

NIT FOR TENDER NO. CGI 8744 P16

OIL INDIA LIMITED
(A Government of India Enterprise)
Pipeline Headquarters
P. O. –Udayan Vihar, Guwahati-781171, Assam, India
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E-Tender

OIL INDIA LIMITED invites Competitive Domestic Bid through its e-procurement portal <https://etender.srm.oilindia.in/sap/bc/gui/sap/its/bbpstart/> for the following Services:

Tender No	Bid Closing Date & Time	Service Description
CGI 8744 P16	27.11.2015 At 11.00 A.M.	Hiring the services for repair /maintenance / breakdown jobs for Duliajan-Digboi crude oil/ wax/ sludge from any place on the ROW including Digboi and Kathalguri Scraper Trap and their transportation to Duliajan under PS-1, Duliajan, Assam.

Application showing full address/email address with Tender Fee (Non-refundable) of **Rs.2,000/-** by **Demand Draft/Banker's Cheque only in favour of M/s Oil India Limited and payable at Guwahati to be sent to Chief Manager (Contracts) , Oil India Limited, P.O. Udayan Vihar, Assam-781171** only between **20-10-2015** and one week prior to Bid Closing date. The envelope containing the application for participation should clearly indicate **“Request for participation”** for easy identification and timely issue of authorization. No physical tender documents will be provided. On receipt of requisite tender fee **USER_ID** and initial **PASSWORD** will be communicated to the bidder (through e-mail) and will be allowed to participate in the tender through OIL's e-Procurement portal. **Details of NIT can be viewed using “Guest Login” provided in the e-Procurement portal.** The link to e-Procurement portal has been also provided through OIL's web site www.oil-india.com

BID REJECTION / EVALUATION CRITERIA:

1.0. BID REJECTION CRITERIA (BRC):

The bid shall conform to the specifications and terms and conditions given in the Bidding Documents. Bids will be rejected in case material and services offered do not conform to the required parameters stipulated in the technical specifications. Notwithstanding the general conformity of the bid to the stipulated specifications, the following requirements will have to be particularly met by the Bidders without which the same will be considered as non-responsive and rejected. All the documents related to BRC shall be submitted along with the Techno-Commercial Bid.

1.1 Financial capability: Bidders must have;

- a) Average Annual financial turnover as per Audited Annual Reports for the last three accounting year ending **2014-2015** preceding scheduled bid opening date should be at least **Rs.7,78,800.00**
- b) For Proof of Annual Turnover any of the following documents /photocopy must be furnished

- A Certificate issued by a practicing Chartered / Cost Accountant Firm, with membership number certifying the Annual Turnover and nature of business.
- Audited Balance Sheet and Profit & Loss account.

1.2 **Experience: Bidders must have;**

The Bidder shall have the experience for carrying out contract works in Oil & Gas mines area and have successfully completed works of the following magnitude during last 7 (seven) years ending last day of the month previous to the one in which applications are invited. In support bidders are required to submit copy of work completion certificate by the owner.:

(i) Three similar completed works each costing not less than : **Rs.10,38,300.00**

Or

(ii) Two similar completed works each costing not less than : **Rs.12,97,900.00**

Or

(iii) One similar completed works each costing not less than : **Rs.20,76,600.00.**

Similar means: .

Providing the services for repair / maintenance (preventive / breakdown) jobs of crude oil Pipeline including handling, cleaning and transportation of Crude oil / Wax / Sludge, carrying out contract works in Oil & Gas mines area.

1.3 The bidder must possess valid Hazardous materials / waste handling License issued by PCB. Assam on the Bid closing date.

Note: All documents relating to above clause 1.1, 1.2 and 1.3 must be submitted along with techno-commercial bid. These documents should be in the form of copies of Contracts / work orders/ completion certificates/ payment certificates issued by the Owner. However, the originals of these documents shall have to be produced by the bidder as and when asked for.

2.0 **BID EVALUATION CRITERIA (BEC):**

2.1 Bids conforming to the terms and conditions stipulated in the bid document and considered responsive and subject to qualifying the Bid Rejection Criteria will be considered for further evaluation as per the Bid evaluation Criteria given below:

2.1.1 To ascertain the inter-se-ranking, the comparison of the responsive bids will be made on the basis of total amount quoted for the items of Part-II (i.e. schedule of works, units, quantity, rates) of the tender.

2.1.2 OIL will not be responsible for delay, loss or non-receipt of applications (for bidding documents) sent by mail and will not entertain any correspondence in this regard.

2.1.3 Bidders are advised not to indicate any separate discount. Discount if any should be merged with the quoted offer. Discount of any type indicated separately will not be taken into account for evaluation purpose. However, in the event of such offer without considering discount is found to be lowest, OIL shall avail such discount at the time of award of contract.

- 2.1.4 **In case more than one bidder emerges as lowest bidder due to equal rate quoted by the bidder, then the lowest bidder will be decided by draw of lots. Company's decision in this regard is final and binding to all bidders.**

3.0 COMMERCIAL:

- 3.1 Bidder shall furnish Bid Security along with Bid as referred to in Section-2. Bid security shall be furnished as a part of 'Techno-Commercial Bid'. Any bid not accompanied by a proper bid security will be rejected.
- 3.2 Any bid received in the form of Telex/Cable/Fax/E-mail/ Telephone call will not be accepted.
- 3.3 Bid shall be typed or written in indelible ink and original bid shall be signed by the Bidder or their authorized representative on all pages failing which the bid will be rejected.
- 3.4 Bid shall contain no inter-lineation, erasures or overwriting except as necessary to correct errors made by Bidder, in which case such corrections shall be initialed by the person(s) signing the bid. However, white fluid should not be used for making corrections. Any bid not meeting this requirement shall be rejected.
- 3.5 The Techno-Commercial Bid should not have any price indication.
- 3.6 Any bid containing false statement will be rejected.
- 3.7 Bidders must quote clearly and strictly in accordance with the price schedule outlined in the Bidding Documents otherwise the bid will be rejected.
- 3.8 The Bid Documents are not transferable. Bids made by parties who have not purchased the Bid Documents from the Company will be rejected.
- 3.9 Any Bid received by the Company after the deadline for submission of bids prescribed by the Company will be rejected.
- 3.10 Price quoted by the successful Bidder must be firm during the performance of the Contract and not subject to variation on any account. A bid submitted with an adjustable price will be treated as non-responsive and rejected.
- 3.11 The following Clauses with all its sub-clauses should be agreed in to, failing which the bid will be rejected.
 - a) Performance Security Clause
 - b) Force Majeure Clause
 - c) Termination Clause
 - d) Settlement of disputes Clause
 - e) Liquidated Damages Clause.
 - f) Acceptance of Jurisdiction and applicable law.
 - g) Tax liabilities clause.
 - h) Insurance clause.
 - i) With holding clause.
 - j) Liability clause.

4.0 GENERAL:

- 4.1 In case Bidder takes exception to any clause of Tender Document not covered under BEC/BRC, then the Company has the discretion to load or reject the offer on account of

such exception if the Bidder does not withdraw/ modify the deviation when/as advised by the Company. The loading so done by the Company will be final and binding on the Bidders. No deviation will however, be accepted in the clauses covered under BEC/BRC.

- 4.2 To ascertain the substantial responsiveness of the bid the Company reserves the right to ask the Bidder for clarification in respect of clauses covered under BEC/BRC also and such clarification fulfilling the BEC/BRC clauses must be received on or before the deadline given by the Company, failing which the offer will summarily rejected.
- 4.3 In case, any of the clauses in the BRC contradict with other clauses of Bid Document elsewhere, then the clauses in the BRC shall prevail.
- 4.4 Any exceptions/deviations to tender must be spelt out by Bidder in their 'Techno-Commercial' bid only. Any additional information/terms/ conditions furnished in sealed 'Price Bid' will not be considered by Company for evaluation/award of contract.

5.0 OTHER INFORMATION /DOCUMENTS:

Bidders are required to furnish the following information with relevant documents wherever necessary:

- a) Tax Exemption Certificate, if any : Applicable / Not applicable
- b) CST registration No., if applicable :
- c) Local sales Tax registration, if applicable:
- d) PAN no.(photocopy of the PAN card required):
- e) Service Tax registration No. , if applicable:
- f) VAT registration no. if applicable:
- g) Bank account No. With name of Bank, Type of account, Bank address.
- h) P.F. Code, if applicable:

Non Furnishing of the above information may be liable for rejection of the offer.

