

**OIL INDIA LIMITED**  
**(A Government of India Enterprise)**  
**Pipeline Headquarters**  
**P. O. –Udayan Vihar, Guwahati-781171, Assam, India**  
**E mail: [ellora@oilindia.in](mailto:ellora@oilindia.in)**

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**E-Tender**

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OIL INDIA LIMITED invites Competitive Domestic Bid through its e-procurement portal [https://etender.srm.oilindia.in/sap/bc/gui/sap/its/bbpstart/!](https://etender.srm.oilindia.in/sap/bc/gui/sap/its/bbpstart/) for the following Services:

Tender No	Bid Closing Date & Time	Service Description
<b>CGI 5380 P15</b>	<b>24-12-2014</b>  <b>At</b>  <b>11.00 A.M.</b>	Hiring the services for Establishment of GIS based Pipeline Asset Management System under Civil Section, PHQ, Guwahati, Assam

Application showing full address/email address with Tender Fee (Non-refundable) of **₹ 5,000/- by Demand Draft/Banker's Cheque only in favour of M/s Oil India Limited and payable at Guwahati is to be sent to Chief Manager (Contracts) , Oil India Limited, P.O. Udayan Vihar, Assam-781171 only between 17-11-2014 and one week prior to Bid Closing date.** The envelope containing the application for participation should clearly indicate **“Request for participation”** for easy identification and timely issue of authorization. No physical tender documents will be provided. On receipt of requisite tender fee **USER\_ID** and initial **PASSWORD** will be communicated to the bidder (through e-mail) and will be allowed to participate in the tender through OIL's e-Procurement portal. **Details of NIT can be viewed using “Guest Login” provided in the e-Procurement portal.** The link to e-Procurement portal has been also provided through OIL's web site [www.oil-india.com](http://www.oil-india.com)

**BID REJECTION / EVALUATION CRITERIA:**

**1.0 BID REJECTION CRITERIA (BRC):**

The bid shall conform to the specifications and terms and conditions given in the bidding documents. Bids will be rejected in case material and services offered do not conform to the required parameters stipulated in the technical specifications. Notwithstanding the general conformity of the bid to the stipulated specifications, the following requirements will have to be particularly met by the Bidders without which the same will be considered as non-responsive and rejected. All the documents related to BRC shall be submitted along with the Technical Bid.

**1.1 TECHNICAL:**

The Bidder must meet the following requirements:

1.1.1 The bidder shall have experience in the following -

A. Services:

Creation of GIS based Asset Management System by customization of GIS Software utilizing land data like cadastral maps, ROW maps etc. with geo referencing and overlaying the asset details over the generated base map.

B. Supply, Installation and Commissioning of the following items as OEM/ authorized dealer/ authorized system integrator of the supplied items:

- (i) Branded server & workstations.
- (ii) Application Software such as branded GIS software /Autodesk software/RDBMS software.
- (iii) GPS based real time surveillance / monitoring software.

1.1.2 In case the bidder is not an OEM/ authorized dealer/ authorized system integrator to meet the experience criteria as mentioned under 1.1.1.B (partially or fully), they may tie up with other OEM(s)/ authorized dealer(s)/ authorized system integrator(s) for qualification as well as execution of work in the event of award of contract. Necessary pretender agreement(s) with such party/parties shall be submitted with a commitment from them to integrate, commission and provide warranty for the supplied items in case same is awarded to the bidder. The agreement(s) is(are) to be submitted along with the technical bid.

1.1.3 The bidder must have successfully executed service orders similar to those mentioned in 1.1.1.A during last 7 years as on the bid closing date of following magnitude.

- (i) Three completed works each of value not less than **Rs. 56 lakh.**
- or
- (ii) Two completed works each of value not less than **Rs. 70 lakh.**
- or
- (iii) One completed work of value not less than **Rs.113 lakh.**

1.1.4 TURN OVER: The primary bidder must have average annual financial turnover of **Rs. 67.80 lakh** for the last three accounting years i.e upto 31.03.2014.

For proof of Annual Turnover, any of the following documents must be furnished.

I. A certificate issued by a practicing Chartered/Cost Account Firm with membership number certifying the Annual Turnover and nature of business.

II. Audited Balance Sheet and Profit & Loss Account.

1.1.5 The bidder must have:

- (a) PF code number issued by the appropriate Govt. Authority or exemption certificate from the concerned authority or a declaration in stamped paper that provisions of the PF Act are not applicable to him/them and in case the PF is to be deposited later on, the same will be deposited by the bidder.
- (b) PAN and VAT Registration number.
- (c) Service Tax Registration number.

(d) Documentary evidence in support of sound financial standing as mentioned in 1.1.4.

1.1.6 All documents relating to clause 1.1.1, 1.1.2 and 1.1.3 above required for establishing successful completion of above contracts must be submitted along with technical bid. These documents should be in the form of copies of Contracts / work orders / completion certificates / payment certificates and commissioning certificates issued by the organization concerned. The same must be duly Notarized by Government authorized Notary with office seal and must also be countersigned by the bidder in all the pages. However, the originals of these documents shall have to be produced by the bidder as and when asked for.

1.1.7 In case the bidder is a joint venture /consortium entity all experience sought under clause no.1.1.1 & 1.1.2 shall be in the name of joint venture /consortium entity.

## **1.2 COMMERCIAL:**

1.2.1 Bidder shall submit the offer under "Single Stage Two Bid System" -the "Technical bid" and the "Price Bid".

1.2.2 Bidder shall furnish Bid Security along with Bid. Bid security shall be furnished as a part of 'Technical Bid'. Any bid not accompanied by a proper bid security will be rejected. Bidder shall submit original document to the address as specified with BCD before Bid opening date and time, otherwise Bid will be rejected. A scanned copy of this document should also be uploaded along with the Un-priced bid.

1.2.3 The Technical Bid should not have any price indication.

1.2.4 Bidder shall furnish Bid Security as referred in Relevant Section of the Bid document so as to reach the Company (i.e. OIL) before due date of closing. Any bid for which bid security is not received before due Date of Bid Closing will be rejected.

1.2.5 Validity of the bid shall be minimum 180 days. Bids with lesser validity will be rejected.

1.2.6 Any bid received in the form of Telex/Cable/Fax/E-mail/ Telephone call will not be accepted.

1.2.7 Bidders must quote clearly and strictly in accordance with the price schedule outlined for all items in relevant section of Bidding Documents; otherwise the bid will be rejected.

1.2.8 Any bid containing false statement will be rejected.

1.2.9 The Bid Documents are not transferable. Bids made by parties who have not purchased the Bid Documents from the Company will be rejected.

1.2.10 Any Bid received by the Company after the deadline for submission of bids prescribed by the Company will be rejected.

1.2.11 Price quoted by the successful Bidder must be firm during the performance of the Contract and not subject to variation on any account. A bid submitted with an adjustable price will be treated as non-responsive and rejected.

1.2.12 The following Clauses with all its sub-clauses should be agreed in toto, failing which the bid will be rejected. To this effect Bidder shall submit an undertaking along with the Technical Bid.

- (a) Performance Security Clause.
- (b) Force Majeure Clause.
- (c) Termination Clause.
- (d) Settlement of disputes Clause.
- (e) Liquidated Damages Clause.
- (f) Acceptance of Jurisdiction and applicable law.
- (g) Tax liabilities clause.
- (h) Insurance clause.
- (i) With holding clause.
- (j) Liability clause.
- (k) Set off clause

### **1.3 GENERAL:**

1.3.1 In case Bidder takes exception to any clause of Tender Document not covered under BEC/BRC, then the Company has the discretion to load or reject the offer on account of such exception if the Bidder does not withdraw/ modify the deviation when/as advised by the Company. The loading so done by the Company will be final and binding on the Bidders. No deviation will however, be accepted in the clauses covered under BEC/BRC.

1.3.2 To ascertain the substantial responsiveness of the bid the Company reserves the right to ask the Bidder for clarification in respect of clauses covered under BEC/BRC also and such clarification fulfilling the BEC/BRC clauses must be received on or before the deadline given by the Company, failing which the offer will summarily be rejected.

1.3.3 In case, any of the clauses in the BRC contradict with other clauses of Bid Document elsewhere, then the clauses in the BRC shall prevail.

1.3.4 Any additional information/terms/ conditions furnished in 'Price Bid' will not be considered by Company for evaluation/award of contract.

1.3.5 Bidder shall fulfill all the relevant clauses applicable for this e-Tender.

### **2.0 BID EVALUATION CRITERIA (BEC):**

2.1 The bids conforming to the technical specifications, terms and conditions stipulated in the bid documents and considered to be responsive after subjecting to the Bid Rejection Criteria will be considered for further evaluation as per the Bid Evaluation Criteria.

2.2 To ascertain the inter-se-ranking, the comparison of the responsive bids will be made on the basis of total cost of various works envisaged under the contract.

2.3 *In case more than one bidder emerges as lowest bidder due to equal rate quoted by the bidder, then the lowest bidder will be decided by draw of lots. Company's decision in this regard is final and binding to all bidders*

- 2.4 Any discount/rebates offered shall not be considered for evaluation of bids. However, if the lowest bidder happens to be the final acceptable bidder for award of contract and if they have offered any discount/rebate the contract shall be awarded after taking into consideration such discount/rebate after negotiation or otherwise.