

**OIL INDIA LIMITED**  
**(A Government of India Enterprise)**  
**Pipeline Headquarters**  
**P. O. –Udayan Vihar, Guwahati-781171, Assam, India**  
**E mail: [ellora@oilindia.in](mailto:ellora@oilindia.in)**

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**E-Tender**

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OIL INDIA LIMITED invites Competitive Domestic Bid through its e-procurement portal “<https://etender.srm.oilindia.in/irj/portal>” for the following Services:

| Tender No                 | Bid Closing Date & Time      | Service Description                                                                            |
|---------------------------|------------------------------|------------------------------------------------------------------------------------------------|
| <b><u>CGI 0936P17</u></b> | 24.06.2016<br>At<br>11.00 AM | Hiring the services of Serveillance & Patrolling duty for OIL’s Pipeline ROW Sector PS2, Moran |

Application showing full address/email address with Tender Fee (Non-refundable) of **Rs. 1000/-** by **Demand Draft/Banker’s Cheque/Online Transaction only in favour of M/s Oil India Limited and payable at Guwahati to be sent to Chief Manager (Contracts) , Oil India Limited, P.O. Udayan Vihar, Assam-781171** only between **17.05.2016** and **one week prior to Bid Closing date**. On receipt of requisite tender fee **USER\_ID** and initial **PASSWORD** will be communicated to the bidder (through e-mail) and will be allowed to participate in the tender through OIL’s e-Procurement portal. **Details of NIT can be viewed using “Guest Login” provided in the e-Procurement portal.** The link to e-Procurement portal has been also provided through OIL’s web site [www.oil-india.com](http://www.oil-india.com).

**BID REJECTION CRITERIA (BRC) / BID EVALUATION CRITERIA (BEC)**

The bid shall conform generally to the specifications and terms and conditions given in the Bidding Documents. Bids will be rejected in case material and services offered do not conform to the required parameters stipulated in the technical specifications. Notwithstanding the general conformity of the bid to the stipulated specifications, the following requirements will have to be particularly met by the Bidders without which the same will be considered as non-responsive and rejected. All the documents related to BEC/BRC shall be submitted along with the Techno-Commercial Bid.

**Basic Qualification:** The bidder shall be a Registered Security Agency by Govt. Authorities with valid credentials. If the validity of such Registration does not cover the entire proposed service period the party must give an undertaking to renew the same regularly in time till the completion of the contract. Documentary evidences in support of valid Registration and fulfilling the requirement as spelt out here must be submitted along with bid.

**1.0 Financial capability: Bidders must have:**

(A) Average Annual financial turnover as per Audited Annual Reports for the last three accounting years ending financial year ( **ending 31<sup>st</sup> March, 2015**) should be at least ` **3,16,400.00**

## **FOR CONSORTIUM :**

At least one member of the consortium to meet the above criteria of 50% turnover. The other members of consortium should meet minimum 25% turnover requirement.

**(B)** Net Worth should be positive for preceding 3 (Three) financial years.

For Proof of **Annual Turnover** and **Net Worth** any one the following documents /photocopy must be furnished

- A Certificate issued by a practicing Chartered / Cost Accountant Firm, with membership number certifying the Annual Turnover, Net Worth and nature of business.
- Audited Balance Sheet and Profit & Loss account.

### **2.0 Experience: Bidders must have:**

2.1. Experience of having successfully completed similar works ( **Similar type of works mean experience in handling ROW/ROU patrolling service by line walkers in Cross Country Petroleum Pipelines** ) with PSUs / Central Govt. /State Govt. Organization in previous **7(seven)** years to be reckoned from the original bid closing date in which applications are invited should be the following :

(i) Experience of at least one similar work of **Rs.2,63,700.00**

Documentary proof must be furnished in support of the experience by way of purchase order / work order / contract document along with completion certificate from the organization to whom such services have been rendered.

### **3.0 Deviation to the following provision of the tender document shall make the bid liable for rejection:**

- i. Firm price
- ii. EMD / Bid Bond
- iii. Scope of work
- iv. Specifications
- v. Price Schedule
- vi. Delivery / Completion Schedule
- vii. Period of Validity of Bid
- viii. Liquidated Damages
- ix. Performance Bank Guarantee / Security deposit
- x. Guarantee of material / work
- xi. Arbitration / Resolution of Dispute
- xii. Force Majeure
- xiii. Applicable Laws
- xiv. Integrity Pact, if applicable
- xv. Any other condition specifically mentioned in the tender documents elsewhere that non-compliance of the clause lead to rejection of the bid.

### **4.0 Other Information /Documents: Bidders must furnish the following information with relevant documents wherever necessary:**

- a) Tax Exemption Certificate, if any if /applicable.
- b) PAN no. (photocopy of the PAN card required).
- c) Service Tax registration no.
- d) VAT registration no. if applicable.

- e) Bank account no. with name of Bank, Type of account, Bank address.
- f) P.F. Account No. / Code.

## **5. EVALUATION OF BIDS**

The Bids will be evaluated as per the Bid Evaluation Criteria (BEC) as stated herein under:

### **BID EVALUATION CRITERIA (BEC):**

5.1 Bidder must be a registered security service provider as per Central govt. rules having a valid license to execute similar nature of jobs.

5.2 Bids conforming to the terms and conditions stipulated in the bid document and considered responsive and subject to qualifying the Bid Rejection Criteria will be considered for further evaluation.

5.3 To ascertain the inter-se-ranking, the comparison of the responsive bids will be made on the basis of rates quoted by the bidders.

5.4 Any discount/rebates offered shall not be considered for evaluation of bids. However, if the lowest bidder happens to be the final acceptable bidder for award of contract and if they have offered any discount/rebate the contract shall be awarded after taking into consideration such discount/rebate after negotiation or otherwise.

5.5 In case more than one bidder emerges as lowest bidder due to equal rate quoted by the bidder, then the lowest bidder will be decided by draw of lots. Company's decision in this regard is final and binding to all bidders

5.6 The bid conforming to the terms and conditions stipulated in the bid documents and considered to be responsive after subjecting to Bid Rejection Criteria as well as verification of original of any or all documents / documentary evidences pertaining to BRC will be considered for further evaluation as per the Bid Evaluation Criteria given below:

*To ascertain the inter-se-ranking, the comparison of the responsive bids will be made on the basis of total amount quoted for each segment as per Schedule of Rates and Payment including all applicable statutory levies, taxes and duties **excluding Service tax.***

**6.0** Bids shall summarily be rejected for non furnishing of documentary evidences as applicable along with the bid as noted in **clause 1 & 2** above

### **7.0 INTEGRITY PACT: (NOT APPLICABLE FOR THIS TENDER)**

Bidder shall submit Integrity Pact Proforma / Annexure along with the Technical Bid, duly signed on all pages by same signatory who signed the bid, failing which the offer will summarily be rejected.