will examine them to determine whether

the same are complete, requisite Bid Securities have been furnished, documents have been properly signed and the bids are generally in order.

- 21.3 At bid opening, Company will announce the Bidders' names, written notifications of bid modifications or withdrawal, if any, furnishing of requisite Bid Security, rates/costs quoted and such other details as the Company may consider appropriate.
- 21.4 Company shall prepare, for its own records, minutes of bid opening including the information disclosed to those present in accordance with above sub-clauses.
- 21.5 To facilitate examination, evaluation and comparison of bids the Company may, at its discretion, ask the Bidder for clarifications of its bid. The request for clarification and the response shall be in writing and no change in the price or substance of the bid shall be sought, offered or permitted.
- 21.6 Prior to detailed evaluation, the Company will determine the substantial responsiveness of each bid to the Bidding Document. For this purpose, a substantially responsive bid is one, which conforms to all the terms and conditions of the Bidding Document without material deviations or reservation. A materials deviation or reservation is one which effects in any substantial way the scope, quality or performance of work, or which limits in any substantial way, in consistent way with the bidding document, the Company's right or the bidder's obligations under the contract, and the rectification of which deviation or reservation would affect unfairly the competitive position of other bidders presenting substantial responsive bids. The Company's determination of bid's responsiveness is to be based on the contents of the Bid itself without recourse to extrinsic evidences.
- 21.7 A Bid determined as not substantially responsive will be rejected by the Company and can not subsequently be made responsive by the Bidder through correction of the non-conformity.
- 21.8 The Company may waive minor informality or nonconformity or irregularity on a bid that does not constitute a material deviation, provided such waiver does not prejudice or affect the relative ranking of any Bidder.
- 21.9 The Company will examine the Bids to determine whether they are complete, any computational errors have been made, required sureties have been furnished, the documents have been properly signed, and the bids are generally in order.
- 21.10 Arithmetical errors will be rectified on the following basis. If there is a discrepancy between the unit price and the total price (that is obtained by multiplying the unit price and quantity) the unit price shall prevail and the total price shall be corrected accordingly. If any Bidder does not accept the correction of the errors, his bid will be rejected. If there is a discrepancy between words, and figures, the amount in words will prevail.

22.0 EVALUATION AND COMPARISON OF BIDS :

The Company will evaluate and compare the commercial bids as per Bid Evaluation Criteria (Section- IX) of the tender document to establish inter-se-ranking of bidders.

23.0 CONTACTING THE COMPANY :

- 23.1 Except as otherwise provided in para 18.0 & 19.0 above, no Bidder shall contact Company on any matter relating to its bid, from the time of the bid opening to the time the Contract is awarded.

- 23.2 An effort by a Bidder to influence the Company officials in bid evaluation, bid comparison or Contract award decisions, may result in rejection of their bid.

**D. AWARD OF CONTRACT**

**24.0 AWARD CRITERIA:**

The Company will award the Contract to the Contractor whose bid has been determined to be substantially responsive and has been determined as the lowest evaluated bid, provided further that the Bidder is determined to be qualified to perform the Contract satisfactorily.

**25.0 COMPANY'S RIGHT TO ACCEPT OR REJECT ANY BID:**

Company reserves the right to accept any bid and to reject any or all bids and/or to annul the bidding process in entirety, at any time prior to award of contract, without thereby incurring any liability to the affected bidders or any obligation to inform the participating bidders of the ground for Company's action.

**26.0 NOTIFICATION OF AWARD:**

- 26.1 Prior to the expiry of the period of bid validity or extended validity, the Company will notify the successful Bidder in writing by registered letter or by fax (to be confirmed in writing by registered / courier letter) that his bid has been accepted.

- 26.2 The notification of award will constitute formation of the Contract.

- 26.3 Upon the successful Bidder's furnishing of Performance Security pursuant to Clause 31.0 herein below, the Company will promptly discharge the Bid Securities of all un-successful Bidders, pursuant to Clause 10.0 hereinabove.

**27.0 PERFORMANCE SECURITY & RETENTION MONEY :**

- 27.1 Within 15 days of receipt of notification of award from the Company, the successful Bidder shall furnish the performance security for an amount (2.5% of total evaluated contract cost) specified in the Forwarding Letter in the performance Security Form as provided in the Bidding Document (Ref. Section – VII) or or in any other form acceptable to the Company and must be in the form of Bank Guarantee (BG) or an irrevocable Letter of Credit (L/C) from any of the following Banks:

- i) Any Nationalised / Scheduled Bank in India OR
- ii) Any Indian branch of a Foreign Bank OR
- iii) Any reputed foreign Bank having correspondent Bank in India

The performance security shall be payable to Company as compensation for any loss resulting from Contractor's failure to fulfill its obligations under the Contract.

- 27.2 The performance security specified above must be valid for six (06) months beyond the expiry date of the contract to allow Company to lodge claim, if any. The same will be discharged by Company not later than 30 days following its expiry. In the event of extension of contract, subsequent to expiry of validity of the original contract period, Contractor shall have to enhance the value of the performance security to cover 2.5% of the contract value for the extended period and also to extend the validity of the performance security accordingly.

- 27.3 Failure of the successful bidder to comply with the requirements of para 25.1 or 25.2 above shall constitute sufficient grounds for annulment of the award and forfeiture of the Bid Security.

#### **INVOCATION OF PERFORMANCE BANK GUARANTEE**

- 27.4 In the event of Contractor failing to honour any of the commitments entered into under the contract and/or in respect of any amount due from Contractor to Company, Company shall have an unconditional option under the guarantee to invoke the Performance Bank Guarantee and claim the amount from Bank.
- 27.5 Company will have the right to invoke the Performance Bank Guarantee in case the Contractor fails to mobilize the Equipment, tools and personnel etc. within the stipulated period irrespective of any reasons whatsoever.
- 28.0 RETENTION MONEY:  
7.5% (seven point five percent) retention money will be deducted from the running account bills of the Contractor towards Performance Guarantee which will be released after 6 (six) months from the date of completion of the work after adjustment of compensation or loss due to the Company for any reason.
- 29.0 SIGNING OF CONTRACT:
- 29.1 At the same time as the Company notifies the successful Bidder that its Bid has been accepted, the Company will either call the successful Bidder for signing of the agreement or send the Contract Form provided in the Bid Documents, alongwith the General & Special Conditions of Contract, Technical Specifications, Schedule of Rates incorporating all the agreements between the parties.
- 29.2 Within 15 days of receipt of the final contract document, the successful Bidder shall sign and date the contract and return the same to the Company.

**(END OF SECTION – II)**

## **SECTION – III**

### **GENERAL CONDITIONS OF CONTRACT**

MEMORANDUM OF AGREEMENT made this ..... day of ..... 2016 between OIL INDIA LIMITED, a Company incorporated under the Companies Act 1956 and having its Registered Office at Duliajan in the district of Dibrugarh, Assam and Project Office at 2-A, Saraswati Nagar, Jodhpur-342005 (hereinafter called ‘The Company’) of the ONE PART and Sri ..... carrying of business as PROPRIETOR under the firm name M/s. .... with their Office at ..... in the district of ..... aforesaid (hereinafter called “The Contractor”) of the OTHER PART.

WHEREAS, in this Agreement the following terms shall be interpreted as indicated below :

- a) The “Agreement” means the Contract entered into between the Company and the Contractor, and terms & conditions as recorded in this document signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein
- b) The “Agreement Price” means the prices/costs/rates payable by the Company to the Contractor under the contractual obligations.
- c) The ‘Work’ means each and every activity described in the Schedule of Work/Specifications, detailed in Proforma-II.
- d) “Company” means OIL INDIA LIMITED and its executors, successors, administrators and assignees.
- e) “Contractor” means the individual or firm or Company performing the ‘work’ under this Agreement and its executors, successors and assignees.
- f) “Contractor’s personnel” means the personnel to be provided/deployed by the Contractor for due performance of the assigned work as per the Agreement.
- g) “Company Personnel” mean the personnel to be provided by the Company. The Representative/Engineer of the Company is also included in the Company’s personnel. The Company’s Representative/Engineer means the person or persons appointed and approved from time to time by the Company to act on its behalf for overall co-ordination and project management at site.
- h) “Site” means the land, installation and other places, provided and designated by the Company on which the works are to be executed by the Contractor.
- i) “Company’s item” means the equipment, materials, installations and services, which are to be provided by the Company at the expense of the Company.
- j) “Contractor’s item” means the equipment, materials and services, which are to be provided by the Contractor at the expense of the Contractor.

- k) "Commencement date" means the date on which the Contractor's personnel starts the job as mentioned in the Agreement.
- l) "Gross negligence" as used in this Agreement shall mean 'willful and wanton disregard for harmful, avoidable and foreseeable consequence'.

**WITNESSETH :**

- 1.0 (a) The Contractor hereby agrees to carry out the work set down in the Schedule of Work of this Agreement in accordance with General Specifications read in conjunction with any drawings and Special terms & conditions which forms of this of the Agreement.
- (b) In this Agreement all words and expressions shall have the same meanings as are respectively assigned to them hereinabove which the Contractor has perused and is fully conversant with before entering into this Agreement.
- 2.0 The Contractor shall provide all labour, supervision and transport and such specified materials described in Section-IV of the Agreement including tools and plants as necessary for the work and shall be responsible for all royalties and other levies and his rates shall include all incidental and contingent work which, although not specifically mentioned in this Agreement but are necessary for completion of the work in a sound manner and with good workmanship.
- 3.0 The Company's engineer shall have power to –
  - (a) Reduce the rates at which payments shall be made if the quality of the work, although acceptable, is not upto the required standard, set forth in the Company's standard specifications which have been perused and fully understood by the Contractor.
  - (b) Order the Contractor to remove any inferior materials from the work site and to demolish or rectify any work of inferior workmanship, failing which the Company's engineer may arrange for any such work to be demolished or rectified by any other means at the Contractor's expense.
  - (c) Order the Contractor to remove or replace any workman whom he (the engineer) considers incompetent or unsuitable. The engineer's opinion as to the competence and suitability of any workmen engaged by the Contractor shall be final and binding on the Contractor.
  - (d) Issue to the Contractor from time to time during the progress of the work such further drawings and instructions as shall be necessary for the purpose of proper and adequate executions and maintenance of the works and the Contractor shall carry out and be bound by the same.
  - (e) Order deviations of this Agreement after obtaining approval from the Company's Management. All such deviation orders shall be in writing and shall show the financial effect, if any, and whether any extra time is to be allowed. The rates to be applied for such deviation order shall be the same as those appearing in the basic Schedule of Rates of Rajasthan P.W.D. in force on the date of issue of such deviation order.

- 4.0 The Contractor shall have no claim against the Company in respect of any work which may be withdrawn, but only for the work actually completed under this Agreement. The Contractor shall have no objection to carry out work in excess of the quantities stipulated in Proforma-II of Section-IX, if so ordered by the Company at the same rates, terms and conditions.
- 5.0 The Company reserves the right to cancel this Agreement at any time upon full payment of work done and the value of the materials collected by the Contractor for permanent incorporation in the work under this Agreement. The valuation of the work done and the materials collected shall be estimated by the Company's Engineer in presence of the Contractor. The Contractor shall have no claim to any further payment whatsoever. The valuation would be carried out ex-party if the Contractor fails to turn up despite reasonable notice, which will be binding on the Contractor.
- 6.0 The Contractor hereby undertakes to indemnify the Company against all claims which may arise against the under noted Act :
- i) The Mines Act
  - ii) The Minimum Wages Act
  - iii) The Workmen's Compensation Act.
  - iv) The Payment of Wages Act.
  - v) The Payment of Bonus Act, 1965

or any other Acts or statutes not herein above specifically mentioned having bearing over engagement of workers directly or indirectly for execution of work. The Contractor shall not make the Company liable to reimburse the Contractor for the statutory increase in the wage rates of the contract labourer appointed by the Contractor. Such statutory increase in the wage rates of contract labourer shall be borne by the Contractor.

- 7.0 The Contractor shall clear away all rubbish and surplus materials from the site on completion of work and shall leave the site clean and tidy.
- 8.0 **Work Completion Time** : The Contractor must commence the work within 7 days of issue of Work Order and the work should be completed within 14( fourteen) months . Non compliance of this time schedule will call for imposition of Liquidated Damages.

9.0 VALIDITY OF THE AGREEMENT:

The Agreement shall remain valid for a period of 14( fourteen) months from the date of commencement of work as issued in work order or completion of works whichever is later.

10.0 SCHEDULE OF RATES :

Payment to the Contractor will be made against work completed by them at the rates entered in the Schedule of Rates, Proforma-II hereof.

- 11.0 **Liquidated Damages** : Time is the essence of this Agreement and the work should be completed within stipulated period of completion. For any default in timely completion of assigned work from the date of assigning the work, Liquidated Damages at the rate of ½% (half percent) , per week or part thereof, for delay in contract mobilization /completion date subject to a maximum 7.1/2% (seven & half percent) of the total contract value will be deducted from the Contractor's bill.
- 12.0 In order to promote, safeguard and facilitate the general, operational economic interest of the Company, during the continuance of this Agreement the Contractor hereby agrees and undertakes not to take any direct or indirect interest and/or

support, assist maintain or help any person or persons engaged in antisocial activities, demonstrations, riots, or in any agitation prejudicial to the Company's interest and any such event taking shape or form at any place of the Company's work and its neighborhood.

- 13.0 **Estimated Value of Agreement :** The total evaluated value of the Agreement (all inclusive) is estimated to be INR. .... (approx), but the Company shall pay the Contractor only for the actual work done at the all inclusive rates set down in the Schedule of Rates which forms part-II of this Agreement.
- 14.0 **Payment Terms :** Payment shall be made on monthly basis against the work completed by the Contractor within 30 days from the date of receipt of undisputed bills. Taxes will be deducted at source as per the existing Act, wherever applicable.
- 15.0 The Contractor employing more than 20 (twenty) workmen on any day of the preceding 12 (twelve) months shall be required to obtain requisite license at his cost from the appropriate Licensing Officer before undertaking any contract work. The Contractor shall also observe the rules and regulations framed under the Contract Labour (Regulations & Abolition) Act.
- 16.0 Wages shall be paid by the Contractor to the workmen directly without the intervention of any Jamadars or Thekadars and that the Contractor shall ensure that no amount by way of commission or otherwise is deducted or recovered by the Jamadars from wages of the workmen.
- 17.0 The Contractor will not be allowed to construct any structure (for storage/housing purpose) with thatch, bamboo or any other inflammable materials within industrial or other fenced area of the Company.
- 18.0 The Contractor shall ensure that all men engaged by him are provided with appropriate protective clothing and safety wear in accordance with Regulations 89(a) and 89(b) of the Indian Oil Mines Regulations 1984. The Company's representative shall not allow/accept those who are not provided with the same.
- 19.0 **LIABILITY:**
- 19.1 Except as otherwise expressly provided, neither the Company nor its servants, agents, nominees, shall have any liability or responsibility whatsoever to whomsoever (including the owner) for loss or damages to the equipment and/or loss or damage to the property of the Contractor and/or its sub-contractors, irrespective of how much loss or damage is caused by willful and gross negligence of the Company and/or its servants, agents, nominees, assignees. The Contractor shall protect, defend, indemnify and hold harmless the Company from and against such loss or damage and any suit, claim or expense resulting there from.
- 19.2 Neither the Company nor its servants, agents, nominees, assignees, sub-contractors shall have any liability or responsibility whatsoever for injury to, illness, or death of any employee of the Contractor irrespective of how such injury, illness or death is caused unless caused by willful and gross negligence of the Company and/or its servants, agents, nominees, assignees. The Contractor shall protect, defend, indemnify and hold harmless the Company from and against such loss or damage and any suit, claim or expense resulting there from.



20.0 FORCE MAJEURE:

20.1 In the event of either party being rendered unable by 'Force Majeure' to perform any obligation required to be performed by them under the contract, the relative obligation of the party affected by such "Force Majeure" will stand suspended as provided herein. The word "Force Majeure" as employed herein shall mean acts of God, war, revolt, agitation, strikes, riot, fire, flood, sabotage, civil commotion, road barricade (but not due to interference of employment problem of the Contractor) and any other cause, whether of kind herein enumerated or otherwise which are not within the control of the party to the contract and which renders performance of the contract by the said party impossible.

20.2 Upon occurrence of such cause and upon its termination, the party alleging that it has been rendered unable as aforesaid thereby, shall notify the other party in writing within Seventy Two (72) hours of the alleged beginning and ending thereof, giving full particulars and satisfactory evidence in support of its claim.

21.0 TERMINATION:

21.1 TERMINATION ON EXPIRY OF THE TERMS (DURATION)

The contract shall be deemed to be automatically terminated on the expiry of duration of the contract (or extension, if any, thereof).

21.2 TERMINATION ON ACCOUNT OF FORCE MAJEURE :

Either party shall have the right to terminate the Contract on account of Force Majeure as set forth in Article 20.0.

21.3 TERMINATION ON ACCOUNT OF INSOLVENCY:

In the event that the Contractor at any time during the term of the Contract, becomes insolvent or makes a voluntary assignment of its assets for the benefit of creditors or is adjudged bankrupt, then the Company shall, by a notice in writing have the right to terminate the Contract and all the Contractor's rights and privileges hereunder, shall stand terminated forthwith.

21.4 TERMINATION FOR UNSATISFACTORY PERFORMANCE:

If the Company considers that, the performance of the Contractor is unsatisfactory, or not upto the expected standard, the Company shall notify the Contractor in writing and specify in details the cause of the dissatisfaction. The Company shall have the option to terminate the Contract by giving 15 days notice in writing to the Contractor, if Contractor fails to comply with the requisitions contained in the said written notice issued by the Company,

21.5 TERMINATION DUE TO CHANGE OF OWNERSHIP & ASSIGNMENT:

In case the Contractor's rights and / or obligations under the Contract and/or the Contractor's rights, title and interest to the equipment/material, are transferred or assigned without the Company's consent, the Company may at its absolute discretion, terminate the Contract.

21.6 If at any time during the term of the Agreement, breakdown of the Contractor's equipment results in the Contractor being unable to perform his obligations hereunder for a period of 7 successive days (not including Force Majeure delay) the Company at its option may terminate the Agreement in its entirety without

any further right or obligation on the part of the Company, except for the payment of money then due. No notice shall be served by the Company under the condition stated above.

## 21.7 CONSEQUENCES OF TERMINATION:

In all cases of termination herein set forth, the relative obligations of the parties to the contract shall be limited to the period upto the date of termination. Notwithstanding the termination of the Contract, the parties shall continue to be bound by the provisions of the Contract that reasonably require some action or forbearance after such termination.

21.8 Upon termination of the Contract, Contractor shall return to Company all of Company's items, which are at the time in Contractor's possession.

21.9 Notwithstanding any provisions herein to the contrary, the Contract may be terminated at any time by the Company on giving 15 (fifteen) days written notice to the Contractor due to any other reason not covered under the above clause from 12.1 to 12.7 and in the event of such termination the Company shall not be liable to pay any cost or damage to the Contractor except for payment for services, personnel charges and other charges as per the Contract up to the date of termination.

21.10 In the event of termination of contract, Company will issue Notice of termination of the contract with date or event after which the contract will be terminated. The contract shall then stand terminated and the Contractor shall demobilise their personnel & materials.

## 22.0 ARBITRATION:

22.1 Arbitration(Applicable for Suppliers/Contractors other than PSU) :

Except as otherwise provided elsewhere in the contract, if any dispute, difference, question or disagreement arises between the parties hereto or their respective representatives or assignees, in connection with construction, meaning, operation, effect, interpretation of the contract or breach thereof which parties are unable to settle mutually, the same shall be referred to Arbitration as provided hereunder :

1. A party wishing to commence arbitration proceeding shall invoke Arbitration Clause by giving 30 days notice to the other party. The notice invoking arbitration shall specify all the points of dispute with details of the amount claimed to be referred to arbitration at the time of invocation of arbitration and not thereafter. If the claim is in foreign currency, the claimant shall indicate its value in Indian Rupee for the purpose of constitution of the arbitral tribunal.
2. The number of arbitrators and the appointing authority will be as under:

Claim amount (excluding claim for interest and counter claim, if any)	Number of Arbitrator	Appointing Authority
Upto Rs. 5 Crore	Sole Arbitrator	OIL
Above Rs. 5 Crore	3 Arbitrators	One Arbitrator by each party and the 3 <sup>rd</sup> Arbitrator, who shall be the presiding Arbitrator, by the two Arbitrators.

3. The parties agree that they shall appoint only those persons as arbitrators who accept the conditions of the arbitration clause. No person shall be appointed as Arbitrator or Presiding Arbitrator who does not accept the conditions of the arbitration clause.
4. Parties agree that there will be no objection if the Arbitrator appointed holds equity shares of OIL and/or is a retired officer of OIL/any PSU. However, neither party shall appoint its serving employees as arbitrator.
5. If any of the Arbitrators so appointed dies, resigns, becomes incapacitated or withdraws for any reason from the proceedings, it shall be lawful for the concerned party/arbitrators to appoint another person in his place in the same manner as aforesaid. Such person shall proceed with the reference from the stage where his predecessor had left if both parties consent for the same ; otherwise, he shall proceed de novo.
6. Parties agree that neither shall be entitled for any pre-reference or pendente-lite interest on its claims. Parties agree that any claim for such interest made by any party shall be void.
7. The arbitral tribunal shall make and publish the award within time stipulated as under :

Amount of Claims and counter claims(excluding interest)	Period for making and publishing of the award(counted from the date of first meeting of the Arbitrators)
Upto Rs. 5 Crore	Within 8 months
Above Rs. 5 Crore	Within 12 months

The above time limit can be extended by Arbitrator, for reasons to be recorded in writing, with the consent of the other parties.

8. If after commencement of the arbitration proceedings, the parties agree to settle the dispute mutually or refer the dispute to conciliation, the arbitrators shall put the proceedings in abeyance until such period as requested by the parties.

9. Each party shall be responsible to make arrangements for the travel and stay etc. of the arbitrator pointed by it. Claimant shall also be responsible for making arrangements for travel/stay arrangements of the Presiding Arbitrator and the expenses incurred shall be shared equally by the parties.

In case of sole arbitrator, OIL shall make all necessary arrangements for his travel, stay and the expenses incurred shall be shared equally by the parties.

10. The Arbitration shall be held at the place from where the contract has been awarded. However, parties to the contract can agree for a different place for the convenience of all concerned.

11. The Arbitrator(s) shall give reasoned and speaking award and it shall be final and binding on the parties.

12. Subject to aforesaid, provisions of the Arbitration and Conciliation Act, 1996 and any statutory modifications or re-enactment thereof shall apply to the arbitration proceedings under this clause.

22.2 Arbitration (applicable in case of Contract awarded on Public Sector Enterprise) :

In the event of any dispute or difference relating to, arising from or connected with the Contract, such dispute or difference shall be referred by either party to the arbitration of one of the Arbitrators in the Department of Public Enterprises, to be nominated by the Secretary to the Government of India, In-Charge of the Bureau of Public Enterprises. The Arbitration and Conciliation Act 1996 shall not be applicable to the Arbitration under this clause. The award of the Arbitrator shall be binding upon the parties to the dispute, provided however, any party aggrieved by such award may make a further reference for setting aside or revision of the award to the Law Secretary, Deptt. of Legal Affairs, Ministry of Law and Justice, Government of India. Upon such reference, the dispute shall be decided by the Law Secretary or the Special Secretary/Additional Secretary, whose decision shall bind the parties finally and conclusively. The parties in the dispute will share equally the cost of the arbitration as intimated by the Arbitrator.

The venue of all arbitrations under both 22.1 & 22.2 will be Jodhpur, Rajasthan. The award made in pursuance thereof shall be binding on the parties.

23.0 In case of any doubt or dispute as to the interpretation of any clause herein contained the decision of the Company's Engineer shall be final and binding on the Contractor.

24.0 General health, Safety and Environment aspects will be as per the terms set forth in **Appendix-A**.

25.0 Procedure for obtaining Labour Licence under Contract Labour (R&A) Act, 1970 & Central Rules-1971 will as per terms set forth in **Appendix-B**.

25.0 **SET OFF CLAUSE :**

25.1 Any sum of money due and payable to the Contractor (including Security Deposit refundable to them) under this or any other Agreement may be appropriated by Oil India Limited and set off against any claim of Oil India Limited (or such other person or persons contracting through Oil India Limited) for payment of a sum of money arising out of this Agreement or under any other Agreement made by the Contractor with Oil India Limited (or such other person or persons contracting through Oil India Limited).

**(END OF SECTION – III)**

## **SECTION – IV**

### **SPECIAL CONDITIONS OF CONTRACT**

1. After signing the Contract, the contractor will have to obtain the labour license and the certificates relating to compliance with the statutory requirements as may be required for the specific contract. On fulfilling the statutory requirements, the concerned Contractor will collect the Work Order from the Indenting Department and will commence the work as per the terms mentioned in the Work Order.

#### **2. CONTRACTORS'S OFFICE AT SITE**

The contractor shall provide and maintain an office at the site for the accommodation of his agent and staff and such office shall be open at all reasonable hours to receive instructions notices or other communications.

#### **3. CONTRACTOR'S SUBORDINATE STAFF AND THEIR CONDUCT**

a) Contractor's field Engineer: The contractor on receipt of Work Order should names the Engineer responsible for the work, to whom equipment and materials, if any, will be issued and to whom all site instructions and notices can be issued. He should have necessary power of attorney. Efficient and Qualified personnel are to be engaged by the Contractor.

b) Contractor's fields staff strength: Efficient workmen are to be engaged by the Contractor. The contractor shall provide, to the satisfaction of the Engineer-in-charge sufficient and qualified staff to supervise the execution of the works, competent sub-agents, Engineering assistants, foremen and leading hands including those specifically qualified by previous experience to supervise the types of works comprised in the contract in such a manner as will ensure work of the best quality, expeditious working and proper supervision shall be employed, and whenever in the opinion of the Engineer-in-charge this is not the case, additional and properly qualified supervisory staff shall be employed by the contractor without additional charge on account thereof. The contractor shall ensure to the satisfaction of Engineer-in-charge and shall provide competent and efficient supervision over the work entrusted to them. Where so required, the contractor shall furnish a field organization chart as well as full details of field staff.

c) Conduct of contractor's field staff: The contractor shall be responsible for the proper behaviour of all the staff, foremen, workmen and others, and shall exercise a proper degree of control over them and in particular and without prejudice to the said generality, the contractor shall be bound to prohibit and prevent any employees from trespassing or acting in any way detrimental or prejudicial to the interests of the community or of the proprietor or occupiers of land and properties in the neighbourhood and in the event of such employee so trespassing, the contractor shall be responsible therefore and relieve Owner of all consequent claims or actions for damages or injury or any other grounds whatsoever. The decision of the Engineer-in-charge upon any matter arising under this clause shall be final.

d) If and whenever any of the contractor's agents assistants, foremen, or other employee shall in the opinion of Engineer-in-charge be guilty of any misconduct or be incompetent or insufficiently qualified or negligent in the performance of their duties or that in the opinion of the Engineer-in-charge, it is undesirable for administrative or any other reason for such person or persons to be employed in the works, the contractor, if so directed by the Engineer-in-charge, shall at once remove such persons from employment thereon. Any person or persons so removed from the works shall not again employ in connection with the work without the written permission of the Engineer-in-charge. Any person so removed from the works shall be immediately replaced at the expense of the contractor by a qualified and competent substitute. Should the contractor be requested to

repatriate any person removed from the works, he shall do so shall bear all costs in connection herewith.

e) If and when required by owner all contractor's personnel entering upon the premises shall be properly identified by badges of a type acceptable to owner which must be worn at all times on the premises of the company and all work sites.

#### 4. PLANS, DESIGNS & DRAWING TO BE FURNISHED BY CONTRACTOR

a) Where the Contractor shall, within the scope of work be required to prepare or furnish any Plans, Drawings or Designs in respect of the work or any particular work the Contractor shall within 15 (fifteen) days (or such other period as the company may prescribe in this behalf) of receipt of notification of Acceptance of Tender or within 15 (fifteen) days before the proposed date of commencement of the relative work, whichever shall be entitled submit to the Company for approval the relative plan (s)/ drawing(s)/ design(s) and submit for approval.

b) The Contractor shall not permit any work to be done or any installation, material or equipment to be supplied or fabricated or erected at variance with drawings/ designs approved by the Company(Engineer in Charge) and/ or amended or modified as aforesaid.

c) Unless otherwise required at least 3 (three) sets of all approved plans/ drawings/ designs prepared by the Contractor, together with similar sets of all revisions/ amendments/ modifications therein shall be lodged with the Owner for the record of the Owner, such sets of plans/ drawings/ designs to be signed by the Contractor and to indicate there on the number and date of each revision/ amendment and of the communication, of the Company of any other agency appointed by the Owner for or relative to the approval thereof.

5. The Contractor shall engage measurement boxes for batching materials and concrete mixer machine with hopper lighting arrangement as per requirement.

6. The Company will constantly watch the progress made by the Contractor in the time frame mentioned above. In case the Contractor fails to achieve progress commensurate with time elapsed at any point of time within the allotted period, the Company reserves the right to carry out the remaining work, through any other agency. The additional cost, if any, incurred by the Company in getting the remaining work completed through any other agency will be recovered from the Contractor.

7. The Company reserves the right to ask the Contractor to carry out work more than the quantities mentioned in Schedule of works/Bill of Quantities of the contract at the same rates, terms and conditions to which the Contractor shall have no objection. Likewise, the quantities of work to be executed may be reduced by the Company, to which the Contractor will not have any objection. The Contractor will be paid for actual quantities of work executed by him at the directions of the Company, and at rates agreed in the contract.

8. Survey Instruments : The Contractor shall maintain on site the surveying/levelled instruments (complete set) in perfectly working conditions to enable the Engineer-in-Charge or his representative to check levels and lines of the work at all times.

9. Materials rejected by the Company must be removed by Contractor from work site within 48 Hrs. of rejection, failing which the Company reserves the right to get the rejected materials removed under risk and cost of the Contractor.

10. The Company reserves the right to get the part or whole work completed under risk and cost of the Contractor, if the Contractor fails to complete the work within the stipulated time without any valid reason. The Company's decision shall be final and binding on the Contractor.
11. The Contractor and his workmen are to strictly observe the safety/precautionary rules as per Mines Act while executing the work. They will also observe rules/regulations required by Govt. Agencies for working in border areas.
12. All statutory taxes/levies by the Central / State Govt. or other authority from time to time will be borne by the Contractor. Rates/Amounts under this agreement are inclusive of all taxes, royalty, sales tax etc. In respect of Royalty, the Contractor must submit to the Company - the proof of payment, Short-Term Permit (STP) within 15 days and N.O.C. / N.D.C. from the Mining department before payment of final bill. The rate of Royalty may vary from time to time as per Govt. directives and the same is binding on the Contractor.
13. All items of work are to be carried out as per sound engineering practice, as per relevant IS codes and latest detailed specifications of Rajasthan PWD.
14. Electricity if required at any site of work during execution under this contract will have to be arranged by the Contractor at his own cost.
15. Contractor will be responsible for supply & transportation of water to work site in the required quantities both for construction works and drinking purpose of his workers.
16. All debris, waste etc. to be cleared off and the surrounding areas to be levelled on completion of work.
17. Aggregate, sand to be incorporated in works must conform to the relevant detailed specification of Rajasthan PWD and specification contained in Basic schedule of Rates, including all latest Amendment. All taxes, Royalty etc payable will be on contractor's account.
18. Steel reinforcement to be incorporated in R.C.C. works will be of approved ISI make. The Contractor will produce before the Engineer, purchase voucher from authorized source and test certificate before it is incorporated in the work. Steel purchased from unauthorized source and not having a test certificate conforming to ISI standards will be rejected. Binding wire for reinforcement will be provided by the Contractor at his cost. Brand shall include RATHI/TATA/SAIL/KAMDHENU etc.
19. Cement of 43 Grade OPC (JK/Shree/Bangur/Jay Pee/ Binani/ Ultratech/Wonder/Ambuja) has to be supplied by the contractor. Only one brand of each type of cement shall be used for concrete in any individual member of the structure. Cement shall be used in the sequence of receipt of shipment, unless otherwise directed.
20. There shall be sufficient cement at site to ensure that each section of Work is completed without interruption.
21. Cement reclaimed from cleaning of bags or from leaky containers shall not be used.
22. Contractors shall provide and erect, at his own cost, in a suitable place, dry, well ventilated, and water proof shed of sufficient capacity to store the cement.
23. The cement shall be used as soon as possible after delivery; and cement which the Engineer-in-Charge considers has become stale or unsuitable through absorption of moisture from the

atmosphere or otherwise shall be rejected and removed immediately from the site at Contractor's expense.

24. The mixing together of different types of cement shall not be permitted.

25. The Contractor will produce before the Engineer, purchase voucher from authorized source and test certificate before it is incorporated in the work. Cement purchased from unauthorized source and not having a test certificate conforming to ISI standards will be rejected.

26. The Contractor will provide cubic moulds of approved ISI size for making sample of concrete as per company's direction while doing cement concrete. All concrete works must be done as per IS code and instructions (minimum continuous 21 days). Curing will be done by pouring water on the concrete surfaces and the Contractor is responsible for providing labourer and water for the purpose for the entire duration of 21 days. In case the Contractor fails to carry out curing to the satisfaction of the Engineer, the Company will complete the curing work at the risk and cost of the Contractor.

27. All workmanship shall be of the respective kinds described in the contract documents and in accordance with the instructions of the Engineer-in Charge and shall be subjected from time to time to such tests at contractor's cost as the Engineer-in Charge may direct at the place of manufacture or other places. The contractor shall provide such assistance, required for examining, measuring and testing any workmanship as may be selected and required by the Engineer-in -Charge.

28. The Contractor must provide experienced and qualified Supervisor for continuous and efficient supervision of works. The name of such persons shall be intimated to the Company.

29. All classifications regarding soil in earth work item shall be in accordance with Engineer's decision which shall be on sound engineering practices and will therefore, be final and binding on the Contractor.

30. The Contractor must provide adequate tools, accessories, vibrators, concrete mixer, trucks, etc. in time for efficient execution of work as per instruction of the Engineer.

31. Rates for collection of materials includes making of approach to quarry as required, removal of unsuitable materials and dewatering to quarry, if necessary.

32. No separate payment will be made to the Contractor for the following parts of items of work, which are included in the rates provided in the Schedule of works/Bill of Quantities:

- a. Transportation of all men and materials to site of work.
- b. Land sliding during excavation of foundation trench and necessary arrangement such as shoring, propping, scaffolding etc. made by the Contractor to prevent land slide.

33. The Contractor shall have no claim for any delay arising out of emergencies outside the Company's control.

#### 34. PROCEDURE FOR EXECUTION OF WORK -

(a) The Contractor must keep daily contact with Engineer in charge to receive instructions regarding work. The Engineer in charge shall be free to take action against the Contractor as per terms of this contract.

(b) For efficient workmanship, the Contractor will engage adequate labour force and supervisory staff. The relevant specifications will be adhered to in all details. If standard of work is not



achieved, the Engineer in charge will be free to reduce the rates as per clause 3 (a) of Part-I of Contract.

(c) The Contractor must maintain adequate and right type of tools required for efficient discharge of responsibility.

### 35. MATERIALS SUPPLY -

(a) Materials supplied at site, but found not conforming to the given specification must be removed from site within six hours of engineer's verbal or written order to do so.

(b) Supply should be so regulated that it is consumed on work (after proper measurement) quickly so that the road traffic is not hampered due to stacking space fouling with the carriageway.

(c) Stacking of materials are to be carefully made so as not to –

i) Cause difference in content from the actual to that obtained from superficial measurement of sides and height

ii) Interfere with the roadway, or the passing places, involving risk of accident to vehicular and pedestrian traffic.

iii) If dumped at the incorrect place, the contractor must remove the materials to correct place as directed by the engineer in charge at his own cost.

### 36. MATERIALS USE OF

No materials must be used on work unless:-

a) The material is delivered at the right place

b) The materials is approved (by the engineer or his representative) to be of right quality.

c) The materials is stacked properly and

d) The materials are measured and measurements recorded in the Measurement Book by the Engineer/his representative and certified.

### 37. DEFAULT BY THE CONTRACTOR

Should the Contractor fail to carry out the part of the work involved in this agreement in way of -

a) Not maintaining the desired progress of work.

b) Neglecting to carry out certain aspect of the work.

c) Carrying out work at a specification lower than the intended.

d) Supplying inferior grade of material.

e) Carrying out work without instructions.

f) Not carrying out safety measure, and

g) Not carrying out work as per instructions.

h) Other defects as pointed out to the party.

Then, the engineer shall be free to take action against him as provided for under the contract.

### 38. SCOPE OF WORK

Construction of a New Building at Tanot Village Complex (TVC), Tanot, Jaisalmer, Rajasthan. All civil engineering works, sanitary fittings, false ceiling, electrical fittings along with wiring, supply and installation of air condition and all related works complete in all respect.

a) Contractor will provide shop drawing of aluminium section, (door & window)

b) Contractor will provide all sanitary pipes and water supply pipes layout drawing along with built up drawing on final submission of invoice.

**Note: All Materials will have to be supplied by the Contractor.**

**(END OF SECTION – IV)**

## SECTION - V

### **BID FORM AND PRICE SCHEDULE DETAILS**

#### **(A) BID-FORM**

Date :

Tender No. :

(Insert Bidder's name and address)

Gentlemen,

Having examined the General and Special Conditions of Contract, the Terms of Reference including all attachments thereto, the receipt of which is hereby duly acknowledged, we, the undersigned offer to perform the services in conformity with the said conditions of Contract and Terms of Reference for the sum of (Total Bid amount in words and figures) or such other sums as may be ascertained in accordance with the Schedule of Prices attached herewith and made part of this Bid.

We undertake, if our Bid is accepted, to commence the work within seven days calculated from the date of receipt of mobilization notice from Company against each call (as and when required) during the currency of the contract.

If our Bid is accepted, we will obtain the Guarantee of a Bank for sum of not exceeding 2.5% of the estimated contract value for the due performance of the Contract.

We agree to abide by the Bid for a period 120 days from the date fixed for Bid opening and it shall remain binding upon us and may be accepted at any time before expiry of that period.

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof in your notification of award shall constitute a binding Contract between us.

We understand that you are not bound to accept lowest or any Bid you may receive.

Dated this ..... Day of ..... 2016

-----  
(Signature)

-----  
(in the capacity of)

Bidder's Name :

Bidder's Address :

#### **(B) PRICE SCHEDULE DETAILS :**

Bidders must quote their rates strictly as per format provided in Section – IX vide PROFORMA-II.

**(END OF SECTION – V)**

## **SECTION – VI**

### **FORM OF BID SECURITY (BANK GUARANTEE)**

WHEREAS, (Name of Bidder) ..... (hereinafter called “the bidder”) has submitted his bid dated (Date) ..... against Tender No:..... for the provision of certain oilfield services (hereinafter called “the bid”). KNOW ALL MEN by these presents that we (Name of Bank) ..... of (Name of country) ..... having our registered office at ..... (hereinafter called “the Bank”) are bound unto Oil India Limited (herein after called “Company” in the sum of (.....) \* for which payment well and truly to be made to Company, the bank binds itself, its successors and assignees by these presents. SEALED with the common seal of the said Bank this ..... Day of ..... , 2016 .

THE CONDITIONS of this obligation are:

1. If the bidder withdraws his bid during the period of bid validity specified in the Form of Bid;  

Or
2. If the bidder, having been notified of the acceptance of his bid by the Company during the period of bid validity:
  - fails or refuses to execute the Form of Agreement in accordance with the Instructions to bidders, if required; or
  - fails or refuses to furnish the Performance Security in accordance with the Instructions to bidders;

We undertake to pay to Company up to the above amount upon receipt of its first written demand, without Company having to substantiate its demand, provided that in its demand Company will note that the amount claimed by it is due to it owing to the occurrence of one or both of the two conditions specifying the occurred condition or conditions.

This guarantee will remain in force up to and including the date, 180 days after the closing date for submission of bids as stated in the tender document .

DATE: .....

SIGNATURE OF THE BANK: .....

WITNESS: .....

SEAL: .....

(Signature, Name and Address)

- 
- The bidder should insert the amount of the guarantee in words and figures denominated in the currency of the Company’s country or an equivalent amount in a freely convertible currency.

**(END OF SECTION - VI)**

## **SECTION - VII**

### **FORM OF PERFORMANCE BANK GUARANTEE (UNCONDITIONAL)\***

To: (Name of Company  
(Address of Company .....

WHEREAS (Name and address of Contractor) ..... (hereinafter called  
“Contractor”) had undertaken, in pursuance of Contract No..... dated ..... to  
execute (Name of Contract and brief description of the work) .....  
(hereinafter called “the Contract”), AND WHEREAS it has been stipulated by you in the said  
Contract that the Contractor shall furnish you with a bank guarantee by a recognised bank for the  
sum specified therein as security for compliance with his obligations in accordance with the  
Contract;

AND WHEREAS we have agreed to give the Contractor such a Bank Guarantee, now  
THEREFORE we hereby affirm that we are the Guarantor and responsible to you, on behalf of the  
Contractor, up to a total of (Amount of Guarantee)\*\* ..... (in words) .....  
..... such sum being payable in the type and proportions of currencies in which the  
Contract Price is payable, and we undertake to pay you, upon your first written demand and  
without cavil or argument, any sum or sums within the limits of the guarantee sum as aforesaid  
without your needing to prove or to show grounds or reasons for your demand for the sum  
specified therein.

We hereby waive the necessity of your demanding the said debt from the Contractor before  
presenting us with the demand.

We further agree that no change or addition to or other modifications of the terms of the Contract  
or of the work to be performed thereunder or of any of the Contract documents which may be made  
between you and the Contractor shall in any way release us from any liability under this guarantee,  
and we hereby waive notice of any such change, addition or modification.

This guarantee is valid until the date (.....)\*\* Six months after Contract Completion.

SIGNATURE & SEAL OF THE CONTRACTOR : .....  
Name of Bank : .....  
Address : .....  
Date : .....

---

\* Bidders are NOT required to complete this form while submitting the bid.

\*\*An amount is to be inserted by the guarantor, representing the percentage of the Contract price  
specified in the Contract as per para 25.0 under Section-II

**(END OF SECTION-VII)**

## **SECTION-VIII**

### **SAMPLE FORM OF AGREEMENT**

THIS AGREEMENT is made on the ..... day of 2016... between (name of Company) ..... of (Mailing address of Company) ....., hereinafter called “the Company”, of the one part and (Name of Contractor) ..... (hereinafter called “the Contractor”) of the other part.

WHEREAS the Company is desirous that certain works should be executed viz. (brief description of works) ..... and has by Letter of Acceptance (date of Letter of Acceptance) ..... accepted a bid by the Contractor for the execution, completion and maintenance of such works, now THIS AGREEMENT WITNESS as follows:

1. In this agreement words and expressions shall have the same meanings as are respectively assigned to them in the conditions of Contract hereinafter referred to.
2. The following documents shall be deemed to form and be read and construed as part of this agreement, viz:  
This Form of agreement,  
The Letter of Acceptance,  
The Contractor’s Bid and enclosures,  
The Technical Specifications,  
The Priced bill of quantities,  
The Drawings,  
The Schedule of Supplementary Information,  
The special Conditions of Contract and  
The General conditions of Contract
3. The aforesaid documents shall be taken as complementary and mutually explanatory of one another, but in the case of ambiguities or discrepancies they shall take precedence in the order set out above.
4. In consideration of the payment to be made by the Company to the Contractor as hereinafter mentioned, the Contractor hereby covenants with the Company to execute, complete and maintain the works in conformity in all respects with the provisions of the Contract.
5. The Company hereby covenants to pay the Contractor in consideration of the execution, completion and maintenance of the works the Contract price at the times and in the manner prescribed by the Contract.

IN WITNESS WHEREOF the parties hereto have caused their respective common seals to be hereunto affixed (or have hereunto set their respective hands and seals) the day and year first written above.

SIGNED, SEALED AND DELIVERED

By the said  
Name \_\_\_\_\_

On behalf of the Contractor  
in the presence of:

Name \_\_\_\_\_  
Address \_\_\_\_\_

By the said  
Name \_\_\_\_\_

On behalf of the Contractor  
in the presence of:

Name \_\_\_\_\_  
Address \_\_\_\_\_

\* Bidders are NOT required to complete this form.

**( END OF SECTION - VIII )**

## **SECTION - IX**

### **BID REJECTION / EVALUATION CRITERIA (BRC/BEC)**

#### **A. BID REJECTION CRITERIA**

The Bid shall conform generally to the specifications and terms & conditions given in the bidding document. Bids will be rejected in case services offered do not conform to the required parameters stipulated in the technical specifications/Scope of work/Terms of reference. Notwithstanding the general conformity of the bid to the stipulated specifications, the following requirements will have to be particularly met by the bidders without which the same will be considered as non-responsive and rejected.

#### **1.0 TECHNICAL**

1.1 Any offer which does not include all the jobs/services mentioned in the Scope of Work will be considered as incomplete and rejected.

1.2 The Bidder should have experience and expertise in Civil jobs as mentioned in the scope of work in any Govt. Organization /Public Limited/Private Company. During last seven years calculated upto the scheduled bid closing date, the bidder must have successfully carried out at least one similar job. Bidder's experience of having successfully completed similar works during last seven years should be either of the following:

- i) One single contract of value not less than Rs. 59.54 lakhs
- ii) Two contracts, each one of value not less than Rs. 37.21 lakhs
- iii) Three contracts, each one of value not less than Rs. 29.77lakhs

Similar Job/works mean civil/ structural works either in private sector limited company, Public Sector, State Government or Central Government. The party should furnish necessary documents in the form of experience certificate from the organization as mentioned above or a copy of contract/work order and completion certificate/payment certificate issued by the client against the said contract, failing which the offer will be rejected.

1.3 The bidder must have a minimum average annual turnover of Rs 22.33 lakhs during last three completed financial years. Bidder must provide copy of their Balance Sheet and audited profit & loss account in support of their eligibility in this regard.

1.4 Conditional offers will be rejected.

#### **2.0 COMMERCIAL:**

2.1 Bids are invited under Single Stage Composite Bid System. Bidders must submit both "Technical" and "Commercial" Bids in electronic form through online OIL's e-Tender portal accordingly within the Bid Closing Date and time stipulated in the e-Tender.

2.2 Prices/Rates should be quoted in Indian Rupees and must be maintained in the "online price Bid".

2.3 Prices and rates quoted by Bidders must be held firm during the term of the contract and not be subject to any variation. Bids with adjustable price terms will be rejected.

2.4 **Bid Security in original must reach the office of Chief Manager (M & C), Oil India Limited, Rajasthan Project, 2-A, Saraswati Nagar, District Shopping Centre, Basni,**

**Jodhpur – 342 005, Rajasthan, India, before the bid opening date and time, otherwise, bid will be rejected.** The amount of Bid Security shall be as specified in the “Forwarding Letter”. **Scanned copy of this Bid Security should also be submitted /uploaded online along with the un-priced (Technical) Bid.** Public Sector Undertakings and Firms registered with NSIC/Directorate of Industries in India are exempted from submission of bid security against this tender.

**2.5 Bids uploaded in OIL’s e-Tender Portal will ONLY be considered.**

**2.6 Bidders must quote rates in accordance with the price schedule outlined in PRICE BID FORMAT (PROFORMA-II), otherwise the Bid will be rejected. The Bids in which the rates for any part of the work are not quoted shall be rejected. However, if no charge is involved for any of the work/item, ‘NIL’ should be mentioned against such part of work.**

2.7 Bids received by Company after the bid closing date and time will be rejected.

2.8 User ID and Password are not transferable. Offers made by bidders who have not been issued /permitted to download the bid document by the Company will be rejected.

2.9 Bids shall contain no interlineations, erasures or overwriting except as necessary to correct errors made by bidder, in which case such corrections shall be initiated by the person (s) signing the bid. However, white fluid should not be used for making corrections. Any bid not meeting this requirement shall be rejected.

2.10 The Bids and all uploaded documents must be digitally signed using “Class 3” digital certificate [e-commerce application (Certificate with personal verification and Organization name)] as per Indian IT Act obtained from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India.

2.11 Bids must be kept valid for a minimum period of 120 days from the date of scheduled bid closing. Bids with inadequate validity will be rejected.

2.12 The following Clauses with all its sub-clauses should be agreed in to, failing which the bid will be rejected.

- Performance Security Clause
- Tax liabilities Clause
- Insurance Clause
- Force Majeure Clause
- Termination Clause
- Arbitration Clause
- Applicable Law Clause
- Liquidated damages clause

### **3.0 GENERAL:**

**3.1 Proforma -I :** The Statement of Compliance should be digitally signed and uploaded along with the Technical Bid (un-priced). In case bidder takes exception to any clause of tender document not covered under BEC/BRC, then the Company has the discretion to load or reject the offer on account of such exception if the bidder does not withdraw/modify the deviation when/as advised by the Company. The loading so done by the Company will be final and binding on the bidders.

3.2 To ascertain the substantial responsiveness of the bids, Company reserves the right to ask the bidder for clarification in respect of clauses covered under BRC also and such clarification fulfilling the BRC clauses in toto must be received on or before the deadline given by the company, failing which the offer will be summarily rejected.

3.3 If any of the clauses in the BRC contradicts with other clauses of bidding document elsewhere, then the clauses in the BRC shall prevail.

3.4 The Integrity Pact ( Section-X) must be uploaded in OIL"s E-Procurement portal along with the Technical Bid digitally signed by the same signatory who digitally signed the Bid i.e. who is duly authorized to sign the Bid. Bids without the Integrity Pact digitally signed by the bidder shall be rejected straightway.

3.5The Company reserves the right to cancel/withdraw the tender or annul the bidding process at any time prior to award of contract, without thereby incurring any liability to the bidders or any obligation to inform the bidders of the grounds of Company's action.

## **B. BID EVALUATION CRITERIA (BEC):**

1.0 The bids conforming to the technical specifications, terms and conditions stipulated in the bidding document and considered to be responsive after subjecting to Bid Rejection Criteria (BRC) will be considered for further evaluation as per the Bid Evaluation Criteria given below.

1.1 Commercial Evaluation of bids submitted by the technically qualified bidders will be done on the basis of rates quoted by them as per the enclosed Price Bid Format (**Proforma-II**) to ascertain the inter-se-ranking on total value basis considering all the items. However, it is to be clearly understood that the quantity indicated against each item therein is based on estimates/assumptions of the Company and valid for bid evaluation purpose only. Payment will be made by OIL on actual job done/studies carried out during execution of the contract.

1.2 In the event of computational error between unit rate and total price, the unit rate as quoted by the bidder in original bid shall prevail for the purpose of evaluation. Similarly, in the event of any discrepancy between words and figures, the unit rates as quoted in words shall prevail.



## **PROFORMA-I**

### **STATEMENT OF COMPLIANCE** **(Only exceptions/deviations to be rendered)**

<b>SECTION NO. (PAGE NO.)</b>	<b>CLAUSE NO. SUB-CLAUSE NO.</b>	<b>COMPLIANCE/ NON COMPLIANCE</b>	<b>REMARKS</b>

**(Authorised Signatory)**  
**Name of the Bidder : \_\_\_\_\_**

NOTE : OIL INDIA LIMITED expects the bidders to fully accept the terms and conditions of the bid document. However, should the bidders still envisage some exceptions/deviations to the terms and conditions of the bid document, the same should be indicated here and put in their Bid. If the proforma is left blank, then it would be presumed that the bidder has not taken any exception/deviation to the terms and conditions of the bid document.

**PRICE SCHEDULE FORMAT / PRICE BID FORMAT**

**Bidders must quote their rates strictly as per following format, which will be used for commercial evaluation of bids.**

Sl.No.	Description	Unit	Qty.	Rate (Rs)	Total (Rs)
(1)	(2)	(3)	(4)	(5)	(6)=(4X5)
10	Earth work in excavation in foundation trenches or drains including dressing of sides and ramming of bottoms, lift up to 1.5 Mtr. including taking out the excavated soil and depositing and refilling of jhiri with watering & ramming and disposal of surplus excavated soil as directed within a lead of 50 meter. All kinds of soil.	M3	325.00		
20	Filling available excavated earth (excluding rock) in trenches, plinth side of foundation etc. in layers not exceeding 20 cm. in depth , consolidating each deposited layer by ramming and watering including lead upto 50Mtr. and lift upto 1.5Mtr.	M3	100.00		
30	Providing and injection Chloropyrifous Emulsifiable concentrate 20 % with 1 % concentration for PRE-CONSGTRUCTIONAL Anti termite treatment as per IS 6313 part III and amended from time to time and creating a continous chemical barrier under and around the column pits, wall trenches, basement excavation, top surface of plinth filling, junction of wall and floor along the external perimeter of building expansion joints, over the top surface of consolidated earth of which aproch is to be laid surrounding of pipes and conduits etc. complete as per specification (Plinth floor area only shall be measured for payment.)	M2	400.00		
40	Providing and laying in position cement concrete including curing compaction etc. of specified grade excluding the cost of centering and shuttering =All up to plinth leve IS 456-2000 1:4:8 ( 1 Cement : 4 Course sand : 8 Graded stone aggregate 40 mm nominal size (Crusher Broken).	M3	120.00		
50	Random Rubble stone masonry for foundation and plinth in Cement Sand Mortar above 30 Cm. thick wall in : IS 1597 (Part-I) 1992 in : Cement Mortar 1:6 (1 Cement : 6 sand).	M3	190.00		

60	Random Rubble stone masonry for superstructure above plinth above 30 Cm. thick wall in : IS 1597 (Part-I) 1992 in : Cement Mortar 1:6 (1 Cement : 6 Sand).	M3	250.00		
70	Add extra wall up to 30 Cm and less thickness.	M3	250.00		
80	Extra for facing as per design and detailed specifications IS 1597 (Part-II) 1992 including additional cost of stones over item for : Course rubble facing second sort.	M2	1160.00		
90	Supplying and fixing Soorsagar Bhura or Equivalent ashlar sills, lintels and dassa, bearing, bed & top surface made perfectly even, jambs, skirting steps etc. rough dressed: Above 15 cm and up to 20 cm thick.	M3	1.00		
100	Supply and fixing Jodhpur sand stone machine cut Dash, Coping, sill, lintel fixed in cement sand mortar 1:4 9 cm (3.5") thick.	M2	40.00		
110	Providing and laying in position specified grade of reinforced cement concrete including curing compaction finishing with rendering in cement sand mortar 1:3 (1-Cement:3-coarse sand) and making good the joints excluding the cost of centering, shuttering and reinforcement. All work up to plinth level : IS 456-2000 1:1.5:3 (1 Cement : 1.5 coarse sand : 3 graded stone aggregate 20mm nominal size).	M3	25.00		
120	Reinforced cement concrete work in beams, suspended floors, roofs, girders having slopes up to 15o , landings, balconies, shelves, chajjas, lintels, bands, plain windows sills, staircases and spiral staircases, up to floor three level including curing, compaction, finishing with rendering in cement sand mortar 1:3 (1-Cement:3-coarse sand) and making good and joints excluding the cost of centering, shuttering and reinforcement: IS 456-2000 1:1.5:3 (1 Cement : 1.5 Coarse sand : 3 graded stone aggregate 20mm nominal size).	M3	85.00		
130	Centering and shuttering with plywood or steel sheets including strutting, propping, bracing both ways and removal of formwork for foundations in basements rafts, footings, strap beams, bases of columns , etc. up to plinth level.	M2	125.00		
140	Centering and shuttering with plywood or steel sheets including strutting, propping, bracing both ways with wooden members and removal of formwork for superstructure up to 4.5 mtr above plinth, for: Suspended floors, roofs, landings,	M2	600.00		

	staircases, balconies, girders, cantilevers, bands, coping, bed plates, anchor blocks sills, chhajjas lintel, beam etc.				
150	Providing and fabricating reinforcement for R.C.C. work including straightening, cutting, bending, placing in position and binding (including cost of binding wire) all complete up to floor three level. Tremo Mechanically treated bars.	KG	10750.00		
160	Brick work in partition in super structure up to third storey 7 Cm. thick (brick on edges) using bricks of class designation 75 with nominal hoop reinforcement (2 Nos 6mm MS bar) at every fourth course in Cement mortar 1:4 (1 Cement : 4 Coarse Sand).	M2	75.00		
170	Providing and fixing Ist quality MAT finished ceramic tile size 300x300mm confirming to IS : 13753 coloured tile expect white, grey, ivory, fume red brown in walls, floors, steps, pillars etc. laid on a bed of neat cement slurry including nicely finished joints using water proof joint filler power (Untile or Roffe make) and finishing with flush pointing in white cement mixed with pigment to match the shade of tile complete (excluding the cost of cement plaster).	M2	25.00		
180	Providing and fixing Ist quality standard White Ivory Glazed Tiles ISI marked [IS:13753] of size 300mm x 200mm in walls, floors, steps, pillars etc. laid on a bed of neat cement slurry finished with flush pointing in white cement mixed with pigment to match the shade of tile complete (excluding the cost of cement plaster).	M2	125.00		
190	Providing batta (gola) 75mm x 75mm in cement concrete (1:2:4) including finished with cement mortar 1:3 as per standard design.	M3	135.00		
200	Providing and laying 20 to 25 mm size glazed tiles pieces for roof treatment having colour and shade as approved by the Engineer incharge over 25 mm thick layer of cement mortar mix 1:4 with application of cement slurry including finishing of joints with ordinary cement and curing etc. complete in all respect. Washing with acid.	M2	375.00		
210	Polished Blue Kota Stone flooring skirting, laid over 20 mm thick base of C.M. 1:4 and jointed with grey cement slurry to match the shade of the slab including rubbing and polishing complete : For area of each slab up to 2001 to 5000 Sq.Cm : 25 mm thick slab.	M2	30.00		

220	Providing & laying vitrified Porcelain dianomite floor tile, skirting, dedo, (Johnso, Euro, Naveen, Bell or equivalent etc.) size 60x600, 10 mm thick flooring over 20 mm thick bed mortar 1:4 mix with 2-3 mm thick joint to be filled with cementious grout or polymer based non shrink grout make Rofee/ Bell adhesive/ pidite etc of matching colour as per requirement of site.	M2	305.00		
230	Plaster on new surface on walls in cement sand mortar 1:6 including racking of joint etc. complete fine finished: 25mm thick	M2	1300.00		
240	Plaster on new surface on walls in cement sand mortar 1:6 including racking of joint etc. complete fine finished:20mm thick	M2	575.00		
250	Pointing on stone masonry in cement sand mortar 1:3 (1-Cement:3-Sand) : Deep grooved pointing.	M2	1125.00		
260	Distempering with oil bound washable distemper of approved brand and manufacture to give an even shade including all scaffolding: New work (two or more coats) over and including scrapping and priming coat with cement primer.	M2	2000.00		
270	Finishing wall with water proofing cement paint of approved brand and manufacture and or required shade to give an even shade including all scaffolding: New work (Three or more coats).	M2	405.00		
280	Grading roof water proofing treatment with : Cement concrete 1:2:4 (1 Cement : 2 Coarse sand : 4 Graded stone aggregate 20mm nominal size).	M3	30.00		
290	Providing & fixing anodizing alumium work (Anodizing to be got done from approved Anodizer) for doors, windows, ventilators and partition with extruded built up standard tubular and other sections of approved make confirming to IS : 733 and IS : 1285 anodised transparent 81 dyed to required shade according to IS : 1868 (Minimum anodic coating of grade AC 15), fixed with rawl plugs and screws or with fixing clips or with expansion hold fasteners including necessary filling up of gas at junctions, at top, bottom and sides with required PVC/neoprene felt etc. Aluminium section shall be smooth, rust free, straight, mitred and jointed mechanically wherever required inlcuding cleat angle Aluminum snap beading for glazing/paneling, C.P. Brass/ Stainless Steel screws, Al. Tower bolt	KG	100.00		

	& Al. handle & Al. Aldrop etc. all complete as per architectural drawings and the directions of Engineer-in-charge. (Glazing and peneling to be paid for separately). For fixed portion.				
300	Providing and Fixing 12mm thick prelaminated three layer medium density (exterior grade) particle bonded formaldehyde synthetic resin of approved brand and manufacture in paneling fixed in aluminium doors, windows/ stainless steel screws etc. complete as per architectural drawings and direction of engineer-in-charge. Pre laminated particle board with decorative lamination on both side.	M2	25.00		
310	Providing and fixing glazing in aluminium door, window, ventilator shutters and partitions etc. with PVS/ neoprene gasket etc. complete as per the architectural drawings and the directions of engineer-in-charge (Cost. of aluminium snap beading shall be paid in basic item.) With tinted glass panes of 5.0mm thickness (weight not less than 13.75 kg/sqm).	M2	55.00		
320	P&F double action hydraulic floor spring of approved brand and manufacture to aluminium door shutter confirming to IS : 6315 incl. cost of cutting floors as reqd. embedding in floor and cover plate etc. complete as per direction of Engineer in charge.	EA	4.00		
330	P&F expanded grill made of anodised aluminium as per desing and drawing having members section of size 7.5mm x 6.0mm and opening of size 102mm x 99mm to aluminium window/ vent with reqd. screws, Y and H aluminium sec (as per drawing) at the ends and middle joints respectively complete in all respect as per direction of engineer in charge.	M2	25.00		
340	Providing and fixing brass lock without handle for aluminium door, or approved quality, make & design as directed by Engineer inc harge	EA	22.00		
350	Providing and laying in position cement concrete including curing compaction etc. of specified grade excluding the cost of centering and shuttering All up to plinth level IS : 456 -2000 1 :2 : 4 ( 1 Cement : 2 Course Sand : 4 Graded stone aggregate 20mm nominal size).	M3	120.00		
360	Providing and Fixing at all height all false ceiling of 12.5 mm thick tapered edge Gypsum board conforming to IS : 2095 including providing and fixing of frame work made of special section power pressed from M.S. sheet and galvanized in	M2	350.00		

	accordance with zine coating 600 as per IS : 277 and consisting of angle cleats of thick 25 mm wide x 16 mm thick with flanges of 22 mm and 37 mm at 1200 mm center to center one flange fixed to the ceiling with dash fastner 12.5 mm dia x 40 mm long with 6 mm dia bolts to the hangers of 25x25x5mm of required length, and other end of angle hanger being fixed with nut and bolts to G.I. channels 45 mm x 15 mm x 0.9 mm running at the rate of 1200 mm center to center to which the ceiling section 0.5 mm thick bottom wedge of 80 mm with tapered flanges of 26 mm each having clips of 10.5 mm at 450 mm center to center shall be fixed in a direction perpendicular to G.I. channel with connecting clips made out of 2.64mm dia x 230mm long				
370	Cement concrete flooring grade 1:2:4 (1-Cement:2-Coarse sand:4-graded stone aggregate) rounding off edges etc. but excluding the cost of nosing of steps etc. complete : IS 2571-1970 100mm thick with 20mm thick nominal size aggregate.	M2	75.00		
380	Add extra if finished with a floating coat of neat cement including cement slurry, making of lines or grooves etc. complete.	M2	75.00		
390	P & F European type white glazed vitreous china Ist quality W.C. pan (IS:2556 Mark) with P or S trap including cutting and making good the wall and floor.	EA	5.00		
400	P & F water closet Seat Covers with brass hinges complete : IS 2548-1996 : Solid PVC (ISI marked) grade-I white for EWC.	EA	5.00		
410	P & F Low level Flushing Cistern of 10 litres capacity (IS:2556 mark) of approved make with complete fittings C.I. brackets duly painted, brass ball cock with ball, (IS:1703 mark) complete including cutting and making good the wall : WVC with CP brass bend.	EA	5.00		
420	P&F looking mirrors with PVC frame of approved (atul/equivalent) 500 x 400 mm.	EA	5.00		
430	P&F towel rail or ring of approved quality /make: : CP brass towel rail elbow type with concealed screws size 450mm (heavy duty).	EA	4.00		
440	P&F Grating of approved quality/ make Stainless steel sheet heavy quality of approved make 125mm.	EA	18.00		
450	P & F G.I. Pipes (Internal work) with G.I. fittings (IS:1239 Mark) & M.S. clamps including cutting and making good the walls and floors : Exposed	M	35.00		

	on wall (a) 15 mm dia nominal bore B class.				
460	P & F G.I. Pipes (Internal work) with G.I. fittings (IS:1239 Mark) & M.S. clamps including cutting and making good the walls and floors : Exposed on wall (b) 25mm dia nominal bore B class.	M	70.00		
470	P & F Bib Cock (IS:8931 Mark) Superior quality of approved make :(a) CP brass bib cock, 15mm nominal bore.	EA	5.00		
480	P & F Bib Cock (IS:8931 Mark) Superior quality of approved make (b) CP brass long body, 15 mm nominal bore weight not less than 690 gm.	EA	3.00		
490	P & F WVC Wash basin (Ist quality IS:2556 Mark) of approved make with C.I. brackets duly painted 1 No. 15 mm C.P. Pillar cock (IS:8934 Mark) & 32 mm C.P. brass waste coupling of approved make 25 mm G.I. waste pipe complete including cutting & making good the wall : Size 580 mm x 430.	EA	5.00		
500	P&F Bath shower of approved quality/ make . CP brass of heavy & superior quality 150mm.	EA	4.00		
510	P&F rigid PVC Pipe (IS:4985 mark) class II(4 Kg. /Cm.) approved quality /make including joining the pipe with solvent cement rubber ring and lubricant (a) 75mm dia	M	25.00		
520	P&F rigid PVC Pipe (IS:4985 mark) class II(4 Kg. /Cm.) approved quality /make including joining the pipe with solvent cement rubber ring and lubricant (b) 110mm dia	M	75.00		
530	P&F rigid PVC pipe fittings (IS: 4985 mark) of approved quality /make including joining the pipe with solvent cement rubber ring and lubricant: Door Tee, 110mm dia.	EA	10.00		
540	P&F rigid PVC pipe fittings (IS: 4985 mark) of approved quality /make including joining the pipe with solvent cement rubber ring and lubricant:(b) Bend 87.5, 110mm dia.	EA	15.00		
550	P&F rigid PVC pipe fittings (IS: 4985 mark) of approved quality /make including joining the pipe with solvent cement rubber ring and lubricant:(c) Bend 87.5, 75mm dia.	EA	5.00		
560	P&F rigid PVC pipe fittings (IS: 4985 mark) of approved quality /make including joining the pipe with solvent cement rubber ring and lubricant:(d) Coupler, 110mm dia.	EA	3.00		
570	P&F rigid PVC pipe fittings (IS: 4985 mark) of approved quality /make including joining the pipe with solvent cement rubber ring and lubricant:(e) Plain floor trap,110mm dia.	EA	10.00		
580	P&F rigid PVC pipe fittings (IS: 4985 mark) of approved quality /make including joining the pipe	EA	20.00		



	with solvent cement rubber ring and lubricant:(f) Pipe clip, 110mm dia.				
590	P&F rigid PVC pipe fittings (IS: 4985 mark) of approved quality /make including joining the pipe with solvent cement rubber ring and lubricant:(g) Vent Cowel, 110mm dia.	EA	5.00		
600	Construction of manhole in all type of soil inner size 90 X 60 Cm. thick masonry in CM 1:6, 10 Cm. thick cement concrete 1:5 10 in foundation, 20 mm thick inside plaster in CM 1:6, finished with floating neat cement, 50mm thick M-15 grade C.C. flooring,making channels, 80mm thick stone slab covering with 40mm thick M-15 grade C.C.flooring , 25 Kg. CI cover with frame of 40mm dia, earthwork etc. complete as per design including disposal of surplus earth within 50 mtr. lead. Depth upto 0.5mtr.	EA	5.00		
610	P&F Jet spray for water closet with C.P. copper tube flange of approved make	EA	5.00		
620	P&F Soap dish or tray of approved quality/ make. CP brass heavy and superior quality.	EA	5.00		
630	P & F Inlet Connection (Angle Valves) Superior quality, of approved make, for Wash basin, Gyser etc.	EA	12.00		
640	P & F Stop cock (IS:8931 Mark) superior quality & of approved make : CP Brass concealed stop cock 15mm.	EA	4.00		
650	P & F PVC Storage Tank (IS:12701 marked indicating the BIS license No.) of approved make with cover, 25 mm dia 1 M long G.I. over-flow pipe & 25 Cm. long wash out pipe with plug & socket, including making connection etc. complete of approved design. 1000 litres capacity.	EA	4.00		
660	P & F Full-way valve (IS:778 Mark) or wheel valve of approved make : (a) Gun-metal 15mm nominal bore.	EA	4.00		
670	P & F Full-way valve (IS:778 Mark) or wheel valve of approved make :(b) Gun-metal 25mm nominal bore.	EA	4.00		
680	Providing Laying & jointing glazed S.W. pipes grade `A` (IS;651 marked) of approved make with spun yarn & stiff mixture of cement mortar 1.1 excavation & refilling of earth in all types of soil upto 1.2m depth, S.W. fittings, including testing of joints etc, complete. 150mm dia Providing & Laying C.C. 1:5:10 (Stone aggregate 40 mm nominal size) all around S.W. pipe including 15 Cm. thick bed concrete as per	M	45.00		

	Rajasthan P.W.D. specifications : (Width W=Diameter of pipe in Cm+40 Cm.)(Excluding cost of pipe). 150mm dia SW pipe.				
690	Providing & Laying C.C. 1:5:10 (Stone aggregate 40 mm nominal size) all around S.W. pipe including 15 Cm. thick bed concrete as per Rajasthan P.W.D. specifications : (Width W=Diameter of pipe in Cm+40 Cm.)(Excluding cost of pipe). 150mm dia SW pipe.	M	45.00		
700	P & F Mixing Range (15 mm) CP wall mixer telephonic type crutch & telephonic shower.	EA	4.00		
710	Wiring of light point/fan point/exhaust fan point/call bell point with 1.5 Sq. mm nominal size FR PVC insulated unsheathed flexible copper conductor 1.1 KV grade and 1.5 Sq.mm nominal size FR PVC insulated unsheathed flexible copper earth conductor 1.1 KV grade (IS:694) of approved make on surface ISI marked (IS : 14927 P - II) PVC casing capping & it's accessories, with modular switch,moduler plate, 18 SWG GI box with earth terminal,brass screws, cup washers, making connections, testing etc. as required Short point (up to 3 mtr.)	P	40.00		
720	Wiring of light point/fan point/exhaust fan point/call bell point with 1.5 Sq. mm nominal size FR PVC insulated unsheathed flexible copper conductor 1.1 KV grade and 1.5 Sq.mm nominal size FR PVC insulated unsheathed flexible copper earth conductor 1.1 KV grade (IS:694) of approved make on surface ISI marked (IS : 14927 P - II) PVC casing capping & it's accessories, with modular switch,moduler plate, 18 SWG GI box with earth terminal,brass screws, cup washers, making connections, testing etc. as required. Medium point (up to 6 mtr.)	P	25.00		
730	Wiring of light point/fan point/exhaust fan point/call bell point with 1.5 Sq. mm nominal size FR PVC insulated unsheathed flexible copper conductor 1.1 KV grade and 1.5 Sq.mm nominal size FR PVC insulated unsheathed flexible copper earth conductor 1.1 KV grade (IS:694) of approved make on surface ISI marked (IS : 14927 P - II) PVC casing capping & it's accessories, with modular switch,moduler plate, 18 SWG GI box with earth terminal,brass screws, cup washers, making connections, testing etc. as required.Long point (up to 10 mtr.)	P	10.00		
740	Wiring of 3 pin 5/6 amp switch-socket with 1.5 sq. mm nominal size FR PVC insulted unsheathed flexible copper conductor 1.1 KV grade and 1.5 Sq. mm nominal size FR PVC insulated unsheathed flexible copper earth	P	15.00		

	conductor 1.1 KV grade (IS:694) of approved make on surface ISI marked (IS:14927 P-II) PVC casing capping & it's accessories, 18 SWG 175mm x 100 mm x 60 mm GI box with earth terminal, 5/6 A switch & 5/6 A socket modular type with modular plate ,brass screws, cup washers, making connections, testing etc. as required. On board.				
750	Wiring of 3 pin 5/6 amp switch-socket with 1.5 sq. mm nominal size FR PVC insulated unsheathed flexible copper conductor 1.1 KV grade and 1.5 Sq. mm nominal size FR PVC insulated unsheathed flexible copper earth conductor 1.1 KV grade (IS:694) of approved make on surface ISI marked (IS:14927 P-II) PVC casing capping & it's accessories, 18 SWG 175mm x 100 mm x 60 mm GI box with earth terminal, 5/6 A switch & 5/6 A socket modular type with modular plate ,brass screws, cup washers, making connections, testing etc. as required. Short point (up to 3 mtr.)	P	25.00		
760	Wiring of 3 pin 5/6 amp switch-socket with 1.5 sq. mm nominal size FR PVC insulated unsheathed flexible copper conductor 1.1 KV grade and 1.5 Sq. mm nominal size FR PVC insulated unsheathed flexible copper earth conductor 1.1 KV grade (IS:694) of approved make on surface ISI marked (IS:14927 P-II) PVC casing capping & it's accessories, 18 SWG 175mm x 100 mm x 60 mm GI box with earth terminal, 5/6 A switch & 5/6 A socket modular type with modular plate ,brass screws, cup washers, making connections, testing etc. as required. Medium point (up to 6 mtr.)	P	20.00		
770	Wiring of 3 pin 5/6 amp switch-socket with 1.5 sq. mm nominal size FR PVC insulated unsheathed flexible copper conductor 1.1 KV grade and 1.5 Sq. mm nominal size FR PVC insulated unsheathed flexible copper earth conductor 1.1 KV grade (IS:694) of approved make on surface ISI marked (IS:14927 P-II) PVC casing capping & it's accessories, 18 SWG 175mm x 100 mm x 60 mm GI box with earth terminal, 5/6 A switch & 5/6 A socket modular type with modular plate ,brass screws, cup washers, making connections, testing etc. as required. Long point (up to 10 mtr.)	P	15.00		
780	S&F following sizes of ISI marked (IS : 14927 P-II) PVC casing capping (rectangular) along with accessories like coupler, inner, outer, elbow, square box, tee etc on surface with screws, expansion fasteners as required.20mm x 12mm.	RM	150.00		

790	S&F following sizes of ISI marked (IS : 14927 P-II) PVC casing capping (rectangular) along with accessories like coupler, inner, outer, elbow, square box, tee etc on surface with screws, expansion fasteners as required. 25mm x 12mm	RM	200.00		
800	S&F following sizes of ISI marked (IS : 14927 P-II) PVC casing capping (rectangular) along with accessories like coupler, inner, outer, elbow, square box, tee etc on surface with screws, expansion fasteners as required. 32mm x 12mm	RM	150.00		
810	S&F following sizes of ISI marked (IS : 14927 P-II) PVC casing capping (rectangular) along with accessories like coupler, inner, outer, elbow, square box, tee etc on surface with screws, expansion fasteners as required. 38mm x 18.5mm	RM	100.00		
820	S&F following sizes of ISI marked (IS : 14927 P-II) PVC casing capping (rectangular) along with accessories like coupler, inner, outer, elbow, square box, tee etc on surface with screws, expansion fasteners as required. 50mm x 20mm	RM	50.00		
830	S&F following sizes of ISI marked (IS : 14927 P-II) PVC casing capping (rectangular) along with accessories like coupler, inner, outer, elbow, square box, tee etc on surface with screws, expansion fasteners as required. 50mm x 50mm	RM	50.00		
840	Supply and drawing of FR PVC insulated & unseathed flexible single core (for phase, neutral & earth) copper conductor ISI marked (IS:694) of 1.1KV grade and approved make in existing surface or recessed conduit/casing capping including making connections etc as required 1x1.5 sq mm.	M	500.00		
850	Supply and drawing of FR PVC insulated & unseathed flexible single core (for phase, neutral & earth) copper conductor ISI marked (IS:694) of 1.1KV grade and approved make in existing surface or recessed conduit/casing capping including making connections etc as required 1x2.5 sq mm	M	400.00		
860	Supply and drawing of FR PVC insulated & unseathed flexible single core (for phase, neutral & earth) copper conductor ISI marked (IS:694) of 1.1KV grade and approved make in existing surface or recessed conduit/casing capping including making connections etc as required 1x4 sq mm	M	300.00		

870	Supply & Fixing of 6/16 Amp switch socket with accessories on PVC box of suitable size on surface or recessed with suitable phenolic laminated sheet cover including cost of 5 pin 6/16 amp switch & socket outlet , making connection, testing etc as required.	EA	20.00		
880	Supply, installation, testing & commissioning of 3 phase, 8 way 415 V TPN with 16 SWG steel sheet MCB Distribution box /board surface / recess complete with 4 pole, 63 as incomer with 100 mA 63 A DP RCCB (for each phase). The SPNs on each phase would be 4 nos with 16 A & 4 nos with 10 Amps MCBs. Breaking capacity not less than 10 KA (B/C/D tripping characteristic) ISI marked IS 8828(1996) / conforming to IEC 60898 in existing board/sheets including making connections, testing etc. as required.	EA	2.00		
890	Supply, installation, testing & commissioning of IP65 weather proof Luminaries (to be fixed at false ceiling) comprising of polycarbonate housing & polycarbonate diffuser & clips suitable for high efficiency T5 lamp comprising of electronic ballast prewired to terminal block including making connection etc. 2 x 36 watt.	EA	15.00		
900	Supply, installation, testing & commissioning of IP65 weather proof Luminaries (to be fixed at concrete ceiling / wall) comprising of polycarbonate housing & polycarbonate diffuser & clips suitable for high efficiency T5 lamp comprising of electronic ballast prewired to terminal block including making connection etc. 1x36 watt.	EA	24.00		
910	1 x 20 watt.	EA	8.00		
920	Supply, installation, testing & commissioning of heavy duty capacitor start Double ball bearing 900/1400 RPM single phase ISI marked Exhaust fan, IS : 3212 marked with gravity Louver shutter of superior quality made out of frame of 18 SWG M.S. Sheet & Louvers made from 24 SWG M.S.sheet with enamel paint including cost of nuts, bolts, etc. as required including making of connections testing etc.300mm sweep (900/1400 RPM).	EA	4.00		
930	"Day work : Defination – this means item of labour which in the opinion of Engineer-in-charge would not be evaluated by the excepted methods of measurement. This item will involve skilled/unskilled labour. The rates to be inclusive	MD	10.00		

	of all tools & plants like powara, basket, pickaxes, togaries etc. per day means actual working day of 08-10 hrs. i) Skilled-mason/carpenter fitter/painter/blacksmith				
940	"Day work : Definition – this means item of labour which in the opinion of Engineer-in-charge would not be evaluated by the excepted methods of measurement. This item will involve skilled/unskilled labour. The rates to be inclusive of all tools & plants like powara, basket, pickaxes, togaries etc. per day means actual working day of 08-10 hrs. ii) Unskilled/Helpers"	MD	30.00		
950	Supply, installation, testing & commissioning P.V.C / XLPE insulated & P.V.C. Sheated cable of 1.1KV grade with aluminium conductor of IS : 1554 P-I / IS : 7098 P-I of Group 1 of approved make in ground as per IS : 1255 including excavation of 30cm x 75 cm size trench, 25 mm thick under layer of sand, II nd class bricks covering refilling earth compaction making necessary connection, testing etc. as required. 35.0 sq mm -3.5 core, armoured with suitable gland & lugs	M	150.00		
960	Supply, installation, testing & commissioning suitable junction box for 3.5 core X 35 sq mm armoured cable as incomer & two outgoings with 3.5 core X 35 sq. mm armoured cable.	EA	1.00		
970	Supplying & Fixing of 3 pin , 5 amps ceiling rose on the existing junction box/wooden block including connection etc as required .	EA	50.00		
980	Providing earthing with 300mmx300mmx6mm thick G.I. Earth plate, 50 mm dia GI pipe for earth electrode, 25 mmx 6 mm GI strips including accessories and providing masonry enclosure with cover plate with charcoal and salt complete as required (IS : 3043-1966)	EA	4.00		
990	SITC of Air cooled split type Air condit	EA	12.00		
1000	Construction of septic tank in all type of soil with 40cm thick masonry in CM 1:6 15cm thick CC bed of 1:5:10 M-15 grade CC flooring & over stone slab covering, 80mm thick slab jointing of slab in CM 1:3, Ralthal, Kharanja, 50mm thick stone partition walls, 20mm thick plaster in CM 1:6 finished with neat floating cement, 4Nos C.I. foot rests of approved design, two No. 450mm dia 25Kg each C.I. cover with frame, earth work etc. complete as per approved drawing incl. disposal of surplus earth within a lead of 50mtr.	EA	1.00		

	IS 2470 (Part-I) 1985. Size 400x140x150cm (for 50users)				
1001	Construction of soakage well in all type of soil 300 mm thick dry masonry top and bottom 300 mm course in CM 1:6, 80 mm thick stone slab, jointing of slab in CM 1:3, Ralthal, Kharanja, 40 mm thick M-15 grade C.C. flooring, earth work complete as per approved drawing including disposal of earth within a lead of 50 mtr. : Size 300 Cm. dia outside & 300 Cm. depth.	EA	1.00		
	<b>TOTAL PRICE [SUM OF COLUMN (6) ABOVE]</b>				

- Note:**
- 1) The estimated quantities indicated above against each item are for evaluation purpose only. Payment will be made for the actual work done/materials supplied.
  - 2) Contract will be awarded on the basis of the overall lowest evaluated cost.
  - 3) Rates/Amounts quoted above should be inclusive of all State Govt./Central Govt. taxes, including service tax, royalty, sales tax etc

**( END OF SECTION -IX )**

## **SECTION -X**

### **INTEGRITY PACT**

Between

Oil India Limited (OIL) hereinafter referred to as "The Principal" And

(Name of the Bidder).....hereinafter referred to as "The Bidder/  
Contractor"

#### **Preamble:**

The Principal intends to award, under laid down organizational procedures, contract/s for . The Principal values full compliance with all relevant laws and regulations, and the principles of economic use of resources, and of fairness and transparency in its relations with its Bidder/s and Contractor/s.

In order to achieve these goals, the Principal cooperates with the renowned international Non-Governmental Organization "Transparency International" (TI). Following TI's national and international experience, the Principal will appoint an external independent Monitor who will monitor the IFB process and the execution of the contract for compliance with the principles mentioned above.

#### **Section 1 - Commitments of the Principal**

(1) The Principal commits itself to take all measures necessary to prevent corruption and to observe the following principles:-

1. No employee of the Principal, personally or through family members, will in connection with the IFB for, or the execution of a contract, demand, take a promise for or accept, for him/herself or third person, any material or immaterial benefit which he/she is not legally entitled to.

2. The Principal will, during the IFB process treat all Bidders with equity and reason.

The Principal will in particular, before and during the IFB process, provide to all Bidders the same information and will not provide to any Bidder confidential/ additional information through which the Bidder could obtain an advantage in relation to the IFB process or the contract execution.

3. The Principal will exclude from the process all known prejudiced persons.

(2) If the Principal obtains information on the conduct of any of its employees which is a criminal offence under the relevant Anti-Corruption Laws of India, or if there be a substantive suspicion in this regard, the Principal will inform its Vigilance Office and in addition can initiate disciplinary actions.

#### **Section 2 - Commitments of the Bidder/Contractor**

The Bidder/Contractor commits itself to take all measures necessary to prevent corruption. He commits himself to observe the following principles during his participation in the IFB process



and during the contract execution.

1. The Bidder/Contractor will not, directly or through any other person or firm, offer,  
(1)

promise or give to any of the Principal's employees involved in the IFB process or the execution of the contract or to any third person any material or immaterial benefit which he/she is not legally entitled to, in order to obtain in exchange any advantage of any kind whatsoever during the IFB process or during the execution of the contract.

2. The Bidder/Contractor will not enter with other Bidders into any undisclosed agreement or understanding, whether formal or informal. This applies in particular to prices, specifications, certifications, Subsidiary contracts, submission or non-submission of bids or any other actions to restrict competitiveness or to introduce cartelisation in the bidding process.

3. The Bidder/Contractor will not commit any offence under the relevant Anticorruption Laws of India; further the Bidder/Contractor will not use improperly, for purposes of competition or personal gain, or pass on to others, any information or document provided by the Principal as part of the business relationship, regarding plans, technical proposals and business details, including information contained or transmitted electronically.

4. The Bidder/Contractor will, when presenting his bid, disclose any and all payments he has made, is committed to or intends to make to agents, brokers or any other intermediaries in connection with the award of the contract.

- (2) The Bidder/Contractor will not instigate third persons to commit offences outlined above or be an accessory to such offences.

### Section 3 - Disqualification from IFB process and exclusion from future Contracts

If the Bidder, before contract award has committed a transgression through a violation of Section-2 or in any other form such as to put his reliability or risibility as Bidder into question, the Principal is entitled to disqualify the Bidder from the IFB process or to terminate the contract, if already signed, for such reason.

1. If the Bidder/Contractor has committed a transgression through a violation of Section 2 such as to put his reliability or credibility into question, the Principal is entitled also to exclude the Bidder/Contractor from future contract award processes. The imposition and duration of the exclusion will be determined by the severity of the transgression. The severity will be determined by the circumstances of the case, in particular the number of transgressions, the position of the transgressions within the company hierarchy of the Bidder and the amount of the damage. The exclusion will be imposed for a minimum of 6 months and maximum of 3 years.
2. The Bidder accepts and undertakes to respect and uphold the Principal's Absolute right to resort to and impose such exclusion and further accepts and undertakes not to challenge or question such exclusion on any ground, including the lack of any hearing before the decision to resort to such exclusion is taken. This undertaking is given freely and after obtaining independent legal advice.

3. If the Bidder/Contractor can prove that he has restored/recouped the Damage caused by him and has installed a suitable corruption prevention system, the Principal may revoke the exclusion prematurely.
4. A transgression is considered to have occurred if in light of available evidence no reasonable doubt is possible.

#### Section 4 - Compensation for Damages

1. If the Principal has disqualified the Bidder from the IFB process prior to the award according to Section 3, the Principal is entitled to demand and recover from the Bidder liquidated damages equivalent to 3 % of the value of the offer or the amount equivalent to Earnest Money Deposit/Bid Security, whichever is higher.
2. If the Principal has terminated the contract according to Section 3, or if the Principal is entitled to terminate the contract according to section 3, the Principal shall be entitled to demand and recover from the Contractor liquidated damages equivalent to 5% of the contract value or the amount equivalent to Security Deposit/Performance Bank Guarantee, whichever is higher.
3. The bidder agrees and undertakes to pay the said amounts without protest or demur subject only to condition that if the Bidder/Contractor can prove and establish that the exclusion of the Bidder from the IFB process or the termination of the contract after the contract award has caused no damage or less damage than the amount or the liquidated damages, the Bidder/Contractor shall compensate the Principal only to the extent of the damage in the amount proved.

#### Section 5 - Previous transgression

1. The Bidder declares that no previous transgression occurred in the last 3 years with any other Company in any country conforming to the TI approach or with any other Public Sector Enterprise in India that could justify his exclusion from the IFB process.
2. If the Bidder makes incorrect statement on this subject, he can be disqualified from the IFB process or the contract, if already awarded, can be terminated for such reason.

#### Section 6 - Equal treatment of all Bidders/ Contractor/ Subcontractors

1. The Bidder/Contractor undertakes to demand from all subcontractors a commitment in conformity with this Integrity Pact, and to submit it to the Principal before contract signing.
2. The Principal will enter into agreements with identical conditions as this one with all Bidders, Contractors and Subcontractors.
3. The Principal will disqualify from the IFB process all bidders who do not sign this Pact or violate its provisions.

## Section 7 - Criminal charges against violating Bidders/ Contractors/ Subcontractors

If the Principal obtains knowledge of conduct of a Bidder, Contractor or Subcontractor, or of an employee or a representative or an associate of a Bidder, Contractor or Subcontractor, which constitutes corruption, or if the Principal has substantive suspicion in this regard, the Principal will inform the Vigilance Office.

## Section 8 - External Independent Monitor/Monitors (three in number depending on the size of the contract) (to be decided by the Chairperson of the Principal)

1. The Principal appoints competent and credible external independent Monitor for this Pact. The task of the Monitor is to review independently and objectively, whether and to what extent the parties comply with the obligations under this agreement.
2. The Monitor is not subject to instructions by the representatives of the parties and performs his functions neutrally and independently. He reports to the Chairperson of the Board of the Principal.
3. The Contractor accepts that the Monitor has the right to access without restriction to all Project documentation of the Principal including that provided by the Contractor. The Contractor will also grant the Monitor, upon his request and demonstration of a valid interest, unrestricted and unconditional access to his project documentation. The same is applicable to Subcontractors. The Monitor is under contractual obligation to treat the information and documents of the Bidder/ Contractor/ Subcontractor with confidentiality.
4. The Principal will provide to the Monitor sufficient information about all meetings among the parties related to the Project provided such meetings could have an impact on the contractual relations between the Principal and the Contractor. The parties offer to the Monitor the option to participate in such meetings.
5. As soon as the Monitor notices, or believes to notice, a violation of this agreement, he will so inform the Management of the Principal and request the Management to discontinue or heal the violation, or to take other relevant action. The monitor can in this regard submit non-binding recommendations. Beyond this, the Monitor has no right to demand from the parties that they act in a specific manner, refrain from action or tolerate action.
6. The Monitor will submit a written report to the Chairperson of the Board of the Principal within 8 to 10 weeks from the date of reference or intimation to him by the 'Principal' and, should the occasion arise, submit proposals for correcting problematic situations.
7. If the Monitor has reported to the Chairperson of the Board a substantiated suspicion of an offence under relevant Anti-Corruption Laws of India, and the Chairperson has not, within reasonable time, taken visible action to proceed against such offence or reported it to the Vigilance Office, the Monitor may also transmit this information directly to the Central Vigilance Commissioner, Government of India.
8. The word 'Monitor' would include both singular and plural.

### Section 9 - Pact Duration

This Pact begins when both parties have legally signed it. It expires for the Contractor 12 months after the last payment under the respective contract, and for all other Bidders 6 months after the contract has been awarded.

If any claim is made/ lodged during this time, the same shall be binding and continue to be valid despite the lapse of this pact as specified above, unless it is discharged/determined by Chairperson of the Principal.

### Section 10 - Other provisions

1. This agreement is subject to Indian Law. Place of performance and jurisdiction is the Registered Office of the Principal, i.e. New Delhi.
2. Changes and supplements as well as termination notices need to be made in writing. Side agreements have not been made.
3. If the Contractor is a partnership or a consortium, this agreement must be, signed by all partners or consortium members.
4. Should one or several provisions of this agreement turn out to be invalid, the remainder of this agreement remains valid. In this case, the parties will strive to come to an agreement to their original intentions.

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Principal

----- For the

For the Bidder/Contractor

Place: Duliajan

Witness 1: ..... Date:

Witness 2: .....

**( END OF SECTION -X )**

**GENERAL HSE POINTS**

- 1.0 It will be solely the Contractor's responsibility to fulfill all the legal formalities with respect in the Health, Safety & Environmental aspects of the entire job (namely, the persons employed by him, the equipment, the environment etc.) under the jurisdiction of the district of that state where it is operating. Ensure that all sub Contractors hired by him comply with the same requirement as the Contractor himself and shall be liable for ensuring compliance all HSE laws by the sub or sub Contractors.
- 2.0 Every person deployed by the Contractor in a mine must wear safety gadgets to be provided by the Contractor. The Contractor shall provide proper Personnel Protective Equipment as per the hazard identified and risk assessed for the job and conforming to statutory requirement and the Company PPE schedule. Safety appliances like protect footwear, safety helmet and full body harness has to be DGMS approved. Necessary supportive document shall have to be submitted as proof. If the Contractor fails to provide the safety items as mentioned above to the working personnel, the Contractor may apply to the Company (OIL) for providing the same. OIL will provide the safety items, if available, but in turn. OIL will recover the actual cost of the items by deducting from Contractor's bill. However, it will be the Contractor's sole responsibility to ensure that the persons engaged by him in the mines use the proper PPE while at work. All the safety gears mentioned above are to be provided to the working personnel before commencement of the work.
- 3.0 The Contractor shall prepare written Safe Operating Procedure (SOP) for the work to be carried out, including as assessment of risk, wherever possible and safe methods to deal with it/them. The SOP should clearly state the risk arising to men, machineries and materials from the mining operation/operations to be done by the Contractor and how it is to be managed.
- 4.0 The Contractor shall provide a copy of SOP to the person designated the Mine Owner who shall be supervising the Contractor's work.
- 5.0 Keep an up to date SOP and provide a copy to changes to a person designed by the Mine Owner/Agent/Manager
- 6.0 The Contractor has to ensure that all work is carried out in accordance with the Statute and SOP and for the purpose he may deploy adequate qualified and competent personnel for the purpose of carrying out the job in a safe manner. For work of a specified scope/nature, he should develop and provide to the Mine Owner a site
- 7.0 All persons deployed by the Contractor for working in mine must undergo Mines Vocational Training, initial medical examination, PME. They should be issued cards stating the name of the Contractor and the work and its validity period, indicating status of MVT, IME & PME.
- 8.0 The Contractor shall submit to DGMS indicating – name of his firm Registration Number, name & Address of person heading the firm, nature of work, type of deployment of work persons, No. of work persons deployed, how many work persons hold VT Certificate, how many work persons undergone IME and type of medical coverage given to the work persons.
- 9.0 The return shall be submitted quarterly (within 10 days) for contracts of more than one year. However, for contracts of less than one year, returns shall be submitted monthly.
- 10.0 It will be entirely the responsibility of the Contractor/ his Supervisor/Representative to ensure strict adherence to all HSE measures and statutory rules during operation in Oil's installations and safety of workers engaged by him. The crew members will not refuse to follow

any instruction given by the Company's Installation Manager/Safety Officer/Engineer/Official/Supervisor/Junior Engineer for safe operation.

11.0 Any compensation arising out of the job carried out by the Contractor whether related to pollution, Safety or Health will be paid by the Contractor only.

12.0 Any compensation arising due to accident of the Contractor's personnel while carrying out the job, will be payable by the Contractor.

13.0 The Contractor shall have to report all incidents including near miss to installation manager/Departmental Representative of concerned department of OIL.

14.0 The Contractor has to keep a register of the persons employed by him/her. The Contractor's supervisor shall take and main attendance of his men every day for the work, punctuality.

15.0 If the Company arranges any safety class/training for the working personnel at site (Company employees, Contractor worker etc.) the Contractor will not have any objection to any such training.

16.0 The health check up of Contractor's personnel is to be done by the Contractor in authorized Health Centers as per Oil's requirement & proof of such test(s) is to be submitted to OIL. The frequency of periodic medical examinations should be every five years for the employees below 45 years of age and every three years for employees of 45 years of age and above.

17.0 To arrange daily tool box meeting and regular site safety meeting and maintain records.

18.0 Records of daily attendance, accident report etc. are to be maintained in Form B.EJ (as per Mines Rules 1955) by the Contractor

19.0 A Contractor employee must, while at work, take reasonable care for the health and safety of people who are all the employee's place of work and who may be affected by the employee's act or omissions at work.

20.0 A Contractor employee must, while at work, co-operate with his or her employer or other persons so far as is necessary to enable compliance with any requirement under the act or the regulations that is imposed in the interest of health, safety and welfare of the employee or any other person.

21.0 Contractor's arrangements for health for health and safety management shall be consistent with those for the mine owner.

22.0 In case Contractor is found non-compliant of HSE laws as required the Company will have the right for directing the Contractor to take action comply with the requirements, and for further non-compliance, the Contractor

23.0 When there is a significant risk to health, environment or safety of a persons or pace arising because of a non-compliance of HSE measure the Company will have the right to direct the Contractor to cease work until the non-compliance is corrected.

24.0 The Contractor should prevent the frequent change of his contractual employees as far as practicable.

25.0 The Contractor should frame a mutually agreed bridging document between OIL and the Contractor with roles and responsibilities clearly defined.

26.0 For any HSE matters not specified in the Contract document, the Contractor will abide the relevant and prevailing Acts/Rules/Regulations pertaining to Health, Safety and Environment.

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**Labour Licence under Contract Labour (R&A) Act, 1970 & Central Rules-1971:**

Every Contractor to whom this Act applies shall execute any work through Contract Labour only after obtaining valid licence from Licensing Officer. To obtain licence contractor is required to submit:

- i) Application in Form IV in triplicate duly filled (Name of the Proprietor/Partner or the Directors/Responsible person in case of firm/company, complete postal address including Pin Code number, Telephone Number, Fax Number & E-mail address, if any), correct details of PE and work to be executed etc. correctly against all columns;
- ii) In case contractor is registered under the Companies Act and applicant is other than Director then he should be holding valid Power of Attorney.
- iii) Original Form-V issued by PE
- iv) Demand Draft for licence fees and security deposit payable in favour of Regional Labour Commissioner (Central), Ajmer along with duly filled central challan (in TR-6) duly signed by applicant in quadruplicate for each demand draft;
- v) Copy of work order,
- vi) Copy of Partnership Deed and in case of Company, the application should be accompanied with Memorandum of Association/Article of Association;

**Notes:**

1. Application form complete in all respect shall be either personally delivered to the Licensing Officer or can be sent by Registered A.D. Post.
2. Contractors, may intimate Dy. Chief Labour Commissioner (Central), Ajmer for expediting/suitable action if they do not receive licence nor any communication within a week.
3. Contractors are not required to visit office of Licensing Officer unnecessarily for obtaining licence until and unless they have been specifically advised to appear in person. Appearance of contractors in the office of licensing officer for obtaining licence by persuasion will be viewed seriously.

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