

## **NIT for Tender No. GCT 3758 P15**

Oil India Limited, a Government of India Enterprise intends to **hire one No. Mahindra Bolero Camper or equivalent under Operation Section, N.T., Numaligarh** Interested bidder may purchase the Bid Documents against payment of Rs.500/- in the form of demand draft from schedule Bank payable to **Oil India Limited, Guwahati** from the office of the (i)Chief Manager (Contracts) Guwahati-781171 (ii) CEPL (Ops)NT from 01.07.2014 to 01.08.2014 during office hours from 8.00 AM to 10.00 AM. The Bid Closing Date (BCD) is as under :

If the bid is submitted at:

- i) Guwahati then BCD 07.08.2014 at 13.30 Hrs.
- ii) NT, Numaligarh then BCD 04.08.2014 at 13.30 Hrs.

Tender Reference is **GCT3758P15**.

### **BID REJECTION CRITERIA /BID EVALUATION CRITERIA (BRC)**

The bid shall conform to the specifications and terms and conditions given in the Bidding Documents. Bids will be rejected in case material and services offered do not conform to the required parameters stipulated in the technical specifications. Notwithstanding the general conformity of the bid to the stipulated specifications, the following requirements will have to be particularly met by the Bidders without which the same will be considered as non-responsive and rejected. All the documents related to BRC shall be submitted along with the Techno-Commercial Bid.

#### **[1] Financial capability: Bidders must have**

1. Average Annual financial turnover as per Audited Annual Reports for the last three accounting years ( **ending 31<sup>st</sup> March, 2013**) preceding scheduled bid opening date should be at least ` **5,06,200.00**
2. For Proof of Annual Turnover any of the following documents /photocopy must be furnished
  - A Certificate issued by a practicing Chartered / Cost Accountant Firm, with membership number certifying the Annual Turnover and nature of business.
  - Audited Balance Sheet and Profit & Loss account.

#### **[2] Experience: Bidders must have;**

- 2.1 The Bidder shall have experience of providing service of Transport Contract of LMV (passenger/carrier) or higher capacity Vehicle in last 07(seven) years ending last day of month previous to the one in which applications are invited.
  - (i) Three similar completed works each costing not less than ` **6,74,900.00**  
**Or**
  - (ii) Two similar completed works each costing not less than ` **8,43,700.00**  
**Or**
  - (iii) One similar completed works each costing not less than ` **13,49,800.00**

**Similar work means : Having experience of Transport Contract**

- [3] For proof of experience, the following document/photocopy must be submitted along with the bid:-

Copy of certificate of completion (COC)/ Payment Certificates issued by the State Govt. Organization / Central Govt. Organizations / PSEs / other reputed organizations for the period as mentioned in para-1.2. above, showing:-

- a) Gross Value of Job done,
- b) Nature of job done, and
- c) Time period covering the financial year(s) as per NIT.

**Note:**

Documentary evidence in support of work experience and fulfilling the requirement as spelt out in clause **2.1** must be submitted along with the bid. These documents shall be in the form of document / photocopies of Work Order/Contract/Completion Certificates issued by the State Govt. Organization / Central Govt. Organizations / PSEs / other reputed organizations.

However, the originals of these documents shall have to be produced by the bidder, as and when asked for.

- [4] **The Bidder must have a business office establishment for at least one year within 50 Km radius of the area of operation where the services need to be provided. Documentary evidence must be provided in the form of Municipality trade license or other such documents which satisfies as a proof of having the office establishment. “ Additionally, the names of the areas covering the 50 Km radius may be mentioned”.**

- [5] **Evaluation of bids**

The Bids will be evaluated as per the Bid Evaluation Criteria (BEC) as stated herein under:

**BID EVALUATION CRITERIA (BEC)**

1. Bids conforming to the terms and conditions stipulated in the bid document and considered responsive and subject to qualifying the Bid Rejection Criteria will be considered for further evaluation.
2. To ascertain the inter-se-ranking, the comparison of the responsive bids will be made on the basis of total amount quoted for the items of SOQ (i.e. **fixed monthly charge X period Plus Running Charge per KM X the Estimated KM indicated i.e. 2000 Km/month**) of the tender.
3. Any discount/rebates offered shall not be considered for evaluation of bids. However, if the lowest bidder happens to be the final acceptable bidder for award of contract and if they have offered any discount/rebate the contract shall be awarded after taking into consideration such discount/rebate after negotiation or otherwise.

4. In case more than one bidder emerges as lowest bidder due to equal rate quoted by the bidder, then the lowest bidder will be decided by draw of lots. Company's decision in this regard is final and binding to all bidders