

NIT for Tender No. CGI 2093 P17

OIL INDIA LIMITED
(A Government of India Enterprise)
Pipeline Headquarters
P. O. –Udayan Vihar, Guwahati-781171, Assam, India
E mail: ellora@oilindia.in

E-Tender

OIL INDIA LIMITED invites Competitive Domestic Bid through its e-procurement portal “<https://etender.srm.oilindia.in/irj/portal>” for the following Services:

Tender No	Bid Closing Date & Time	Service Description
CGI 2093 P17	27.09.2016 At 11.00 A.M.	Hiring the services of Project Management Consultant (PMC) of “Pipeline Rehabilitation Project” Phase 1” of 575 Km. under Pipeline Maintenance Section, Guwahati.

Application showing full address/email address with Tender Fee (Non-refundable) of **Rs.2,000/-** by **Demand Draft/Banker’s Cheque/Online payment gate way only in favour of M/s Oil India Limited and payable at Guwahati to be sent to Chief Manager (Contracts) , Oil India Limited, P.O. Udayan Vihar, Assam-781171 only between 25.08.2016 and one week prior to Bid Closing date. Details of NIT can be viewed using “Guest Login” provided in the e-Procurement portal. The link to e-Procurement portal has been also provided through OIL’s web site www.oil-india.com. Prospective bidders are requested to regularly visit the website and e-portal to keep themselves updated.**

BID REJECTION CRITERIA & BID EVALUATION CRITERIA FOR THE TENDER

BID EVALUATION CRITERIA (BEC):

A) FINANCIAL EVALUATION CRITERIA:

- 1.1 Annual Financial Turnover of the bidder in any of preceding three financial/accounting years from the original bid closing dates should be at least **₹3,82,00,000.00(Rupees Three Crore Eighty Two Lakhs only)**

In case of consortium: At least one member of the consortium should meet the above criteria of 50% turnover and the other members of consortium should meet minimum 25% turnover requirement.

- 1.2 Net worth of the bidder should be positive for the preceding financial / accounting year reckoned from the original bid closing date.

Note to Clause No.1.1 &1.2:

- (a) For proof of Annual Turnover & Net worth, copies of any one of the following documents must be submitted along with the bid:-
- (i) A certificate issued by a practicing Chartered/Cost Accountant(with Membership Number and Firm Registration Number), certifying the Annual Turnover & Net worth as per format prescribed in ANNEXURE-AA
 - OR
 - (ii) Audited Balance Sheet along with Profit & Loss account.
- (b) Considering the time required for preparation of Financial Statements, if the last date of preceding financial / accounting year falls within the preceding six months reckoned from the original bid closing date and the Financial Statements of the preceding financial / accounting year are not available with the bidder, then the financial turnover of the previous three financial/accounting years excluding the preceding financial/accounting year will be considered. In such cases, the Net worth of the previous financial / accounting year excluding the preceding financial / accounting year will be considered. However, the bidder has to submit an affidavit/undertaking certifying that 'The balance sheet/Financial Statements for the financial year - -----(as the case may be) has actually not been audited so far.

B) TECHNICAL EVALUATION CRITERIA:

Consultant must meet the following criteria:

1.1 EXPERIENCE

- (i) The Bidder shall have experience of providing at least one Project Management Consultancy (PMC) service, for Construction / Rehabilitation / Refurbishment of Hydrocarbon Pipeline Project in previous 7 (seven) years reckoned from the original bid closing date. The value of this PMC service contract shall not be less **than ₹3,82,00,000.00 (Rupees Three Crore Eighty Two Lakhs only)**

In order to ascertain the same the bidder shall have to submit necessary documentary evidence in the form of copies of Work Order and/or Contract document along with Completion Certificates. The Work Order and/or Contract Document shall contain detail scope of work in support of Work Experience

In case of a consortium, this eligibility criteria has to be met by the leader of the consortium.

- (ii) The Bidder should also have the experience of providing PMC services for a Hydrocarbon Pipeline project of not less than **₹200 Cr** in previous 7 (seven) years reckoned from the original bid closing date. In order to ascertain the

same the bidder needs to submit necessary supporting documents from the Project Owner.

In case of a consortium, this eligibility criteria has to be met by the leader of the consortium

- (iii) Job executed by a bidder for its own organization / subsidiary shall not be considered as experience for the purpose of meeting BEC.

1.2 Requisites for the Services offered:

- (i) Any offer which does not include all the jobs / services mentioned in Part-III, (SCC) will be considered as incomplete and rejected.
- (ii) Bids will be rejected if it does not conform to the technical requirements as mentioned in PART-III, (SCC).

C) COMMERCIAL – BID REJECTION CRITERIA

- 1.0 Bids shall be submitted under single stage two Bid system i.e. Technical Bid and Priced Bid separately in the OIL's e-Tender portal. The Technical Bid is to be uploaded as per Scope of Work & Technical Specification of the tender in **“Technical Rfx Response” Tab** and Priced Bid as per Schedule of Rates uploaded in the **“Notes & Attachments” Tab**. Bids shall be rejected outright if the prices are indicated in the technical bids. Bids not conforming to this two bid system shall be rejected outright.
- 2.0 Bidder shall offer firm prices. Price quoted by the successful bidder must remain firm during the execution of the contract and not subject to variation on any account.
- 3.0 Bids with shorter validity will be rejected as being non-responsive.
- 4.0 Bid Security in Original shall be furnished as a part of the Technical Bid and shall reach the Company (i.e. OIL) before due date of closing. A scanned copy of the bid security shall however be uploaded in OIL's E-Procurement portal along with the Technical Bid. The amount and validity of Bid Security shall be as specified in the Forwarding Letter of the Bid Document. Bid without proper & valid Bid Security will be rejected.
- 5.0 The Integrity Pact must be uploaded in OIL's E-Procurement portal along with the Technical Bid digitally signed by the same signatory who digitally signed the Bid i.e. who is duly authorized to sign the Bid. If any bidder refuses to sign Integrity Pact or declines to submit the Integrity Pact, their bid will be rejected.

- 6.0 Physical Bids, if any received from the bidders, shall not be considered and will be rejected.
- 7.0 Bids submitted after the Bid Closing Date and Time will be rejected.
- 8.0 Bids received through the e-procurement portal shall only be accepted. Bids received in any other form shall not be accepted.
- 9.0 The bid documents are non-transferable. Bid can only be submitted in the name of the bidder in whose name the User ID and Password have been issued. Unsolicited bids will not be considered and will be straightway rejected.
- 10.0 Bids shall be typed or written in indelible ink and shall be digitally signed by the bidder or his authorized representative.
- 11.0 Any physical documents wherever called for, submitted by bidders shall contain no interlineations, white fluid erasures or overwriting except as necessary to correct errors made by the Bidder, in which case such correction shall be initialed by the person or persons who has/have digitally signed the Bid.
- 12.0 Any Bid containing false statement will be rejected.
- 13.0 Bidders must quote clearly and strictly in accordance with the price schedule outlined in Schedule of Rate under PART – II of Bid Document, otherwise the Bid will be summarily rejected.
- 14.0 Non-submission of the documents as specified in BEC will result in rejection of bids.
- 15.0 Bidder shall fulfill all the relevant clauses applicable for this e-Tender.
- 16.0 Bidder must accept and comply with the following standard commercial terms as given in the Bid Document in toto failing which bid will be rejected –
- i) Performance Security
 - ii) Force Majeure
 - iii) Tax Liabilities
 - iv) Arbitration
 - v) Acceptance of Jurisdiction and Applicable Law
 - vi) Liquidated Damage
 - vii) Safety & Labour Law
 - viii) Termination
 - ix) Integrity Pact
 - x) Warranty and remedial of defects
 - xi) Liability

- xii) Insurance
- xiii) Any other condition specifically mentioned elsewhere in the tender documents that non-compliance of the clause shall lead to rejection of the bid.

17.0 The originals, of the documents submitted by the bidder, shall have to be produced by the bidder(s) to OIL as and when asked for.

D) PRICE EVALUATION CRITERIA:

The bids conforming to the technical specifications, terms and conditions stipulated in the bidding document and considered to be responsive after subjecting to Bid Evaluation Criteria will be considered for further evaluation as per the Evaluation Criteria given below:

- 1.0 If there is any discrepancy between the unit price and the total price, the unit price will prevail and the total price shall be corrected. Similarly, if there is any discrepancy between words and figure, the amounts in words shall prevail and will be adopted for evaluation.
- 2.0 The bidders must quote their Prices in the manner as called for vide Schedule of Rates(SOQ) – 1 & 2 under **Part - II**.
- 3.0 Bidder needs to mandatorily quote for all the items in the Schedule of Rates (SOQ) – 1 & 2 in PART – II else the bid will be rejected. The bid will not be evaluated if bidder fails to quote against the items mentioned in the SOQ– 1 & 2.
- 4.0 To ascertain the inter-se-ranking, the comparison of the responsive bids will be made subject to loading for any deviation. **Commercial Bids shall be evaluated taking into account the Price quoted against SOQ-1 ONLY.** Rates quoted against SOQ-2 will not be considered for determination of ranking.
- 5.0 However, the contract will be awarded for all the items covered under SOQ-1 & 2. Payment against SOQ-2 (i.e. Consultancy charges for extra work at Office/Site) shall be made based on actual executed quantities.
- 6.0 OIL will not be responsible for delay, loss or non-receipt of applications (for bidding documents) and will not entertain any correspondence in this regard.
- 7.0 Discount: Bidders are advised not to indicate any separate discount. Discount if any, should be merged with the quoted price. Discount of any type indicated separately will not be taken in to account for evaluation purposes. However, in the event such offer without considering discount is

found to the lowest, OIL shall avail such discount at the time of award of contract.

- 8.0 Consultant must include all liabilities and taxes including statutory liabilities but excluding Service Tax which will be borne by the company(OIL).
- 9.0 The items mentioned in above clause are to be read in conjunction with Schedule of Rates in Part-II.
- 10.0 In case of identical lowest offer by more than 1(One) bidder, the selection will be made by draw of lot amongst the L-1 bidders offering the same lowest amount.
- 11.0 The bidders are advised not to offer any discount/rebate separately and to offer their prices in the Price Bid Format after considering discount/rebate, if any.

E) GENERAL:

- 1.0 Bidders should provide copies of the following:
 - (i) Service Tax Registration Certificate,
 - (ii) PAN Card,
 - (iii) Bank A/C NO, Bank Address, with IFSC Code,
 - (iv) Vendor Code (for existing vendors),
 - (v) P.F. Registration Number OR Declaration (Declaration by applicant that provisions of Provident Fund Act are not applicable to them. In case P.F. is required to be deposited later on, the same will be deposited by the bidder (Applicant).In case successful bidder doesn't have P.F. Code at the time of bidding and PF Act is applicable on him/her, the same has to be provided by him/her before signing of contract agreement and issue of Work Order by OIL.)
- 2.0 In case bidder takes exception to any clause of bidding document not covered under BEC/BRC, then the Company has the discretion to load or reject the offer on account of such exception if the bidder does not withdraw / modify the deviation when / as advised by company. The loading so done by the company will be final and binding on the bidders. No deviation will however be accepted in the clauses covered under BRC.
- 3.0 To ascertain the substantial responsiveness of the bid the Company reserves the right to ask the bidder for clarification in respect of clauses covered under BEC/BRC also and such clarifications fulfilling the BEC/BRC clauses in toto must be received or before the deadline given by the company, failing which the offer will be will be evaluated based on the submission. However, mere submission of such clarification shall not make

the offer responsive, unless company is satisfied with the substantial responsiveness of the offer.

- 4.0 If any of the clauses in the BEC-BRC contradict with other clauses of bidding document elsewhere, then the clauses in the BEC-BRC shall prevail.
- 5.0 Bidder(s) must note that requisite information(s)/financial values etc. as required in the BEC/BRC& Tender are clearly understandable from the supporting documents submitted by the Bidder(s); otherwise Bids shall be rejected.
- 6.0 OIL will not be responsible for delay, loss or non-receipt of applications for participating in the bid sent by mail and will not entertain any correspondence in this regard.
- 7.0 The originals of such documents [furnished by bidder(s)] shall have to be produced by bidder(s) to OIL as and when asked for.

F) INTEGRITY PACT:

Bidder shall submit Integrity Pact Proforma / Annexure along with the Technical Bid, duly signed on all pages by same signatory who signed the bid, failing which the offer will summarily be rejected

ANNEXURE-AA:

CERTIFICATE OF ANNUAL TURNOVER & NETWORTH

(To be issued by practicing Chartered/Cost Accountant Firm
on their Letter Head)

TO WHOM IT MAY CONCERN

This is to certify that the following financial positions extracted from the audited financial statement of M/s _____ (Name of the bidder) for the last three(3) completed accounting years up to _____ (as the case may be) are correct.

YEAR	TURNOVER(₹)	NETWORTH(₹)

Place:

Date:

Seal:

Membership Code and Registration No.

Signature

