



ऑयल इंडिया लिमिटेड
(भारत सरकार का उद्यम)
Oil India Limited
(A Government of India Enterprise)

Plot No. 19, Sector 16A, Noida – 201301, U.P.
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Web Site: www.oil-india.com

OIL INDIA LIMITED (OIL) invites **Domestic Competitive Bids (LCB)** from competent experienced Service Providers through its E- procurement portal **“<https://etender.srm.oilindia.in/irj/portal>”** for the following works / services:

Tender No.	CLI4472P21 Dated 15.06.2020
Description of Work / Service	MISCELLANEOUS CIVIL MAINTENANCE JOBS AT OIL'S ESTABLISHMENTS AT NOIDA/DELHI INCLUDING RESIDENTIAL COMPLEX/GUEST HOUSES
Type of Bid	Single Stage Two Bid System
Bid Submission Mode	Bid should be uploaded in OIL's e-Procurement portal.
Bid Closing Date & Time	16.07.2020 (14:00 HRS : Server Time)
Technical Bid Opening Date & Time	16.07.2020 (15:00 HRS : Server Time)
Priced Bid Opening Date & Time	Will be intimated to the eligible bidder(s) nearer time.
Bid Opening Place	Office of the General Manager (C&P), Oil India Limited, Plot No. 19, Sector-16A, Noida-201 301, Uttar Pradesh
Bid Validity	Minimum 120 days from the original date of Technical bid opening
Bid Security (EMD)	Rs. 5,48,000.00
Bid Security Validity	Minimum 150 days from the original date of Technical bid opening
Amount of Performance Security	10% of contract value excluding GST

2.1 For participation, applicants already having User ID & Password for OIL's E-procurement portal need to register against the IFB in OIL's E- procurement portal for participation.

2.2 Bidders without having E-tender Login ID and Password should complete their online registration at least **seven (7) days** prior to the scheduled bid closing date and time of the tender. For online registration, Bidder may visit the OIL's E-tender site <https://etender.srm.oilindia.in/irj/portal>. Necessary Login ID & Password will be issued by OIL only after submitting the complete online registration by the Bidder. In the event of late registration/incomplete registration by Bidder, OIL INDIA LIMITED shall not be responsible for late allotment of User ID & Password and request for bid closing date extension on that plea shall not be entertained by Company.

2.3 No physical Bid documents will be provided.

3.0 EXEMPTION FROM SUBMISSION OF BID SECURITY:

3.1 Central Govt. Departments and Public Sector Undertakings are exempted from submitting Bid Security.

3.2 If the bidder is a Micro or Small Enterprises (MSE) registered with District Industry Centers or Khadi and Village Industries Commission or Khadi and Village Industries Board or Coir Board or National Small Industries Corporation or Directorate of Handicrafts and Handloom or any other body specified by Ministry of MSME, then they are also exempted from submitting Bid Security. Bidding MSEs shall have to submit a Copy of valid Registration Certificate clearly indicating the monetary limit, if any and the items for which bidder are registered with any of the aforesaid agencies.

In case bidding MSE is owned by Schedule Caste or Schedule Tribe entrepreneur, valid documentary evidence issued by the agency who has registered the bidder as MSE

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owned by SC/ST entrepreneur should also be enclosed.
4.0 Details of process for submission of Bid Security (EMD) through the online payment gateway are available in Vendor User Manual under E- procurement portal. (Note: Important Points for on-line Payment can be viewed at Oil India's website at url: http://oil-india.com/pdf/ETenderNotification.pdf).
5.0 The link to OIL's E-Procurement portal has been also provided through OIL's web site (www.oil-india.com).
6.0 The details of IFB / Bid Documents can be viewed using "Guest Login" provided in the E-Procurement portal.
7.0 To participate in OIL's e-procurement tender, bidders should have a legally valid Digital Certificate Class III [Organization] along with Encryption Certificate as per Indian IT Act from the licensed Certifying Authorities (CA) operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India. Digital Signature Certificates having " Organization Name " field other than Bidder's Name are not acceptable. Bidders are advised to go through " User Manuals " provided in OIL's E-Tender portal for bid submission procedure.



(Ujjwal Jyoti Gogoi)
Chief Manager (Materials)
For General Manager (C&P)
For Chairman & Managing Director

DATE: 15.06.2020

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FORWARDING LETTER

OIL INDIA LIMITED invites Domestic Competitive Bids (LCB) from experienced / approved Contractors / Firms for the following mentioned work / service under **SINGLE STAGE TWO BID SYSTEM** through its e-Procurement site:

DESCRIPTION OF WORK/ SERVICE:

MISCELLANEOUS CIVIL MAINTENANCE JOBS AT OIL'S ESTABLISHMENTS AT NOIDA/DELHI INCLUDING RESIDENTIAL COMPLEX/GUEST HOUSES

CONTRACT PERIOD: 02 (Two) years with a provision for extension by another one year at the same rates, terms and conditions.

BID SECURITY: Rs. 5,48,000.00 (Rupees Five Lakh Forty Eight Thousand only)

BID CLOSING DATE & TIME: 16.07.2020 (14:00 HRS : Server Time)

TECHNICAL BID OPENING DATE & TIME: 16.07.2020 (15:00 HRS : Server Time)

a) **Bid Security** deposited vide On-line Payment / Bank Guarantee / Bank Draft / Banker's Cheque

No. _____ dated _____ of _____

Original hard copy of (a) (In case of Bidder(s) submitting Bid Security in the form of Bank Guarantee / Bank Draft / Banker's Cheque) should reach the office of General Manager (C&P), Oil India Limited, Plot No. 19, Sector-16A, Noida-201 301, Uttar Pradesh on or before bid closing date & time, otherwise Bid will be rejected. A scanned copy of Bid Security document / EMD Invoice (in case of Bid Security deposited on-line) may also be uploaded along with the Un-priced Techno-Commercial Bid documents.

b) Bidders to confirm that in the event of the award of Contract will submit Performance Security Deposit @ 10% of contract value excluding GST and this will not earn any interest.

2.0 SEALED ENVELOPES containing the **Bid Security Deposit, Power of Attorney, Printed catalogue and Literature**, if called for in the tender shall be marked with the above Tender Number and description of work and addressed to:

GENERAL MANAGER (C&P),
OIL INDIA LIMITED,
PLOT NO. 19, SECTOR-16A, NOIDA-201 301
UTTAR PRADESH

All bidders (except those exempted) shall deposit the requisite **BID SECURITY DEPOSIT** in the form of **On-line Payment / Bank Guarantee (as per format provided and valid for minimum 150 days from the original date of opening of Technical Bid) / Bank Draft / Banker's Cheque** from any Scheduled Indian Bank in favour of M/s Oil India Limited and payable at NOIDA / DELHI. This Bid Security Deposit shall be refunded to all unsuccessful bidders, but is liable to be forfeited in full or part, at Company's discretion, as per Clause No. 6.0 below. **Bids without Bid Security Deposit in the manner specified above will be summarily rejected.**

3.0 **Bid should be submitted online up to 02:00 PM (IST) (Server Time) on the date as mentioned and will be opened on the same day at 03:00 PM (IST) at Office of the CGM (C&P) in presence of authorized representative of the bidder.**

4.0 The rates shall be quoted per unit as specified in the “BIDDING FORMAT” attached under “Notes and Attachments” tab of the e-tender portal.

The bid and all uploaded documents must be Digitally signed using **Digital Certificate Class III [Organization] along with Encryption Certificate** as per Indian IT Act from the licensed Certifying Authorities (CA) operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India.

Digital Signature Certificates having “Organization Name” field other than Bidder’s Name are not acceptable.

The authenticity of above digital signature may be verified through authorized CA (Certifying Authority) after bid opening. If the digital signature used for signing is not of Class III [Organization] along with Encryption Certificate, the bid will be rejected.

Bidder is responsible for ensuring the validity of digital signature and its proper usage by their employee.

The bid including all uploaded documents shall be digitally signed by duly authorized representative of the bidding company.

5.0 The Company reserves the right to reject any or all the tenders or accept any tender without assigning any reason.

6.0 (a) No Bidder can withdraw his bid within the validity or extended validity of the bid. Withdrawal of any bid within validity period will lead to action against the erring / defaulting agency as per OIL’s Banning Policy dated 6th January, 2017 available in OIL’s website www.oil-india.com.

(b) Once a bid is withdrawn, the offer will be treated as withdrawn and no further claim / correspondence will be entertained in this regard.

7.0 The Bid must be valid for 120 (One Hundred Twenty) days from the original date of Technical bid opening.

8.0 Conditional bids are liable to be rejected at the discretion of the Company.

9.0 The work may be split up, if applicable, amongst more than one contractor at the sole discretion of the Company.

10.0 The selected bidder will be required to enter into a formal contract, which will be based on their bid and O.I.L's Standard Form of Contract.

11.0 Time will be regarded as the essence of the Contract and the failure on the part of the Contractor to complete the work within the stipulated time shall entitle the Company to recover liquidate damages and / or penalty from the Contractor as per terms of the tender /contract.

12.0 The contractor will be required to allow OIL officials to inspect the work site and documents in respect of the workers payment.

13.0 **BACKING OUT BY BIDDER:** In case any bidder withdraws their bid within the bid validity period, Bid Security will be forfeited and the party will be put on Holiday as per the Banning Policy (available in OIL’s website) of Company.

14.0 **BACKING OUT BY L-1 BIDDER AFTER ISSUE OF LOA:** In case LOA issued is not accepted by the L1 bidder or the Performance Security is not submitted as per the terms of the contract within the time specified in the Bid Document, the Bid Security shall be

forfeited and the bidder shall be dealt as per the Banning Policy (available in OIL's website) of Company.

15.0 PROVISION FOR ACTION IN CASE OF ERRING / DEFAULTING AGENCIES:

Action against erring and defaulting agencies like bidder, contractor, supplier, vendor, service provider will be as per OIL's Banning Policy dated 6th January, 2017 available in OIL's website www.oil-india.com

16.0 The tender will be governed by:

Forwarding Letter: SECTION-I

Instruction to Bidders: SECTION - II

Bid Evaluation Criteria (BEC) / Bid Rejection Criteria (BRC): SECTION – III

General Conditions of Contract: SECTION-IV

Special Conditions of Contract: SECTION-V

Scope of Work and Other Terms & Conditions: SECTION-VI

Integrity Pact: SECTION-VII

Commercial Check list: SECTION – VIII

General Health, Safety & Environment (HSE) Measures: SECTION – IX

Schedule of Rates: SECTION-X

Bidding Format: SECTION – XI (Attached under “Notes and Attachments” tab in the main bidding engine of OIL's e-Tender portal)

Annexures & Proformas

SPECIAL NOTE:

Please note that all tender forms and supporting documents are to be submitted through OIL's E-Procurement site only except following documents which are to be submitted manually in sealed envelope super scribed with Tender No. and due date to The General Manager (C&P), Oil India Limited, Plot No. 19, Sector-16A, Noida-201 301, Uttar Pradesh:

a) ORIGINAL BID SECURITY (Only in case of Bidder(s) submitting Bid Security in the form of Bank Guarantee/Bank Draft/Bankers' cheque)

A scanned copy of Bid Security may also be uploaded along with the Un-priced Techno-Commercial Bid documents.

b) Power of attorney or authorization, or any other document consisting of adequate proof of the ability of the signatory to bind the bidder, in original

A notarized true copy of the “Power of Attorney” shall also be accepted in lieu of the original, if the power of attorney is a general “Power of Attorney”. However, photocopy of such notarized true copy shall not be accepted.

Bidder should ensure to submit original documents in accordance with the bidding documents.

c) ANY OTHER DOCUMENT REQUIRED TO BE SUBMITTED IN ORIGINAL AS PER TENDER REQUIREMENT.

Scanned copy(s) of the same should also be uploaded along with the Un-priced Techno-Commercial Bid documents.

The above documents including the Original Bid Security (in case of bidders submitting Bid Security in the form of Bank Guarantee /Bank Draft / Bankers' cheque) must be received at OIL's GM (C&P)'s office at Noida on or before the bid closing date & time failing which the bid shall be rejected.

Bidders are requested to examine all instructions, forms, terms and specifications in the bid. Failure to furnish all information required as per the bid or submission of offers not substantially responsive to the bid in every respect will be at the bidders risk and may result in the rejection of its offer without seeking any

clarifications. Offers sent without the requisite value of prescribed bid security (if called for in the bid) in original will be ignored straightway.

17.0 The tender is invited under SINGLE STAGE-TWO BID SYSTEM. The bidder has to submit both the “Un-Priced Techno-Commercial” and “Priced” bid through electronic form in the OIL’s e-Tender portal within the Bid Closing Date and Time stipulated in the e-Tender. The Technical Bid is to be submitted as per Scope of Work & Technical Specification of the tender. The Price Bid shall be quoted as specified in the “BIDDING FORMAT” attached under “Notes and Attachments” tab in the main bidding engine of OIL’s e-Tender portal. The price quoted in the “PRICE BIDDING FORMAT” will only be considered for evaluation.

18.0 In Technical Bid opening, only Un-Priced Techno-Commercial Bid will be opened. Therefore, the bidder should ensure that Technical bid is uploaded under “Technical Attachments” of “RFx Information” Tab Page only. No price should be given along with Un-Priced Techno-Commercial Bid; otherwise the offer will be rejected. Please go through the help document provided in OIL’s e-Portal, in detail before uploading the document.

NB: All the Bids must be Digitally Signed using Digital Certificate Class III [Organization] along with Encryption Certificate as per Indian IT Act obtained from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India.

19.0 The Integrity Pact is applicable against this tender:

OIL shall be entering into an Integrity Pact with the bidders as per format enclosed vide “Section-VII- Integrity Pact” of the tender document. This Integrity Pact proforma has been duly signed digitally by OIL’s competent signatory. The proforma has to be returned by the bidder (along with the Un-priced Techno-Commercial Bid) duly signed (digitally) by the same signatory who signed the bid, i.e., who is duly authorized to sign the bid. Uploading the Integrity Pact with digital signature will be construed that all pages of the Integrity Pact has been signed by the bidder’s authorized signatory who sign the Bid.

(Note: Shri Jagmohan Garg, Ex-Vigilance Commissioner, CVC, E-Mail ID: jagmohan.garg@gmail.com, Shri Rudhra Gangadharan, IAS (Retd.), Ex-Secretary, Ministry of Agriculture, E-Mail ID: rudhra.gangadharan@gmail.com and Shri Sutanu Behuria, IAS (Retd.), E-Mail ID: sutanu2911@gmail.com have been appointed as Independent External Monitors).

20.0 In order to participate against OIL’s E-Tenders, Bidders are advised in their own interest to kindly go through the “[User Manuals](#)” available in the main login page of OIL’s E-Tender portal.

21.0 Maintenance of Total bid value in the Response: For convenience of the qualified Bidders and to improve transparency, the rates/costs quoted by bidders against OIL’s e-tenders shall be available for online viewing by such Bidders whose price bids are opened by Company. A Bidder can view item-wise rates/costs of all other such peer bidders against the tender immediately after price bid opening, if the e-tender is floated by Company with PRICE CONDITION. **In case the Price-Bid is invited by Company through attachment form under “Notes & Attachment” (i.e. NO PRICE Condition), Bidders must upload their detailed Price-Bid as per the prescribed format under “Notes & Attachment”, in addition to filling up the “Total Bid Value” Tab taking into account the cost of all individual line items and other applicable charges like freight, tax, duties, levies etc. Under NO PRICE Conditions (i.e., Price Bid in attachment form), the “Total Bid Value” as calculated & quoted by the Bidder shall only be shared amongst the eligible bidders and Company will not assume any responsibility whatsoever towards calculation errors/omissions therein, if any.**

Notwithstanding to sharing the “Total Bid Value” or the same is whether filled up by the Bidder or not, Company will evaluate the cost details to ascertain the inter-se-ranking of bidders strictly as per the uploaded attachment and Bid Evaluation Criteria only. Online view of prices as above shall be available to the Bidders only upto seven days from the date of Price-Bid opening of the tender.

The screenshot shows the 'Create RFx Response' form. At the top, there are tabs: [Submit](#), [Read Only](#), [Print Preview](#), [Check](#), [Technical RFx Response](#), and [Close](#). Below these, the form displays: RFx Response Number 60038748, RFx Number, RFx Owner BHARALI, and Total Value 0.00 INR. The main section has tabs for RFx Information, Items, and Notes and Attachments. Under RFx Information, there are sub-tabs: Basic Data, Questions, and Technical Attachments. The 'Event Parameters' section includes: Currency: Indian Rupee (selected in a dropdown), Detailed Price Information: No Price (selected in a dropdown), Terms of Payment: (empty field with a document icon), and Total Bid Value: (empty text field). Three callout boxes provide instructions: 1. 'Bidder to select the currency of the Response' points to the Currency dropdown. 2. '"Total Bid Value" is mandatory in "No Price" RFx only' points to the Detailed Price Information dropdown. 3. '"Total Bid Value" considering all the taxes & duties.' points to the Total Bid Value text field.

Create RFx Response

[Submit](#) | [Read Only](#) | [Print Preview](#) | [Check](#) | [Technical RFx Response](#) | [Close](#)

RFx Response Number 60038748 RFx Number
RFx Owner BHARALI Total Value 0.00 INR

RFx Information | Items | Notes and Attachments

Basic Data | Questions | Technical Attachments

Event Parameters

Currency: Indian Rupee

Detailed Price Information: No Price

Terms of Payment:

Total Bid Value:

Bidder to select the currency of the Response

"Total Bid Value" is mandatory in "No Price" RFx only

"Total Bid Value" considering all the taxes & duties.

(END OF SECTION-I)

INSTRUCTION TO BIDDERS

1.0 Bidder shall bear all costs associated with the preparation and submission of bid. Oil India Limited, hereinafter referred to as 'Company', will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.

2.0 BIDDING DOCUMENTS:

2.1 The services required, bidding procedures and contract terms are prescribed in the Bidding Documents. This Bidding Document includes the following:

- a) A forwarding letter (**SECTION-I**) highlighting the following points
 - (i) Company's IFB/ Tender No.
 - (ii) Description of Work / Service
 - (iii) Bid closing date and time
 - (iv) Bid opening date, time and place
 - (v) Bid submission place
 - (vi) The amount of Bid Security
 - (vii) The amount of Performance Guarantee
- b) Instructions to Bidders: **SECTION-II**
- c) Bid Evaluation Criteria (BEC) / Bid Rejection Criteria (BRC): **SECTION - III**
- d) General Conditions of Contract: **SECTION-IV**
- e) Special Conditions of Contract: **SECTION-V**
- f) Scope of Work and Other Terms & Conditions: **SECTION-VI**
- g) Integrity Pact: **SECTION-VII**
- h) Commercial check list: **SECTION - VIII**
- i) General Health, Safety & Environment (HSE) Measures: **SECTION - IX**
- j) Schedule of Rates: **SECTION-X**
- k) Bidding Format (Attached under "Notes and Attachments" tab in the main bidding engine of OIL's e-Tender portal): **SECTION-XI**
- l) Annexures & Proformas

2.2 The bidder is expected to examine all instructions, forms, terms and specifications in the Bid document. Failure to furnish all information required in the Bidding Documents or submission of a bid not substantially responsive to the Bidding Documents in every respect will be at the Bidder's risk & responsibility and may result in the rejection of its bid.

3.0 TRANSFERABILITY OF BID DOCUMENTS:

3.1 Bid Documents are non-transferable. Bid can be submitted only in the name of the bidder in whose name the Bid Document has been issued.

3.2 Unsolicited offers will not be considered and will be rejected straightway.

4.0 AMENDMENT OF BIDDING DOCUMENTS:

4.1 At any time prior to the deadline for submission of bids, the company may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder, modify the Bidding Documents by issuance of an Addendum.

4.2 The Addendum will be sent in writing through post / courier / Fax / e-mail to all prospective Bidders to whom Company has sent the bid documents and also be uploaded in the OIL's e-portal in the "Technical RFx" area under the tab "External Area → Amendments". The company may, at its discretion, extend the deadline for bid submission for any reason. Bidders shall also check OIL's E-Tender portal ["Technical RFx" area under the tab "External Area → Amendments"] for any amendments to the bid documents before submission of their bids.

5.0 PREPARATION OF BIDS

5.1 LANGUAGE OF BIDS: The bid as well as all correspondence and documents relating to the bid exchanged between the Bidder and the Company shall be in English language, except that any printed literature may be in another language provided it is accompanied by an English translated version, which shall govern for the purpose of bid interpretation.

5.2 DOCUMENTS COMPRISING THE BID:**(A) UN-PRICED TECHNO-COMMERCIAL BID:**

- (i) Bid Documents duly filled up as indicated.
- (ii) Complete technical details / specifications of the services offered as per tender requirement.
- (iii) Documentary evidence established in accordance with BEC / BRC.
- (iv) Statement of Non-Compliance (if any).
- (v) Bid Security (scanned copy). Hard copy of original Bid Security (Only in case of bidder(s) submitting bid security in the form of Bank Guarantee / Bank Draft / Banker's Cheque) should be sent separately to reach **on or before the bid closing date & time failing which the bid shall be rejected.**
- (vi) Any other document as per tender requirement (scanned copy). Hard copy(s) of the same, if called for in the tender, should be sent separately to reach **on or before the bid closing date & time failing which the bid shall be rejected.**
- (vii) Integrity Pact

Note: Please note that no price details should be uploaded along with the UN-PRICED TECHNO-COMMERCIAL BID

(B) PRICED BID:

Bidders must quote their offer in accordance with the tender in % (percentage) above or below the internal estimate provided in the Bidding Format (**Section-XI**) attached under **“Notes and Attachments”** tab in the main bidding engine of OIL's e-Tender portal. The price quoted in the “BIDDING FORMAT” will only be considered for evaluation.

Offer should be inclusive of any Tax, Duty, etc., as applicable. The rates shall be fixed and firm for the entire tenure of the contract and shall be binding on both the parties. No changes in these rates shall be allowed under any circumstances during the tenure of this service agreement except as mentioned in the Bid Document.

6.0 DOCUMENTS ESTABLISHING BIDDER'S ELIGIBILITY AND QUALIFICATIONS:

6.1 These are listed in **BID EVALUATION CRITERIA (BEC) / BID REJECTION CRITERIA (BRC)**, SECTION-III of the Bid document.

7.0 BID SECURITY:

7.1 The Bid Security is required to protect the Company against the risk of Bidder's conduct, which would warrant forfeiture of the Bid Security, pursuant to sub-clause 7.9.

7.2 All the bids (except those exempted) must be accompanied by Bid Security in Original for the amount as mentioned in the “Forwarding Letter” and shall be in the OIL's prescribed format as Bank Guarantee (BG) enclosed with the NIT vide Proforma-VII or a

Bank Draft/Bankers' cheque in favour of OIL and payable at NOIDA / DELHI from any schedule Indian Bank.

Bank Guarantee issued by a Scheduled Bank in India at the request of some other Non-scheduled Bank of India shall not be acceptable.

7.3 Alternatively, Bidders can submit Bid Security on-line through OIL's electronic Payment Gateway.

7.4 Any bid not secured in accordance with sub-clause 7.2 above shall be rejected by the Company as non-responsive.

7.5 The bidders shall extend the validity of the Bid Security suitably, if and when specifically advised by OIL, at the bidder's cost.

7.6 Unsuccessful Bidder's Bid Security will be discharged and/or returned within 30 days after finalization of IFB.

7.7 Successful Bidder's Bid Security will be discharged and/or returned upon Bidder's signing of the contract. Successful bidder will however ensure validity of the Bid Security till such time the formal Service Agreement in conformity with Clause 22.0 below is signed.

7.8 Bid Security shall not accrue any interest during its period of validity or extended validity.

7.9 The Bid Security may be forfeited:

- i) If the bidder withdraws the bid within its original/extended validity.
- ii) If the bidder modifies/revises their bid suo-moto.
- iii) If the bidder does not accept the order/contract.
- iv) If the bidder does not furnish Performance Security Deposit within the stipulated time as per tender/order/contract.
- v) If it is established that the bidder has submitted fraudulent documents or has indulged into corrupt and fraudulent practice, the bid security shall be forfeited after due process in addition to other action against the bidder.

7.10 In case any bidder withdraws their bid during the period of bid validity, Bid Security will be forfeited and the party shall be dealt with as per OIL's Banning Policy.

7.11 A scanned copy of the original Bid Security in the form of either Bank Guarantee or Banker's Cheque or Bank Draft may be uploaded by bidder along with the Technical bid in the "Technical Attachment" tab of OIL's E-portal. The original Bid Security (In case of Bidder(s) submitting Bid Security in the form of Bank Guarantee / Bank Draft / Banker's Cheque) shall be submitted by bidder to the office of General Manager (C&P), Oil India Limited, Plot No. 19, Sector-16A, Noida-201 301, Uttar Pradesh **on or before Bid Closing date and time.**

7.12 A bid shall be rejected straightway if Original Bid Security is not received within the stipulated date & time mentioned in the Tender and/or if the Bid Security validity is shorter than the validity indicated in Tender and/or if the Bid Security amount is lesser than the amount indicated in the Tender.

8.0 PERIOD OF VALIDITY OF BIDS:

8.1 The Bid must be valid for 120 (One Hundred Twenty) days from original date of Technical bid opening. **Bids of shorter validity will be rejected as being non-responsive.** If nothing is mentioned by the bidder in their bid about the bid validity, it will be presumed that the bid is valid for 120 days from original date of Technical bid opening.

8.2 In exceptional circumstances, OIL may solicit the Bidder's consent to an extension of the period of validity. The request and the response thereto shall be made in writing (or by Fax / E-mail). A Bidder may refuse the request without forfeiting its Bid Security. A Bidder granting the request will neither be required nor permitted to modify their bid.

9.0 FORMAT AND SIGNING OF BID:

9.1 The original and all copies of the bid shall be typed or written in indelible inks and shall be signed digitally by the Bidder to bind the Bidder to the contract.

10.0 SUBMISSION OF BIDS:

10.1 Bids are to be submitted online through OIL's E-procurement portal with digital signature. The bid and all attached documents should be digitally signed by the bidder using **Digital Certificate Class III [Organization] along with Encryption Certificate** as per Indian IT Act from the licensed Certifying Authorities (CA) operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India before bid is uploaded.

Digital Signature Certificates having "**Organization Name**" field other than **Bidder's Name** are not acceptable.

The bid including all uploaded documents shall be digitally signed by duly authorized representative of the bidder to bind the Bidder to the contract. The authenticity of above digital signature shall be verified through authorized CA after bid opening and in case the digital signature is not of Class III [Organization] along with Encryption Certificate, the bid will be rejected.

Bidder is responsible for ensuring the validity of digital signature and its proper usage by their employees.

10.2 Any person signing the Bid or any other document in respect of this Bid Document or other relevant documents on behalf of the Bidder without disclosing his authority to do so shall be deemed to have the authority to bind the Bidder. If it is discovered at any time that the person so signing has no authority to do so, the Company (OIL) may, without prejudice to any other right or remedy, cancel his Bid or Contract and hold the Bidder liable to the Company (OIL) for all costs and damages arising from the cancellation of the Bid or Contract including any loss which the Company (OIL) may sustain on account thereof.

10.3 Timely submission of the bids is the responsibility of the Bidder and Bids should be submitted before the bid closing date and time. Company shall not be responsible for any delay.

10.4 Physical Bid/ E-mail/ Fax /Telephonic offers will not be accepted.

10.5 Bidder shall submit the Bid, duly completed in terms of the Bid Document.

10.6 Before submission of Bids, Bidders are requested to make themselves fully conversant with all Conditions of the Bid Document and other relevant information related to the works to be executed under this contract.

11.0 DEADLINE FOR SUBMISSION OF BIDS:

11.1 Bids should be submitted on-line up to 02.00 PM (IST) (Server Time) on the Bid Closing date mentioned in the Forwarding Letter.

11.2 No bid can be submitted after the submission deadline is reached. The system time displayed on the e-procurement web page shall decide the submission deadline.

11.3 The documents in physical form must be received by Company at the address specified in the "Forwarding Letter" **on or before the bid closing date & time**. Timely delivery of the same at the address mentioned in the Forwarding Letter is the responsibility of the Bidders.

12.0 LATE BIDS:

12.1 Bidders are advised in their own interest to ensure that their bids are uploaded in system before the closing date and time of the bid. Any Bid received by the Company after the Bid Closing Date & Time stipulated by the Company shall be rejected.

13.0 MODIFICATION AND WITHDRAWAL OF BIDS:

13.1 Bidders will be permitted by System to withdraw or make any changes in their bid after the bid has been uploaded by the bidder prior to the Bid Closing date and time as mentioned in the bid. However, it is the responsibility of the bidder to re- submit before the bid closing date and time. But no changes would be allowed by the system once the due date and time for submission of bids has been reached and bids are opened.

13.2 No bid can be modified / withdrawn subsequent to the deadline for submission of bids.

13.3 No bid may be withdrawn in the interval between the deadline for submission of bids and the expiry of the period of bid validity. Withdrawal of any bid within validity period will lead to forfeiture of his / her / their Bid Security Deposit in full and debarred from participation in future tenders, at the sole discretion of the company.

14.0 EXTENSION OF BID SUBMISSION DATE:

14.1 Normally no request for extension of Bid Closing Date & Time will be entertained. However, OIL at its discretion, may extend the Bid Closing Date and / or Time due to any reasons.

15.0 BID OPENING AND EVALUATION:

15.1 The Un-priced Techno-Commercial (Technical) bid will be opened on scheduled Bid opening date & time in the presence of any attending Bidder(s) or their Authorized Representative, if any. However, an authorized letter (format given in Proforma Section) from the Bidder must be produced by Bidder's representative at the time of opening of Tender, without which such representative won't be allowed to attend the opening of Tenders. Only one representative against each Bid will be allowed to attend the bid opening. Attending Bidder(s) & Authorized Representative(s) will have to sign a register evidencing their presence.

In Technical bid opening date, only "Technical RFx" Tab Page will be allowed to be opened by the system. Bidders therefore should ensure that Un-priced Techno-Commercial bid is uploaded under "Technical Attachments" of "RFx Information" Tab Page only.

15.2 In case it happens to be a bundh / holiday, the tender will be opened on the next working day (except Saturday). Accordingly, Bid Closing Date / time will get extended up to the next working day and time (except Saturday).

15.3 Bids which have been withdrawn pursuant to Clause 13.1 will not be allowed to be opened by the system. OIL shall examine bids to determine whether they are complete, whether requisite Bid Securities have been furnished, whether documents have been properly signed and whether the bids are generally in order.

15.4 OIL shall prepare, for its own records, minutes of bid opening including the information disclosed to those present in accordance with the sub-clause 15.3

15.5 To assist in the examination, evaluation and comparison of bids, normally no clarifications shall be sought from the Bidders. However, for assisting in the evaluation of the bids especially on the issues where the Bidder confirms compliance in the evaluation and contradiction exists on the same issues due to lack of required supporting documents in the Bid (i.e. document is deficient or missing), or due to some statement at other place of the Bid (i.e. reconfirmation of confirmation) or vice versa, clarifications may be sought by OIL at its discretion. The request for clarification and the response shall be in writing and no change in the price or substance of the bid shall be sought, offered or permitted.

15.6 Prior to the detailed evaluation, OIL will determine the substantial responsiveness of each bid to the requirement of the Bidding Documents. For purpose of these paragraphs, a substantially responsive bid is one, which conforms to all the terms and conditions of the Bidding Document without material deviations or reservation. A material deviation or reservation is one which affects in any way substantial way the scope, quality, or performance of work, or which limits in any substantial way, in-consistent way with the bidding documents, the Company's right or the bidder's obligations under the contract, and the rectification of which deviation or reservation would affect unfairly the competitive position of other bidders presenting substantial responsive bids. OIL's determination of bid's responsiveness is to be based on the contents of the Bid itself without recourse to extrinsic evidence.

15.7 A Bid determined as not substantially responsive will be rejected by the Company and may not subsequently be made responsive by the Bidder by correction of the non-conformity.

15.8 The Company may waive minor informality or nonconformity or irregularity in a bid, which does not constitute a material deviation, provided such waiver, does not prejudice or affect the relative ranking of any Bidder.

16.0 OPENING OF PRICED BIDS:

16.1 Company will open the Priced Bids of the techno-commercially qualified Bidders on a specific date in presence of representatives of the qualified bidders. The techno-commercially qualified Bidders will be intimated about the Priced Bid Opening Date & Time in advance. In case of any unscheduled holiday or Bandh on the Priced Bid Opening Date, the Bids will be opened on the next working day.

16.2 The Company will examine the Price quoted by Bidders to determine whether they are complete, any computational errors have been made, the documents have been properly signed, and the bids are generally in order.

16.3 Arithmetical errors will be rectified on the following basis. If there is a discrepancy between the unit price and the total price (that is obtained by multiplying the unit price and quantity) the unit price shall prevail and the total price shall be corrected accordingly. If there is a discrepancy between words, and figures, the amount in words will prevail. If any Bidder does not accept the correction of the errors, their Bid will be rejected.

17.0 EVALUATION AND COMPARISON OF BIDS:

17.1 OIL will evaluate and compare the bids as per Bid Evaluation Criteria (BEC) of the bidding documents.

17.2 DISCOUNTS / REBATES: Unconditional discounts / rebates, if any, given in the bid or along with the bid will be considered for evaluation.

17.3 Post bid or conditional discounts / rebates offered by any bidder shall not be considered for evaluation of bids. However, if the lowest bidder happens to be the final acceptable bidder for award of contract, and if they have offered any discounts / rebates, the contract shall be awarded after taking into account such discounts / rebates.

17.4 Conditional bids are liable to be rejected at the discretion of the Company.

18.0 CONTACTING THE COMPANY:

18.1 No Bidder shall contact OIL on any matter relating to its bid, from the time of the bid opening to the time the Contract is awarded except as required by OIL vide sub-clause 15.5.

18.2 An effort by a Bidder to influence OIL in the bid evaluation, bid comparison or Contract award decisions may result in the rejection of their bid.

19.0 AWARD CRITERIA:

19.1 OIL will award the Contract to the successful Bidder whose bid has been determined to be substantially responsive and as per the terms of the BEC/BRC, provided further that the Bidder is determined to be qualified to perform the Contract satisfactorily.

20.0 OIL' S RIGHT TO ACCEPT OR REJECT ANY BID:

20.1 OIL reserves the right to accept or reject any or all bids and to annul the bidding process and reject all bids, at any time prior to award of contract, without thereby incurring any liability to the affected bidder, or bidders or any obligation to inform the affected bidder of the grounds for OIL's action.

21.0 NOTIFICATION OF AWARD:

21.1 Prior to the expiry of the period of bid validity or extended validity, OIL will notify the successful Bidder in writing by registered letter or by cable or telex or fax or e-mail (to be confirmed in writing by registered / couriered letter) that its bid has been accepted.

21.2 The notification of award will constitute the formation of the Contract.

22.0 SIGNING OF CONTRACT:

22.1 The successful bidders(s) shall be notified by the Company of its intention to enter into an Agreement with him/her/them on the basis of his/her/their acceptance of the offer. Such notification shall be treated as a "Letter of Award (LOA)".

22.2 Within 2 Weeks from the date of issue of Letter of Award (LOA), the successful Bidder(s) will be required to pay an interest free Performance Security by way of Bank Guarantee (in specified format) favouring "OIL INDIA LIMITED" payable at "NOIDA / DELHI" from any Scheduled Indian Bank. Upon furnishing of the Performance Security, the successful Bidder(s) will be required to enter into a formal Service Agreement within 30 (thirty) days of issue of Letter of Award (LOA) based on the instant tender on the OIL Standard forms of agreement.

22.3 This Performance Security must be valid for 90 days beyond contract period. In the event of contract being extended within the provisions of the contract agreement, the contractor will have to extend suitably the validity of the "Security Deposit" for the extended period.

22.4 The "Performance Security" will be refunded to the contractor not later than 30 days following its expiry, but part or whole of which shall be used by the Company in realisation of liquidated damages or claims, if any or for adjustment of compensation or loss due to the Company for any reason.

22.5 Failure of the successful bidders to comply with the conditions as specified in Para 25.2 above would render him liable for rejection and in turn forfeiture of Bid Security apart from any other actions the Company may take against him at its sole discretion. The party shall also be debarred for a period of 2(two) years from the date of default.

23.0 PROVISION FOR ACTION IN CASE OF ERRING / DEFAULTING AGENCIES:

Action against erring and defaulting agencies like bidder, contractor, supplier, vendor, service provider will be as per OIL's Banning Policy dated 6th January, 2017 available in OIL's website www.oil-india.com

24.0 SPECIFICATIONS:

Before submission of Bids, Bidders are requested to make themselves fully conversant with all Conditions of the Bid Document and other relevant information related to the works/services to be executed under the contract.

25.0 Along with the Un-Priced Techno-Commercial bid, bidders must submit duly filled undertaking as per format provided vide **Annexure-II** as undertaking towards submission of authentic information/documents.

(END OF SECTION-II)

BID EVALUATION CRITERIA (BEC) / BID REJECTION CRITERIA (BRC)

The bid shall conform generally to the specifications and terms and conditions given in the Bid Documents. Bids will be rejected in case services offered do not conform to the required parameters stipulated in the technical specifications. Notwithstanding the general conformity of the bid to the stipulated specifications, the following mandatory requirements will have to be particularly met by the Bidders without which the same will be considered as non-responsive and rejected. All the documents related to BEC/BRC must be submitted along with the Un-Priced Techno-Commercial Bid.

1.0 TECHNICAL CRITERIA:

1.1 Technical Requirements: The bidder should have experience of at least one SIMILAR WORK of minimum value **Rs. 27,37,000.00 (Rupees Twenty Seven Lakh Thirty Seven Thousand only)** in previous 7(seven) years reckoned from the original bid closing date.

SIMILAR WORK means Civil Works.

Note to Clause 1.1 above: For proof of requisite experience, bidder should submit the photocopy of contract document or work order documents showing details of work along with completion certificate. Contractors who are giving Contract copies along with extension letters, if any issued from OIL need not to submit Completion certificate separately.

1.2 Financial Requirements:

1.2.1 Annual Financial Turnover of the bidder during any of preceding three financial / accounting years from the original bid closing date should be at least **Rs. 41,05,000.00 (Rupees Forty One Lakh Five Thousand only)**

1.2.2 Net worth of bidder must be positive for preceding financial/ accounting year.

Notes to Clause 1.2 above:

I. For proof of Annual Turnover & Net worth, any one of the following documents/ photocopies must be submitted along with the bid:-

(i) Audited Balance Sheet along with Profit & Loss account.

OR

(ii) A certificate issued by a practicing Chartered / Cost Accountant (with Membership Number and Firm Registration Number), certifying the Annual turnover & Net worth as per format prescribed in **Proforma-II**.

II. Considering the time required for preparation of Financial Statements, if the last date of preceding financial / accounting year falls within the preceding six months reckoned from the original bid closing date and the Financial Statements of the preceding financial / accounting year are not available with the bidder, then the financial turnover of the previous three financial / accounting years excluding the preceding financial / accounting year will be considered. In such cases, the Net worth of the previous financial / accounting year excluding the preceding financial / accounting year will be considered. However, the bidder has to submit an affidavit/undertaking certifying that 'the balance sheet/Financial Statements for the financial year _____ has actually not been audited so far'.

III. In case the bidder is a Central Govt. organization / PSU / State Govt. organization / Semi-State Govt. Organization or any other Central / State Govt. Undertaking, where the auditor is appointed only after the approval of Comptroller and Auditor General of India and the Central Government, their certificates may be accepted even though FRN is not available. However, bidder to provide documentary evidences for the same.

2.0 COMMERCIAL CRITERIA:

2.1 The bids are to be submitted in **single stage under 2 (two) bid system** i.e. Un-priced Techno-Commercial Bid and Price Bid together. Only the Price Bid should contain the quoted price.

2.2 The price quoted by the successful bidder must be firm during the performance of the contract and not subject to variation on any account except as mentioned in the bid document. Any bid submitted with adjustable price quotation other than the above will be treated as non-responsive and rejected.

2.3 Bid security shall be furnished (except those exempted) as a part of the Un-priced Techno-Commercial Bid. The amount of bid security should be as specified in the forwarding letter. Any bid not accompanied by a proper bid security will be rejected.

Note: In case the Bidder submits Bid security in the form of Bank Guarantee (BG); the BG must be valid for minimum 150 days from the original bid closing date.

2.4 Bid Documents / User Id & Password for OIL's E-Tender portal are not transferable. Bid made by parties who have not been allowed to participate against the tender will be rejected.

2.5 Any bid received in the form of Physical document/ Telex/ Fax/E-mail will not be accepted.

2.6 Bids shall be typed or written in indelible ink. The bidder or his authorized representative shall sign the bid digitally, failing which the bid will be rejected.

2.7 The bid and all attached documents should be digitally signed by the bidder using **Digital Certificate Class III [Organization] along with Encryption Certificate** as per Indian IT Act from the licensed Certifying Authorities (CA) operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India before bid is uploaded. Digital Signature Certificates having "**Organization Name**" field other than **Bidder's Name** are not acceptable.

2.8 Bids shall contain no interlineations, erasures or overwriting except as necessary to correct errors made by bidder, in which case such corrections shall be initiated by the persons(s) signing (digitally) the bid. However, white fluid should not be used for making corrections. Any bid not meeting this requirement shall be rejected.

2.9 Any bid containing false statement will be rejected and action will be taken by Company as per Bid Document.

2.10 Bidders must quote clearly and strictly in accordance with the price schedule outlined in Bidding Format attached under "Notes and Attachments" tab in the main bidding engine of OIL's e-Tender portal; otherwise the bid will be rejected. All other techno-commercial documents to be submitted with Techno-Commercial Bid as per tender requirement in "**Technical Attachments**" area under "**RFx Information**" tab.

2.11 Bidder must accept and comply with the following provisions as given in the Tender Document in toto, failing which offer will be rejected:

- (i) Firm price
- (ii) EMD / Bid Bond
- (iii) Period of validity of Bid
- (iv) Price Schedule
- (v) Performance Bank Guarantee / Security deposit
- (vi) Delivery / Completion Schedule
- (vii) Scope of work

- (viii) Guarantee of material / work
- (ix) Liquidated Damages clause
- (x) Tax liabilities
- (xi) Arbitration / Resolution of Dispute Clause
- (xii) Force Majeure
- (xiii) Applicable Laws
- (xiv) Specifications
- (xv) Integrity Pact
- (xvi) Any other condition specifically mentioned in the tender documents elsewhere that non-compliance of the clause lead to rejection of the bid.

2.12 There should not be any indication of price in the Un-priced Techno-Commercial Bid. A bid will be straightway rejected if this is given in the Un-priced Techno-Commercial Bid.

2.13 The Integrity Pact is applicable against this tender. OIL shall be entering into an Integrity Pact with the bidders as per format enclosed vide “Section-VII- Integrity Pact” of the tender document. This Integrity Pact proforma has been duly signed digitally by OIL’s competent signatory. The proforma has to be returned by the bidder (along with the Un-priced Techno-Commercial Bid) duly signed (digitally) by the same signatory who signed the bid, i.e., who is duly authorized to sign the bid. Uploading the Integrity Pact with digital signature will be construed that all pages of the Integrity Pact has been signed by the bidder’s authorized signatory who sign the Bid.

2.14 Bid received with validity of offer less than 120 (one hundred twenty) days from the original bid closing date will be rejected.

3.0 GENERAL:

3.1 In case bidder takes exception to any clause of bidding document not covered under BEC/BRC, then the Company has the discretion to load or reject the offer on account of such exception if the bidder does not withdraw / modify the deviation when / as advised by company. The loading so done by the company will be final and binding on the bidders. No deviation will however be accepted in the clauses covered under BEC/BRC.

3.2 To ascertain the substantial responsiveness of the bid the Company reserves the right to ask the bidder for clarification in respect of clauses covered under BEC/BRC also and such clarifications fulfilling the BEC/BRC clauses in toto must be received on or before the deadline given by the company, failing which the offer will be will be evaluated based on the submission. However, mere submission of such clarification shall not make the offer responsive, unless company is satisfied with the substantial responsiveness of the offer.

3.3 If any of the clauses in the BRC contradict with other clauses of bidding document elsewhere, the clauses in the BRC shall prevail.

3.4 Bidder(s) must note that requisite information(s)/financial values etc. as required in the BEC/BRC & Tender are clearly understandable from the supporting documents submitted by the Bidder(s); otherwise Bids shall be rejected.

3.5 The originals of such documents [furnished by bidder(s)] shall have to be produced by bidder(s) to OIL as and when asked for.

4.0 Bidders must quote their offer in accordance with the tender in % (percentage) above or below the internal estimate provided in the Bidding Format. Bids received in any other format will be rejected. Offer should be inclusive of any Tax, Duty, etc., as applicable.

5.0 It is, however, to be clearly understood that the assumptions made in respect of the quantities of various items in the Schedule of Rates are only for the purpose of evaluation of the bid and the Contractor will be paid on the basis of the actual consumption.

6.0 Price Bids of only techno-commercially qualified bidders will be evaluated on the basis of % (percentage) above or below the estimate cost quoted by the bidders plus taxes as per Bidding Format and the lowest bidder will be evaluated accordingly.

7.1 Price Bid uploaded without giving any of the details of the taxes (Including rates and amounts) will be considered as inclusive of all taxes including GST.

7.2 When a bidder mentions taxes as extra without specifying the rates & amount, the offer will be loaded with maximum value towards taxes received against the tender for comparison purposes. If the bidder emerges as lowest bidder after such loading, in the event of order on that bidder, taxes mentioned by OIL on the Purchase Order/Contracts will be binding on the bidder.

8.0 OIL reserves the right to award contracts to more than one bidder. The lowest techno-commercially qualified bidder whose bid has been found to be substantially responsive will be awarded with 40% of the total estimated work of the tender. For the remaining work, contracts will be awarded to 2 or 3 bidders according to their ranking in terms of their price-bids, in equal proportions, subject to matching their rates with the lowest bidder. A substantially responsive bid is one that meets the terms and conditions of the Tender and / or the acceptance of which bid will not result in indeterminate liability on OIL.

9.0 Purchase Preferences allowed as per Government Guidelines in Vogue and PPP [Public Procurement policy] for Micro and Small Enterprises is not applicable for this tender (being works contract tender).

(END OF SECTION-III)

GENERAL CONDITIONS OF CONTRACT**1.0 DEFINITIONS:**

Following terms and expressions shall have the meaning hereby assigned to them unless the context otherwise requires:

- 1.1 'Contract' means the terms and conditions contained in the document entitled "Miscellaneous civil maintenance jobs at OIL's establishments at Noida/Delhi including residential complex/guest houses" and the attached exhibits. In the event of any conflict between the text of the contract and the exhibits, the text of the Contract shall have precedence over the exhibits.
- 1.2 'Contractor' means the individual or firm or body incorporated performing the work under this contract.
- 1.3 'Company' means OIL INDIA LIMITED (OIL) and its executors, successors, administrators and assignees.
- 1.4 The 'Work' means each and every activity required for the successful performance of the services described under this contract.
- 1.5 Here 'Operating Area' means Operational Area under OIL's Corporate Office, Noida.
- 1.6 'Services' means the work specified and all other obligations to be complied with by Contractor pursuant to and in accordance with the terms of this contract.
- 1.7 'Site' means the land and other places, on, under, in or through which the works are to be executed by the Contractor and any other land and places provided by the Company for working space or any other purpose as designated hereinafter as forming part of the Site.
- 1.8 'Contract Price' means the price payable to the Contractor under the contract for the full and proper performance of its contractual obligations.
- 1.9 'Contractor's personnel' means the personnel as required to be provided by Contractor from time to time for execution of this contract.
- 1.10 'Company Representative' means the person or persons appointed and approved in writing from time to time by the Company to act on its behalf for overall co-ordination.

2.0 EFFECTIVE DATE, MOBILISATION TIME, DATE OF COMMENCEMENT OF THE CONTRACT AND DURATION OF CONTRACT:

- 2.1 **Effective Date:** The contract shall become effective as of the date Company notifies Contractor in writing (through Letter of Award) that it has been awarded the contract. Such date of notification of award of Contract will be the Effective Date of Contract.
- 2.2 **Mobilisation Time, Date of Commencement of the Contract:** No separate mobilisation time shall be applicable against this contract. Contractor must commence to provide services against the tender / contract with effect from the Date of Commencement of the Contract mentioned in the Letter of Award.
- 2.2 **Duration of Contract:** Duration of this Contract will be for a period of 2(two) years with a provision for extension by another 1 (one) year at the same rates, terms and conditions at the sole discretion of OIL.

3.0 CONTRACTOR'S PERSONNEL:

- 3.1 Contractor's Personnel - Contractor warrants that it shall provide all manpower for the necessary operations, supervision and execution of all works under this Contract

to Company's satisfaction. The personnel to be deployed by the Contractor must be competent and sufficiently experienced to perform the works correctly and efficiently except where otherwise stated.

- 3.2 Except as otherwise hereinafter provided, the selection, replacement and remuneration of Contractor's personnel shall be determined by Contractor. Such employees shall be the employees solely of Contractor. Contractor shall ensure that its personnel will be competent and efficient.
- 3.3 Replacement of Contractor's Personnel- Contractor will immediately remove and replace any of the Contractor's personnel, who in the opinion of Company, is incompetent, or negligent or of unacceptable behaviour or whose employment is otherwise considered by Company to be undesirable.

4.0 GENERAL OBLIGATIONS OF CONTRACTOR:

- 4.1 It is expressly understood that Contractor is an independent entity and that neither it nor its employees and its sub-contractors, if any are employees or agents of Company. Company is authorised to designate its representative, who shall at all time have access to the related equipment and all records, for the purposes of observing, inspecting and designating the work to be performed hereunder by Contractor. The Contractor may treat Company's representative for the time being at site as being in-charge of all Company's and Company designated personnel at site. The Company's representative may, amongst other duties, observe, test, check the work performed by Contractor.
- 4.2 Compliance with Company's Instructions: - Contractor shall comply with all instructions of Company consistent with the provision of this Contract and perform the works described in the Terms of reference/Scope of Work.
- 4.3 Contractor shall perform all other obligations, work and services which are required by the terms of this contract or which reasonably can be implied from such terms as being necessary for successful and timely execution of the work.
- 4.4 Contractor shall be deemed to have satisfied itself before submitting its bid as to the correctness and sufficiency of its bid for the services required and of the rates and prices quoted, which rates and prices shall, except insofar as otherwise provided herein, cover all its obligations under the contract.
- 4.5 Contractor shall give or provide all necessary supervision during the performance of the services and as long thereafter as Company may consider necessary for the proper fulfilling of contractor's obligations under the contract.

5.0 GENERAL OBLIGATIONS OF COMPANY:

- 5.1 Company shall, in accordance with and subject to the terms and conditions of the Contract, pay Contractor for its full and proper performance of obligations as per provision of this contract.
- 5.2 Allow Contractor and its employees to access, subject to normal security and safety procedures, to all areas of Company as required for orderly performance of the work.

6.0 PAYMENT TERMS:

- 6.1 As detailed under Para-D of Section-VI.
- 6.2 No advance payment will be made against this contract.
- 6.3 Payment will be made within 30 days from the date receipt of the undisputed bills of the Contractor. Payments shall also be subject to TDS and other deductions, if any.

- 6.4 Request for payment/part payment to third party i.e. other than the party on whom the contract has been awarded will not be entertained by OIL under any circumstances. The offers stipulating payment/part payment to such third party will be considered as non-responsive and such offers will be rejected.
- 6.5 All payments due by Company to Contractor shall be made at Contractor's designated bank. All bank charges will be to Contractor's account.
- 6.6 Payment of any invoices shall not prejudice the right of company to question the validity of any charges therein, provided company within one year after the date of payment shall make and deliver to contractor written notice of objection to any item or items the validity of which Company questions.

7.0 TAXES AND DUTIES:

- 7.1 Tax levied on Contractor as per the provisions of Indian Income Tax Act and any other enactment/rules on income derived/payments received under the contract will be on Contractor's account.
- 7.2 Contractor shall be responsible for payment of personal taxes, if any, for all the personnel deployed in India by Contractor.
- 7.3 The Contractor shall furnish to the Company, if and when called upon to do so, relevant statement of accounts or any other information pertaining to work done under the contract for submitting the same to the Tax authorities, on specific request from them in accordance with provisions under the law. Other than the information provided by the Contractor, the Contractor shall not be responsible for any inaccurate information provided by the Company to the Tax authorities and the Company shall indemnify the Contractor for all claims, expenses, costs or losses of any nature arising from such inaccuracy. Contractor shall be responsible for preparing and filing the return of income etc. within the prescribed time limit to the appropriate authority.
- 7.4 Prior to start of operations under the contract, the Contractor shall furnish the Company with the necessary documents, as asked for by the Company and/ or any other information pertaining to the contract, which may be required to be submitted to the Income Tax authorities at the time of obtaining "No Objection Certificate" for releasing payments to the Contractor.
- 7.5 Corporate income tax will be deducted at source from the invoice at the specified rate of income tax as per the provisions of Indian Income Tax Act as may be in force from time to time and Company will issue TDS Certificate to the Contractor as per the provisions of Income Tax Act.
- 7.6 Corporate and personnel taxes on Contractor shall be the liability of the Contractor and the Company shall not assume any responsibility on this account.
- 7.7 All local taxes, levies and duties, sales tax, octroi, etc. on purchases and sales made by Contractor (except customs duty) shall be borne by the Contractor.
- 7.8 GST: The price excludes GST and the GST as applicable shall be to the Company account. The GST amount on the taxable part of the services provided by the Contractor shall be paid by the Company as per provisions of the GST Act. However, the liability for payment of the GST to the appropriate authority in case of Indian bidders and/or overseas bidders having registered office establishment in India will lie on the Contractor. In case of foreign Contractor who does not have registered office establishment in India, the GST shall be paid to the tax authorities by the Company, on behalf of such contractor.

8.0 GOODS AND SERVICES TAX**8.1 GENERAL REMARKS ON TAXES & DUTIES:**

In view of **GST** Implementation from 1st July 2017, all taxes and duties including Excise Duty, CST/VAT, Service tax, Entry Tax and other indirect taxes and duties have been submerged in **GST**. Accordingly reference of Excise Duty, Service Tax, VAT, Sales Tax, Entry Tax or any other form of indirect tax except of **GST** mentioned in the bidding document shall be ignored.

8.2 Bidders are required to submit copy of the GST Registration Certificate while submitting the bids wherever **GST** (CGST & SGST/UTGST or IGST) is applicable.

8.3 “**GST**” shall mean Goods and Services Tax charged on the supply of material(s) and services. The term “**GST**” shall be construed to include the Integrated Goods and Services Tax (hereinafter referred to as “IGST”) or Central Goods and Services Tax (hereinafter referred to as “CGST”) or State Goods and Services Tax (hereinafter referred to as “SGST”) or Union Territory Goods and Services Tax (hereinafter referred to as “UTGST”) depending upon the import / interstate or intrastate supplies, as the case may be. It shall also mean GST compensation Cess, if applicable.

8.4 Quoted price/rate(s) should be inclusive of all taxes and duties, except **GST(i.e. IGST or CGST and SGST/UTGST applicable in case of interstate supply or intra state supply respectively and cess on GST if applicable) on the final service**. However, GST rate (including cess) to be provided in the respective places in the Price Bid. Please note that the responsibility of payment of GST (CGST & SGST or IGST or UTGST) lies with the Supplier of Goods / Services (Service Provider) only. Supplier of Goods / Services (Service Provider) providing taxable service shall issue an Invoice/ Bill, as the case may be as per rules/ regulation of **GST**. Further, returns and details required to be filled under GST laws & rules should be timely filed by Supplier of Goods / Services (Service Provider) with requisite details.

8.5 Bidder should also mention the **Harmonised System of Nomenclature** (HSN) and **Service Accounting Codes (SAC)** at the designated place in SOR.

8.6 Where the OIL is entitled to avail the input tax credit of GST:

8.6.1 OIL will reimburse the **GST** to the Supplier of Goods / Services (Service Provider) at actual against submission of Invoices as per format specified in rules/ regulation of GST to enable OIL to claim input tax credit of **GST** paid. In case of any variation in the executed quantities, the amount on which the **GST** is applicable shall be modified in same proportion. Returns and details required to be filled under GST laws & rules should be timely filed by supplier with requisite details.

8.6.2 The input tax credit of **GST** quoted shall be considered for evaluation of bids, as per evaluation criteria of tender document.

8.7 Where the OIL is not entitled to avail/take the full input tax credit of GST:

8.7.1 OIL will reimburse **GST** to the Supplier of Goods / Services (Service Provider) at actual against submission of Invoices as per format specified in rules/ regulation of **GST** subject to the ceiling amount of **GST** as quoted by the bidder. In case of any variation in the executed quantities (If directed and/or certified by the In-Charge) the ceiling amount on which **GST** is applicable will be modified on pro-rata basis.

8.7.2 The bids will be evaluated based on total price including **GST**.

8.8 Payments to Service Provider for claiming **GST** amount will be made provided the above formalities are fulfilled. Further, OIL may seek copies of challan and certificate from Chartered Accountant for deposit of **GST** collected from OIL.

8.9 Contractor/vendor shall be required to issue tax invoice in accordance with GST Act and/or Rules so that input credit can be availed by OIL. In the event that the

- contractor / vendor fails to provide the invoice in the form and manner prescribed under the GST Act read with GST Invoicing Rules there under, OIL shall not be liable to make any payment on account of **GST** against such invoice.
- 8.10 **GST** shall be paid against receipt of tax invoice and proof of payment of **GST** to government. In case of non-receipt of tax invoice or non-payment of **GST** by the contractor/vendor, OIL shall withhold the payment of **GST**.
- 8.11 **GST** payable under reverse charge mechanism for specified services or goods under GST act or rules, if any, shall not be paid to the contractor/vendor but will be directly deposited to the government by OIL.
- 8.12 Where OIL has the obligation to discharge **GST** liability under reverse charge mechanism and OIL has paid or is /liable to pay **GST** to the Government on which interest or penalties becomes payable as per GST laws for any reason which is not attributable to OIL or ITC with respect to such payments is not available to OIL for any reason which is not attributable to OIL, then OIL shall be entitled to deduct/ setoff / recover such amounts against any amounts paid or payable by OIL to Contractor / Supplier.
- 8.13 Notwithstanding anything contained anywhere in the Agreement, in the event that the input tax credit of the **GST** charged by the Contractor / Vendor is denied by the tax authorities to OIL for reasons attributable to Contractor / Vendor, OIL shall be entitled to recover such amount from the Contractor / Vendor by way of adjustment from the next invoice. In addition to the amount of **GST**, OIL shall also be entitled to recover interest at the rate prescribed under GST Act and penalty, in case any penalty is imposed by the tax authorities on OIL.
- 8.14 TDS under GST, if applicable, shall be deducted from contractor's/vendor's bill at applicable rate and a certificate as per rules for tax so deducted shall be provided to the contractor/vendor.
- 8.15 The Contractor will be under obligation for charging correct rate of tax as prescribed under the respective tax laws. Further the Contractor shall avail and pass on benefits of all exemptions/concessions available under tax laws. Any error of interpretation of applicability of taxes/ duties by the contractor shall be to contractor's account.
- 8.16 It is the responsibility of the bidder to quote the correct GST rate. The classification of goods/services as per GST (Goods & Service Tax) Act should be correctly done by the contractor to ensure that input tax credit on GST (Goods & Service Tax) is not lost to the OIL on account of any error on the part of the contractor.
- 8.17 In case, the quoted information related to various taxes, duties & levies subsequently proves wrong, incorrect or misleading, OIL will have no liability to reimburse the difference in the duty/ tax, if the finally assessed amount is on the higher side and OIL will have to right to recover the difference and in case the rate of duty/ taxes finally assessed is on the lower side.
- 8.18 Notwithstanding anything mentioned elsewhere in the Bidding Document the aggregate liability of OIL towards Payment of Taxes & Duties shall be limited to the volume of GST declared by the bidder in its bid & nothing shall be payable extra except for the statutory variation in taxes & duties.
- 8.19 Further, it is the responsibility of the bidders to make all possible efforts to make their accounting/IT system GST compliant in order to ensure availability of Input Tax Credit (ITC) to Oil India Ltd.

8.20 GST liability, if any on account of supply of free samples against any tender shall be to bidder's account.

8.21 In case of statutory variation in **GST**, other than due to change in turnover, payable on the contract value during contract period, the Supplier of Goods/ Services (Service Provider) shall submit a copy of the 'Government Notification' to evidence the rate as applicable on the Bid due date and on the date of revision.

Beyond the contract period, in case OIL is not entitled for input tax credit of **GST**, then any increase in the rate of **GST** beyond the contractual delivery period shall be to Service provider's account whereas any decrease in the rate **GST** shall be passed on to the OIL.

Beyond the contract period, in case OIL is entitled for input tax credit of **GST**, then statutory variation in applicable **GST** on supply and on incidental services, shall be to OIL's account.

Claim for payment of **GST**/ Statutory variation, should be raised within two [02] months from the date of issue of 'Government Notification' for payment of differential (in %) **GST**, otherwise claim in respect of above shall not be entertained for payment of arrears.

The base date for the purpose of applying statutory variation shall be the Bid Opening Date.

8.22 The contractor will be liable to ensure to have registered with the respective tax authorities, wherever applicable and to submit self-attested copy of such registration certificate(s) and the Contractor will be responsible for procurement of material in its own registration (GSTIN) and also to issue its own Road Permit/ E-way Bill, if applicable etc.

8.23 In case the bidder is covered under Composition Scheme under GST laws, then bidder should quote the price inclusive of the GST (CGST & SGST/UTGST or IGST). Further, such bidder should mention "Cover under composition system" in column for GST (CGST & SGST/UTGST or IGST) of price schedule.

8.24 OIL will prefer to deal with registered supplier of goods/ services under GST. Therefore, bidders are requested to get themselves registered under GST, if not registered yet. However, in case any unregistered bidder is submitting their bid, their prices will be loaded with applicable GST while evaluation of bid. Where OIL is entitled for input credit of GST, the same will be considered for evaluation of bid as per evaluation methodology of tender document.

8.25 Procurement of Specific Goods: Earlier, there is no tax incidence in case of import of specified goods (i.e. the goods covered under List-34 of Customs Notification no. 12/2012-Cus dated. 17.03.2012 as amended). Customs duty is not payable as per the policy. However, under GST regime, IGST Plus GST compensation cess (if applicable) would be leviable on such imports. Bidders should quote GST as inclusive considering IGST component for the imported Materials portion while quoting their prices on destination basis. However, GST rate to be specified in the price bid format.

8.26 Documentation requirement for GST

The vendor will be under the obligation for invoicing correct tax rate of tax/duties as prescribed under the GST law to OIL, and pass on the benefits, if any, after availing input tax credit.

Any invoice issued shall contain the following particulars

- a) Name, address and GSTIN of the supplier;
- b) Serial number of the invoice;

- c) Date of issue;
- d) Name, address and GSTIN or UIN, if registered of the recipient;
- e) Name and address of the recipient and the address of the delivery, along with the State and its code,
- f) HSN code of goods or Accounting Code of services[SAC];
- g) Description of goods or services;
- h) Quantity in case of goods and unit or Unique Quantity Code thereof;
- i) Total value of supply of goods or services or both;
- j) Taxable value of supply of goods or services or both taking into discount or abatement if any;
- k) Rate of tax (IGST,CGST, SGST/ UTGST, cess);
- l) Amount of tax charged in respect of taxable goods or services (IGST,CGST, SGST/UTGST, cess);
- m) Place of supply along with the name of State, in case of supply in the course of interstate trade or commerce;
- n) Address of the delivery where the same is different from the place of supply and
- o) Signature or digital signature of the supplier or his authorised representative.
- p) GST invoice shall be prepared in triplicate, in case of supply of goods, in the following manner
 - i) The original copy being marked as ORIGINAL FOR RECIPIENT;
 - ii) The duplicate copy being marked as DUPLICATE FOR TRANSPORTER and
 - iii) The triplicate copy being marked as TRIPLICATE FOR SUPPLIER.

In case of any advance given against any supplies contract, the supplier of the goods shall issue Receipt Voucher containing the details of details of advance taken along with particulars as mentioned in clause no. (a), (b), (c), (d), (g), (k), (l), (m) & (o) above.

8.27 Anti-profiteering clause

As per Clause 171 of GST Act it is mandatory to pass on the benefit due to reduction in rate of tax or from input tax credit to the consumer by way of commensurate reduction in prices. The Supplier of Goods / Services may note the above and quote their prices accordingly.

- 8.27.1 In case the GST rating of vendor on the GST portal / Govt. official website is negative / black listed, then the bids may be rejected by OIL. Further, in case rating of bidder is negative / black listed after award of work for supply of goods / services, then OIL shall not be obligated or liable to pay or reimburse GST to such vendor and shall also be entitled to deduct / recover such GST along with all penalties / interest, if any, incurred by OIL.

9.0 INSURANCE:

- 9.1 The Contractor shall arrange insurance to cover all risks in respect of their personnel, materials and equipment(except when tools/equipment are below Rotary Table or in the well bore) belonging to the Contractor or its subcontractor (if applicable) during the currency of the contract including the third party items/consumables. For materials/equipment belong to the Contractor or its subcontractor, Contractor may self-insure the same.
- 9.2 Contractor shall at all time during the currency of the contract provide, pay for and maintain the following insurances amongst others except when tools/equipment are below Rotary Table or in the well bore:
- a) Workmen compensation insurance as required by the laws of the country of origin of the employee.
 - b) Employer's Liability Insurance as required by law in the country of origin of employee.
 - c) General Public Liability Insurance or Comprehensive General Liability insurance covering liabilities including contractual liability for bodily injury, including death of persons, and liabilities for damage of property. This insurance must cover all operations of Contractor required to fulfil the provisions under this contract.

- d) Contractor's equipment used for execution of the work hereunder shall have an insurance cover with a suitable limit (as per international standards) except when tools / equipment are below Rotary Table or in the well bore or Contractor may self-insure its tools/ equipment.
- e) Automobile Public Liability Insurance covering owned, non-owned and hired automobiles used in the performance of the work hereunder, with bodily injury limits and property damage limits as governed by Indian Insurance regulations.
- f) Public Liability Insurance as required under Public Liability Insurance Act 1991, if applicable.

- 9.3 Any deductible set forth in any of the above insurance shall be borne by Contractor.
- 9.4 Contractor shall furnish to Company prior to commencement date, certificates of all its insurance policies covering the risks mentioned above.
- 9.5 If any of the above policies expire or are cancelled during the term of this contract and Contractor fails for any reason to renew such policies, then the Company will renew/replace same and charge the cost thereof to Contractor. Should there be a lapse in any insurance required to be carried out by the Contractor for any reason whatsoever, loss/damage claims resulting there from shall be to the sole account of Contractor.
- 9.6 Contractor shall require all of his sub-Contractor to provide such of the foregoing insurance coverage as Contractor is obliged to provide under this Contract and inform the Company about the coverage prior to the commencement of agreements with its sub-Contractors.
- 9.7 All insurance taken out by Contractor or their sub-contractor shall be endorsed to provide that the underwriters waive their rights of recourse on the Company and to the extent of the liabilities assumed by Contractor under this Contract.
- 9.8 Contractor shall obtain additional insurance or revise the limits of existing insurance as per Company's request in which case additional cost shall be to Contractor's account.

10.0 STATUTORY OBLIGATIONS OF CONTRACTOR:

- 10.1 The Contractor shall comply with all the statutory obligation of Government of India and State applicable at the Site and the Purchaser shall not be liable for any action of the statutes applicable due to non-fulfilment of statutory obligations by the contractor.
- 10.2 The Contractor shall give all notices and pay all fees required to be given or paid under any Central or State statute, ordinance or other law or any regulation or by-law of any local or other duly constituted authority in relation to the execution of the Work.
- 10.3 The Contractor shall conform and comply in all respects with the provisions of any statute, ordinance or laws as aforesaid and the rules, regulations or by-laws of any local or other duly constituted authority which may be applicable to the works or to any temporary works and with such rules and regulations of public bodies as aforesaid and shall indemnify the Purchaser against all penalties and liabilities of every kind for breach of any such statute, ordinance, law, rule, regulation or by-law.

11.0 SUBSEQUENTLY ENACTED LAWS:

- 11.1 In the event of introduction of any new legislation or any change or amendment or enforcement of any Act or Law, rules or regulations of Government of India or State Government(s) or Public Body which becomes effective after the date of submission of Price Bid or revised price bid, if any, for this CONTRACT and which results in increased/decreased cost of the works under the CONTRACT through

increased/decreased liability of taxes, (other than personnel and Corporate taxes), duties, the Parties shall agree to a revision in pricing to reflect such change subject to the production of documentary proof to the satisfaction of the COMPANY/CONTRACTOR as applicable to the extent which directly is attributable to such introduction of new legislation or change or amendment as mentioned above and adjudication by the competent authority (applicable when disputed by COMPANY) & the courts wherever levy of such taxes/duties are disputed by COMPANY/CONTRACTOR.

- 11.2 Any increase in net amount of the duties and taxes (i.e. the amount of taxes/duties payable minus eligible credit of taxes/duties paid on input services/inputs) after the contractual completion/mobilization date during the extended period will be to the contractor's account, where delay in completion/mobilization period is attributable to the CONTRACTOR. However, any decrease in net amount of the duties and taxes (i.e. the amount of taxes/duties payable minus eligible credit of taxes/duties paid on input services/inputs) after the contractual completion/mobilization date will be to COMPANY's account.
- 11.3 The Contract Price and other prices given in the Schedule of Prices are based on the applicable tariff as indicated by the CONTRACTOR in the Schedule of Prices. In case this information subsequently proves to be wrong, incorrect or misleading, COMPANY will have no liability to reimburse/pay to the CONTRACTOR the excess duties, taxes, fees, if any finally levied/imposed by the concerned authorities. However, in such an event, COMPANY will have the right to recover the difference in case the rate of duty/tax finally assessed is on the lower side.
- 11.4 Notwithstanding the provision contained in clause 11.1 to 11.2 above, the COMPANY shall not bear any liability in respect of:
- Personal taxes on the personnel deployed by CONTRACTOR, his sub-contractor /sub-sub-contractors and Agents etc.
 - Corporate taxes and Fringe benefit tax in respect of contractor and all of their sub-contractors, agents etc.
 - Other taxes & duties including Customs Duty, Excise Duty and Service Tax in addition to new taxes etc. in respect of sub-contractors, vendors, agents etc. of the CONTRACTOR.
- 11.5 In order to ascertain the net impact of the revisions/enactment of various provisions of taxes/duties, the CONTRACTOR is liable to provide following disclosure to COMPANY:
- Details of each of the input services used in relation to providing service to COMPANY including estimated monthly value of input service and service tax amount.
 - Details of Inputs (material/consumable) used/required for providing service to Company including estimated monthly value of input and excise duty/CVD paid/payable on purchase of inputs.

12.0 LIQUIDATED DAMAGES FOR DEFAULT IN TIMELY MOBILIZATION / COMPLETION OF WORKS AND SERVICES:

- 12.1 In normal case of works /service contracts, if the delay in mobilization / completion is due to default on the contractor's part the Total Contract price shall be reduced by 0.5% of the total Contract Price per complete week of delay or part thereof subject to a maximum of 7.5% of the Total Contract Price, by way of liquidated damages for delay and not as penalty. Liquidated damages will be reckoned from the stipulated date of mobilization / completion defined in the contract. Company may without prejudice to any other right or remedy available to it to recover damages for breach of contract, recover the liquidated damages as above from the Contractor. This is an agreed genuine pre-estimate of damages duly agreed by the parties.

12.2 The Company also reserves the right to cancel the Contract without any compensation whatsoever in case of failure by the Contractor to commence operation within the stipulated period.

13.0 WAIVERS AND AMENDMENTS:

13.1 It is fully understood and agreed that none of the terms and conditions of the Contract shall be deemed waived or amended by either party unless such waiver or amendment is executed in writing by the duly authorized agents or representatives of such party. The failure of either party to execute any right of termination shall not act as a waiver or amendment of any right of such party provided hereunder.

13.2 Any delay in exercising and any omission to exercise any right, power or remedy exercisable by the Company under this contract shall not impair such right, power or remedy nor shall any waiver by the Company of any breach by the Contractor of any provision of this contract prevent the subsequent enforcement of that provision by the Company or be deemed a waiver by the Company of any subsequent breach by the Contractor.

14.0 CONFIDENTIALITY, USE OF CONTRACT DOCUMENTS AND INFORMATION:

14.1 Contractor shall not, without Company's prior written consent, disclose the contract, or any provision thereof, or any specification, plan, drawing pattern, sample or information furnished by or on behalf of Company in connection therewith, to any person other than a person employed by Contractor in the performance of the contract. Disclosure to any such employed person shall be made in confidence and shall extend only so far, as may be necessary for purposes of such performance with prior permission from Company. However, nothing hereinabove contained shall deprive the Contractor of the right to use or disclose any information:

- (a) which is possessed by the Contractor, as evidenced by the Contractor's written records, before receipt thereof from the Company which however the Contractor shall immediately inform to Company ; or
- (b) which is required to be disclosed by the Contractor pursuant to an order of a court of competent jurisdiction or other governmental agency having the power to order such disclosure, provided the Contractor uses its best efforts to provide timely notice to Company of such order to permit Company an opportunity to contest such order subject to prior permission from Company.

14.2 Contractor shall not, without Company's prior written consent, make use of any document or information except for purposes of performing the contract.

14.3 Any document supplied to the Contractor in relation to the contract other than the Contract itself remain the property of Company and shall be returned (in all copies) to Company on completion of Contractor's performance under the Contract if so required by Company.

14.4 During this Contract, Company and its employees, agents, other contractors, sub-contractors (of any tier) and their employees etc. may be exposed to certain confidential information and data of the Contractor. Such information and data shall held by the Company, its employees, agents, other contractors, sub-contractors (of any tier) and their employees in the strictest Confidence and shall not be disclosed to any other party except on a need to know basis.

14.5 However, the above obligation shall not extend to information which:

- i) is, at the time of disclosure, known to the public which Contractor shall immediately inform Company ;
- ii) is lawfully becomes at a later date known to the public through no fault of Contractor subject to Contractor's undertaking that no information has been divulged by them to the public;

- iii) is lawfully possessed by Contractor before receipt thereof from Company which should be immediately informed to Company;
- iv) is developed by Contractor independently of the information disclosed by Company which should be shared with the Company;
- v) Contractor is required to produce before competent authorities or by court order subject to prior permission from Company

15.0 NOTICES:

15.1 Any notice given by one party to other, pursuant to the Contract shall be sent in writing or by Fax or E-mail and confirmed in writing to the applicable address specified below:

- | <u>Company</u> | <u>Contractor</u> |
|--|--------------------------|
| a) For contractual matters
General Manager (C&P)
Oil India Limited
Plot No. 19, Sector-16 A, NOIDA-201 301
Tel: 0120-2419112
E-mail: anitadam@oilindia.in | |
| b) For matters relating to Scope of Work
Deputy General Manager (Civil)
Oil India Limited
Plot No. 19, Sector-16 A, NOIDA-201 301
E-mail: dcbharali@oilindia.in | |

15.2 A notice shall be effective when delivered or on the notice's effective date, whichever is later.

16.0 HEADINGS:

The headings of the clauses of the Contract are for convenience only and shall not be used to interpret the provisions hereof.

17.0 ASSIGNMENT AND SUB-LETTING:

The whole of the work included in the Contract shall be executed by the Contractor and the Contractor shall not directly or indirectly transfer, assign or sublet the Contract or any part or share thereof / interest therein without the written consent of Oil India Limited. No undertaking shall relieve the Contractor from the full and entire responsibility.

18.0 FORCE MAJEURE:

- 18.1 In the event of either Party being rendered unable by 'Force Majeure' to perform any obligation required to be performed by them under the contract, the relative obligation of the Party affected by such 'Force Majeure' will stand suspended as provided herein. The word 'Force Majeure' as employed herein shall mean acts of God, war, revolt, agitation, strikes, riot, fire, flood, sabotage, civil commotion, road barricade (but not due to interference of employment problem of the Party) and any other cause, whether of kind herein enumerated or otherwise which are not within the control of the Party to the contract and which renders performance of the contract by the said Party impossible.
- 18.2 Upon occurrence of such cause and upon its termination, the Party alleging that it has been rendered unable as aforesaid thereby, shall notify the other Party in writing within Seventy Two (72) hours of the alleged beginning and ending thereof, giving full particulars and satisfactory evidence in support of its claim.
- 18.3 Should 'Force Majeure' condition as stated above occurs and should the same be notified within seventy two (72) hours after its occurrence, either Party will have the right to terminate the contract with prior written notice if such 'Force Majeure'

condition continues beyond consecutive ten (10) days. Should both Parties decide not to terminate the contract even under such condition, no payment would apply during the force majeure period unless otherwise agreed to.

19.0 TERMINATION:**19.1 TERMINATION ON EXPIRY OF THE TERMS (DURATION):**

This contract shall be deemed to have been automatically terminated on the expiry of duration of the contract or extension, if any, thereof.

19.2 TERMINATION ON ACCOUNT OF FORCE MAJEURE:

Either party shall have the right to terminate this Contract on account of 'Force Majeure' as set forth in Para 18.0.

19.3 TERMINATION ON ACCOUNT OF INSOLVENCY:

In the event that the Contractor at any time during the term of this Contract, becomes insolvent or makes a voluntary assignment of its assets for the benefit of creditors or is adjudged bankrupt, then the Company shall, by a notice in writing have the right to terminate this Contract and all the Contractor's rights and privileges hereunder, shall stand terminated forthwith.

19.4 TERMINATION FOR UNSATISFACTORY PERFORMANCE:

If the Company considers that, the performance of the Contractor is, not as per the scope of the work as specified in the contract, the Company shall notify the Contractor in writing and specify in details the cause. The Company shall have the option to terminate this Contract by giving 15 days' notice in writing to the Contractor, if Contractor fails to comply with the requisitions contained in the said written notice issued by the Company.

19.5 TERMINATION DUE TO CHANGE OF OWNERSHIP & ASSIGNMENT:

In case the Contractor's rights and / or obligations under this Contract and/or the Contractor's rights, title and interest to the equipment/material, are transferred or assigned without the Company's consent, the Company may at its absolute discretion, terminate this Contract.

19.6 CONSEQUENCES OF TERMINATION:

In all cases of termination herein set forth, the relative obligations of the parties to the Contract shall be limited to the period up to the date of termination. Notwithstanding the termination of this Contract, the parties shall continue to be bound by the provisions of this Contract that reasonably require some action or forbearance after such termination.

19.7 Notwithstanding any provisions herein to the contrary, the Contract may be terminated at any time by the Company on giving 30 (thirty) days written notice to the Contractor due to any other reason not covered under the above clause from 19.1 to 19.6 and in the event of such termination the Company shall not be liable to pay any cost or damage to the Contractor except for payment for services as per the Contract upto the date of termination including the De-mob cost, if any.

19.8 Upon termination of this Contract, Contractor shall return to Company all of Company's items, which are at the time in Contractor's possession.

19.9 In the event of termination of contract, Company will issue Notice of termination of the contract with date or event after which the contract will be terminated. The contract shall then stand terminated and the Contractor shall demobilize their personnel & materials.

20.0 APPLICABLE LAW:

- 20.1 The Contract shall be deemed to be a Contract made under, governed by and construed in accordance with the laws of India for the time being in force and shall be subject to the exclusive jurisdiction of Courts situated in New Delhi.
- 20.2 The Contractor shall ensure full compliance of various Indian Laws and Statutory Regulations, to the extent applicable, as stated below, but not limited to, in force from time to time and obtain necessary permits/licenses etc. from appropriate authorities for conducting operations under the Contract:
- a) The Mines Act - as applicable to safety and employment conditions.
 - b) The Minimum Wages Act, 1948.
 - c) The Oil Mines Regulations, 1984.
 - d) The Workmen's Compensation Act, 1923.
 - e) The Payment of Wages Act, 1963.
 - f) The Payment of Bonus Act, 1965.
 - g) The Contract Labour (Regulation & Abolition) Act, 1970 and the rules framed there under.
 - h) The Employees Pension Scheme, 1995.
 - i) The Interstate Migrant Workmen Act., 1979 (Regulation of employment and conditions of service).
 - j) The Employees Provident Fund and Miscellaneous Provisions Act, 1952.
 - k) Goods & Services Tax (GST) Law and the Acts and rules framed thereunder.
 - l) Customs & Excise Act & Rules
 - m) Environment Protection Act
 - n) Public Liability Act
 - o) Any other law and regulations applicable to carry out the complete job/assignment as per the Contract.

21.0 LIABILITY:

- 21.1 Except as otherwise expressly provided, neither Company nor its servants, agents, nominees, Contractors, or subcontractors shall have any liability or responsibility whatsoever to whomsoever for loss of or damage to the equipment and/or loss of or damage to the property of the Contractor and or his Contractors or subcontractors, irrespective of how such loss or damage is caused and even if caused by the negligence of Company and/or its servants, agents, nominees, assignees, Contractors and subcontractors. The Contractor shall protect, defend, indemnify and hold harmless Company from and against such loss or damage and any suit, claim or expense resulting there from.
- 21.2 Neither Company nor its servants, agents, nominees, assignees, Contractors, subcontractors shall have any liability or responsibility whatsoever for injury to, illness, or death of any employee of the Contractor and / or of its Contractors or subcontractors irrespective of how such injury, illness or death is caused and even if caused by the negligence of Company and/or its servants, agents, nominees, assignees, contractors and sub-contractors. Contractor shall protect, defend, indemnify and hold harmless Company from and against such liabilities and any suit, claim or expense resulting there from.
- 21.3 The Contractor hereby agrees to waive its right to recourse and further agrees to cause his underwriters to waive their right of subrogation against Company and/or its underwriters, servants, agents, nominees, assignees, contractors and subcontractors for loss or damage to the equipment of the Contractor and/or its subcontractors when such loss or damage or liabilities arises out of or in connection with the performance of the Contract.
- 21.4 The Contractor hereby further agrees to waive its right of recourse and agrees to cause its under writers to waive their right of subrogation against Company and/or its underwriters, servants, agents, nominees, assignees, contractors and subcontractors for injury to, illness or death of any employee of the contractor and

of its contractors, subcontractors and / or their employees when such injury, illness or death arises out of or in connection with the performance of the Contract.

21.5 Except as otherwise expressly provided, neither Contractor nor its servants, agents, nominees, contractors or subcontractors shall have any liability or responsibility whatsoever to whomsoever for loss of or damage to the equipment and/or loss or damage to the property of the Company and/or his contractors or subcontractors, irrespective of how such loss or damage is caused and even if caused by the negligence of Contractor and / or its servants, agents, nominees, assignees, contractors and subcontractors. The Company shall protect, defend, indemnify and hold harmless Contractor from and against such loss of damage and any suit, claim or expense resulting therefrom.

21.6 Neither Contractor nor its servants, agents, nominees, assignees, contractors, subcontractors shall have any liability or responsibility whatsoever to whomsoever or injury to, illness, or death of any employee of the Company and/or of its contractors or subcontractors irrespective of how such injury, illness or death is caused and even if caused by the negligence of contractor and/or its servants, agents, nominees, assignees, contractors and subcontractors Company shall protect, defend indemnify and hold harmless contractor from and against such liabilities and any suit, claim or expense resulting therefrom.

21.7 The Company agrees to waive its right of recourse and further agrees to cause its underwriters to waive their right of subrogation against contractor and / or its underwriters, servants, agents, nominees, assignees, contractors and subcontractors for loss or damage to the equipment of Company and/or its contractors or subcontractors when such loss or damage or liabilities arises out of or in connection with the performance of the Contract.

21.8 The Company hereby further agrees to waive its right of recourse and agrees to cause its underwriters to waive their right of subrogation against contractor and / or its underwriters, servant, agents, nominees, assignees, contractors and subcontractors for injury to, illness or death of any employee of the Company and of its contractors, subcontractors and/or their employees when such injury, illness or death arises out of or in connection with the performance of the contract.

21.9 LIMITATION OF LIABILITY:

Notwithstanding any other provisions except only in cases of willful misconduct and / or criminal acts,

(a) Neither the Contractor nor the Company (OIL) shall be liable to the other, whether in Contract, tort, or otherwise, for any consequential loss or damage, loss of use, loss of production, or loss of profits or interest costs.

(b) Notwithstanding any other provisions incorporated elsewhere in the contract, the aggregate liability of the Contractor in respect of this contract, whether under Contract, in tort or otherwise, shall not exceed 50 % of the Annualised Contract price, provided however that this limitation shall not apply to the cost of repairing or replacing defective equipment by the Contractor, or to any obligation of the Contractor to indemnify the Company with respect to Intellectual Property Rights.

Company shall indemnify and keep indemnified Contractor harmless from and against any and all claims, costs, losses and liabilities in excess of the aggregate liability amount in terms of clause (b) above.

22.0 CONSEQUENTIAL DAMAGE:

22.1 Neither party shall be liable to the other for special, indirect or consequential damages resulting from or arising out of the contract, including but without limitation, to loss of profit or business interruptions, howsoever caused and regardless of whether such loss or damage was caused by the negligence (either sole or concurrent) of either party, its employees, agents or sub-contractors.

23.0 WITH-HOLDING:

23.1 Company may with-hold or nullify the whole or any part of the amount due to Contractor on account of subsequently discovered evidence in order to protect Company from loss on account of:

- a) For non-completion of jobs assigned as per Section-V & VI.
- b) Contractor's indebtedness arising out of execution of this contract.
- c) Defective work not remedied by Contractor.
- d) Claims by sub-contractor of Contractor or others filed or on the basis of reasonable evidence indicating probable filing of such claims against Contractor.
- e) Failure of Contractor to pay or provide for the payment of salaries / wages, contributions, unemployment, compensation, taxes or enforced savings with-held from wages etc.
- f) Failure of Contractor to pay the cost of removal of unnecessary debris, materials, tools, or machinery.
- g) Damage to another Contractor of Company.
- h) All claims against Contractor for damages and injuries, and / or for non-payment of bills etc.
- i) Any failure by Contractor to fully reimburse Company under any of the indemnification provisions of this contract. If, during the progress of the work Contractor shall allow any indebtedness to accrue for which Company, under any circumstances in the opinion of Company may be primarily or contingently liable or ultimately responsible and Contractor shall, within five days after demand is made by Company, fail to pay and discharge such indebtedness, then Company may during the period for which such indebtedness shall remain unpaid, withhold from the amounts due to Contractor, a sum equal to the amount of such unpaid indebtedness.
- j) With-holding will also be effected on account of the following:
 - i. Garnishee order issued by a Court of Law in India.
 - ii. Income-tax deductible at source according to law prevalent from time to time in the country.
 - iii. Any obligation of Contractor which by any law prevalent from time to time to be discharged by Company in the event of Contractor's failure to adhere to such laws.
 - iv. Any payment due from Contractor in respect of unauthorised imports.

23.2 When all the above grounds for with-holding payments shall be removed, payment shall thereafter be made for amounts so with-held.

23.3 Notwithstanding the foregoing, the right of Company to withhold shall be limited to damages, claims and failure on the part of Contractor which is directly / indirectly due to some negligent act or omission on the part of Contractor relating to the Contractor's obligation on the Contract.

24.0 INDEMNITY AGREEMENT:

24.1 Except as provided hereof Contractor agrees to protect, defend, indemnify and hold the Company and its co-leases harmless from and against all claims, suits, demands and causes of action, liabilities, expenses, cost, liens and judgments of every kind and character, without limit, which may arise in favour of Contractor's employees, agents, contractors and sub-contractors or their employees on account of bodily injury or death of personnel, or damage to property as a result of the operations contemplated hereby, regardless of whether or not said claims, demands or causes of action arise out of the negligence or otherwise, in whole or in part or other faults.

24.2 Except as provided hereof the Company agrees to protect, defend, indemnify and hold Contractor harmless from and against all claims, suits, demands and causes of action, liabilities, expenses, cost, liens and judgments of every kind and character, without limit, which may arise in favour of Company's employees, agents, contractors and sub-contractors or their employees on account of bodily injury or death of personnel, or damage to property as a result of the operations contemplated

hereby, regardless of whether or not said claims, demands or causes of action arise out of the negligence or otherwise, in whole or in part or other faults.

25.0 INDEMNITY APPLICATION: The indemnities given herein above, whether given by Company or Contractor shall be without regard to fault or to the negligence of either party even though said loss, damage, liability, claim, demand, expense, cost or cause of action may be caused, occasioned by or contributed to by the negligence, either sole or concurrent of either party.

26.0 MISCELLANEOUS PROVISIONS:

26.1 Contractor shall give notices and pay all fees at their own cost required to be given or paid by any National or State Statute, Ordinance, or other Law or any regulation, or bye-law of any local or other duly constituted authority as may be in force from time to time in India, in relation to the performance of the services and by the rules & regulations of all public bodies and companies whose property or rights are affected or may be affected in any way by the services.

26.2 Contractor shall conform in all respects with the provisions of any Statute, Ordinance of Law as aforesaid and the regulations or bye-law of any local or other duly constituted authority which may be applicable to the services and with such rules and regulation public bodies and Companies as aforesaid and shall keep Company indemnified against all penalties and liability of every kind for breach of any such Statute, Ordinance or Law, regulation or bye-law.

26.3 During the tenure of the Contract, Contractor shall keep the site where the services are being performed reasonably free from all unnecessary obstruction and shall store or dispose of any equipment and surplus materials and clear away and remove from the site any wreckage, rubbish or temporary works no longer required. On the completion of the services, Contractor shall clear away and remove from the site any surplus materials, rubbish or temporary works of every kind and leave the whole of the site clean and in workmanlike condition to the satisfaction of the Company.

26.4 Key personnel cannot be changed during the tenure of the Contract except due to sickness/death/resignation of the personnel in which case the replaced person should have equal experience and qualification, which will be again subject to approval, by the Company.

27.0 EMPLOYMENT OF OFFICIAL/PERSONNEL OF THE COMPANY:

27.1 Contractors are advised not to employ serving Company employees without its prior permission. It is also advised not to employ ex-personnel of the Company within the initial two years period after their retirement/resignation/severance from service without specific permission of the Company. Company may decide not to deal with such firm(s) / Contractors who fail to comply with the advice.

28.0 SET OFF:

Any sum of money due and payable to the Contractor (including security Deposit refundable to them) under this or any other contract may be appropriated by the Company and set off against any claim of the Company (or such other person or persons contracting through the Company) for payment of a sum of money arising out of this contract or under any other contract made by the Contractor / with the Company (or such other person or persons contracting through the Company).

29.0 SETTLEMENT OF DISPUTES AND ARBITRATION:

29.1 ARBITRATION (APPLICABLE FOR SUPPLIERS/CONTRACTORS OTHER THAN PSU):

Except as otherwise provided elsewhere in the contract, if any dispute, difference, question or disagreement arises between the parties hereto or their respective representatives or assignees, in connection with construction, meaning, operation,

effect, interpretation of the contract or breach thereof which parties are unable to settle mutually, the same shall be referred to Arbitration as provided hereunder:

a) A party wishing to commence arbitration proceeding shall invoke Arbitration Clause by giving 30 days notice to the other party. The notice invoking arbitration shall specify all the points of dispute with details of the amount claimed to be referred to arbitration at the time of invocation of arbitration and not thereafter. If the claim is in foreign currency, the claimant shall indicate its value in Indian Rupee for the purpose of constitution of the arbitral tribunal.

b) The number of arbitrators and the appointing authority will be as under:

Claim amount (excluding claim for interest and counter claim, if any)	Number of Arbitrator	Appointing Authority
Upto Rs. 5 Crore	Sole Arbitrator	OIL
Above Rs. 5 Crore	3 Arbitrators	One Arbitrator by each party and the 3 rd Arbitrator, who shall be the presiding Arbitrator, by the two Arbitrators.

c) The parties agree that they shall appoint only those persons as arbitrators who accept the conditions of the arbitration clause. No person shall be appointed as Arbitrator or Presiding Arbitrator who does not accept the conditions of the arbitration clause.

d) Parties agree that there will be no objection if the Arbitrator appointed holds equity shares of OIL and/or is a retired officer of OIL/any PSU. However, neither party shall appoint its serving employees as arbitrator.

e) If any of the Arbitrators so appointed dies, resigns, becomes incapacitated or withdraws for any reason from the proceedings, it shall be lawful for the concerned party/arbitrators to appoint another person in his place in the same manner as aforesaid. Such person shall proceed with the reference from the stage where his predecessor had left if both parties consent for the same; otherwise, he shall proceed de novo.

f) Parties agree that neither shall be entitled for any pre-reference or pendente-lite interest on its claims. Parties agree that any claim for such interest made by any party shall be void.

g) The arbitral tribunal shall make and publish the award within time stipulated as under:

Amount of Claims and counter claims(excluding interest)	Period for making and publishing of the award(counted from the date of first meeting of the Arbitrators)
Upto Rs. 5 Crore	Within 8 months
Above Rs. 5 Crore	Within 12 months

The above time limit can be extended by Arbitrator, for reasons to be recorded in writing, with the consent of the other parties.

h) If after commencement of the arbitration proceedings, the parties agree to settle the dispute mutually or refer the dispute to conciliation, the arbitrators shall put the proceedings in abeyance until such period as requested by the parties.

i) Each party shall be responsible to make arrangements for the travel and stay etc. of the arbitrator pointed by it. Claimant shall also be responsible for making

arrangements for travel/stay arrangements of the Presiding Arbitrator and the expenses incurred shall be shared equally by the parties.

In case of sole arbitrator, OIL shall make all necessary arrangements for his travel, stay and the expenses incurred shall be shared equally by the parties.

j) The Arbitration shall be held at Noida / Delhi. However, parties to the contract can agree for a different place for the convenience of all concerned.

k) The Arbitrator(s) shall give reasoned and speaking award and it shall be final and binding on the parties.

l) Subject to aforesaid, provisions of the Arbitration and Conciliation Act, 1996 and any statutory modifications or re-enactment thereof shall apply to the arbitration proceedings under this clause.

m) The venue of all arbitrations under 29.1 will be Noida / Delhi. The award made in pursuance thereof shall be binding on the parties.

29.2 ARBITRATION CLAUSE FOR SETTLEMENT OF COMMERCIAL DISPUTES BETWEEN CENTRAL PUBLIC SECTOR ENTERPRISES (CPSES) INTER SE AND CPSE(S) AND GOVERNMENT DEPARTMENT(S)/ORGANIZATIONS(S) - ADMINISTRATIVE MECHANISM FOR RESOLUTION OF CPSES DISPUTES (AMRCD):

In the event of any dispute or difference relating to the interpretation and application of the provisions of commercial contract(s) between Central Public Sector Enterprises (CPSEs)/ Port Trusts inter se and also between CPSEs and Government Departments/Organizations (excluding disputes concerning Railways, Income Tax, Customs & Excise Departments), such dispute or difference shall be taken up by either party for resolution through AMRCD as mentioned in OPE OM No. 4(1)/2013-DPE(GM)/FTS-1835 dated 22-05-2018.

30.0 CHANGES:

30.1 During the performance of the work, Company may make minor change to take care of any supplementary work within the general scope of this Contract including, but not limited to, changes in methodology, and minor additions to or deletions from the work to be performed. Contractor shall perform the work as changed. Changes of this nature will be affected by written order by the Company.

30.2 If any change result in an increase in compensation due to Contractor or in a credit due to Company, Contractor shall submit to Company an estimate of the amount of such compensation or credit in a form prescribed by Company. Such estimates shall be based on the rates shown in the Schedule of Rates (Section V). Upon review of Contractor's estimate, Contractor shall establish and set forth in the Change Order the amount of the compensation or credit for the change or a basis for determining a reasonable compensation or credit for the change. If Contractor disagrees with compensation or credit set forth in the Change Order, Contractor shall nevertheless perform the work as changed, and the parties will resolve the dispute in accordance with Clause 27.0 hereinabove. Contractor's performance of the work as changed will not prejudice Contractor's request for additional compensation for work performed under the Change Order.

31.0 ROYALTY AND PATENTS:

Each party shall hold harmless and indemnify the other from and against all claim and proceedings for or on account of any patent rights, design, trade mark or other protected rights arising from any use of materials, equipment, processes, inventions and methods which have not been imposed on the attending party by the terms of the contract or the specifications or drawings forming part thereof.

32.0 PROVISION FOR ACTION IN CASE OF ERRING / DEFAULTING AGENCIES:

Action against erring and defaulting agencies like bidder, contractor, supplier, vendor, service provider will be as per OIL's Banning Policy dated 6th January, 2017 available in OIL's website www.oil-india.com

33.0 PERFORMANCE SECURITY:

The Contractor has furnished Performance Security for an amount of Rs. _____ (Rupees _____) [*Not to be filled up by while submitting the Bid. This will be filled up by OIL subsequent to award of contract to the successful bidder*] vide Bank Guarantee No. _____ issued by _____ and validity up to _____. The Performance Security shall be valid up to 90 days beyond contract completion period. The performance security shall be payable to Company as compensation for any loss resulting from Contractor's failure to fulfil their obligations under the Contract. In the event of extension of the Contract period, the Contractor shall suitably extend the validity of the Performance Security. The "Performance Security" will be refunded to the contractor not later than 30 days following its expiry, but part or whole of which shall be used by the Company in realisation of liquidated damages or claims, if any or for adjustment of compensation or loss due to the Company for any reason.

(END OF SECTION-IV)

SPECIAL CONDITIONS OF CONTRACT

1.0 Oil India Limited intend to enter into a rate contract with one or more suitable contractors for overall Civil maintenance works of OIL Residential complex which comprises of 40 nos. of super deluxe flats, 40 nos. of servant quarters, 20 nos. of car garages and its overall compound at Sector 15A, Noida, 4 nos. of houses at Asiad Village and 3 nos. of houses at Greater Kailash-II and 1 no. of house at Hauz Khas and their respective compounds and 1 no. of office building at sector 16A, Noida. Besides the above mentioned, if any other houses/flats/office is acquired by OIL during the currency of the contract, that too may be required to be maintained as per rates of the contract at the sole option of OIL. Specifications of various items to be used by the Contractors and their approved brands are given in the Section-VI enclosed to Bid documents. Some special terms and conditions of the Contract will be as under:

2.0 All the work shall be carried out in the best manner and wherever specifications for any item are not given, the relevant Bureau of Indian Standard Specifications shall be applicable.

3.0 Procedure of work:

A. The Contractor shall do the complete work after obtaining the job order card/ requisition letter /work order/order slip, to be provided to the successful bidder by the concerned Engineer-In-Charge (EIC) from time to time. He shall adhere to the time schedule incorporated in the work order, giving best workmanship to the entire satisfaction of the EIC.

B. Security: The Contractor shall make his own arrangement for security of all his men/materials brought to site. OIL will not be responsible for security of contractor's men/materials.

C. Representative at Site: The Contractor shall depute one experienced/responsible and technically qualified representative at work site as soon as the work is allotted to him and he will be required to inform to OIL's Engineer the name of his representative who shall be responsible for the day to day supervision of work and to take the instructions and official letters from OIL's Engineer. The Contractor shall have to adhere to the date of completion mentioned in above work order/ requisition slip and must ensure that category of job/expected completion date of work is mentioned on each work order/ order slip/requisition letter issued by OIL's EIC or his authorized representative.

D. Dismantling Materials: The Contractor shall treat all the materials obtained during dismantling of any existing structure, excavation of site for work etc. as the property of Oil India Limited and such materials shall be deposited with OIL or to be reused according to the instruction in writing by OIL's Engineer.

E. All employees of the Contractor must carry their own identity cards while visiting work site/locations for carrying out their assigned job. The list of man engaged by the contractor must be submitted.

F. The contractor must submit all pending reports each day in a separate sheet, clearly stating the reasons for not completing the job.

G. The assigned Contractor shall have to station a team of personnel every day from 06.00 AM to 10.00PM (16 hours) basis in OIL housing Colony, sector-15A, Noida. The team should comprise of at least one no. plumber and one no. helper (unskilled labour) to carry out the jobs allocated to the team on daily basis.

H. Safety Measures: The contractor shall carry out the work at various site in such a way that no hindrance or injury is caused to any person at worksite, workshop, stores, buildings, offices, work areas and to the other agencies working in

the area, without causing any damage to the existing equipments, property or other facilities etc. Any damage so occurred to the person/property of OIL shall be made good by the Contractor at his /their own cost or as directed by the EIC. The Contractor shall make his own arrangement for safety of all employed personnel while on duty. OIL will not be held responsible for safety of contractor's men/materials or for any work accident caused to any of his employed person.

- I. Job Priority: The work/job assigned is to be completed as per category mentioned below or as per the expected completion date given in the work order, whichever is later:
- i) URGENT: Same day or at the most next day (1-2 days of issue of requisition letter/job order card/job slip etc.)
 - ii) MEDIUM: Within 7 days of issue of requisition letter/job order card/slip.
 - iii) NORMAL: Within 15 days of issue of requisition letter/job order card/slip.
- J. If the job is delayed beyond the prescribed limit (as mentioned above), then 1% of the cost of that job per day will be deducted from the bill amount. In case of unreasonable delay in completion of the job, the job would be carried out from other parties and back charged (deducted) from contractor's pending bill.

4.0 Protection of work:

The Contractor shall be responsible for providing temporary doors and closing of openings necessary for the protection of the work during progress. He shall also provide and maintain any other temporary covering required for the protection of finished/unfinished wood work that may be damaged during the progress of the work if left unprotected.

5.0 Make Good Defective Work:

All the defective or damaged work shall be taken down and renewed or repaired to the satisfaction of OIL's Engineer without any extra charges.

6.0 The Contractor shall have to carry out the work set out in the Schedule of work (Section-X) in accordance with terms and conditions given below and general specifications read in conjunction with any drawings and particular specifications and instructions of this Contract.

7.0 The Contractor shall provide all labour supervision and transport and such specified materials described in Section-X including tools and plants as necessary for the work and shall be responsible for all royalties and other levies and his rates shall include for all incidental and contingent work which are although not specifically mentioned in the contract, but are necessary for its completion in a sound and workmanlike manner.

8.0 The Company's engineer shall have power to:

- a) Reduce the rates at which payments shall be made if the quality of the work, although acceptable, is not up to the required standard, set forth in the OIL's standard specifications which have been pursued and fully understood by the Contractor.
- b) Order the Contractor to remove any materials from the work site and to demolish or rectify any work of interior workmanship, failing which the Company's Engineer may arrange for any such work to be demolished or rectified by any other means at the Contractor's expense.
- c) Order the Contractor to remove or replace any workman whom the OIL's Engineer considers incompetent or unsuitable. The Engineer's opinion as to the competence and suitability of any workman engaged by the Contractor shall be final and binding on the contractor.

d) Issue to the contractor from time to time during the progress of the work such further drawings and instructions as shall be necessary for the purpose of proper and adequate executions and maintenance of the works and the contractor shall carry out and be bound by the same.

e) Order deviations in Section-X of the contract. All such deviation orders shall be in writing and shall show the financial effect, if any, for such deviations and whether any extra time is to be allowed. The rates to be applied for such deviations order shall be the same as those appearing in the Basic Schedule of Rates of C.P.W.D. in force on the date of issue of such deviations order to which the contractor shall have no objection.

9.0 The Contractor shall have no claim against the Company in respect of any work which may be withdrawn, but only for work actually completed under this Contract. The Contractor shall have no objection to carry out work in excess of the quantities stipulated in Section-X, if so ordered by the Company on the same rates, terms and conditions.

10.0 Termination of the Contract:

The Company (OIL) reserves the right to terminate the contract, any time with one month notice in writing without assigning any reasons whatsoever. In the event of termination of the contract, OIL shall pay the contractor for the work done and the value of the materials collected by the contractor for permanent incorporation in the work under this contract particularly for execution of this contract up to the date of cancellation of the contract. The valuation of the work done and the materials collected shall be estimated by the Company's engineer in presence of the contractor. The contractor shall have no claim to any further payment whatsoever. The valuation would be carried out exparte if contractor fails to turn up despite reasonable notice which will be binding on the contractor.

11.0 The Contractor hereby undertakes to indemnify the Company against all claims which may arise under the noted Act:

- i) Contract Labour Regulation & Abolition Act, 1970 and the rules framed there under
- ii) The Workman Compensation Act.
- iii) Payment of Wages Act.
- iv) Minimum Wages Act.
- v) Payment of Bonus Act, 1965
- vi) Family Pension Scheme
- vii) Inter – State Migrant Workmen (Regulation of Employment and Conditions of Services) Act, 1979 or any other Act(s) or Statutes not herein above specifically mentioned having bearing over engagement of workers directly or indirectly for execution of work (Contract). The Contractor shall not make the Company liable to reimburse the Contractor for the statutory increase in the wage rates of the contract labour appointed by the Contractor. Such statutory increase in the wage rates of the Contract labour shall be borne by the Contractor.

The Contractor shall ensure full compliance of various Indian Laws and Statutory Regulations, to the extent applicable, in force from time to time and obtain necessary permits / licenses etc. from appropriate authorities for conducting operations under the Contract. Contractor will be solely responsible for any lapse(s) against the same.

12.0 The Contractor shall clear away all rubbish and surplus materials from the site on completion of work and shall clear the worksite.

13.0 Liquidated Damage:

The Contractor shall complete the work within a specified time of the written order to commence work. Separate work order will be issued for individual job. During the currency of the job, the work progress should be commensurate with the time elapsed. The Contractor shall be liable to pay the Company a liquidated damage at 0.5% per week

or part thereof of the Contract price of the specific work for which delay in completion takes place subject to a maximum of 7.5% only of the Contract price of the specific work.

14.0 Certificate of Completion:

The work shall not be considered as complete until Company certifies in writing that the work has been completed. The work shall not be considered as completed until the Contractor clears the site from all rubble, removes all dirt and dust and cleans all doors, windows, ventilations of all splashes of white and colour wash, distemper, paint etc.

15.0 The Contractor employing more than 20(twenty) workmen on any day of the preceding 12 months shall be required to obtain requisite licence at his cost from the appropriate Licensing Officer before undertaking any Contract work. The Contractor shall also observe the rules and regulations framed under the Contract Labour (Regulations & Abolitions) Act 1970 and the CLRA Central Rule 1971.

16.0 Wages shall be paid by the Contractor to the workmen directly without the intervention of any Jamadars or Thekadars and the contractor shall ensure that no amount by way of commission or otherwise is deducted or recovered by the Jamadars or Thekadars from the wages of the workmen.

17.0 The Company, for any reason whatsoever and of which the Company shall be the sole judge, may terminate the Contract with one month notice in writing to the Contractor and in the event of Company's so doing the clause 10.0 hereof shall prevail and the accounts between the parties will be in accordance therewith finalized.

18.0 The Contractor will not be allowed to construct any structure (for storage / housing purpose) with thatch, bamboo or any other inflammable materials within the OIL's premises or other fenced area of the Company.

19.0 The Contractor shall ensure that all men engaged by him are provided with appropriate protective clothing and safety wear in accordance with appropriate Governmental regulations.

20.0 The Company's representative shall not allow / accept those men who are not provided with the same.

21.0 In order to promote, safeguard and facilitate the general, operational economic interest of the Company, during the continuance of this agreement the contractor hereby agrees and under takes not to take any direct or indirect interest and / or support, assist maintain or help any person or persons engaged in antisocial activities, demonstrations , riots or in any agitation prejudicial to the Company's interest and any such event taking shape or form at any place of the Company's work and its neighborhoods.

22.0 Special Conditions:

1. The contractor shall take the civil work after obtaining the requisition letter/job order card/slip from the concerned Engineer-in-Charge (EIC).
2. The contractor shall depute experienced technical supervisor to supervise this contract work. The contractor shall have to ensure that category of job/ expected completion date is mentioned on each requisition letter/work order/slip issues by OIL's EIC/Executives or authorized representatives.
3. The list of man power must be submitted to company's Engineer for approval before signing the formal agreement. The contractor or supervisor shall report to EIC every day at office chamber during office hours or as per instruction of EIC.
4. All employees of the Contractor must carry his valid identity card while visiting locations for carrying out the job. The list of man power must be submitted.

5. The Contractor must submit all pending reports each day clearly stating the reasons as to why those jobs could not be carried out in a separate sheet.
6. The assigned contractor shall have to station a team of personnel everyday 16 hours (6:00 AM to 10:00 PM) basis in OIL HOUSING COLONY, Sector-15A, Noida. The team should comprise of at least one no. Plumber and one no. helper (unskilled labour) to carry out the jobs allocated to the team daily.
7. Upon receipt of written advice from the EIC or from any authorized representative of the Company, so designated, the Contractor shall carry out the work specified in the advice expeditiously and in accordance with the standard and general specifications and shall commence each job within 24 hours. However, in cases where such time frame is not reasonable/practicable, Company Engineer or its authorized representative shall allow sufficient time for necessary preparations.
8. The work/job assigned is to be completed as per category mentioned below or as per the expected completion date whichever is later.
Urgent – Same day or at the most next day (1-2 days of issue of requisition letter/job order card/ slip)
Medium – Within 7 days of issue of requisition letter/job order card/slip
Normal – Within 15 days of requisition letter/job order/slip.
9. If the job is delayed beyond this prescriber limit (as above), then 1% of the cost of that job per day will be deducted from the bill amount. In case of unreasonable delay the job would be carried out from other parties and back charged (Deducted) from contractor's bill.
10. The debris in case of all demolition and excavation items is to be removed from work site within 10 days of completion of work. If the removal of debris is delayed beyond this prescriber limit then 5% of the cost required for removal of debris per day will be deducted from the billed amount. In case of unreasonable delay the job would be carried out from other parties and back charged (deducted) from contractor's next bill.
11. The Contractor shall provide & arrange staging/working platforms/stools with proper steps/sound ladders or scaffolding etc. wherever necessary in the work, ensuring safety measures. The work shall be carried out at any height & level as directed. The contractor shall procure/supply of all the requisite materials in the work. The quality of the materials procured by the contractor shall be as per IS standard or subject to approval of Engineer-in-charge. Only after approval the requisite materials shall be allowed to use in the work.
12. All the job orders/work order/slips issued by the Engineer shall be maintained by the contractor in proper order. The Contractor shall obtain the counter signature of the occupant of the quarter/office user or bearer in case of office room, Service in-charge in case of service rooms etc. after satisfactory completion of jobs as directed by the EIC. Thereon the duly signed record by the representative of the contractor as well as mentioned above signatories shall be put up to the concerned Engineer for his signature. Such jointly signed cards/slips/orders shall be handed over to the Engineer and enter in the register so as to maintained jointly As far as acceptance of work done & certification for satisfactorily executed work shall rest with Engineer & his decision shall be conclusive.
13. A complaint register shall be kept at OIL Housing Colony by the contractor in which officers/ residents shall enter their complaints. Contractor's supervisors shall inspect the register daily and complaints shall be got attended on the same day or within stipulated period as directed by EIC. For complaints which cannot be attended immediately, the supervisor shall indicate likely date by which the complaints shall be attended. Against the same complaint, if the concerned Engineer is not in agreement with the supervisor about the date by which the complaints shall

be attended, he shall enter the new date against the complaint and the agency shall be bound to attend the complaint by such date. Supervisor shall obtain signature of the official/residents of the flats/premises in the complaints register after attending the complaints wherever possible and also put up work orders in which signature of the residents/officials must be for the complaints attended, to the concerned engineers. Based on the work orders, contractors shall prepare and submit the bill along with all work orders for each work done. The bill shall be passed for payment only after verification of the work order.

14. The contractor shall obtain necessary entry/exit gate passes for men, materials, vehicles as in force & wherever applicable in requisite forms as per requirement in NOIDA/DELHI and other areas as instructed by the EIC/Executives or authorized representatives. All such copies shall be preserved & maintained by the contractor & produced to EIC if insisted by him. The copies of challans/purchase receipts of consumable materials brought by the contractor in the work have to be handed over to the EIC in time.

15. All materials to be incorporated in works must be approved by EIC and conform to the relevant detailed specification of CPWD and specifications contained in DSR 2016 including its latest supplements if any. All taxes, royalty etc. payable for above will be to the Contractor's account.

16. The quantity set out in the accepted schedule of rates against item of works quantified are the quantities estimated to be required for such works and they shall not be taken as the actual and correct quantities of the works to be executed by the contractor in fulfillment of the obligations under the contract.

17. The items of work shown in the bill quantities deemed to include all lead lift of the materials unless otherwise provided in the latest CPWD specifications.

18. In respect of items of work or materials where no specifications are available in local CPWD specifications, the relevant ISI code will be applicable.

19. The contractor should have sufficient resources (manpower & equipment etc.) to carry out the jobs at more than one location/site simultaneously and shall have to carry-out the job immediately, as and when asked by the Engineer in-Charge. The contractor shall carry out the work in stages wherever required, to cause minimum disturbance to the occupants.

20. The OIL reserves the right of fixing priority for one work over other and the contractor shall be required to execute the work as per priority fixed by the OIL or as per the instructions of EIC or his authorized representatives.

21. The employees of the contractor must maintain decorum while entering a house for carrying out jobs. In no case any of his team members shall enter into any agreement or dispute with the occupant of the house or any person.

22. The contractor must ensure that the personnel engaged with him are of good character and integrity. If any contractor's person is found to misbehave with the occupants, the contractor will have to replace him within twenty four hours of complaint lodged verbally or in writing by the Company's Engineer.

23. If any of the contractor's persons is found to work under the influence of alcohol, contractor shall have to replace him within twenty four hours of complaint lodged verbally or in writing by the company's Engineer.

24. In no case the contractor should use occupant's household belonging such as chairs, tables etc. for carrying out maintenance jobs.

25. For Rate Contract, there is no deviation limit. The quantities of each item can be executed up-to any limit, based on requirements. It may also be noted that some of the items may not be executed at all, due to non-requirement.

26. The contractor shall remove all the debris outside of the colony/premises up-to any distance without creating any nuisance to anyone and nothing extra will be paid on this account. In case of any doubt or dispute as to the interpretation of any Clause herein contained the decision of the Company's authorized personnel shall be final and binding on the Contractor.

(END OF SECTION-V)

SCOPE OF WORK AND OTHER TERMS & CONDITIONS**A. SCOPE OF WORK:**

The scope of work will cover broadly civil repair and maintenance work of the Company owned/hired residential and office buildings and other structures including minor constructions.

B. OTHER CONDITIONS OF CONTRACT:

1.0 The Contractor shall take the civil work after obtaining the requisition letter/job order card/slip from the concerned Engineer-in-Charge (EIC).

2.0 The Contractor shall depute experienced technical supervisor to supervise this contract work. The contractor shall have to ensure that category of job / expected completion date is mentioned on each requisition letter/work order/slip issued by OIL's EIC/Executives or authorized representatives.

3.0 The list of man power must be submitted to company's Engineer for approval before signing the formal agreement. The Contractor or supervisor shall report to EIC everyday at office chamber during office hour or as per instruction of EIC.

4.0 All employees of the Contractor must carry his valid identity card while visiting locations for carrying out the job. The list of man power must be submitted

5.0 The Contractor must submit all pending reports each day clearly stating the reasons as to why those jobs could not be carried out in a separate sheet.

6.0 The assigned contractor shall have to station a team of personnel every day 16 hours (6.00AM to 10.00PM) basis in OIL HOUSING COLONY, Sector-15A, Noida. The team should comprise of at least one no. Plumber and one no. helper (unskilled labour) to carry out the jobs allocated to the team daily.

7.0 Upon receipt of written advice from the EIC or from any authorized representative of the Company, so designated, the Contractor shall carry out the work specified in the advice expeditiously and in accordance with the standard and general specifications and shall commence each job within 24 hours. However, in cases where such time frame is not reasonable/practicable, Company Engineer or its authorized representative shall allow sufficient time for necessary preparations.

8.0 The debris in case of all demolition and excavation items is to be removed from work site within 10 days of completion of work. If the removal of debris is delayed beyond this prescribed limit then 5% of the cost required for removal of debris per day will be deducted from the billed amount. In case of unreasonable delay the job would be carried out from other parties and back charged (Deducted) from your next bill.

9.0 The Contractor shall provide & arrange staging/working platform/stools with proper steps/ sound ladders or scaffolding etc. wherever necessary in the work, ensuring safety measures. The work shall be carried out at any height & level as directed.

10.0 The Contractor shall procure/ supply of all the requisite materials in the work. The quality of the materials procured by the contractor shall be as per IS standard or subject to the approval of Engineer-in-charge. Only after approval the requisite materials shall be allowed to use in the work.

11.0 All the job orders/ work orders/slips issued by the Engineer shall be maintained by the contractor in proper order. The contractor shall obtain the counter signature of the

occupant of the quarter office user or bearer in case of office room, Service In-charge in case of service rooms etc. after satisfactory completion of jobs as directed by the EIC. Thereon the duly signed records by the representative of the contractor as well as mentioned above signatories shall be put up to the concerned Engineer for his signature. Such jointly signed cards/slips/orders shall be handed over to the Engineer and enter in the register so as to be maintained jointly. As far as acceptance of work done & certification for satisfactorily executed work shall rest with Engineer & his decision shall be conclusive, binding & final.

12.0 A complaint register shall be kept at OIL Housing Colony by the contractor in which officers / residents shall enter their complaints. Contractor's supervisors shall inspect the register daily and complaints shall be got attended on the same day or within stipulated period as directed by EIC. For complaints which cannot be attended immediately, the supervisor shall indicate likely date by which the complaints shall be attended. Against the same complaint, if the concerned engineer is not in agreement with the supervisor about the date by which the said complaint can be attended, he shall enter the new date against the complaint and the agency shall be bound to attend the complaint by such date. Supervisor shall obtain signature of the official / residents of the flats/premises in the complaints register after attending the complaints wherever possible and also put up work orders in which signature of the residents / officials is must for the complaints attended, to the concerned engineers. Based on the work orders, contractor shall prepare and submit the bill along with all the work orders for each work done. The bill shall be passed for payment only after verification of the work order.

13.0 The contractor shall obtain necessary entry/exit gate pass for men, materials, vehicles as in force & wherever applicable in requisite forms as per requirement in NOIDA/DELHI and other areas as instructed by the EIC/Executives or authorized representatives. All such copies shall be preserved & maintained by the contractor & produced to EIC if insisted by him. The copies of challans / purchase receipts of consumable materials brought by the contractor in the work have to be handed over to the EIC in time.

14.0 All materials to be incorporated in works must be approved by EIC and conform to the relevant detailed specification of CPWD and specifications contained in DSR 2018 including its latest supplements if any. All taxes, royalty etc. payable for above will be to the Contractor's account.

15.0 The quantities set out in the accepted schedule of rates against item of works quantified are the quantities estimated to be required for such works and they shall not be taken as the actual and correct quantities of the works to be executed by the contractor in fulfilment of the obligations under the contract.

16.0 The items of work shown in the bill quantities deemed to include all lead lift of the materials unless otherwise provided in the latest CPWD specifications.

17.0 In respect of items of work or materials where no specifications are available in local CPWD specifications, the relevant ISI code will be applicable.

18.0 The contractor should have sufficient resources (manpower and equipment etc.) to carry out the jobs at more than one location/site simultaneously and shall have to carry-out the jobs immediately, as and when asked by the Engineer-in-Charge. The contractor shall carry out the work in stages wherever required, to cause minimum disturbance to the occupants.

19.0 The OIL reserves the right of fixing priority for one work over other and the contractor shall be required to execute the work as per priority fixed by the OIL or as per the instructions of EIC or his authorized representatives.

20.0 The employees of the Contractor must maintain decorum while entering a house for carrying out jobs. In no case any of his team members shall enter into any argument or dispute with the occupant of the house or any person.

21.0 The Contractor must ensure that the personnel engaged by him are of good character and integrity. If any contractor's person is found to misbehave with the occupants, the contractor will have to replace him within twenty four hours of complaint lodged verbally or in writing by the Company's Engineer.

22.0 If any of the contractor's persons is found to work under the influence of alcohol, contractor shall have to replace him within twenty-four hours of complaint lodged verbally or in writing by the company's Engineer.

23.0 In no case the Contractor should use occupant's household belonging such as chairs, tables etc. for carrying out maintenance jobs.

24.0 For Rate Contract, there is no deviation limit. The quantities of each item can be executed up-to any limit, based on requirements. It may also be noted that some of the items may not be executed at all, due to non-requirement.

25.0 The contractor shall remove all the debris outside of the colony/premises up-to any distance without creating any nuisance to anyone and nothing extra will be paid on this account.

C. SAFETY MEASURE:

1.0 The contractor shall carry out the work at various site in such a way that no hindrance or injury is caused to the personal at sites, workshops, stores, buildings, offices, work areas and to the other agencies working in the area, without causing any damage to the existing facilities, equipment, property etc. Any damage so occurred to person/ property of OIL shall be made good by the Contractors at his / their own cost or as directed by the Engineer-in-charge.

2.0 The Contractor shall hold full responsibility for safety of his employed personnel while on duty. Company shall not be held responsible for any work-accident to any of the contractor's employed persons.

D. PAYMENT CLAUSE:

1.0 The company shall pay the Contractor only for actual work done at the all inclusive rates set down in the Schedule of Work of the Contract within one month (30 days) from the date of receipt of undisputed bills from the contractor.

2.0 The authorized technical representative of the contractor shall take the measurements of completed jobs with the Engineer. Such measurements of satisfactorily completed jobs shall be entered in the Excel sheets & prepare the abstract of cost of the bill corresponding to measured quantity by the Contractor. Based on the measurements the contractor shall put his printed application for bill in two original copies attaching therewith the statements as directed by the Engineer. The Contractor shall submit his bills for the completed jobs only with items recorded serially in the standard work order sheets. Bills are to be submitted month wise. Payment will be made within 30 days from the date of receipt of the undisputed bills.

3.0 The mode of measurements will be as in technical / standard specifications. If not available in technical/standard specifications, then the CPWD specification/IS codes/standard engineering practice for measurements of work shall be followed.

4.0 During execution of work, if a job or a complaint is encountered, the rate for which is not available in the contract, the same shall be paid as extra item and payment shall be made as per CPWD DSR 2018 or MRP only which one is lower. Proof of MRP is to be provided by the contractor.

5.0 During the execution of work, if any permission is required from local bodies, the same shall be obtained by the contractor without any extra cost. However, if any statutory payment (s) / fee (s) is/are required to be paid by the contractor, the same shall be reimbursed by OIL, on production of receipt / vouchers.

E. SPECIFICATION OF THE MATERIALS TO BE USED FOR ALL THE WORKS:

Sl. No.	Material Description	Approved Brands
1	False Ceiling & Cornices	POP based/Gypsum board
2	Wood Framework	All wood must be well seasoned, First Class teak wood Free from knots, other defects. (Seasoned) with 2 coat of wood preservative
3	Wood skirting / mouldings, Lapping /beading and door frame	Teak wood
4	BWR MarinPly wood (IS:303)	Marino / Kit ply/ Century/ Green Ply/ Donier or equivalent
5	Laminate	Formica/ Century/ merino/ Greenlam or equivalent
6	Veneer	Mayur / Donier/ Century/ Greenply
7	Wood Preservative	STP- Pentaphene pale/Termination Tor Pidilite
8	Adhesive	Fevicol SH (Pidilite) / Araldite/SR-998/Century-SH
9	Door Closer	Godrej / Ozone/ Opel or Equivalent
10	Floor Spring	DORMA/OZONE or equivalent
11	Door Lock	Godrej Cylindrical pin level / CIEF
12	Drawer Lock	Godrej Multipurpose
13	Hardware	GKW or equivalent
14	Hinges	CIEF/ Ebco
15	Screws	GKW/ Nettle fold
16	Vertical blinds	Vista Levolor/Mac Decor
17	Sun Control Film	Garware or equivalent
18	Soft Board/Display Board	Jolly board
19	Paints (Enamel & Emulsion)	Asian / Berger/ICI
20	Texture paint	Spectrum or equivalent
21	Ceramic Tiles	Nitco/ Kajaria
22	Vitrified tiles	Kajaria/NITCO/ Somany/ Bell
23	Glass	Modi Guard/ Saint gobain
24	Handle	Stainless steel finish Neki/Hassely
25	PVC Floorings	Armstrong/Krishna Vinyle
26	Sanitary Fittings	Hindware/Parryware/CERA or equivalent
27	Sensor	Hindware/CERA/Parryware/AOS/ACE robotic or Equivalent
28	PVC fittings	Kalinga/SUPER/AKG/Precision

(END OF SECTION-VI)

INTEGRITY PACT

Between

Oil India Limited (OIL) hereinafter referred to as "The Principal"

And

(Name of the bidder).....hereinafter referred to as "The Bidder/Contractor"

Preamble:

The Principal intends to award, under laid down organizational procedures, contract/s for **Miscellaneous civil maintenance jobs at OIL's establishments at Noida/Delhi including residential complex/guest houses**. The Principal values full compliance with all relevant laws and regulations, and the principles of economic use of resources, and of fairness and transparency in its relations with its Bidder/s and Contractor/s.

In order to achieve these goals, the Principal cooperates with the renowned international Non-Governmental Organization "Transparency International" (TI). Following TI's national and international experience, the Principal will appoint an external independent Monitor who will monitor the tender process and the execution of the contract for compliance with the principles mentioned above.

Section: 1 -Commitments of the Principal

(1) The Principal commits itself to take all measures necessary to prevent corruption and to observe the following principles:

1. No employee of the Principal, personally or through family members, will in connection with the tender for, or the execution of a contract, demand, take a promise for or accept, for him/herself or third person, any material or immaterial benefit which he/she is not legally entitled to.
2. The Principal will, during the tender process treat all Bidders with equity and reason. The Principal will in particular, before and during the tender process, provide to all Bidders the same information and will not provide to any Bidder confidential/additional information through which the Bidder could obtain an advantage in relation to the tender process or the contract execution.
3. The Principal will exclude from the process all known prejudiced persons.

(2) If the Principal obtains information on the conduct of any of its employees which is a criminal offence under the relevant Anti-Corruption Laws of India, or if there be a substantive suspicion in this regard, the Principal will inform its Vigilance Office and in addition can initiate disciplinary actions.

Section: 2 -Commitments of the Bidder/Contractor

(1) The Bidder/Contractor commits itself to take all measures necessary to prevent corruption. He commits himself to observe the following principles during his participation in the tender process and during the contract execution.

1. The Bidder/Contractor will not, directly or through any other person or firm, offer, promise or give to any of the Principal's employees involved in the tender process or the execution of the contract or to any third person any material or immaterial benefit which he/she is not legally entitled to, in order to obtain in

exchange any advantage of any kind whatsoever during the tender process or during the execution of the contract.

2. The Bidder/Contractor will not enter with other Bidders into any undisclosed agreement or understanding, whether formal or informal. This applies in particular to prices, specifications, certifications, Subsidiary contracts, submission or non-submission of bids or any other actions to restrict competitiveness or to introduce cartelization in the bidding process.

3. The Bidder/Contractor will not commit any offence under the relevant Anticorruption Laws of India; further the Bidder/Contractor will not use improperly, for purposes of competition or personal gain, or pass on to others, any information or document provided by the Principal as part of the business relationship, regarding plans, technical proposals and business details, including information contained or transmitted electronically.

4. The Bidder/Contractor will, when presenting his bid, disclose any and all payments he has made, is committed to or intends to make to agents, brokers or any other intermediaries in connection with the award of the contract.

(2) The Bidder/Contractor will not instigate third persons to commit offences outlined above or be an accessory to such offences.

(3) The Bidder/Contractor signing Integrity Pact shall not approach the Courts while representing the matters to IEMs and he/she will await their decision in the matter.

Section 3 -Disqualification from tender process and exclusion from future Contracts

If the Bidder, before contract award has committed a transgression through a violation of Section 2 or in any other form such as to put his reliability or risibility as Bidder into question, the Principal is entitled to disqualify the Bidder from the tender process or to terminate the contract, if already signed, for such reason.

1. If the Bidder/Contractor has committed a transgression through a violation of Section 2 such as to put his reliability or credibility into question, the Principal is entitled also to exclude the Bidder/Contractor from future contract award processes. The imposition and duration of the exclusion will be determined by the severity of the transgression. The severity will be determined by the circumstances of the case, in particular the number of transgressions, the position of the transgressions within the company hierarchy of the Bidder and the amount of the damage. The exclusion will be imposed for a minimum of 6 months and maximum of 3 years.

2. The Bidder accepts and undertakes to respect and uphold the Principal's Absolute right to resort to and impose such exclusion and further accepts and undertakes not to challenge or question such exclusion on any ground, including the lack of any hearing before the decision to resort to such exclusion is taken. This undertaking is given freely and after obtaining independent legal advice.

3. If the Bidder/Contractor can prove that he has restored/recouped the Damage caused by him and has installed a suitable corruption prevention system, the Principal may revoke the exclusion prematurely.

4. A transgression is considered to have occurred if in light of available evidence no reasonable doubt is possible.

5. Integrity Pact, in respect of a particular contract, shall be operative from the date Integrity Pact is signed by both the parties till the final completion of the contract or

as mentioned in Section 9- Pact Duration whichever is later. Any violation of the same would entail disqualification of the bidders and exclusion from future business dealings

Section 4 -Compensation for Damages

- (1)** If the Principal has disqualified the Bidder from the tender process prior to the award according to Section 3, the Principal is entitled to demand and recover from the Bidder liquidated damages equivalent to Earnest Money Deposit / Bid Security.
- (2)** If the Principal has terminated the contract according to Section 3, or if the Principal is entitled to terminate the contract according to Section 3, the principal shall be entitled to demand and recover from the Contractor liquidated damages equivalent to Security Deposit / Performance Bank Guarantee.
- (3)** The bidder agrees and undertakes to pay the said amounts without protest or demur subject only to condition that if the Bidder/Contractor can prove and establish that the exclusion of the Bidder from the tender process or the termination of the contract after the contract award has caused no damage or less damage than the amount or the liquidated damages, the Bidder/Contractor shall compensate the Principal only to the extent of the damage in the amount proved.

Section 5 -Previous transgression

- (1)** The Bidder declares that no previous transgression occurred in the last 3 years with any other Company in any country conforming to the TI approach or with any other Public Sector Enterprise in India that could justify his exclusion from the tender process.
- (2)** If the Bidder makes incorrect statement on this subject, he can be disqualified from the tender process or the contract, if already awarded, can be terminated for such reason.

Section: 6 -Equal treatment of all Bidders/Contractor/Subcontractors

- (1)** The Principal will enter into Pacts on identical terms with all bidders and contractors.
- (2)** The Bidder / Contractor undertake(s) to procure from all subcontractors a commitment in conformity with this Integrity Pact. The Bidder/Contractor shall be responsible for any violation(s) of the provisions laid down in this agreement/Pact by any of its sub-contractors/sub-vendors.
- (3)** The Principal will disqualify from the tender process all bidders who do not sign this Pact or violate its provisions.

Section: 7 -Criminal charges against violating Bidders/Contractors/ Subcontractors

If the Principal obtains knowledge of conduct of a Bidder, Contractor or Subcontractor, or of an employee or a representative or an associate of a Bidder, Contractor or Subcontractor, which constitutes corruption, or if the Principal has substantive suspicion in this regard, the Principal will inform the Vigilance Office.

Section: 8 -External Independent Monitor/Monitors

- (1)** The Principal appoints competent and credible external independent Monitor for this Pact. The task of the Monitor is to review independently and objectively, whether and to what extent the parties comply with the obligations under this agreement.

(2) The Monitor is not subject to instructions by the representatives of the parties and performs his functions neutrally and independently. He reports to the Chairperson of the Board of the Principal.

(3) The Contractor accepts that the Monitor has the right to access without restriction to all Project documentation of the Principal including that provided by the Contractor. The Contractor will also grant the Monitor, upon his request and demonstration of a valid interest, unrestricted and unconditional access to his project documentation. The same is applicable to Subcontractors. The Monitor is under contractual obligation to treat the information and documents of the Bidder/Contractor/Subcontractor with confidentiality.

(4) The Principal will provide to the Monitor sufficient information about all meetings among the parties related to the Project provided such meetings could have an impact on the contractual relations between the Principal and the Contractor. The parties offer to the Monitor the option to participate in such meetings.

(5) As soon as the Monitor notices, or believes to notice, a violation of this agreement, he will so inform the Management of the Principal and request the Management to discontinue or heal the violation, or to take other relevant action. The monitor can in this regard submit non-binding recommendations. Beyond this, the Monitor has no right to demand from the parties that they act in a specific manner, refrain from action or tolerate action. However, the Independent External Monitor shall give an opportunity to the bidder / contractor to present its case before making its recommendations to the Principal.

(6) The Monitor will submit a written report to the Chairperson of the Board of the Principal within 8 to 10 weeks from the date of reference or intimation to him by the 'Principal' and, should the occasion arise, submit proposals for correcting problematic situations.

(7) If the Monitor has reported to the Chairperson of the Board a Substantiated suspicion of an offence under relevant Anti-Corruption Laws of India, and the Chairperson has not, within reasonable time, taken visible action to proceed against such offence or reported it to the Vigilance Office, the Monitor may also transmit this information directly to the Central Vigilance Commissioner, Government of India.

(8) The word 'Monitor' would include both singular and plural.

Section:9 -Pact Duration

This Pact begins when both parties have legally signed it. It expires for the Contractor 12 months after the last payment under the respective contract, and for all other Bidders 6 months after the contract has been awarded.

If any claim is made/ lodged during this time, the same shall be binding and continue to be valid despite the lapse of this pact as specified above, unless it is discharged/determined by Chairperson of the Principal.

Section:10 -Other provisions

(1) This agreement is subject to Indian Law. Place of performance and jurisdiction is the Registered Office of the Principal, i.e. New Delhi. The Arbitration clause provided in the main tender document / contract shall not be applicable for any issue / dispute arising under Integrity Pact.

(2) Changes and supplements as well as termination notices need to be made in writing. Side agreements have not been made.

(3) If the Contractor is a partnership or a consortium, this agreement must be, signed by all partners or consortium members.

(4) Should one or several provisions of this agreement turn out to be invalid, the remainder of this agreement remains valid. In this case, the parties will strive to come to an agreement to their original intentions.

.....
For the Principal

.....
For the Bidder/Contractor

Witness 1:

Witness 2:

Place.
Date .

(END OF SECTION-VII)

COMMERCIAL CHECK LIST

THE CHECK LIST MUST BE COMPLETED AND RETURNED WITH YOUR OFFER. PLEASE ENSURE THAT ALL THESE POINTS ARE COVERED IN YOUR OFFER. THESE WILL ENSURE THAT YOUR OFFER IS PROPERLY EVALUATED. PLEASE SELECT "Yes" OR "No" (WHEREVER APPLICABLE) TO THE FOLLOWING QUESTIONS, IN THE RIGHT HAND COLUMN.

Sl. No.	REQUIREMENT	COMPLIANCE
1.0	Whether bid submitted under Single Stage Two Bid System?	Yes/ No
2.0	Whether exempted from submission of Bid Bond? (To provide details if exempted)	Yes/ No
3.0	If NO to 2.0 above, Whether ORIGINAL Bid Bond (not copy of Bid Bond) Sent separately? If YES, provide details	Yes/ No
	(a) Amount :	
	(b) Name of issuing Bank :	
	(c) Validity of Bid Bond :	
4.0	Whether quoted offer validity of 120 (One Hundred Twenty) days from the original date of Technical bid opening?	Yes/ No
5.0	Whether all BRC/BEC clauses accepted?	Yes/ No
5.1	Whether documentary evidence submitted in support of requirements as per BEC/BRC?	Yes/ No
5.2	Whether Undertaking submitted as per Annexure-II towards submission of authentic information/documents along with the Un-priced Techno-Commercial Bid?	Yes/ No
6.0	Whether prices submitted as per Bidding format?	Yes/ No
6.1	Whether Bidding format uploaded under “Notes and Attachments” tab in the main bidding engine of OIL’s e-Tender portal?	Yes/ No
7.1	Whether confirmed to submit PBG as asked for in NIT?	Yes/ No
7.2	Whether agreed to submit Performance Security / Security Deposit within 2 weeks of the issue of Letter of Award?	Yes/ No
8.0	Whether confirmed acceptance of tender Payment Terms?	Yes/ No
9.1	Whether Integrity Pact accepted?	Yes/ No
9.2	Whether Integrity Pact uploaded along with Un-priced Techno-Commercial Bid?	Yes/ No
10.0	Whether quoted as per NIT (without any deviations)?	Yes/ No
10.1	Whether quoted any deviation?	Yes/ No
10.2	Whether deviation separately highlighted?	Yes/ No

Offer ref Dated

(END OF SECTION-VIII)

GENERAL HEALTH, SAFETY & ENVIRONMENT (HSE) MEASURES

1. It will be solely the Contractor's responsibility to fulfill all the legal formalities with respect to the Health, Safety and Environmental aspects of the entire job (namely; the person employed by him, the equipment, the environment, etc.) under the jurisdiction of the district of that state where it is operating. Ensure that all sub-contractors hired by him comply with the same requirement as the contractor himself and shall be liable for ensuring compliance all HSE laws by the sub or sub-sub contractors.
2. Every person deployed by the contractor in a mine must wear safety gadgets to be provided by the contractor. The Contractor shall provide proper Personnel Protective Equipment as per the hazard identified and risk assessed for the job and conforming to statutory requirement and company PPE schedule. Safety appliances like protective footwear, Safety Helmet and Full Body harness has to be DGMS approved. Necessary supportive document shall have to be submitted as proof. If the Contractor fails to provide the safety items as mentioned above to the working personnel, the Contractor may apply to the Company (OIL) for providing the same. OIL will provide the safety items, if available. But in turn, OIL will recover the actual cost of the items by deducting from Contractor's Bill. However, it will be the Contractor's sole responsibility to ensure that the persons engaged by him in the mines use the proper PPE while at work. All the safety gears mentioned above are to be provided to the working personnel before commencement of the work.
3. The Contractor shall prepare written Safe Operating Procedure (SOP) for the work to be carried out, including an assessment of risk, wherever possible and safe methods to deal with it/them. The SOP should clearly state the risk arising to men, machineries & material from the mining operation / operations to be done by the contractor and how it is to be managed.
4. The contractor shall provide a copy of the SOP to the person designated by the mine owner who shall be supervising the contractor's work.
5. Keep an up to date SOP and provide a copy of changes to a person designated by the Mine Owner /Agent /Manager.
6. Contractor has to ensure that all work is carried out in accordance with the Statute and SOP and for the purpose he may deploy adequate qualified and competent personnel for the purpose of carrying out the job in a safe manner. For work of a specified scope/nature, he should develop and provide to the mine owner a site specific code of practice in line.
7. All persons deployed by the contractor for working in a mine must undergo Mines Vocational Training, initial medical examination, PME. They should be issued cards stating the name of the contractor and the work and its validity period, indicating status of MVT, IME & PME.
8. The contractor shall submit to DGMS returns indicating - Name of his firm, Registration number, Name and address of person heading the firm, Nature of work, type of deployment of work persons, Number of work persons deployed, how many work persons hold VT Certificate, how many work persons undergone IME and type of medical coverage given to the work persons.
9. The return shall be submitted quarterly (by 10th of April, July, October & January) for contracts of more than one year. However, for contracts of less than one year, returns shall be submitted monthly.
10. It will be entirely the responsibility of the Contractor/his Supervisor/representative to ensure strict adherence to all HSE measures and statutory rules during operation in

OIL's installations and safety of workers engaged by him. The crew members will not refuse to follow any instruction given by company's Installation Manager / Safety Officer / Engineer / Official / Supervisor/Junior Engineer for safe operation.

11. Any compensation arising out of the job carried out by the Contractor whether related to pollution, Safety or Health will be paid by the contractor only.

12. Any compensation arising due to accident of the Contractor's personnel while carrying out the job, will be payable by the contractor.

13. The contractor shall have to report all incidents including near miss to Installation Manager / departmental representative of the concerned department of OIL.

14. The contractor has to keep a register of the persons employed by him/her. The contractor's supervisor shall take and maintain attendance of his men every day for the work, punctually.

15. If the company arranges any safety class / training for the working personnel at site (company employee, contractor worker, etc) the contractor will not have any objection to any such training.

16. The health check up of contractor's personnel is to be done by the contractor in authorized Health Centers as per OIL's requirement & proof of such test(s) is to be submitted to OIL. The frequency of periodic medical examinations should be every five years for the employees below 45 years of age and every three years for employees of 45 years of age and above.

17. To arrange daily tool box meeting and regular site safety meetings and maintain records.

18. Records of daily attendance, accident report etc. are to be maintained in Form B, E, J (as per Mines Rules 1955) by the contractor.

19. A contractor employee must, while at work, take reasonable care for the health and safety of people who are at the employee's place of work and who may be affected by the employee's act or omissions at work.

20. A contractor employee must, while at work, cooperate with his or her employer or other persons so far as is necessary to enable compliance with any requirement under the act or the regulations that is imposed in the interest of health, safety and welfare of the employee or any other person.

21. Contractor's arrangements for health and safety management shall be consistent with those for the mine owner.

22. In case Contractor is found non-compliant of HSE laws as required company will have the right for directing the contractor to take action to comply with the requirements, and for further non-compliance, the contractor will be penalized prevailing relevant Acts/Rules/Regulations.

23. When there is a significant risk to health, environment or safety of a person or place arising because of a non-compliance of HSE Measures Company will have the right to direct the contractor to cease work until the non-compliance is corrected.

24. The contractor should prevent the frequent change of his contractual employees as far as practicable.

25. The contractor should frame a mutually agreed bridging document between OIL & the contractor with roles and responsibilities clearly defined.

26. For any HSE matters not specified in the contract document, the contractor will abide the relevant and prevailing Acts/rules/regulations/ pertaining to Health, Safety and Environment.

(END OF SECTION-IX)

SCHEDULE OF RATES

Item No.	Description of Services	Unit of Measurement	Estimated Quantity	Unit Rate (Rs.)	Amount (Rs.)
10	Excavation work by mechanical means (Hydraulic excavator)/ manual means in foundation trenches or drains (not exceeding 1.5m in width or 10 sqm on plan), including dressing of sides and ramming of bottoms, lift upto 1.5 m, including getting out the excavated soil and disposal of surplus excavated soils as directed, within a lead of 50 m Ordinary rock	Cubic Meter	10	448.15	4,481.50
20	Excavating trenches of required width for pipes, cables, etc, including excavation for sockets, depth upto 1.5 m, including getting out the excavated materials, returning the soil as required in layers not exceeding 20 cm in depth, including consolidating each deposited layers by ramming, watering etc., stacking serviceable material for measurements and disposal of unserviceable material as directed, within a lead of 50 m :Pipes, cables etc. not exceeding 80 mm dia	Meter	50	323.85	16,192.50
30	Filling available excavated earth (excluding rock) in trenches, plinth, sides of foundations etc. in layers not exceeding 20cm in depth, consolidating each deposited layer by ramming and watering, lead up to 50 m and lift upto 1.5 m.	Cubic Meter	10	219.65	2,196.50
40	Supplying and filling in plinth with sand under floors including, watering, ramming consolidating and dressing complete.	Cubic Meter	5	1,953.05	9,765.25
50	Treatment of soil under existing floors using chemical emulsion @ one litre per hole, 300 mm apart including drilling 12 mm diameter holes and plugging with cement mortar 1:2(1 cement:2 Coarse sand) to match the existing floor: With Chlorpyriphos/Lindane E.C. 20% with 1% concentration	Square Meter	50	227.05	11,352.50
60	Treatment at points of contact of wood work by chemical emulsion Chlorpyriphos/Lindane (in oil or kerosene based solution) @ 0.5litres per hole by drilling 6 mm dia holes at downward angle of 45degree at 150 mm centre to centre and sealing the same.	Square Meter	200	254.00	50,800.00
70	Providing & Laying in position cement concrete of specified grade excluding the cost of centring and shuttering - All work upto plinth level:1:2:4 (1 Cement: 2 coarse sand : 4 graded stone aggregate 20 mm nominal size).	Cubic Meter	10	6,788.60	67,886.00
80	Providing & Laying cement Concrte in retaining walls, return walls (any thickness) including attached pilasters, columns, piers, abutments, pillars, posts, struts, buttresses, string or lacing courses, parapets, coping bed blocks, anchor blocks, plain window sills, fillets etc upto floor five level, excluding the cost of centring, shuttering and finishing: 1:2:4 (1 cement: 2 coarse sand : 4 graded stone aggregate 20 mm nominal size)	Cubic Meter	5	8,554.50	42,772.50

Item No.	Description of Services	Unit of Measurement	Estimated Quantity	Unit Rate (Rs.)	Amount (Rs.)
90	Providing and laying in position specified grade of reinforced cement concrete excluding the cost of centering, shuttering, finishing and reinforcement-All work up to plinth level :1:2:4 (1 cement : 2 coarse sand : 4 graded stone aggregate 20 mm nominal size)	Cubic Meter	5	7,296.35	36,481.75
100	Reinforced cement concrete work in walls (any thickness), including attached pilasters, buttresses, plinth and string courses, fillets, columns, pillars, piers, abutments, posts and struts etc. upto floor five level excluding cost of centring, shuttering, finishing and reinforcement: 1:2:4 (1 cement: 2 coarse sand : 4 graded stone aggregate 20 mm nominal size)	Cubic Meter	5	9,306.00	46,530.00
110	Centring and shuttering including strutting, propping etc. and removal of form for : Shelves (Cast in situ).	Square Meter	50	422.30	21,115.00
120	Steel reinforcement for R.C.C. work including straightening, cutting, bending, placing in position and binding all complete up to plinth level. Thermo-Mechanically Treated bars	Kilogram	200	83.50	16,700.00
130	Brick work with common burnt clay F.P.S.(non modular) bricks of class designation 7.5 in superstructure above plinth level up to floor V level in all shapes and sizes in : Cement mortar 1:4 (1 cement : 4 coarse sand)	Cubic Meter	5	7,809.25	39,046.25
140	Half brick masonry with common burnt clay F.P.S.(non modular) bricks of class designation 7.5 in superstructure above plinth level up to floor V level: Cement mortar 1:3 (1 cement :3 coarse sand)	Square Meter	25	956.60	23,915.00
150	Marble work gang saw cut (polished and machine cut) of thickness 18mm for wall lining (veneer work) in cement mortar 1:3 (1 cement : 3 coarse sand) including pointing with white cement mortar 1:2 (1 white cement : 2 marble dust) with an admixture of pigment to match the marble shade: (To be secured to the backing by means of cramps, which shall be paid for separately).Raj Nagar Plain white marble/Udaipur green marble/Zebra black marble.Area of slab over 0.50 sqm.	Square Meter	10	4,615.65	46,156.50
160	Providing & Fixing 18mm thick gang saw cut mirror polished premoulded and prepolished machine cut for kitchen platforms, vanity counters, window sills, facias and similar locations of required size of approved shade, colour and texture laid over 20mm thick base cement mortar 1:4 (1 cement : 4 coarse sand) with joints treated with white cement, mixed with matching pigment, epoxy touch ups, including rubbing, curing, moulding and polishing to edge to give high gloss finish etc. complete at all levels : Granite of any colour and shade. Area of slab upto 0.50 sqm.	Square Meter	10	4,217.35	42,173.50
170	Providing edge moulding to 18mm thick marble stone counters, vanities etc. including machine polishing to edge to give high gloss finish etc. complete as per design approved by Engineer-inCharge. Marble work.	Meter	100	220.35	22,035.00

Item No.	Description of Services	Unit of Measurement	Estimated Quantity	Unit Rate (Rs.)	Amount (Rs.)
180	Providing edge moulding to 18mm thick marble stone counters, vanities etc. including machine polishing to edge to give high gloss finish etc. complete as per design approved by Engineer-inCharge. Granite work.	Meter	100	376.35	37,635.00
190	Mirror polishing on marble work/Granite work/stone work where ever required to give high gloss finish complete.	Square Meter	200	368.00	73,600.00
200	Providing and fixing expansion hold fasteners on C.C. /R.C.C./Brick masonry surface backing including drilling necessary holes and the cost of bolt etc complete Fastener with threaded dia 6 mm	Each	200	33.05	6,610.00
210	Providing and fixing machine cut, mirror/eggshell polished, Marble stone work for wall lining (veneer work) including dado, skirting, risers of steps etc., in required design and pattern wherever required, stones of different finished surface texture, on 12 mm (average) thick cement mortar 1:3 (1 cement:3 coarse sand) laid and jointed with white cement slurry @ 3.3 kg/sqm including pointing with white cement slurry admixed with pigment of matching shade, including rubbing, curing, polishing etc. all complete as per Architectural drawings, and as directed by the Engineer-in-Charge 18 mm thick Italian Marble stone slab, Perlato, Rosso verona, Fire Red or Dark Emperadore etc	Square Meter	10	8,823.75	88,237.50
220	Providing and fixing expandable fasteners of specified size with necessary plastic sleeves and galvanised M.S. screws including drilling holes in masonry work/CC/ R.C.C. and making good etc. complete 50 mm long	Each	500	25.70	12,850.00
230	Providing and fixing in wall lining flat pressed three layer (medium density) particle board or graded wood Pre-laminated one side decorative lamination and other side balancing lamination Grade I, Type II, IS :12823 marked, including priming coat on unexposed arrangement and screws etc. complete :12 mm thick	Square Meter	20	1,269.60	25,392.00
240	Providing and fixing specified wood frame work consisting of battens 50x25mm fixed with rawl plug and drilling necessary holes for rawl plug etc. including priming coat complete Kiln seasoned and chemically treated hollock wood	Cubic Meter	2	1,65,255.05	3,30,510.10
250	Providing and fixing plywood 4 mm thick, one side decorative veneer conforming to IS: 1328 (type-1), for plain lining/ cladding with necessary screws, including priming coat on unexposed surface with :Decorative veneer facings of approved manufacture	Square Meter	50	1,551.00	77,550.00
260	Providing and fixing 4mm thick coir veneer board, ISI marked IS :14842, plain lining with necessary screws, priming coat on unexposed surface etc., complete.	Square Meter	50	1,502.85	75,142.50
270	Providing & Fixing 1st quality ceramic glazed wall tiles conforming to IS : 15622 (thickness to be specified by the manufacturer) of approved make in all colours, shades except burgundy, bottle green, black of any size as approved by Engineer-in-Charge in skirting, risers of steps and dados over 12mm thick bed of cement Mortar 1:3 (1 cement : 3 coarse sand) and jointing with grey cement slurry @	Square Meter	200	1,030.30	2,06,060.00

Item No.	Description of Services	Unit of Measurement	Estimated Quantity	Unit Rate (Rs.)	Amount (Rs.)
	3.3kg per sqm including pointing in white cement mixed with pigment of matching shade complete.				
280	Providing wood work in frames of doors, windows, clerestory windows and other frames, wrought framed and fixed in position with hold fast lugs or with dash fasteners of required dia & length (hold fast lugs or dash fastener shall be paid for separately):Second class teak wood	Cubic Meter	2	1,30,183.05	2,60,366.10
290	Providing wood work in frames of doors, windows, clerestory windows and other frames, wrought framed and fixed in position with hold fast lugs or with dash fasteners of required dia & length (hold fast lugs or dash fastener shall be paid for separately):Kiln seasoned and chemically treated Hollock wood.	Cubic Meter	2	71,746.40	1,43,492.80
300	Providing wood work in frames of false ceiling, partitions etc. sawn and fixed in position : Kiln seasoned and chemically treated hollock wood.	Cubic Meter	4	62,114.45	2,48,457.80
310	Providing and Fixing panelled or panelled and glazed shutters for doors, windows and clerestory windows including ISI marked black enamelled M.S butt hinges with necessary screws excluding, panelling which will be paid for separately. Second class teak wood.35mm thick shutters.	Square Meter	10	3,613.35	36,133.50
320	Providing & Fixing glazed shutters for doors, windows and clerestory windows using 4mm thick float glass panes including black enamelled ISI marked M.S butt hinges with necessary screws.Second class teak wood 35mm thick.	Square Meter	10	4,353.75	43,537.50
330	Providing & Fixing ISI marked flush door shutters conforming to IS : 2202 (Part I) decorative type, core of block board construction with frame of 1 st class hard wood and well matched teak 3 ply veneering with vertical grains or cross bands and face veneers on both faces of shutters.35mm thick including ISI marked Stainless Steel butt hinges with necessary screws	Square Meter	20	3,023.95	60,479.00
340	Providing & Fixing ISI marked flush door shutters conforming to IS : 2202 (Part I) non-decorative type, core of block board construction with frame of 1 st class hard wood and well matched commercial 3 ply veneering with vertical grains or cross bands and face veneers on both faces of shutters:35mm thick including ISI marked Stainless Steel butt hinges with necessary screws.	Square Meter	20	1,886.70	37,734.00
350	Extra for Providing and fixing flush doors with decorative veneering instead of non decorative ISI marked flush door shutters conforming to IS: 2202 (Part I)On one side only	Square Meter	20	441.50	8,830.00
360	Extra for providing lipping with 2nd class teak wood battens 25 mm minimum depth on all edges of flush door shutters (over all area of door shutter to be measured).	Square Meter	20	401.40	8,028.00
370	Providing and fixing wire gauze shutters using galvanised M.S. wire gauze of average width of aperture 1.4mm in both directions with wire of dia. 0.63mm for	Square Meter	10	4,347.70	43,477.00

Item No.	Description of Services	Unit of Measurement	Estimated Quantity	Unit Rate (Rs.)	Amount (Rs.)
	doors, windows and clerestory windows with hinges and necessary screws: 35mm thick shutters, Second class teak wood.				
380	Providing and fixing wire gauze shutters using galvanised M.S. wire gauze of average width of aperture 1.4mm in both directions with wire of dia. 0.63mm for doors, windows and clerestory windows with hinges and necessary screws: 30mm thick shutters, Second class teak wood	Square Meter	10	3,750.75	37,507.50
390	Providing & Fixing wooden moulded beading to door and window frames with iron screws, plugs and priming coat on unexposed surface etc. complete:2nd class teak wood 50x12mm.	Meter	200	184.60	36,920.00
400	Providing & Fixing wooden moulded beading to door and window frames with iron screws, plugs and priming coat on unexposed surface etc. complete:2nd class teak wood 50x20mm.	Meter	200	232.15	46,430.00
410	Providing and fixing teak wood lipping of size 25x3 mm	Meter	200	60.10	12,020.00
420	Providing & Fixing curtain rods of 1.25mm thick chromium plated brass plate, with two chromium plated brass brackets fixed with C.P. brass screws and wooden plugs, etc., wherever necessary complete : 25mm dia.	Meter	200	480.15	96,030.00
430	Providing & Fixing M.S. grills of required pattern in frames of windows etc. with M.S. flats, square or round bars etc. all complete. Fixed to openings/wooden frames with rawl plugs screws etc.	Kilogram	100	183.50	18,350.00
440	Providing 40x5 mm flat iron hold fast 40 cm long including fixing to frame with 10 mm diameter bolts, nuts and wooden plugs and embedding in cement concrete block 30x10x15cm 1:3:6 mix (1 cement : 3 coarse sand : 6 graded stone aggregate 20mm nominal size).	Each	50	179.20	8,960.00
450	Providing & Fixing IS : 1341 marked M.S. heavy weight butt hinges with necessary screws etc. complete: 100x75x3.50mm.	Each	50	48.00	2,400.00
460	Providing & Fixing IS : 1341 marked M.S. heavy weight butt hinges with necessary screws etc. complete: 75x60x3.10mm.	Each	50	36.25	1,812.50
470	Providing & Fixing ISI marked oxidised M.S. tower bolt black finish, (Barrel type) with necessary screws etc. complete: 200x10mm	Each	10	60.55	605.50
480	Providing & Fixing ISI marked oxidised M.S. tower bolt black finish, (Barrel type) with necessary screws etc. complete: 150x10mm.	Each	10	52.55	525.50
490	Providing & Fixing ISI marked oxidised M.S. handles conforming to IS :4992 with necessary screws etc. complete:125mm.	Each	10	34.85	348.50
500	Providing & Fixing IS : 12817 marked stainless steel butt hinges (heavy weight) with stainless steel screws etc. complete: 100x60x2.50mm.	Each	50	77.30	3,865.00
510	Providing & Fixing IS : 12817 marked stainless steel butt hinges (heavy weight) with stainless steel screws etc. complete: 75x50x2.50mm.	Each	50	62.60	3,130.00

Item No.	Description of Services	Unit of Measurement	Estimated Quantity	Unit Rate (Rs.)	Amount (Rs.)
520	Providing & Fixing bright finished brass butt hinges with necessary screws etc. complete: 100x85x5.5mm (heavy type)	Each	20	173.60	3,472.00
530	Providing & Fixing bright finished brass butt hinges with necessary screws etc. complete: 75x65x4mm (heavy type)	Each	20	145.40	2,908.00
540	Providing & Fixing bright finished brass tower bolts (barrel type) with necessary screws etc. complete: 200x10mm.	Each	100	299.85	29,985.00
550	Providing & Fixing bright finished brass tower bolts (barrel type) with necessary screws etc. complete: 150x10mm.	Each	100	231.65	23,165.00
560	Providing & Fixing bright finished brass tower bolts (barrel type) with necessary screws etc. complete:100x10mm.	Each	100	159.65	15,965.00
570	Providing & Fixing bright finished brass night latch including necessary screws etc. complete (best make of approved quality).	Each	5	993.75	4,968.75
580	Providing & Fixing special quality bright finished brass cupboard or wardrobe locks with four levers including necessary screws etc. complete (best make of approved quality):75mm.	Each	50	318.10	15,905.00
590	Providing & Fixing 50mm bright finished brass cupboard or wardrobe knob with necessary screws (best make of approved quality).	Each	200	62.70	12,540.00
600	Providing & Fixing bright finished brass handles with screws etc. complete:125mm.	Each	200	204.65	40,930.00
610	Providing & Fixing bright finished brass handles with screws etc. complete: 100mm.	Each	200	189.45	37,890.00
620	Providing & Fixing bright finished brass hanging type floor door stopper with necessary screws, etc. complete.	Each	200	106.70	21,340.00
630	Providing & Fixing IS:3564 marked aluminium extruded section body tubular type universal hydraulic door closer with double speed adjustment with necessary accessories and screws etc. complete.	Each	20	1,003.50	20,070.00
640	Providing & Fixing bright finished brass hasp and staple (safety type) with necessary screws etc. complete: 90mm.	Each	20	94.20	1,884.00
650	Providing & Fixing chromium plated brass 100mm mortice latch and lock with 6 levers and a pair of lever handles with necessary screws etc. complete (best make of approved quality).	Each	50	806.45	40,322.50
660	Providing & Fixing chromium plated brass handles with necessary screws etc. complete:125mm.	Each	50	226.10	11,305.00
670	Providing & Fixing chromium plated brass handles with necessary screws etc. complete: 100mm.	Each	50	198.85	9,942.50

Item No.	Description of Services	Unit of Measurement	Estimated Quantity	Unit Rate (Rs.)	Amount (Rs.)
680	Providing & Fixing aluminium sliding door bolts ISI marked anodised (anodic coating not less than grade AC 10 as per IS : 1868) transparent or dyed to required colour or shade with nuts and screws etc. complete:250x16mm.	Each	10	231.70	2,317.00
690	Providing & Fixing aluminium tower bolts ISI marked anodised (anodic coating not less than grade AC 10 as per IS : 1868) transparent or dyed to required colour or shade with necessary screws etc. complete: 200x10mm.	Each	200	90.00	18,000.00
700	Providing & Fixing aluminium tower bolts ISI marked anodised (anodic coating not less than grade AC 10 as per IS : 1868) transparent or dyed to required colour or shade with necessary screws etc. complete: 150x10mm.	Each	200	75.00	15,000.00
710	Providing & Fixing aluminium tower bolts ISI marked anodised (anodic coating not less than grade AC 10 as per IS : 1868) transparent or dyed to required colour or shade with necessary screws etc. complete: 100x10mm.	Each	200	58.15	11,630.00
720	Providing & Fixing aluminium handles ISI marked anodised (anodic coating not less than grade AC 10 as per IS : 1868) transparent or dyed to required colour or shade with necessary screws etc. complete: 125mm.	Each	200	59.65	11,930.00
730	Providing & Fixing wooden moulded corner beading of triangular shape to the junction of panelling etc. with iron screws, plugs and priming coat on unexposed surface etc. complete 2nd class teak wood. 50x50mm (base and height).	Meter	100	250.25	25,025.00
740	Providing & Fixing magnetic catcher in cupboard/wardrobe shutters including fixing with necessary screws etc. complete (Best make of approved quality) :Triple strip vertical type.	Each	122	39.05	4,764.10
750	Providing & Fixing powder coated telescopic drawer channels 300mm long with necessary screws etc. complete as per directions of Engineer in-charge.	Set	20	339.75	6,795.00
760	Providing & Fixing factory made P.V.C. door frame of size 50x47mm with a wall thickness of 5mm, made out of extruded 5mm rigid PVC foam sheet mitred at corners and joined with 2 Nos. of 150mm long brackets of 15x15mm M.S. square tube, the vertical door profiles to be reinforced with 19x19mm M.S. square tube of 19 gauge, EPDM rubber gasket weather seal to be provided through out the frame. The door frame to. be fixed to the wall using M.S. screws of 65/100mm size complete as per manufacturers specification and direction of Engineer-in-Charge.	Meter	10	391.65	3,916.50
770	Providing and fixing factory made 30mm thick door shutter made of solid PVC foam profile. The styles & rails shall be of size 75 mmx30 mm having wall thickness 5mm. The styles, top & bottom rails shall have one side wall thickness of 15 mm integrally extruded on the hinge side of the profile for better screw holding power. The styles and rails shall be reinforced with M.S.tubes of size 33 mmx17mmx1mm, painted with primer, all four corners of reinforcement to be welded or sealed. Solid PVC extruded bidding (push fit type) will be set inside the	Square Meter	20	3,162.65	63,253.00

Item No.	Description of Services	Unit of Measurement	Estimated Quantity	Unit Rate (Rs.)	Amount (Rs.)
	styles and the rails with a cavity, to receive single piece extruded 5mm PVC sheet as panel. The styles and rails will be mitred cut and joint with the help of PVC solvent cement & self driven self tapping screws. Single piece extruded solid PVC lock rail of size 100mmx30mm with wall thickness 5mm & 15mm integrally extruded in the middle of the lock rail & fixed with styles with the help of PVC solvent cement & self driven self tapping screws of size 100mmx8mm complete as per manufacturer's specifications and direction of Engineer-in-charge. Decorative finish (both side wood grained finish)				
780	Providing & Fixing decorative high pressure laminated sheet of plain/wood grain in gloss/matt/suede finish with high density protective surface layer and reverse side of adhesive bonding quality conforming to IS : 2046 Type S, including cost of adhesive of approved quality.	Square Meter	50	717.65	35,882.50
790	Providing and fixing wire gauge shutters using stainless steel grade 304 wire gauge with wire of dia 0.5mm and average width of aperture 1.4 mm in both directions for doors, windows and clerestory windows with necessary screws: 35 mm thick shutters With ISI marked stainless steel butt hinges of required size : Second class teak wood	Square Meter	10	4,552.20	45,522.00
800	Providing and fixing fly proof stainless steel grade 304 wire gauge, to windows and clerestory windows using wire gauge with average width of aperture 1.4 mm in both directions with wire of dia. 0.50 mm all complete. With 2nd class teak wood beading 62X19 mm.	Square Meter	150	1,353.60	2,03,040.00
810	Providing and fixing panic bar/latch (Double point) fitted with a single body, Trim Latch & Lock on back side of the Panic Latch of reputed brand and manufacture to be approved by the Engineer- in- charge, all complete.	Square Meter	10	7,134.85	71,348.50
820	Providing and fixing plain lining with necessary screws/nuts & bolts/nails, including a coat of approved primer on one face, and fixed on wooden/steel frame work, complete as per direction of Engineer-incharge (Frame work shall be paid for separately). 12mm thick commercial ply conforming to IS:1328 BWR type	Square Meter	200	1,040.80	2,08,160.00
830	Structural steel work riveted, bolted or welded in built up sections, trusses and framed work, including cutting, hoisting, fixing in position and applying a priming coat of approved steel primer all complete	Kilogram	200	101.75	20,350.00
840	Steel work in built up tubular trusses including cutting, hoisting fixing in position and applying a priming coat of approved steel primer, welded and bolted including special shaped washers etc. complete. Hot finished welded type tubes.	Kilogram	500	143.45	71,725.00
850	Welding by gas or electric plant including transportation of plant at site etc. complete.	Centimeter	1,000	3.35	3,350.00
860	Providing and fixing stainless steel (Grade 304) railing made of Hollow tubes, channels, plates etc., including welding, grinding, buffing, polishing and making	Kilogram	20	575.45	11,509.00

Item No.	Description of Services	Unit of Measurement	Estimated Quantity	Unit Rate (Rs.)	Amount (Rs.)
	curvature (wherever required) and fitting the same with necessary stainless steel nuts and bolts complete, i/c fixing the railing with necessary accessories & stainless steel dash fasteners, stainless steel bolts etc., of required size, on the top of the floor or the side of waist slab with suitable arrangement as per approval of Engineer-in-charge,(for payment purpose only weight of stainless steel members shall be considered excluding fixing accessories such as nuts, bolts, fasteners etc.).				
870	Marble stone flooring with 18mm thick marble stone (sample of marble shall be approved by Engineer-in-Charge) over 20mm (average) thick base of cement mortar 1:4 (1 cement : 4 coarse sand) laid and jointed with grey cement slurry including rubbing and polishing complete with: Makrana white second quality.	Square Meter	10	3,237.80	32,378.00
880	Kota stone slab flooring over 20mm (average) thick base laid over and jointed with grey cement slurry mixed with pigment to match the shade of the slab including rubbing and polishing complete with base of cement mortar 1: 4 (1 cement : 4 coarse sand) :25mm thick.	Square Meter	10	1,531.85	15,318.50
890	25 mm wooden planking, tongued and grooved in flooring, including fixing with iron screws complete with :Second class teak wood	Square Meter	10	4,152.45	41,524.50
900	Providing and laying rectified Glazed Ceramic floor tiles of size 300x300 mm or more (thickness to be specified by the manufacturer), of 1st quality conforming to IS : 15622, of approved make, in all colours, shades, except White, Ivory, Grey, Fume Red Brown, laid on 20 mm thick Cement Mortar 1:4 (1 Cement : 4 Coarse sand), jointing with grey cement slurry @ 3.3 kg/ sqm including pointing the joints with white cement and matching pigments etc., complete	Square Meter	200	1,170.70	2,34,140.00
910	Providing and laying vitrified floor tiles in different sizes (thickness to be specified by the manufacturer) with water absorption less than 0.08% and conforming to IS: 15622, of approved make, in all colours and shades, laid on 20mm thick cement mortar 1:4 (1 cement : 4 coarse sand), jointing with grey cement slurry @ 3.3 kg/sqm including grouting the joints with white cement and matching pigments etc., complete Size of Tile 600x600 mm	Square Meter	200	1,500.55	3,00,110.00
920	Providing and laying vitrified floor tiles in different sizes (thickness to be specified by the manufacturer) with water absorption less than 0.08% and conforming to IS: 15622, of approved make, in all colours and shades, laid on 20mm thick cement mortar 1:4 (1 cement : 4 coarse sand), jointing with grey cement slurry @ 3.3 kg/sqm including grouting the joints with white cement and matching pigments etc., complete Size of Tile 800x800 mm	Square Meter	50	1,758.70	87,935.00
930	Fixing glazed/Ceramic/Vitrified floor tiles with cement based high polymer modified quick-set tile adhesive (Water based) conforming to IS: 15477, in average 3mm thickness	Square Meter	50	587.20	29,360.00

Item No.	Description of Services	Unit of Measurement	Estimated Quantity	Unit Rate (Rs.)	Amount (Rs.)
940	Grouting the joints of flooring tiles having joints of 3 mm width, using epoxy grout mix of 0.70 kg of organic coated filler of desired shade (0.10 kg of hardener and 0.20 kg of resin per kg), including filling /grouting and finishing complete as per direction of Engineer-in-charge. Size of Tile 600x600 mm	Square Meter	100	241.45	24,145.00
950	Providing & Erecting corrugated G.S. sheet roofing including vertical/curved surface fixed with polymer coated J or L hooks, bolts and nuts 8 mm diaM with bitumen and G.I. limpet washers or with G.I. limpet washers filled with white lead and including a coat of approved steel primer and two coats of approved paint on overlapping of sheets complete upto any pitch in horizontal/ vertical or curved surfaces excluding the cost of purlins, rafters and trusses and including cutting to size and shape wherever required-0.80 mm thick with zinc coating not less than 275gm/m2.	Square Meter	50	10,061.80	5,03,090.00
960	Providing gola 75x75 mm in cement concrete 1:2:4 (1 cement : 2 coarse sand : 4 stone aggregate 10 mm and down gauge), including finishing with cement mortar 1:3 (1 cement:3 fine sand) as per standard design :	Meter	100	237.25	23,725.00
970	Providing & Fixing insulating board ceiling of approved quality with necessary nails etc. complete (framework to be paid separately):White face insulating board-12 mm thick	Square Meter	50	770.55	38,527.50
980	Providing and fixing plain multipurpose cement board(Hight pressure steam cured) with suitable screws for cement particle board in ceiling etc. complete (frame work to be paid seperately). 6 mm thick Cement fiber board as per IS: 14862	Square Meter	50	733.05	36,652.50
990	Providing & Applying 10mm thick plaster of Paris (gypsum anhydrous) ceiling up to a height of 5 m above floor level over first class kail wood strips 25x6mm with 10mm gap in between and reinforced with rabbit wire mesh fixed to wooden frame (frame work to be paid separately) : Flat surfaces	Square Meter	50	1,324.05	66,202.50
1000	Providing extra for any sunk or raised mouldings in the plaster of Paris (Gypsum anhydrous) ceiling.	Meter	100	445.90	44,590.00
1010	Providing & Fixing on wall face unplasticised Rigid PVC rain water pipes conforming to IS : 13592 Type A including jointing with seal ring conforming to IS :5382 leaving 10mm gap for thermal expansion, (i) Single socketed pipes-75 mm dia	Meter	100	201.10	20,110.00
1020	Providing & Fixing on wall face unplasticised Rigid PVC rain water pipes conforming to IS:13592 Type A including jointing with seal ring conforming to IS:5382 leaving 10 mm gap for thermal expansion, (i) Single socketed pipes-110 mm dia	Meter	100	305.05	30,505.00
1030	Providing & Fixing on wall face unplasticised - PVC moulded fittings/accessories for unplasticised Rigid PVC rain water pipes conforming to IS:13592 Type A	Each	25	139.75	3,493.75

Item No.	Description of Services	Unit of Measurement	Estimated Quantity	Unit Rate (Rs.)	Amount (Rs.)
	including jointing with seal ring conforming to IS:5382 leaving 10 mm gap for thermal expansion.Single tee with door-75mmX75mmX75mm				
1040	Providing & Fixing on wall face unplasticised - PVC moulded fittings/accessories for unplasticised Rigid PVC rain water pipes conforming to IS:13592 Type A including jointing with seal ring conforming to IS : 5382 leaving 10 mm gap for thermal expansion.Single tee with door-110x110x110 mm.	Each	25	203.30	5,082.50
1050	Providing & Fixing on wall face unplasticised - PVC moulded fittings/ accessories for unplasticised Rigid PVC rain water pipes conforming to IS : 13592 Type A including jointing with seal ring conforming to IS : 5382 leaving 10 mm gap for thermal expansion.-Bend 87.5°-75 mm Bend.	Each	25	89.90	2,247.50
1060	Providing & Fixing on wall face unplasticised - PVC moulded fittings/accessories for unplasticised Rigid PVC rain water pipes conforming to IS : 13592 Type A including jointing with seal ring conforming to IS : 5382 leaving 10 mm gap for thermal expansion.-Bend 87.5°-110 mm Bend.	Each	25	129.85	3,246.25
1070	Providing & Fixing at all height false ceiling including providing and fixing of frame work made of special sections power pressed from M.S. sheet and galvanised in accordance with zinc coating of grade 350 as per IS : 277 and consisting of angle cleats of size 25mm wide x 1.6mm thick with flanges of 22mm and 37mm at 1200mm centre to centre one flange fixed to the ceiling with dash fastener 12.5mm diax40mm long with 6mm dia bolts to the angle hangers of 25x25x0.55mm of required length, and other end of angle hanger being fixed with nut and bolts to G.I. channels 45x15x0.9mm running at the rate of 1200mm centre to centre to which the ceiling section 0.5mm thick bottom wedge of 80mm with tapered flanges of 26mm each having clips of 10.5mm at 450mm centre to centre shall be fixed in a direction perpendicular to G.I. channel with connecting clips made out of 2.64mm diax230mm long G.I. wire at every junction including fixing the gypsum board with ceiling section and perimeter channels 0.5mm thick 27mm high having flanges of 20mm and 30mm long, the perimeter of ceiling fixed to wall/partition with the help of rawl plugs at 450mm centre to centre with 25mm long drive-all screws @ 230mm interval including jointing and fixing to a flush finish of tapered and square edges of the board with recommended filler, jointing tapes, finisher and two coats of primer suitable for board as per manufactures specification and also including the cost of making openings for light fittings, grills, diffusers, cutouts made with frame of perimeter channels suitably fixed all complete as per drawing and specification and direction of the Engineer in Charge but excluding the cost of painting with :12.5 mm thick tapered edge gypsum board conforming to IS: 2095- Part I,	Square Meter	50	1,117.65	55,882.50

Item No.	Description of Services	Unit of Measurement	Estimated Quantity	Unit Rate (Rs.)	Amount (Rs.)
1080	Providing & fixing UV stabilised fiberglass reinforced plastic sheet roofing up to any pitch, including fixing with polymer coated 'J' or 'L' hooks, bolts & nuts 8mm dia. G.I plain/bitumen washers complete but excluding the cost of purlins, rafters, trusses etc. The sheets shall be manufactured out of 2400 TEX panel rovigis incorporating minimum 0.3% ultra-violet stabiliser in resin system under approximately 2400 psi and hot cured. They shall be of uniform pigmentation and thickness without air pockets and shall conform to IS 10192 and IS 12866. The sheets shall be opaque or translucent, clear or pigmented, textured or smooth as specified. 2 mm thick corrugated	Square Meter	60	1,095.20	65,712.00
1090	Providing cement plaster 1:3 (1 cement : 3 coarse sand) finished with a floating coat of neat cement. 20 mm cement plaster	Square Meter	200	460.70	92,140.00
1100	Providing & Applying Plaster of Paris putty of 2mm thickness over plastered surface to prepare the surface even and smooth complete.	Square Meter	500	196.70	98,350.00
1110	Distempering with oil bound washable distemper of approved brand and manufacture to give an even shade: New work (two or more coats) over and including priming coat with cement primer.	Square Meter	1,000	153.45	1,53,450.00
1120	Applying one coat of cement primer of approved brand and manufacture on wall surface: Cement primer	Square Meter	500	60.00	30,000.00
1130	Finishing walls with Premium Acrylic Smooth exterior paint with Silicone additives of required shade: New work (Two or more coats applied @ 1.43 ltr/10 sqm over and including base coat of water proofing cement paint applied @ 2.20 kg/10 sqm).	Square Meter	500	161.15	80,575.00
1140	Finishing with Epoxy paint (two or more coats) at all locations prepared and applied as per manufacturer's specifications including appropriate priming coat, preparation of surface, etc. complete. On steel work.	Square Meter	50	189.75	9,487.50
1150	Finishing with Epoxy paint (two or more coats) at all locations prepared and applied as per manufacturer's specifications including appropriate priming coat, preparation of surface, etc. complete. On concrete work.	Square Meter	50	189.40	9,470.00
1160	Applying two coats of fire retardant paint unthinned on cleaned wood/ply surface @ 3.5 sqm per litre per coat including preparation of base surface as per recommendations of manufacturer to make the surface fire retardant.	Square Meter	50	292.00	14,600.00
1170	Wall painting with acrylic emulsion paint of approved brand and manufacture to give an even shade: Two or more coats on new work.	Square Meter	1,000	128.65	1,28,650.00
1180	Painting with synthetic enamel paint of approved brand and manufacture to give an even shade: Two or more coats on new work	Square Meter	500	121.55	60,775.00
1190	Painting with synthetic enamel paint of approved brand and manufacture of required colour to give an even shade: Two or more coats on new work over an under coat of suitable shade with ordinary paint of approved brand and	Square Meter	300	177.15	53,145.00

Item No.	Description of Services	Unit of Measurement	Estimated Quantity	Unit Rate (Rs.)	Amount (Rs.)
	manufacture.				
1200	Floor painting with floor enamel paint of approved brand and manufacture of required colour to give an even shade: Two or more coats on new work.	Square Meter	200	144.65	28,930.00
1210	Varnishing with varnish of approved brand and manufacture: Two or more coats of glue sizing with copal varnish over an under coat of flattening varnish.	Square Meter	50	182.40	9,120.00
1220	French spirit polishing: Two or more coats on new works including a coat of wood filler	Square Meter	1,000	351.15	3,51,150.00
1230	Providing and applying white cement based putty of average thickness 1 mm, of approved brand and manufacturer, over the plastered wall surface to prepare the surface even and smooth complete.	Square Meter	500	115.15	57,575.00
1240	Distempering with oil bound washable distemper of approved brand and manufacture to give an even shade:Old work (one or more coats).	Square Meter	1,000	54.30	54,300.00
1250	Removing dry or oil bound distemper, water proofing cement paint and the like by scrapping, sand papering and preparing the surface smooth including necessary repairs to scratches etc. complete.	Square Meter	2,000	18.25	36,500.00
1260	Wall painting with plastic emulsion paint of approved brand and manufacture to give an even shade:One or more coats on old work	Square Meter	1,000	84.65	84,650.00
1270	Painting with synthetic enamel paint of approved brand and manufacture of required colour to give an even shade :One or more coats on old work	Square Meter	500	79.95	39,975.00
1280	Finishing walls with Acrylic Smooth exterior paint of required shade: Old work (Two or more coats applied @ 1.67 ltr/10 sqm) on existing cement paint surface.	Square Meter	500	99.90	49,950.00
1290	Repairs to plaster of thickness 12mm to 20mm in patches of area 2.5 sq. meters and under, including cutting the patch in proper shape, raking out joints and preparing and plastering the surface of the walls complete, including disposal of rubbish to the dumping ground within 50 metres lead : With cement mortar 1:4 (1 cement:4 fine sand).	Square Meter	200	417.80	83,560.00
1300	Fixing chowkhats in existing opening including embedding chowkhats in floors or walls cutting masonry for holdfasts, embedding hold fasts in cement concrete blocks of size 15 x 10 x 10 cm with cement concrete 1:3:6 (1 cement : 3 coarse sand : 6 graded stone aggregate 20 mm nominal size), painting two coats of approved wood preservative to sides of chowkhats and making good the damages to walls and floors as required complete, including disposal of rubbish to the dumping ground within 50 meters lead : Door/window chowkhats.	Each	5	1,366.85	6,834.25
1310	Making the opening in brick masonry including dismantling in floor or walls by cutting masonry and making good the damages to walls,flooring and jambs complete to match existing surface i/c disposal of mulba/rubbish to the nearest municipal dumping ground all complete as per directions of Engineer-In-Charge.	Square Meter	5	932.45	4,662.25

Item No.	Description of Services	Unit of Measurement	Estimated Quantity	Unit Rate (Rs.)	Amount (Rs.)
	For door/window/clerestory window.				
1320	Renewing glass panes, with wooden fillets wherever necessary: Float glass panes of nominal thickness 4mm (weight not less than 10kg/sqm)	Square Meter	50	1,263.00	63,150.00
1330	Renewing glass panes, with wooden fillets wherever necessary: Float glass panes of nominal thickness 5mm (weight not less than 12.5kg/sqm)	Square Meter	50	1,557.35	77,867.50
1340	Providing & Fixing 25mm thick shutters for cup board etc. :Panelled or panelled & glazed shutters: Superior class teak wood including nickel plated bright finished M.S. piano hinges with necessary screws.	Square Meter	10	3,937.20	39,372.00
1350	Providing & Fixing bright finished brass double acting spring hinges with necessary screws etc. complete:125mm.	Each	25	614.10	15,352.50
1360	Providing & Fixing bright finished brass double acting spring hinges with necessary screws etc. complete:100mm.	Each	25	595.40	14,885.00
1370	Providing & Fixing 150mm bright finished floor brass door stopper with rubber cushion, screws etc. to suit shutter thickness complete	Each	300	232.50	69,750.00
1380	Providing & Fixing finished brass hard drawn hooks and eyes:150mm.	Each	100	59.70	5,970.00
1390	Providing & Fixing chromium plated brass butt hinges with necessary screws etc. complete.125x70x4mm (ordinary type).	Each	100	170.10	17,010.00
1400	Providing and fixing double scaffolding system (cup lock type) on the exterior side, up to seven story height made with 40 mm dia M.S. tube 1.5 m centre to centre, horizontal & vertical tubes joining with cup & lock system with M.S. tubes, M.S. tube challies, M.S. clamps and M.S. staircase system in the scaffolding for working platform etc. and maintaining it in a serviceable condition for the required duration as approved and removing it there after. The scaffolding system shall be stiffened with bracings, runners, connection with the building etc wherever required for inspection of work at required locations with essential safety features for the workmen etc. complete as per directions and approval of Engineer-in- charge. The elevational area of the scaffolding shall be measured for payment purpose. The payment will be made once irrespective of duration of scaffolding	Square Meter	500	257.95	1,28,975.00
1410	Cleaning of terrace/loft water storage tank (inside surface area) upto2000 litre capacity at all heights with coconut brushes, duster etc.,removal of silt, rubbish from the tank and cleaning the tank with freshwater disinfecting with bleaching powder @ 0.5gm per litre capacityof tank including marking the date of cleaning on the side of tank body with the help of stencil and paint and disposing of malba allcomplete as per direction of Engineer-in-Charge.	Liter	1,00,000	0.35	35,000.00
1420	Cleaning and desilting of gully trap chamber, including removal of rubbish mixed with earth etc. and disposal of same, all as per the direction of Engineer-in-charge	Each	500	77.65	38,825.00

Item No.	Description of Services	Unit of Measurement	Estimated Quantity	Unit Rate (Rs.)	Amount (Rs.)
1430	Disconnecting damaged overhead/terrace PVC water storage tank of any size from water supply line and removing from the terrace including shifting at ground level as per direction of Engineer-in- charge.	Each	10	317.75	3,177.50
1440	Providing & fixing White vitreous china water closet squatting pan (Indian type) along with "S" or "P" trap including dismantling of old WC seat and "S" or "P" trap at site complete with all operations including all necessary materials, labour and disposal of dismantled material i/c malba, all complete as per the direction of Engineer-in charge. Orissa pattern W.C Pan of size 580x440 mm	Each	25	3,537.80	88,445.00
1450	Dismantling W.C. Pan/wash basin of all sizes including disposal of dismantled materials i/c malba all complete as per directions of Engineer-in-Charge	Each	25	96.00	2,400.00
1460	Taking out existing wooden door shutter, repair by cutting, painting etc. and refixing of repaired door shutters to existing door frames, including replacement of hinges with screws, etc. as required, all complete as per the direction of the Engineer-in-charge	Each	200	297.85	59,570.00
1470	Demolishing cement concrete manually/by mechanical means including disposal of material within 50 metres lead as per direction of Engineer-in-charge.1:3:6 or richer mix	Cubic Meter	10	1,737.45	17,374.50
1480	Demolishing R.C.C. work manually/by mechanical means including stacking of steel bars and disposal of unserviceable material within 50 metres lead as per direction of Engineer-in-charge.	Cubic Meter	10	2,534.70	25,347.00
1490	Demolishing brick work manually/by mechanical means including stacking of serviceable material and disposal of unserviceable material within 50 metres lead as per direction of Engineer-in-Charge.In cement mortar.	Cubic Meter	10	1,469.90	14,699.00
1500	Dismantling doors, windows and clerestory windows (steel or wood) shutter including chowkhats, architrave, holdfasts etc. complete and stacking within 50 metres lead	Each	50	375.65	18,782.50
1510	Dismantling tile work in floors and roofs laid in cement mortar including stacking material within 50 metres lead.	Square Meter	500	85.70	42,850.00
1520	Dismantling stone slab flooring laid in cement mortar including stacking of serviceable material and disposal of unserviceable material within 50 metres lead.	Square Meter	100	190.30	19,030.00
1530	Dismantling roofing including ridges, hips valleys and gutters etc., and stacking the material within 50 metres lead of:G.S. Sheet.	Square Meter	100	121.90	12,190.00
1540	Dismantling C.I. or asbestos rain water pipe with fittings and clamps including stacking the material within 50 metres lead : 75 to 80mm dia pipe.	Meter	100	54.00	5,400.00
1550	Dismantling C.I. or asbestos rain water pipe with fittings and clamps including stacking the material within 50 metres lead : 100mm dia pipe.	Meter	100	55.65	5,565.00
1560	Dismantling G.I. pipes (external work) including excavation and refilling trenches after taking out the pipes, manually /by mechanical means including stacking of	Meter	500	108.15	54,075.00

Item No.	Description of Services	Unit of Measurement	Estimated Quantity	Unit Rate (Rs.)	Amount (Rs.)
	pipes within 50 metres lead as per direction of Engineer-in-Charge:15mm to 40mm nominal bore.				
1570	Dismantling G.I. pipes (external work) including excavation and refilling trenches after taking out the pipes, manually/by mechanical means including stacking of pipes within 50 metres lead as per direction of Engineer-in-charge : Above 40 mm nominal bore	Meter	100	117.75	11,775.00
1580	Taking out C.I. cover with frame from R.C.C. top slab of manholes of various sizes including demolishing of R.C.C. work manually/by mechanical means and stacking of useful materials near the site and disposal of unserviceable materials within 50 metres lead as per direction of Engineer-in-Charge.	Each	10	500.40	5,004.00
1590	Dismantling of flushing cistern of any size including stacking of useful materials near the site and disposal of unserviceable materials within 50 metres lead.	Each	200	668.15	1,33,630.00
1600	Dismantling old plaster or skirting raking out joints and cleaning the surface for plaster including disposal of rubbish to the dumping ground within 50 metres lead.	Square Meter	200	15.56	3,112.00
1610	Dismantling aluminium/Gypsum partitions, doors, windows, fixed glazing and false ceiling including disposal of unserviceable surplus material and stacking of serviceable material with in 50 meters lead as directed by Engineer-in-Charge.	Square Meter	200	42.00	8,400.00
1620	Disposal of building rubbish/malba/similar unserviceable, dismantled or waste materials by mechanical means including loading, transporting, unloading to approved municipal dumping ground or as approved by Engineer-in-charge, beyond 50 m initial lead,for all leads including all lifts involved.	Cubic Meter	1,000.00	138.85	1,38,850.00
1630	Painting road surface marking with adequate no. of coats to give uniform finish with ready mixed road marking paint conforming to IS : 164, on bituminous surface in white/yellow shade including cleaning the surface of all dirt, scales, oil, grease and foreign material etc.complete.New work (Two or more coats)	Square Meter	100	215.95	21,595.00
1640	Providing and fixing White Vitreous china Orissa pattern W.C. pan of size 580x440mm with integral type foot rests and 100mm sand cast Iron P or S trap, 10 litre low level white P.V.C. flushing cistern, including flush pipe, with manually controlled device	Each	20	5,421.50	1,08,430.00
1650	Providing and laying matt finished vitrified tile of size 300x300x9.8mm having with water absorption less than 0.5% and conforming to IS: 15622 of approved make in all colours and shades in for outdoor floors such as footpath, court yard, multi modals location etc., laid on 20mm thick base of cement mortar 1:4 (1 cement : 4 coarse sand) in all shapes & patterns including grouting the joints with white cement mixed with matching pigments etc. complete as per direction of Engineer-in-Charge	Square Meter	100	1,264.60	1,26,460.00
1660	Providing and fixing water closet squatting pan (Indian type W.C. pan) with 100	Each	20	5,421.50	1,08,430.00

Item No.	Description of Services	Unit of Measurement	Estimated Quantity	Unit Rate (Rs.)	Amount (Rs.)
	mm sand cast Iron P or S trap, 10 litre low level white P.V.C. flushing cistern, including flush pipe, with manually controlled device (handle lever) conforming to IS : 7231, with all fittings and fixtures complete, including cutting and making good the walls and floors wherever required:White Vitreous china Orissa pattern W.C. pan of size 580x440 mm with integral type foot rests				
1670	Providing and fixing white vitreous china pedestal type water closet (European type W.C. pan) with seat and lid, 10 litre low level white P.V.C. flushing cistern, including flush pipe, with manually controlled device (handle lever), conforming to IS : 7231, with all fittings and fixtures complete, including cutting and making good the walls and floors wherever required :	Each	20	5,260.95	1,05,219.00
1680	Providing & Fixing wash basin with C.I. brackets, 15mm C.P. brass pillar taps,32mm C.P. brass waste of standard pattern, including painting of fittings and brackets, cutting and making good the walls wherever require:White Vitreous China Wash basin size 550x400mm with a pair of 15mm C.P. brass pillar taps.	Each	15	2,846.90	42,703.50
1690	Providing & Fixing wash basin with C.I. brackets, 15mm C.P. brass pillar taps,32mm C.P. brass waste of standard pattern, including painting of fittings and brackets, cutting and making good the walls wherever require:White Vitreous China Flat back wash basin size 550x400mm with single 15mm C.P. brass pillar tap.	Each	15	2,510.45	37,656.75
1700	Providing and fixing wash basin with C.I. brackets, 15 mm dia CP Brass single hole basin mixer of approved quality and make, including painting of fittings and brackets, cutting and making good the walls wherever required:-White Vitreous China Wash basin size 550x400 mm with a 15 mm CP Brass single hole basin mixer	Each	15	4,403.80	66,057.00
1710	Providing & Fixing white vitreous china pedestal for wash basin completely recessed at the back for the reception of pipes and fittings.	Each	5	1,420.15	7,100.75
1720	Providing & Fixing Stainless Steel A ISI 304 (18/8) kitchen sink as per IS 13983 with C.I. brackets and stainless steel plug 40mm including painting of fittings and brackets, cutting and making good the walls wherever required:Kitchen sink with drain board :510x1040mm bowl depth 225mm.	Each	10	5,851.70	58,517.00
1730	Providing & Fixing Stainless Steel A ISI 304 (18/8) kitchen sink as per IS 13983 with C.I. brackets and stainless steel plug 40mm including painting of fittings and brackets, cutting and making good the walls wherever required:Kitchen sink without drain board :610x460mm bowl depth 200mm.	Each	25	2,828.75	70,718.75
1740	Providing and fixing white vitreous china pedestal type (European type/wash down type) water closet pan.	Each	10	2,276.95	22,769.50
1750	Providing and fixing P.V.C. low level flushing cistern with manually controlled device (handle lever) conforming to IS : 7231, with all fittings and fixtures	Each	100	999.95	99,995.00

Item No.	Description of Services	Unit of Measurement	Estimated Quantity	Unit Rate (Rs.)	Amount (Rs.)
	complete: 10 litre capacity - White				
1760	Providing and fixing solid plastic seat with lid for pedestal type W.C. pan complete : White solid plastic seat with lid	Each	100	571.00	57,100.00
1770	Providing and fixing CP Brass 32mm size Bottle Trap of approved quality & make and as per the direction of Engineer-in-charge	Each	100	883.05	88,305.00
1780	Providing and fixing CP Brass Single lever telephonic wall mixer of quality & make as approved by Engineer in charge.	Each	50	6,113.60	3,05,680.00
1790	Providing & Fixing P.V.C. waste pipe for sink or wash basin including PVC. waste fittings complete. Flexible pipe: 32mm dia.	Each	500	101.10	50,550.00
1800	Providing & Fixing 100mm sand cast Iron grating for gully trap.	Each	200	44.60	8,920.00
1810	Providing & Fixing 600x450mm beveled edge mirror of superior glass (of approved quality) complete with 6mm thick hard board ground fixed to wooden cleats with C.P. brass screws and washers complete.	Each	50	1,283.05	64,152.50
1820	Providing & Fixing mirror of superior glass (of approved quality) and of required shape and size with plastic moulded frame of approved make and shade with 6mm thick hard board backing:Rectangular shape 453x357mm.	Each	50	1,120.25	56,012.50
1830	Providing & Fixing mirror of superior glass (of approved quality) and of required shape and size with plastic moulded frame of approved make and shade with 6mm thick hard board backing:Rectangular shape 1500x450mm.	Each	10	1,786.55	17,865.50
1840	Providing & Fixing 600x120x5mm glass shelf with edges round of supported on anodised aluminium angle frame with C.P. brass brackets and guard rail complete fixed with 40mm long screws, rawl plugs etc., complete.	Each	200	841.80	1,68,360.00
1850	Providing & Fixing toilet paper holder: C.P. brass.	Each	100	583.75	58,375.00
1860	Providing & Fixing soil, waste and vent pipes: 100mm dia.Centrifugally cast (spun) iron socketed pipe as per IS: 3989.	Meter	10	1,092.20	10,922.00
1870	Providing & Fixing soil, waste and vent pipes: 75mm diameter:Centrifugally cast (spun) iron socketed pipe as per IS: 3989.	Meter	10	992.05	9,920.50
1880	Providing & Fixing plain bend of required degree. 100mm:Sand cast iron S&S as per IS : 3989.	Each	10	390.75	3,907.50
1890	Providing & Fixing plain bend of required degree. 75mm: Sand cast iron S&S as per IS-3989.	Each	10	289.75	2,897.50
1900	Providing & Fixing trap of self cleansing design with screwed down or hinged grating with or without vent arm complete, including cost of cutting and making good the walls and floors: 100mm inlet and 75mm outletSand cast iron S&S as per IS-3989	Each	20	1,579.45	31,589.00
1910	Providing & Cutting chases in brick masonry walls for following diameter sand cast iron/centrifugally cast (spun) iron pipes and making good the same with cement concrete 1:3:6 (1 cement : 3 coarse sand : 6 graded stone aggregate	Meter	200	259.05	51,810.00

Item No.	Description of Services	Unit of Measurement	Estimated Quantity	Unit Rate (Rs.)	Amount (Rs.)
	12.5mm nominal size) including necessary plaster and pointing in cement mortar 1:4 (1 cement : 4 coarse sand) :50mm dia.				
1920	Providing and fixing white vitreous china extended wall mounting water closet of size 780x370x690 mm of approved shape including providing& fixing white vitreous china cistern with dual flush fitting, of flushing capacity 3 litre/6 litre (adjustable to 4 litre/8 litres), including seat cover, and cistern fittings, nuts, bolts and gasket etc complete.	Each	10	13,852.45	1,38,524.50
1930	Providing & fixing white vitreous china water less urinal of size 600 x330 x 315 mm having antibacterial/germs free ceramic surface, fixed with cartridge having debris catcher and hygiene seal.	Each	5	16,868.15	84,340.75
1940	Providing and fixing white vitreous china battery based infrared sensor operated urinal of approx. size 610 x 390 x 370 mm having pre & post flushing with water (250 ml & 500 ml consumption), having water inlet from back side, including fixing to wall with suitable brackets all as per manufacturers specification and direction of Engineer-in-charge.	Each	5	6,913.90	34,569.50
1950	Providing and fixing floor mounted, white vitreous china single piece, double traps syphonic water closet of approved brand/make, shape, size and pattern including integrated white vitreous china cistern of capacity 10 litres with dual flushing system, including all fittings and fixtures with seat cover, cistern fittings, nuts, bolts and gasket etc including making connection with the existing P/S trap, complete in all respect as per directions of Engineer-in-Charge.	Each	10	15,457.95	1,54,579.50
1960	Providing and fixing Chlorinated Polyvinyl Chloride (CPVC) pipes, having thermal stability for hot & cold water supply, including all CPVC plain & brass threaded fittings, including fixing the pipe with clamps at 1.00 m spacing. This includes jointing of pipes & fittings with one step CPVC solvent cement and testing of joints complete as per direction of Engineer in Charge 20 mm nominal outer dia Pipes	Meter	500	306.95	1,53,475.00
1970	Providing and fixing Chlorinated Polyvinyl Chloride (CPVC) pipes, having thermal stability for hot & cold water supply, including all CPVC plain & brass threaded fittings, including fixing the pipe with clamps at 1.00 m spacing. This includes jointing of pipes & fittings with one step CPVC solvent cement and testing of joints complete as per direction of Engineer in Charge 25 mm nominal outer dia Pipes	Meter	200	369.20	73,840.00
1980	Providing and fixing Chlorinated Polyvinyl Chloride (CPVC) pipes, having thermal stability for hot & cold water supply, including all CPVC plain & brass threaded fittings, including fixing the pipe with clamps at 1.00 m spacing. This includes jointing of pipes & fittings with one step CPVC solvent cement and testing of joints complete as per direction of Engineer in Charge 32 mm nominal outer dia Pipes	Meter	100	480.55	48,055.00

Item No.	Description of Services	Unit of Measurement	Estimated Quantity	Unit Rate (Rs.)	Amount (Rs.)
1990	Providing and fixing Chlorinated Polyvinyl Chloride (CPVC) pipes, having thermal stability for hot & cold water supply, including all CPVC plain & brass threaded fittings, including fixing the pipe with clamps at 1.00 m spacing. This includes jointing of pipes & fittings with one step CPVC solvent cement and testing of joints complete as per direction of Engineer in Charge 40 mm nominal outer dia Pipes	Meter	100	648.60	64,860.00
2000	Providing and fixing Chlorinated Polyvinyl Chloride (CPVC) pipes, having thermal stability for hot & cold water supply, including all CPVC plain & brass threaded fittings, including fixing the pipe with clamps at 1.00 m spacing. This includes jointing of pipes & fittings with one step CPVC solvent cement and testing of joints complete as per direction of Engineer in Charge 50 mm nominal outer dia Pipes	Meter	100	903.50	90,350.00
2010	Providing and fixing Chlorinated Polyvinyl Chloride (CPVC) pipes, having thermal stability for hot & cold water supply, including all CPVC plain & brass threaded fittings, i/c fixing the pipe with clamps at 1.00 m spacing. This includes jointing of pipes & fittings with one step CPVC solvent cement and the cost of cutting chases and making good the same including testing of joints complete as per direction of Engineer in Charge. Concealed work, including cutting chases and making good the walls etc. 20 mm nominal outer dia Pipes	Meter	500	548.55	2,74,275.00
2020	Providing and fixing Chlorinated Polyvinyl Chloride (CPVC) pipes, having thermal stability for hot & cold water supply, including all CPVC plain & brass threaded fittings, i/c fixing the pipe with clamps at 1.00 m spacing. This includes jointing of pipes & fittings with one step CPVC solvent cement and the cost of cutting chases and making good the same including testing of joints complete as per direction of Engineer in Charge. Concealed work, including cutting chases and making good the walls etc. 25 mm nominal outer dia Pipes	Meter	300	561.95	1,68,585.00
2030	Providing and fixing Chlorinated Polyvinyl Chloride (CPVC) pipes, having thermal stability for hot & cold water supply including all CPVC plain & brass threaded fittings This includes jointing of pipes & fittings with one step CPVC solvent cement, trenching, refilling & testing of joints complete as per direction of Engineer in Charge. 62.50 mm nominal inner dia Pipes	Meter	50	284.85	14,242.50
2040	Providing and fixing Chlorinated Polyvinyl Chloride (CPVC) pipes, having thermal stability for hot & cold water supply including all CPVC plain & brass threaded fittings This includes jointing of pipes & fittings with one step CPVC solvent cement, trenching, refilling & testing of joints complete as per direction of Engineer in Charge. 75 mm nominal inner dia Pipes	Meter	50	1,965.85	98,292.50
2050	Providing and fixing Chlorinated Polyvinyl Chloride (CPVC) pipes, having thermal stability for hot & cold water supply including all CPVC plain & brass threaded fittings This includes jointing of pipes & fittings with one step CPVC solvent	Meter	40	2,779.55	1,11,182.00

Item No.	Description of Services	Unit of Measurement	Estimated Quantity	Unit Rate (Rs.)	Amount (Rs.)
	cement, trenching, refilling & testing of joints complete as per direction of Engineer in Charge. 100 mm nominal inner dia Pipes				
2060	Providing and fixing G.I. pipes complete with G.I. fittings and clamps, i/c cutting and making good the walls etc. : Internal work – Exposed on wall. 15 mm dia. nominal bore	Meter	200	284.90	56,980.00
2070	Providing and fixing G.I. pipes complete with G.I. fittings and clamps, i/c cutting and making good the walls etc. : Internal work–Exposed on wall. 20 mm dia. nominal bore	Meter	200	344.10	68,820.00
2080	Providing and fixing G.I. pipes complete with G.I. fittings and clamps, i/c cutting and making good the walls etc. : Internal work – Exposed on wall. 25 mm dia. nominal bore	Meter	100	438.00	43,800.00
2090	Providing and fixing G.I. pipes complete with G.I. fittings and clamps, i/c cutting and making good the walls etc. : Internal work – Exposed on wall. 32 mm dia. nominal bore	Meter	100	529.70	52,970.00
2100	Providing and fixing G.I. pipes complete with G.I. fittings and clamps, i/c cutting and making good the walls etc. : Internal work – Exposed on wall. 40 mm dia. nominal bore	Meter	100	639.60	63,960.00
2110	Providing and fixing G.I. pipes complete with G.I. fittings and clamps, i/c cutting and making good the walls etc. : Internal work – Exposed on wall. 50 mm dia. nominal bore	Meter	100	786.75	78,675.00
2120	Providing and fixing G.I. Pipes complete with G.I. fittings and clamps i/c making good the walls etc. concealed pipe including painting with anticorrosive bitumastic paint, cutting chases and making good the wall 15 mm dia nominal bore	Meter	200	447.60	89,520.00
2130	Providing and fixing G.I. Pipes complete with G.I. fittings and clamps i/c making good the walls etc. concealed pipe including painting with anticorrosive bitumastic paint, cutting chases and making good the wall 20 mm dia nominal bore	Meter	200	494.10	98,820.00
2140	Providing and fixing gun metal gate valve with C.I. wheel of approved quality (screwed end):25 mm nominal bore	Each	20	428.20	8,564.00
2150	Providing and fixing gun metal gate valve with C.I. wheel of approved quality (screwed end):20 mm nominal bore	Each	20	460.20	9,204.00
2160	Providing and fixing gun metal gate valve with C.I. wheel of approved quality (screwed end):32 mm nominal bore.	Each	20	581.25	11,625.00
2170	Providing and fixing gun metal gate valve with C.I. wheel of approved quality (screwed end):40 mm nominal bore	Each	10	678.40	6,784.00
2180	Providing and fixing gun metal gate valve with C.I. wheel of approved quality (screwed end):50 mm nominal bore	Each	10	869.20	8,692.00

Item No.	Description of Services	Unit of Measurement	Estimated Quantity	Unit Rate (Rs.)	Amount (Rs.)
2190	Providing and fixing gun metal gate valve with C.I. wheel of approved quality (screwed end):65 mm nominal bore	Each	10	1,488.10	14,881.00
2200	Providing and fixing gun metal gate valve with C.I. wheel of approved quality (screwed end):80 mm nominal bore	Each	10	2,217.90	22,179.00
2210	Providing & Fixing gun metal non-return valve of approved quality (screwed end):25mm nominal bore Horizontal	Each	20	477.70	9,554.00
2220	Providing & Fixing gun metal non-return valve of approved quality (screwed end):25mm nominal bore Vertical	Each	20	504.47	10,089.40
2230	Providing & Fixing gun metal non-return valve of approved quality (screwed end):32mm nominal bore Horizontal	Each	10	641.75	6,417.50
2240	Providing & Fixing gun metal non-return valve of approved quality (screwed end):32mm nominal bore Vertical	Each	10	708.65	7,086.50
2250	Providing & Fixing gun metal non-return valve of approved quality (screwed end):50mm nominal bore Horizontal.	Each	10	1,144.05	11,440.50
2260	Providing & Fixing gun metal non-return valve of approved quality (screwed end):50mm nominal bore Vertical.	Each	10	1,251.10	12,511.00
2270	Providing & Fixing gun metal non-return valve of approved quality (screwed end):65mm nominal bore Horizontal.	Each	10	2,043.95	20,439.50
2280	Providing & Fixing gun metal non-return valve of approved quality (screwed end):65mm nominal bore Vertical.	Each	10	2,057.35	20,573.50
2290	Providing & Fixing gun metal non-return valve of approved quality (screwed end):80mm nominal bore Horizontal.	Each	10	2,890.70	28,907.00
2300	Providing & Fixing brass ferrule with C.I. mouth cover including boring and tapping the main:25mm nominal bore.	Each	40	438.35	17,534.00
2310	Providing & Fixing uplasticised PVC connection pipe with brass unions: 45cm length 15mm nominal bore.	Each	500	83.00	41,500.00
2320	Providing and fixing G.I. Union in existing G.I. pipe line, cutting and threading the pipe and making long screws including excavation, refilling the earth or cutting of wall and making good the same complete wherever required:15 mm nominal bore.	Each	200	617.20	1,23,440.00
2330	Providing and fixing G.I. Union in existing G.I. pipe line, cutting and threading the pipe and making long screws including excavation, refilling the earth or cutting of wall and making good the same complete wherever required:20 mm nominal bore.	Each	100	642.65	64,265.00
2340	Providing and fixing G.I. Union in existing G.I. pipe line, cutting and threading the pipe and making long screws including excavation, refilling the earth or cutting of wall and making good the same complete wherever required:25 mm	Each	50	721.60	36,080.00

Item No.	Description of Services	Unit of Measurement	Estimated Quantity	Unit Rate (Rs.)	Amount (Rs.)
	nominal bore.				
2350	Providing and fixing G.I. Union in existing G.I. pipe line, cutting and threading the pipe and making long screws including excavation, refilling the earth or cutting of wall and making good the same complete wherever required:32 mm nominal bore.	Each	50	765.75	38,287.50
2360	Providing and fixing G.I. Union in existing G.I. pipe line, cutting and threading the pipe and making long screws including excavation, refilling the earth or cutting of wall and making good the same complete wherever required:40 mm nominal bore.	Each	25	833.95	20,848.75
2370	Providing and fixing G.I. Union in existing G.I. pipe line, cutting and threading the pipe and making long screws including excavation, refilling the earth or cutting of wall and making good the same complete wherever required:50 mm nominal bore.	Each	25	1,118.30	27,957.50
2380	Providing and fixing G.I. Union in existing G.I. pipe line, cutting and threading the pipe and making long screws including excavation, refilling the earth or cutting of wall and making good the same complete wherever required:65 mm nominal bore.	Each	20	1,459.50	29,190.00
2390	Providing and fixing G.I. Union in existing G.I. pipe line, cutting and threading the pipe and making long screws including excavation, refilling the earth or cutting of wall and making good the same complete wherever required:80 mm nominal bore.	Each	10	1,538.40	15,384.00
2400	Providing and placing on terrace (at all floor levels) polyethylene water storage tank ISI:12701 marked with cover and suitable locking arrangement and making necessary holes for inlet, outlet and overflow pipes but without fittings and the base support for tank.	Each	10,000	8.80	88,000.00
2410	Providing & Fixing C.P. brass long body bib cock of approved quality conforming to IS standards and weighing not less than 690 gms. 15mm nominal bore.	Each	100	552.35	55,235.00
2420	Providing & Fixing C.P. brass stop cock (concealed) of standard design and of approved make conforming to IS:8931. 15mm nominal bore.	Each	10	606.25	6,062.50
2430	Providing and fixing C.P. brass angle valve for basin mixer and geyser points of approved quality conforming to IS:8931 15mm nominal bore.	Each	100	532.00	53,200.00
2440	Providing and fixing C.P. Brass extension nipple (size 15mmx50mm) of approved make and quality as per direction of Engineer-in-charge.	Each	300	61.25	18,375.00
2450	Providing and fixing PTMT Ball cock of approved quality, colour and make complete 15 mm nominal bore	Each	100	191.55	19,155.00
2460	Providing and fixing PTMT Ball cock of approved quality, colour and make complete 20 mm nominal bore	Each	100	252.65	25,265.00
2470	Providing and fixing PTMT Ball cock of approved quality, colour and make	Each	50	474.25	23,712.50

Item No.	Description of Services	Unit of Measurement	Estimated Quantity	Unit Rate (Rs.)	Amount (Rs.)
	complete 25 mm nominal bore				
2480	Cutting holes up to 30x30cm in walls including making good the same:With F.P.S. bricks.	Each	200	327.25	65,450.00
2490	Providing & Cutting holes up to 15x15cm in R.C.C. floors and roofs for passing drain pipe etc. and repairing the hole after insertion of drain pipe etc. with cement concrete 1:2:4 (1 cement:2 coarse sand:4 graded stone aggregate 20mm nominal size) including finishing complete so as to make it leak proof.	Each	25	344.60	8,615.00
2500	Providing & Making chases up to 7.5x7.5cm in walls including making good and finishing with matching surface after housing G.I. pipe etc.	Meter	500	154.15	77,075.00
2510	Providing & fixing chrome plated brass battery based infrared sensor operated pillar cock, having foam flow technology:15 mm nominal bore.	Each	20	7,781.60	1,55,632.00
2520	Supplying & Fixing C.I. cover without frame for manholes: 455x610mm rectangular C.I. cover (light duty) the weight of the cover to be not less than 23 kg.	Each	20	1,326.25	26,525.00
2530	Supplying & Fixing C.I. cover without frame for manholes: 500mm diameter C.I. cover (medium duty) the weight of the cover to be not less than 58 kg.	Each	5	3,202.90	16,014.50
2540	Providing & Fixing in position pre-cast R.C.C. manhole cover and frame of required shape and approved quality L D-2.5 :Rectangular shape 600x450mm internal dimensions.	Each	5	1,228.90	6,144.50
2550	Supplying & Fixing C.I. cover 300x300mm without frame for gully trap (standard pattern) the weight of cover to be not less than 4.5kg.	Each	20	667.80	13,356.00
2560	Raising manhole cover and frame slab to required level including dismantling existing slab and making good the damage as required (Raising depth of manhole to be paid separately):Rectangular manhole 90x80cm with rectangular cover 600x450mm of grade LD- 2.5.	Each	10	2,457.95	24,579.50
2570	Constructing brick masonry road gully chamber 50x45x60cm with bricks of class designation 75 in cement mortar 1:4 (1 cement : 4 coarse sand) including 500x450mm pre-cast R.C.C. horizontal grating with frame complete as per standard design :With F.P.S. bricks.	Each	10	5,209.10	52,091.00
2580	Providing & Fixing aluminium work for doors, windows, ventilators and partitions with extruded built up standard tubular sections/appropriate Z sections and other sections of approved make conforming to IS: 733 and IS: 1285, fixed with rawl plugs and screws or with fixing clips, or with expansion hold fasteners including necessary filling up of gaps at junctions, at top, bottom and sides with required PVC/neoprene felt etc. Aluminium sections shall be smooth, rust free, straight, mitred and jointed mechanically wherever required including cleat angle, aluminium snap beading for glazing/ panelling, C.P. brass/stainless steel screws, all complete as per architectural drawings and the directions of Engineer-	Kilogram	200	464.70	92,940.00

Item No.	Description of Services	Unit of Measurement	Estimated Quantity	Unit Rate (Rs.)	Amount (Rs.)
	in-Charge.(Glazing and panelling to be paid for separately):For fixed portion Polyester powder coated aluminium (minimum thickness of polyester powder coating 50 micron).				
2590	Providing and fixing aluminium work for doors, windows, ventilators and partitions with extruded built up standard tubular sections/appropriate Z sections and other sections of approved make conforming to IS:733 and IS:1285, fixing with dash fasteners of required dia and size, including necessary filling up the gaps at junctions, i.e. at top, bottom and sides with required EPDM rubber/neoprene gasket etc. Aluminium sections shall be smooth, rust free, straight, mitred and jointed mechanically wherever required including cleat angle, Aluminium snap beading for glazing/paneling, C.P. brass/stainless steel screws, all complete as per architectural drawings and the directions of Engineer-in-charge.(Glazing, paneling and dash fasteners to be paid for separately): For shutters of doors, windows & ventilators including fixing hinges/pivots and making provision for fixing of fittings wherever required including the cost of PVC/neoprene gasket required (Fittings shall be paid for separately). Polyester powder coated aluminium (minimum thickness of polyester powder coating 50 micron).	Kilogram	200	554.95	1,10,990.00
2600	Providing & Fixing glazing in aluminium door, window, ventilator shutters and partitions etc. with PVC/neoprene gasket etc. complete as per the architectural drawings and the directions of Engineer-in-Charge. (Cost of aluminium snap beading shall be paid in basic item):With float glass panes of 5.00mm thickness.	Square Meter	50	1,296.40	64,820.00
2610	Filling the gap in between aluminium frame & adjacent RCC/Brick /Stone work by providing weather silicon sealant over backer rod of approved quality as per architectural drawings and direction of Engineer-in-Charge complete.Upto 5mm depth and 5mm width.	Meter	200	79.45	15,890.00
2620	Providing & Fixing 100mm brass locks (best make of approved quality) for aluminium doors including necessary cutting and making good etc. complete.	Each	20	458.55	9,171.00
2630	Providing and fixing anodised aluminium grill (anodised transparent or dyed to required shade according to IS:1868 with minimum anodic coating of grade AC 15) of approved design/ pattern, with approved standard section and fixed to the existing window frame with C.P. brass/stainless steel screws @ 200 mm centre to centre, including cutting the grill to proper opening size for fixing and operation of handles and fixing approved anodised aluminium standard section around the opening, all complete as per requirement and direction of Engineer-in-charge.(Only weight of grill to be measured for payment).	Kilogram	50	519.85	25,992.50
2640	Providing and fixing 12 mm thick frameless toughened glass door shutter of approved brand and manufacture, including providing and fixing top & bottom pivot & spring type fixing arrangement and making necessary holes etc. for fixing	Square Meter	50	4,447.90	2,22,395.00

Item No.	Description of Services	Unit of Measurement	Estimated Quantity	Unit Rate (Rs.)	Amount (Rs.)
	required door fittings, all complete as per direction of Engineer-in-charge (Door handle, lock and stopper etc.to be paid separately).				
2650	Providing and laying water proofing treatment in sunken portion of WCs, bathroom etc., by applying cement slurry mixed with water proofing cement compound consisting of applying:a) First layer of slurry of cement @ 0.488 kg/sqm mixed with water proofing cement compound @ 0.253 kg/sqm. This layer will be allowed to air cure for 4 hours. b) Second layer of slurry of cement @ 0.242 kg/sqm mixed with water proofing cement compound @ 0.126 kg/sqm. This layer will be allowed to air cure for 4 hours followed with water curing for 48 hours. The rate includes preparation of surface, treatment and sealing of all joints, corners, junctions of pipes and masonry with polymer mixed slurry.	Square Meter	100	465.60	46,560.00
2660	Providing and laying water proofing treatment on roofs of slabs by applying cement slurry mixed with water proofing cement compound consisting of applying: a) after surface preparation, first layer of slurry of cement @ 0.488 kg/sqm mixed with water proofing cement compound @ 0.253 kg/sqm. b) laying second layer of Fibre glass cloth when the first layer is still green. Overlaps of joints of fibre cloth should not be less than 10 cm. c) third layer of 1.5 mm thickness consisting of slurry of cement @ 1.289 kg/sqm mixed with water proofing cement compound @ 0.670 kg/sqm and coarse sand @ 1.289 kg/sqm. This will be allowed to air cure for 4 hours followed by water curing for 48 hours. The entire treatment will be taken upto 30 cm on parapet wall and tucked into groove in parapet all around. d) fourth and final layer of brick tiling with cement mortar(which will be paid for separately. For the purpose of measurement the entire treated surface will be measured.	Square Meter	200	523.05	1,04,610.00
2670	Dismantling existing toilets complete till the bare slab including dismantling the fittings like GI pipes etc., tiles, counters including the disposal of malba all complete as directed by Engineer-in-Charge.(Floor of toilet to be measured)	Square Meter	50	871.04	43,552.00
2680	Dismantling the kitchen including the fittings/fixtures stone work/ tiles/GI pipes etc complete.	Square Meter	50	580.69	29,034.50
2690	Removing the old grills from press steel window frames and resizing the same by providing/cutting additional bars/flats as per the size of new wooden frames, as directed by EIC.	Each	10	760.18	7,601.80
2700	Removing the existing carpet/PVC flooring cleaning the surface etc as directed.	Square Meter	200	65.46	13,092.00
2710	Dismantling wooden flooring including cleaning the surface and making good for fixing new wooden flooring as directed.	Square Meter	200	98.19	19,638.00
2720	Providing and fixing one peice china Water closet with 'P' or 'S' trap, matching colour plastic seat (heavy quality) and dual flushing cistern with internal fittings etc. cuttings holes in walls, floors and making good. All complete as per drawing,	Each	8	25,640.94	2,05,127.52

Item No.	Description of Services	Unit of Measurement	Estimated Quantity	Unit Rate (Rs.)	Amount (Rs.)
	approval and instructions of the EIC-White colour (Ref Hindware BERL IN Cat. No.: 92099 (S-30)				
2730	Providing and fixing first quality Seat Cover Premium with St.Steel Hinges. All complete as per drawing, approval and instructions of the Engineer-in-charge.	Each	80	1,239.72	99,177.60
2740	Providing and fixing Cistern Fittings LLC-Dual Flush All complete as per drawing, approval and instructions of the Engineer-in-charge.	Each	80	2,657.15	2,12,572.00
2750	Providing fixing and making operational CP brass Angle Valve Jaquar make cat no 059KN	Each	200	906.37	1,81,274.00
2760	Providing fixing and making operational CP brass bib Cock cat no 47KN Jaquar make	Each	200	1,053.62	2,10,724.00
2770	Providing fixing and making operational CP brass Long Body bib Cock cat no 107KN Jaquar make	Each	200	1,381.72	2,76,344.00
2780	Providing fixing and making operational CP brass twoway bib cock cat no 041KN Jaquar make	Each	100	1,205.76	1,20,576.00
2790	Providing fixing and making operational CP brass pillar cock long Neck with Aerator cat no 021KN Jaquar make	Each	100	1,381.72	1,38,172.00
2800	Providing fixing and making operational CP brass Regular Body of Concealed Stop Cock & Exposed Part Kit of Concealed Stop Cock Suitable for 15 mm Pipe Line with Protection Cap (without Exposed Parts) cat no ALD083 Jaquar make	Each	20	2,085.59	41,711.80
2810	Providing fixing and making operational CP brass Central Hole Basin Mixer with Popup Waste System with 450mm Long Braided Hoses cat no 169KNB Jaquar make	Each	20	4,304.65	86,093.00
2820	Providing fixing and making operational CP brass Wall Mixer with connector for Hand Shower Arrangement with Connecting Legs, Wall Flanges & Wall Bracket for Hand Shower cat no 267KN Jaquar make	Each	20	4,656.58	93,131.60
2830	Providing fixing and making operational CP brass Sink Mixer with Raised 'J' Shaped Swinging Spout cat no 319 Jaquar make	Each	20	3,542.12	70,842.40
2840	Providing fixing and making operational CP brass Over head shower ø100mm Round Shape cat no OHS1989 and CP brass Shower Arm 190mm Long Heavy cat no 483Jaquar make	Each	100	2,714.03	2,71,403.00
2850	Providing fixing Single Towel Rail 600mm Long cat no ACN-1111SM Jaquar make	Each	200	1,634.87	3,26,974.00
2860	Providing fixing Single Towel Ring Square cat no ACN-1121N Jaquar make	Each	200	1,074.06	2,14,812.00
2870	Providing fixing Soap Dish Holder cat no ACN-1131N Jaquar make	Each	200	690.41	1,38,082.00
2880	Providing fixing Soap Dispenser with Metallic Bottle cat no ACN-1137N Jaquar make	Each	20	3,212.61	64,252.20
2890	Providing fixing Tumbler Holder cat no 1141 Jaquar make	Each	100	661.08	66,108.00

Item No.	Description of Services	Unit of Measurement	Estimated Quantity	Unit Rate (Rs.)	Amount (Rs.)
2900	Providing fixing Toilet Roll Holder cat no ACN-1151N Jaquar make	Each	100	946.72	94,672.00
2910	Providing fixing Towel Rack 600mm Long with Lower Hangers cat no ACN-1181FHS Jaquar make	Each	10	3,600.13	36,001.30
2920	Providing fixing Waste Coupling 32mm Size Half Thread cat no ALD-709L130 Jaquar make	Each	200	634.15	1,26,830.00
2930	Providing fixing Robe Hook cat no AKP-35791P Jaquar make	Each	100	692.80	69,280.00
2940	Providing fixing Hand Shower (Health Faucet) with 8mm Dia, 1.2 Meter Long Flexible Tube & Wall Hook cat no ALD-573 Jaquar make	Each	500	1,631.29	8,15,645.00
2950	Providing fixing Bottle Trap (with Internal Partition) 32mm Size with 250mm & 190mm Long Wall Connection Pipes & Wall Flange cat no ALD-769L250x190 Jaquar make	Each	200	1,630.63	3,26,126.00
2960	Providing fixing Hand Shower ø95mm Round Shape Single Flow (ABS Body Chrome Plated with Gray Face Plate) with Rubit Cleaning System cat no HSH-1737 and Flexible Tube 8mm dia & 1.5M Long with Nuts Cat-SHA-549D8 Jaquar make	Each	100	2,979.71	2,97,971.00
2970	Providing and fixing CCR-WFSS.150 Water Free Sanitation Square Cockroach Trap Size: 150X 150m m of Camry make	Each	50	1,018.64	50,932.00
2980	Providing fixing Copper Connection pipe with Nut & Washer in geyser Camry or approved by Engineer-in-charge	Each	200	320.63	64,126.00
2990	Providing and fixing Soap Dispenser-Automatic capacity: 0.8L material: aluminium/ABS finish: chrome/black Jaquar Cat -SDR-BLC-DJ0160AS	Each	10	8,916.01	89,160.10
3000	Providing and fixing Paper Towel Dispenser-Towels with c/z Folds -Wall Mounted capacity: 400-600 C/Z towels material: AISI 304 stainless steel finish: satin Jaquar Cat-PTD-SAP-DT0106CS	Each	10	7,273.65	72,736.50
3010	Providing and fixing glass cubical made of 10mm thick toughened glass including Ozone SS wall brackets, for fixing glass door SS hinges heavy duty, rubber gasket, rod on top including fixing charges all complete as directed by the EIC.	Square Meter	20	11,780.80	2,35,616.00
3020	Providing and fixing PVC Sintex Tank cover over terrace or wherever required.	Each	100	351.93	35,193.00
3030	Providing and fixing face in Bib cock/pillar cock etc of approved quality as directed by EIC.	Each	200	140.77	28,154.00
3040	Providing and fixing special type brass face in concealed stop cock of approved quality as directed by EIC	Each	100	316.75	31,675.00
3050	Providing and fixing CP brass flush(long) bend 32mm dia as directed by EIC	Each	20	615.89	12,317.80
3060	Providing and fixing acrylic shelf of approved quality, size and shade.	Each	200	733.20	1,46,640.00
3070	Providing and fixing 6mm thick commercial ply Green, Duro, century, Sonear or equivalent make with fully threaded parallel shank screws or headless nails. All as per drawing, approval and instructions of the Engineer-in-charge.	Square Meter	300	859.04	2,57,712.00
3080	Providing and fixing 19mm thick commercial ply Green, Duro, century, Sonear or	Square Meter	300	1,683.34	5,05,002.00

Item No.	Description of Services	Unit of Measurement	Estimated Quantity	Unit Rate (Rs.)	Amount (Rs.)
	equivalent make with fully threaded parallel shank screws or headless nails. All as per drawing, approval and instructions of the Engineer-in-charge.				
3090	Providing & fixing 11mm thick MDF board Green or equivalent make with nails, adhesive etc including making grooves etc.	Square Meter	50	705.35	35,267.50
3100	Providing & fixing 7.5 mm thick MDF board Green or equivalent make with nails, adhesive etc including making grooves etc.	Square Meter	50	552.84	27,642.00
3110	Providing and fixing 2-1/2' height running counter as per specifications:19 mm thick Commercial block board finished with top 1 mm thick approved class laminate. Vertical face shall have 19 mm thick Commercial board turned to shape finished in 1 mm thick laminate. All edges sealed with teak wood edging with teak wood moulding. All complete including making of drawers of required size with Hettich make or equivalent fittings, painting and polishing of shutters etc. as directed.(Top area to be measured for payment purpose.)	Square Meter	20	13,069.88	2,61,397.60
3120	Providing and fixing under counter 600 mm deep, height and length as per site requirement, made of 19 mm thick board, back shall be 12mm thick BWP ply. Openable shutter shall be provided in front of counter, all exposed sides and shutter of cabinet & inside the cabinet finished with 1 mm thick laminate of greenlam or equivalent i/c MP Godrej lock, Telescopic channel, brass/SS handles 100 mm, hinges, magnetic chatcher of approved quality. All edges of board shall be sealed with wooden leaping of 6mmx20mm as directed by EIC.(payment shall be made as per front area of cabinet)	Square Meter	50	15,195.42	7,59,771.00
3130	Providing and fixing cabinet, 400mm deep, height and length as per site requirement made of 19mm thick commercial board(Duro/ Century/Donear or equivalent), with open able shutter, all shelving shall be loose and adjustable. Back shall be 12mm thick. All exposed sides, shutter, and bottom side of cabinet & inside the cabinet finished with 1.00mm thick laminate of greenlam or equivalent approved class.(Payment shall be made as per front area of the cabinet)	Square Meter	50	11,930.13	5,96,506.50
3140	Providing and fixing double skin partition with matching 1.0mm thick Greenlam or equivalent Laminate on both sides and frame work of hard wood (Kailwood) 48x48mm @ 60cm c/c bothway and 12 mm thick commercial ply (Duro/Century/Donear or equivalent)	Square Meter	50	4,425.97	2,21,298.50
3150	Skilled Labour charges for providing plumbing, carpentry and other services related to Civil maintenance of residential complex, Noida, Oil House and guest houses with all tools including sundries materials like nails, fevicols, chemicals, screws etc.	PD	50	733.00	36,650.00
3160	Un Skilled Labour charges for Helping plumbing, carpentry and other services related to Civil maintenance of residential complex, Noida, Oil House and guest	PD	50	603.00	30,150.00

Item No.	Description of Services	Unit of Measurement	Estimated Quantity	Unit Rate (Rs.)	Amount (Rs.)
	houses with all tools including sundries materials like nails, fevicols, chemicals, screws etc				
3170	Providing and fixing 12mm thick perforated ceiling tiles of approved make including anti termite/fire retardant treatment with removal of existing damaged tiles, if required.	Square Meter	100	508.84	50,884.00
3180	Easing of door/windows/drawers etc. edges for proper closing/ opening of shutter drawer etc complete.	Each	500	234.68	1,17,340.00
3190	Repairing and refixing of door/window shutters including removal of shutter from chowkats, cutting wherever necessary, removing and refixing butt hinges on other side of frame and shutter wherever required.	Each	500	457.63	2,28,815.00
3200	Repairing of European type W.C. cistern by removing/reposition- ing the internal fittings after replacing rubber gasket.	Each	600	315.80	1,89,480.00
3210	Providing and fixing G.I. pipe fittings heavy duty (ISI mark)- 15mm dia socket	Each	20	209.05	4,181.00
3220	Providing and fixing G.I. pipe fittings heavy duty (ISI mark)- 15mm dia elbow	Each	20	213.74	4,274.80
3230	Providing and fixing G.I. pipe fittings heavy duty (ISI mark)- 15mm dia Tee	Each	20	234.86	4,697.20
3240	Providing and fixing G.I. pipe fittings heavy duty (ISI mark)- 20mm dia Socket	Each	20	234.86	4,697.20
3250	Providing and fixing G.I. pipe fittings heavy duty (ISI mark)- 20mm dia Elbow	Each	20	245.41	4,908.20
3260	Providing and fixing G.I. pipe fittings heavy duty (ISI mark)- 20mm dia Tee	Each	20	271.23	5,424.60
3270	Providing and fixing G.I. pipe fittings heavy duty (ISI mark)- 25mm dia Socket	Each	20	255.97	5,119.40
3280	Providing and fixing G.I. pipe fittings heavy duty (ISI mark)- 25mm dia Elbow	Each	20	271.23	5,424.60
3290	Providing and fixing G.I. pipe fittings heavy duty (ISI mark)- 25mm dia Tee	Each	20	308.76	6,175.20
3300	Providing and fixing G.I. pipe fittings heavy duty (ISI mark)- 32mm dia Socket	Each	20	294.69	5,893.80
3310	Providing and fixing G.I. pipe fittings heavy duty (ISI mark)- 32mm dia Elbow	Each	20	336.92	6,738.40
3320	Providing and fixing G.I. pipe fittings heavy duty (ISI mark)- 32mm dia Tee	Each	20	407.30	8,146.00
3330	Cleaning of under ground tanks/surface tanks of any size&removal of malba outside Oil India premises including disinfect- ting the tank with bleaching powder. Up to 20,000/- lt. Capacity.	Each	10	4,584.53	45,845.30
3340	Cleaning of G.I./M.S./Masonry/PVC over head tanks of 500 litres capacity/sizes (approximate) including removal of malba outside Oil India premises and disinfecting with bleaching power etc complete.	Each	100	818.84	81,884.00
3350	Cleaning of G.I./M.S./Masonry/PVC over head tanks of 1000 litres capacity/sizes (approximate) including removal of malba outside Oil India premises and disinfecting with bleaching power etc complete.	Each	100	1,198.92	1,19,892.00
3360	Cleaning of G.I./M.S./Masonry/PVC over head tanks of 3000 lit/5000 lit. capacity/sizes (approximate) including removal of malba outside Oil India premises and disinfecting with bleaching power etc complete.	Each	10	1,579.01	15,790.10

Item No.	Description of Services	Unit of Measurement	Estimated Quantity	Unit Rate (Rs.)	Amount (Rs.)
3370	Replacement of 3mm thick acrylic sheet of white colour on existing board and lettering the same as per requirement.	Each	10	1,148.48	11,484.80
3380	Fixing Geyser on wall face with bolts of size 4"X3/8" and nuts in cc 1:2:4 (1 cement:2 coarse sand:4 graded stone agg. 20 mm nominal size) cost of bolts and nuts include in the rate.)	Each	30	450.48	13,514.40
3390	Cleaning the sewage line from one manhole to next manhole including both the manholes and disposal of malba from the premises.	Each	100	1,008.17	1,00,817.00
3400	Providing and fixing Wall Paper of approved make with adhesive complete as directed by EIC.(Basic cost of wall paper not less than 645.84/Sqm)	Square Meter	50	1,314.72	65,736.00
3410	Providing and fixing in position 8mm thick Pergo expression laminated floor or of approved equivalent make with sound block plank having proloc joints tongue and groove to secure long lasting joints including polythene and foam, as per approval by EIC.	Square Meter	50	3,368.36	1,68,418.00
3420	Providing and fixing heavy duty double action floor spring with SS cover plate (beveled edges) of OZONE or equivalent make and accessories complete. Cost includes cutting and making good the floors. All complete as per approval and instructions of the EIC	Each	50	10,239.56	5,11,978.00
3430	Providing and fixing wall panelling with matching 1.0 mm thick Laminate (Greenlam or equivalent) on one sides and frame work of hard wood (Kailwood) 48x38 mm @ 60 cm c/c bothway and 12mm thick commercial ply (Duro/Century/Donear or equivalent).	Square Meter	100	2,123.25	2,12,325.00
3440	Providing and fixing roller blinds of approved design/make and shade including all standard fittings as per manufacturer's specification.	Square Meter	25	3,175.16	79,379.00
3450	Providing and fixing vertical blinds of 100mm width of Vista levelor or equivalent make in the range of Classic/Select coated with dust guard as directed by EIC.	Square Meter	30	1,751.00	52,530.00
3460	Providing and fixing armstrong homogenous ployvinyle chloride sheet/tile flooring on smooth damp proof base using required adheshivie of all colour or shade complete with 2mm thick tile.	Square Meter	50	492.57	24,628.50
3470	Providing and fixing brass Godrej Cylindrycal Lock Cat No-LKYPDC526 complete as per direction og Engineer-in-charge	Each	200	1,182.19	2,36,438.00
3480	Providing and fixing 10.00mm thick plain glass including teak wood/steam beach wood moulding in door/window/partition etc. by removing old broken glass pane., old putty/beading. Rate to include rounding/grinding of edges & making bevelled edges for table top polishing.	Square Meter	50	2,060.95	1,03,047.50
3490	Providing and fixing 12.00mm thick plain glass including teak wood/steam beach wood moulding in door/window/partition etc. by removing old broken glass pane., old putty/beading. Rate to include rounding/grinding of edges & making bevelled edges for table top polishing.	Square Meter	50	2,269.88	1,13,494.00

E-TENDER NO. CLI4472P21**SECTION-X**

Item No.	Description of Services	Unit of Measurement	Estimated Quantity	Unit Rate (Rs.)	Amount (Rs.)
3500	Providing and laying sun control film of approved shade and colour	Square Meter	100	991.84	99,184.00
3510	Supplying and fixing velvet cloth to notice board.	Square Meter	50	382.42	19,121.00
3520	Repair of floor trap with chemical water proofing treatment complete in all respects as per manufactures' specification	Each	500	451.07	2,25,535.00
3530	Providing and fixing and replacement of complete PVC syphon for low level PVC cistern heavy duty approved make	Each	200	455.83	91,166.00
3540	Clearing air lock in GI lines per flat by Pressure Pump as per direction of Engineer-in-charge	Each	500	803.00	4,01,500.00
3550	Cleaning & removing blocked soil pipes EWC, IWC, wash basin, sinks of all size & type including house drainage, gully traps, inspection chamber, manholes (excluding Noida Authority) & replacement of washers in bib cocks, stop cocks & pillar cocks all types including refixing the same. The rate to include checking of water lines, for no water complaints at appropriate time when water is released to the Oil Housing colony in morning & in evening & attending the misc. complaints like overflow of cisterns, overflow of overhead tanks and other misc. works as per instructions of Engineer-in-charge. The work shall also be carried out on holidays and Sundays	Are per Month	24	32,006.40	7,68,153.60
3560	Cutting & uprooting of trees on terrace/walls etc. of building & repair the walls, terrace with cement mortar 1:2 (1 cement : 2 coarse sand). Rate to include water proofing compound if required.	Each	100	438.74	43,874.00
3570	Providing and fixing Basic health sprays with metal hose and holder in polished chrome kohler cat K-12925IN-CP	Each	90	2,295.44	2,06,589.60
3580	Providing and fixing Showerhead with shower arm and escutcheon in polished chrome kohler cat K-45429IN-CP	Each	80	3,080.48	2,46,438.40
3590	Providing and fixing Angle valve in polished chrome kohler cat K-80158IN-9-CP	Each	100	1,449.26	1,44,926.00
3600	Providing and fixing Bottle trap in polished chrome kohler cat K-75823IN-CP	Each	50	2,403.83	1,20,191.50
3610	Providing and fixing 610mm towel bar in polished chrome kohler cat K-5630IN-CP	Each	20	1,763.42	35,268.40
3620	Providing and fixing Towel ring in polished chrome kohler cat K-5631IN-CP	Each	20	1,570.10	31,402.00
3630	Providing and fixing Tissue holder with cover in polished chrome cat K-5633IN-CP	Each	20	1,751.34	35,026.80
3640	Providing and fixing Soap dish in polished chrome cat K-5634IN-CP	Each	20	905.53	18,110.60
TOTAL ESTIMATED COST (Rs.)					2,73,63,080.17

(END OF SECTION-X)

BIDDING FORMAT (PRICE BID)

Total Estimated Cost : (Calculated as per the Schedule of Rate & the estimated quantity given in the Schedule of Rates enclosed to Bid Documents.	2,73,63,080.17	In INR
Bidders to quote in Percentage above (+) or below (-) the Total Cost		In %
Goods & Services Tax (GST): (Bidder to quote in percentage)		In %
Any other tax other than GST (if not applicable Bidder to indicate same as N.A.): (Bidder to quote in percentage)		In %
Total quoted cost:	Not to be filled up by the bidders. Will be calculated by OIL	In INR

NOTES:

1. If the rates of the bidder are above the indicated Schedule of Rates, the bidder should indicate the percentage with (+) sign in the place provided above i.e. if the rates of the bidder are "A%" above the Schedule of Rates, they should mention as "+A" in the place provided above.
2. If the rates of the bidder are below the indicated Schedule of Rates, the bidder should indicate the percentage with (-) sign in the place provided above i.e. if the rates of the bidder are "A%" below the Schedule of Rates, they should mention as "-A" in the place provided above.
3. Bidders should clearly mention all applicable Taxes/Duties including GST separately in the above Bidding Format which will be loaded to their quoted price while evaluating their offers.

(END OF SECTION-XI)

CONFIDENTIALITY AND NON- DISCLOSURE AGREEMENT

This confidentiality and non-disclosure agreement is executed on..... ' 20__ between

M/s.....

AND

OIL INDIA LIMITED (hereinafter referred to as OIL), a Government of India Enterprise having its registered office at Duliajan-786602, District Dibrugarh, Assam, India which expression, unless the context otherwise requires, shall include its successors and assigns acting through its duly authorized representatives;

WHEREAS, OIL and M/s _____ have entered into a contract for “**Miscellaneous civil maintenance jobs at OIL's establishments at Noida/Delhi including residential complex/guest houses**”. M/s _____ will have access to certain proprietary and confidential information in due course of time as and when required to be used during the course of time for execution of jobs to be carried out under the project, hence the confidentiality agreement is executed on the terms and condition set henceforth.

As used herein “Confidential Information” means all plans, specifications, manuals, numerical results, general conclusions, design reports, studies, cost estimates, and all other materials, information and data developed by, or in the possession a party and which is directly or indirectly made available to the other party in any form or which is directly or indirectly made available to the other party during the performance of the services. Accordingly, each party is willing to allow the other party to have access to such information, under the following terms and conditions:

1. Each party agrees that it will maintain in confidence and will not disclose to any third party, without the other party's prior written permission, any confidential information that is disclosed to it directly or indirectly. Each party further agrees that it will limit access to Confidential Information to only those employees of their company who actually need to know such Confidential Information for carrying out the above indicated purpose of this agreement.
2. Each party agrees that:
 - a) It will not use any of their Confidential Information for any purpose other than as necessary to perform its services;
 - b) It will promptly return to the other party all documents provided by such party which contain Confidential Information (including all copies thereof) and
 - c) Based on the study result of this dataset, no technical paper or presentation will be published/ shared in any forum/ technical seminar without prior consent of OIL. Upon written request, except that each party shall be entitled to retain one copy of such information for archival purposes only.
3. Each party agrees that it will inform each of its employees who receives or has access to any Confidential Information of the provisions of this Agreement.
4. The foregoing obligations of each party shall not apply to:
 - a) Information which, at the time of disclosure, is in the public domain as evidenced by printed publication or otherwise;
 - b) Information which, after disclosure, becomes part of the public domain by publication or otherwise through no act or failure to act of each party;

- c) Information which each party can show was in its possession prior to the time of disclosure and was not acquired directly or indirectly from the other party;
Or
d) Information which is received by each party subsequent to the time of disclosure from a third party who has the right to disclose such information and who did not acquire the same directly or indirectly from each party.

Disclosures made to each party in connection with this Agreement shall not be deemed to be within the foregoing exceptions merely because they are embraced by more general information in the public domain or in the possession of each party.

5. All Confidential Information disclosed by a party pursuant to or in connection with this Agreement shall at all times remain the property of that party.
6. This Agreement shall be construed and the rights of the parties shall be determined in accordance with the laws of India.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed in duplicate by their duly authorized representatives, effective as of 20__.

M/s.....

By: _____ Witness: _____

Title: _____ Title: _____

Date: _____ Date: _____

OIL INDIA LIMITED

By: _____ Witness: _____

Title: _____ Title: _____

Date: _____ Date: _____

(END OF ANNEXURE-I)

**FORMAT OF UNDERTAKING BY BIDDERS TOWARDS SUBMISSION OF
AUTHENTIC INFORMATION/DOCUMENTS**

(To be typed on the letter head of the bidder)

Ref. No _____

Date _____

Sub: Undertaking of authenticity of information/documents submitted

Ref: Your tender No. CLI4472P21 Dated 15.06.2020

To,
The GM (C&P)
Oil India Limited
Plot No. 19, Sector-16 A Noida

Sir,

With reference to our quotation against your above-referred tender, we hereby undertake that no fraudulent information/documents have been submitted by us.

We take full responsibility for the submission of authentic information/documents against the above cited bid.

We also agree that, during any stage of the tender/contract agreement, in case any of the information/documents submitted by us are found to be false/forged/fraudulent, OIL has right to reject our bid at any stage including forfeiture of our EMD and/or PBG and/or cancel the award of contract and/or carry out any other penal action on us, as deemed fit.

Yours faithfully,

For (*type name of the firm here*)

Signature of Authorised Signatory

Name :

Designation :

Phone No.

Place :

Date :

(Affix Seal of the Organization here, if applicable)

BID FORM

To
M/s. Oil India Limited,
Plot No. 19, Sector-16 A, NOIDA

Sub: TENDER No. CLI4472P21

Gentlemen,

Having examined the General Terms & Conditions, Special Conditions of Contract, Scope of Work & Other Conditions of Contract and Schedule of Rates including all attachments thereto, the receipt of which is hereby duly acknowledged, we the undersigned offer to perform the work/services in conformity with the said conditions of Contract and Terms of Reference for the sum of _____ **“NOT TO BE QUOTED HERE WHILE SUBMITTING ALONG WITH UN-PRICED TECHNO-COMMERCIAL (TECHNICAL) BID”** *(Total Bid Amount in words and figures)* or such other sums as may be ascertained in accordance with the Schedule of Prices attached herewith and made part of this Bid.

We undertake, if our Bid is accepted, to commence the work as per the terms & conditions set out in the subject tender.

We agree to abide by this Bid for a period of 120 days from the original date fixed for Technical Bid opening and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof in your notification of award shall constitute a binding Contract between us.

We understand that you are not bound to accept the lowest or any Bid you may receive.

Dated this _____ day of _____ 2020.

Authorised Person's Signature: _____

Name: _____

Designation: _____

Seal of the Bidder:

CERTIFICATE OF ANNUAL TURNOVER & NET WORTH

TO BE ISSUED BY PRACTISING **CHARTERED ACCOUNTANTS' FIRM** ON THEIR LETTER
HEAD

TO WHOM IT MAY CONCERN

This is to certify that the following financial positions extracted from the audited financial statements of (Name of the Bidder) for the last three (3) completed accounting years upto**(as the case may be)** are correct.

YEAR	TURN OVER In INR (Rs.)	NET WORTH In INR (Rs.)

Place:

Date:

Seal:

Membership Number and Firm Registration Number :

Signature:

Unique Document Identification Number (UDIN):

**PROFORMA FOR UNDERTAKING / AFFIDAVIT IN TERMS OF NOTE-II UNDER
CLAUSE 1.2 OF BEC/BRC OF TENDER NO. CLI4472P21**

I _____ the authorized signatory(s) of _____ (Company or Firm name with address) do hereby solemnly affirm and declare/ undertake as under:

The balance sheet/Financial Statements for the financial year _____ have actually not been audited as on the Original Bid Closing Date.

Yours faithfully,

For (type name of the firm here)

Signature of Authorized Signatory

Name:

Designation:

Phone No.

Place:

Date:

(Affix Seal of the Organization here, if applicable)

Note: Bidders to take note that this certificate is to be issued only considering the time required for preparation of Financial Statements i.e. if the last date of preceding financial/accounting year falls within the preceding six months reckoned from the Original Bid Closing Date.

STATEMENT OF NON-COMPLIANCE (IF ANY)
(TO CLAUSES OTHER THAN THOSE IN BEC-BRC)

(Only exceptions/deviations to be rendered)

1.0 The Bidder shall furnish detailed statement of **exceptions/deviations**, if any, to the Tender stipulations, terms and conditions in respect of each Section of Bid Document other than BEC-BRC in the following format:

Section No.	Clause No. (Page No.)	Non-Compliance	Remarks

Signature of Authorised Signatory: _____

Name of Authorised Signatory: _____

Name of Bidder: _____

NOTE:

OIL INDIA LIMITED expects the bidders to fully accept the terms and conditions of the bid document. However, should the bidders still envisage some exceptions/deviations to the terms and conditions of the bid document, other than those in BEC-BRC, the same should be indicated as per above format and submit along with their bids. No deviation will be accepted in the clauses covered under BEC-BRC. If the “**Statement of Non-Compliance**” in the above Proforma is left blank (or not submitted along with the Bid), then it would be constructed that the bidder has not taken any exception/deviation to the Tender requirements.

PROFORMA LETTER OF AUTHORISATION FOR ATTENDING BID OPENING

To
General Manager (C&P)
Oil India Limited
Plot No. 19, Sector-16 A,
Noida, U.P.

Sir,

Sub: OIL's TENDER No. CLI4472P21

I / We _____ confirm that Mr./ Ms. _____ (Name and address) as authorised to represent us during bid opening on our behalf with you against Tender Invitation No. **CLI4472P21** for **Miscellaneous civil maintenance jobs at OIL's establishments at Noida/Delhi including residential complex/guest houses.**

Yours Faithfully,

Authorised Person's Signature: _____

Name: _____

Signature of Bidder: _____

Name: _____

Date: _____

PROFORMA LETTER OF AUTHORITY

To
General Manager (C&P)
OIL INDIA LIMITED
Plot No. 19, Sector-16 A,
Noida, U.P.

Dear Sir,

SUB: OIL TENDER No. CLI4472P21

We _____ of _____
Confirm that Mr./Ms. _____
(Name and Address) is authorised to represent us to Bid, negotiate and conclude the
agreement on our behalf with you against Tender Invitation No. **CLI4472P21** for
**Miscellaneous civil maintenance jobs at OIL's establishments at Noida/Delhi
including residential complex/guest houses** for any commercial / Legal purpose etc.

We confirm that we shall be bound by all and whatsoever our said representative
shall commit.

Authorised Person's Signature: _____

Name: _____

Yours faithfully,

Signature : _____

Name & Designation _____

For & on behalf of _____

NOTE: This letter of authority shall be on printed letter head of the bidder, and shall be
signed by a person competent and having the power of attorney (Power of attorney shall be
annexed) to bind such Bidder.

**[TO BE FILLED-UP / SUBMITTED BY THE VENDOR ON ITS LETTER HEAD
FOR E-REMITTANCE]**

Name:

FULL Address:

Phone Number:

Mobile Number:

E-mail address:

Fax Number:

Bank Account Number (in which the Bidder wants remittance against invoices):

Bank Name:

Branch:

Address of the Bank:

Bank Code:

IFSC/RTGS Code of the Bank:

NEFT Code of the Bank:

PAN Number:

GST Registration Number:

Signature of Bidder with Official Seal

FORM OF BID SECURITY (BANK GUARANTEE FORMAT)

To:

M/s. OIL INDIA LIMITED,

C&P DEPARTMENT,

PLOT NO. 19, SECTOR-16A, NOIDA-201 301, UTTAR PRADESH

WHEREAS, (Name of Bidder) _____ (hereinafter called "the Bidder") has submitted their offer Dated _____ for the provision of certain services (hereinafter called "the Bid") against OIL INDIA LIMITED, Duliagan, Assam, India (hereinafter called the Company)'s Tender No. _____ KNOW ALL MEN BY these presents that we (Name of Bank) _____ of (Name of Country) _____ having our registered office at _____ (hereinafter called "Bank") are bound unto the Company in the sum of (*_____) for which payment well and truly to be made to Company, the Bank binds itself, its successors and assignees by these presents.

SEALED with the

said Bank this ____ day of _____ 20____

THE CONDITIONS of these obligations are:

1. If the Bidder withdraws their Bid within its original/extended validity; or
2. The Bidder modifies/revises their bid suomoto; or
3. The Bidder does not accept the contract; or
4. The Bidder does not furnish Performance Security Deposit within the stipulated time as per tender/contract; or
5. If it is established that the Bidder has submitted fraudulent documents or has indulged into corrupt and fraudulent practice.

We undertake to pay to Company up to the above amount upon receipt of its first written demand (by way of letter/fax/cable), without Company having to substantiate its demand provided that in its demand Company will note that the amount claimed by it is due to it owing to the occurrence of any of the conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to and including the date (**--/--/--) and any demand in respect thereof should reach the Bank not later than the above date.

The details of the Issuing Bank and Controlling Bank are as under:

A. Issuing Bank:

BANK FAX NO:

BANK EMAIL ID:

BANK TELEPHONE NO.:

IFSC CODE OF THE BANK:

B. Controlling Office:

Address of the Controlling Office of the BG issuing Bank:

Name of the Contact Person at the Controlling Office with Mobile No. and e-mail address:

SIGNATURE AND SEAL OF THE GUARANTORS _____

Name of Bank & Address _____

Witness _____

(Signature, Name and Address)

Date: _____

Place: _____

* The Bidder should insert the amount of the guarantee in words and figures.

** Validity of Bank Guarantee should be as specified in the tender document.

FORM OF PERFORMANCE BANK GUARANTEE

To:

M/s. Oil India Limited,
Plot No. 19, Sector-16 A,
Noida, U.P. - 201301

WHEREAS _____ (Name and address of Contractor)
(hereinafter called "Contractor") had undertaken, in pursuance of Contract No.
_____ to execute (Name of Contract and Brief Description of the Work)
_____ (hereinafter called "the Contract").

AND WHEREAS it has been stipulated by you in the said Contract that the Contractor shall furnish you with a Bank Guarantee as security for compliance with Contractor's obligations in accordance with the Contract.

AND WHEREAS we have agreed to give the Contractor such a Bank Guarantee; NOW THEREFORE we hereby affirm that we are Guarantors on behalf of the Contractor, up to a total of (Amount of Guarantee in figures) _____ (in words _____), such amount being payable in the types and proportions of currencies in which the Contract price is payable, and we undertake to pay you, upon your first written demand and without cavil or argument, any sum or sums within the limits of guarantee sum as aforesaid without your needing to prove or to show grounds or reasons for your demand for the sum specified therein. We hereby waive the necessity of your demanding the said debt from the Contractor before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the Contract or the work to be performed thereunder or of any of the Contract documents which may be made between you and the Contractor shall in any way cease us from any liability under this guarantee, and we hereby waive notice of such change, addition or modification.

This guarantee is valid until the _____ day of _____

The details of the Issuing Bank and Controlling Bank are as under:

A. Issuing Bank:
BANK FAX NO:
BANK EMAIL ID:
BANK TELEPHONE NO.:
IFSC CODE OF THE BANK:

B. Controlling Office:

Address of the Controlling Office of the BG issuing Bank:

Name of the Contact Person at the Controlling Office with Mobile No. and e-mail address:

SIGNATURE AND SEAL OF THE GUARANTORS _____
Designation _____
Name of Bank _____
Address _____

Witness _____
Address _____
Date _____
Place _____

SAMPLE FORM OF AGREEMENT

THIS AGREEMENT is made on the day of 2020, between (Name of Company) _____ of (Mailing address of Company) _____, hereinafter called "the Company", of the one part and (Name of Contractor) _____ (hereinafter called "the Contractor") of the other part.

WHEREAS the Company is desirous that certain works should be executed viz. (Brief description of works) _____ and has, by Letter of Award dated (Date of Letter of Acceptance) _____, accepted a Bid by the Contractor for the execution, completion and maintenance of such works.

NOW THIS AGREEMENT WITNESSETH as follows:

1. In this agreement words and expressions shall have the same meanings as are respectively assigned to them in the conditions of Contract hereinafter referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz.:
 - a) This form of Agreement,
 - b) The Letter of Award,
 - c) Confidentiality and Non-Disclosure Agreement
 - f) Schedule of Rates,
 - g) Special Conditions of Contract,
 - h) Scope of Work & Other Terms & Conditions and
 - i) General Conditions of Contract
3. The aforesaid documents shall be taken as complementary and mutually explanatory of one another, but in the case of ambiguities or discrepancies they shall take precedence in the order set out above.
4. In consideration of the payment to be made by the Company to the Contractor as hereinafter mentioned, the Contractor hereby covenants with the Company to execute, complete and maintain the works in conformity in all respects with the provisions of the contract.
5. The Company hereby covenants to pay the Contractor in consideration of the execution, completion and maintenance of the works the Contract price at the times and in the manner prescribed by the Contract.

IN WITNESS WHEREOF the parties hereto have set their respective hands and seals to this Agreement on the day, year first written above.

SIGNED, SEALED AND DELIVERED.

By the said Name _____

On behalf of the Contractor
in the presence of:

- END OF TENDER -