

NIT FOR TENDER NO. CGI 1258 P17

OIL INDIA LIMITED
(A Government of India Enterprise)
Pipeline Headquarters
P. O. –Udayan Vihar, Guwahati-781171, Assam, India
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E-Tender

OIL INDIA LIMITED invites Competitive Domestic Bid through its e-procurement portal <https://etender.srm.oilindia.in/sap/bc/gui/sap/its/bbpstart/> for the following Services:

Tender No	Tender Fee	Bid Closing Date & Time	Service Description
CGI 1258 P17	Rs. 1,000	19.07.2016 At 11.00 A.M.	Hiring the services of a Brand New Bolero Camper DI,2WD with double cabin and Pigging assistance services e.g. cleaning, handling & transportation of crude oil/wax/sludge in Duliajan-Digboi COD Line under PS1 (Ops.) Section.

Application showing full address/email address with Tender Fee (Non-refundable) of **Rs.1,000/-** by Demand Draft/Banker's Cheque/Online Transaction only in favour of M/s Oil India Limited and payable at Guwahati to be sent to Chief Manager (Contracts) , Oil India Limited, P.O. Udayan Vihar, Assam-781171 only between **10.06.2016** and one week prior to Bid Closing date. On receipt of requisite tender fee **USER_ID** and initial **PASSWORD** will be communicated to the bidder (through e-mail) and will be allowed to participate in the tender through OIL's e-Procurement portal. **Details of NIT can be viewed using "Guest Login" provided in the e-Procurement portal.** The link to e-Procurement portal has been also provided through OIL's web site www.oil-india.com

BID REJECTION / EVALUATION CRITERIA:

1.0. BID REJECTION CRITERIA (BRC):

The bid shall conform to the specifications and terms and conditions given in the Bidding Documents. Bids will be rejected in case material and services offered do not conform to the required parameters stipulated in the technical specifications. Notwithstanding the general conformity of the bid to the stipulated specifications, the following requirements will have to be particularly met by the Bidders without which the same will be considered as non-responsive and rejected. All the documents related to BRC shall be submitted along with the Techno-Commercial Bid.

1.1 Financial capability: Bidders must have;

Annual financial turnover as per Audited Annual Reports In any of preceding 3 financial years (**Ending 31st March, 2015**) preceding scheduled bid opening date should be at least **Rs.12,35,700.00**

For consortium

- a) At least one member of the consortium to meet the above criteria of 50% turnover.
- b) The other members of consortium should meet minimum 25% turnover requirement.

Period for consideration

In any of preceding 3 financial years

Net worth

Positive for preceding financial / accounting year.

For Proof of Annual Turnover any of the following documents /photocopy must be furnished

- A Certificate issued by a practicing Chartered / Cost Accountant Firm, with membership number certifying the Annual Turnover and nature of business.
- Audited Balance Sheet and Profit & Loss account.

1.2 Experience: Bidders must have:

Experience of having successfully completed similar works (**similar work means bidder shall have the experience of carrying out crude/wax/sludge handling job inside a refinery for a minimum period of 2 (two) years including providing services of vehicle**) during last 7 years ending last day of month previous to the one in which applications are invited should be of the following :

- (i) One similar completed works costing not less than **Rs.6,86,500.00**

Documentary proof must be furnished in support of the experience by way of purchase order / work order / contract document along with completion certificate from the organization to whom such services have been rendered.

- ii) The bidder must possess valid Licence for Hazardous materials/waste handling issued by PCB Assam during the contractual period.

- iii) The bidder must have experience in working in Petroleum Industries / Hazardous areas.

1.3 The Bidder must have a business office establishment for a least one year within 50 Km radius of the area of operation where the services need to be provided. Documentary evidence must be provided in the form of Municipality trade license or other such documents as per the following which satisfies as a proof of having the office establishment.

- (i) *Trade License issued by the local authority in the name of the Firm or*
- (ii) *Landline phone number in the name of the Firm or*
- (i) *Electricity bill for last one year in the name of the Firm*

- 1.3.1 All the supporting documents in compliance to BRC requirements under clause 1.1, 1.2 & 1.3 above shall be scanned and uploaded along with the technical bid.

- 1.3.2 Any bid not complying BRC requirements shall be summarily rejected.
- 1.3.3 To ascertain the substantial responsiveness of the bid the Company reserves the right to ask the Bidder for clarification in respect of clauses covered under BRC and such clarification fulfilling the BRC clauses must be received on or before the deadline given by the Company, failing which the offer will summarily rejected.
- 1.3.4 In case, any of the clauses in the BRC contradict with other clauses of Bid Document elsewhere, then the clauses in the BRC shall prevail.

1.4 Deviation to the following provision of the tender document liable for rejection of Bid:

- i. Firm price
- ii. EMD / Bid Bond
- iii. Scope of work
- iv. Specifications
- v. Price Schedule
- vi. Delivery / Completion Schedule
- vii. Period of Validity of Bid
- viii. Liquidated Damages
- ix. Performance Bank Guarantee / Security deposit
- x. Guarantee of material / work
- xi. Arbitration / Resolution of Dispute
- xii. Force Majeure
- xiii. Applicable Laws
- xiv. Integrity Pact, if applicable
- xv. Any other condition specifically mentioned in the tender documents elsewhere that non-compliance of the clause lead to rejection of the bid.

In case of any clauses in the BRC contradicts with other clauses of Bid Document elsewhere, then the clauses in the BRC shall prevail.

2.0 BID EVALUATION CRITERIA (BEC):

- 2.1 Bids conforming to the terms and conditions stipulated in the bid document and considered responsive and subject to qualifying the Bid Rejection Criteria will be considered for further evaluation.
- 2.2 To ascertain the inter-se-ranking, the comparison of the responsive bids will be made on the basis of total amount quoted for the items of SOQ (i.e. **fixed monthly charge X period, Running Charge per KM X the Estimated KM indicated i.e. 4000 Km/month**) of the tender.
- 2.3 Any discount/rebates offered shall not be considered for evaluation of bids. However, if the lowest bidder happens to be the final acceptable bidder for award of contract and if they have offered any discount/rebate the contract shall be awarded after taking into consideration such discount/rebate after negotiation or otherwise.
- 2.4 Quoted rates must be in conformity with the applicable minimum wage as applicable other wise bid will be rejected.
- 2.5 *In case more than one bidder emerges as lowest bidder due to equal rate quoted by the bidder, then the lowest bidder will be decided by draw of lots. Company's decision in this regard is final and binding to all bidders*

25.4 OTHER INFORMATION /DOCUMENTS:

Bidders are required to furnish the following information with relevant documents wherever necessary:

- a) Tax Exemption Certificate, if any : Applicable / Not applicable
- b) CST registration No., if applicable :
- c) Local sales Tax registration, if applicable:
- d) PAN no.(photocopy of the PAN card required):
- e) Service Tax registration No. , if applicable:
- f) VAT registration no. if applicable:
- g) Bank account No. With name of Bank, Type of account, Bank address.
- h) P.F. Code, if applicable:
- i) Price quotation of the offered vehicle from the Authorised Motor Vehicle Dealer along with the offer.***

Non Furnishing of the above information may be liable for rejection of the offer.

