

NIT for Tender No. GCO 6150 P15

Oil India Limited, a Government of India Enterprise intends to hire the service maintenance contract for Computers and Peripherals of Pipeline Department at OIL Installations PS8, Sonapur, PS7, Madarihat, RT(NSPL) Rangapani Terminal, PS9, dumar and BPS Pump Station under PS8, Telecom base. Interested bidder may purchase the Bid Documents against payment of Rs.500/- in the form of demand draft from schedule Bank payable to **Oil India Limited, Guwahati** from the office of the (i)Chief Manager (Contracts) Guwahati-781171 or (ii) Dy.CE(Tel)PS8, Sonapur from 06.02.2015 to 06.03.2015 during office hours from 8.00 AM to 10.00 AM. The Bid Closing Date (BCD) is as under :.

If the bid is submitted at:

- i) Guwahati then BCD 12.03.2015 at 13.30 Hrs.
- ii) PS8, Sonapur BCD 09.03.2015 at 13.30 Hrs

Tender Reference is **GCO 6150P15**.

BID REJECTION CRITERIA (BRC)

A) Financial capability: Bidders must have:

1. Average Annual financial turnover as per Audited Annual Reports for the last three accounting years (**ending 31ST March, 2014**) should be at least **Rs. 1,51,900.00**

For Proof of Annual Turnover any of the following documents /photocopy must be furnished

- A Certificate issued by a practicing Chartered / Cost Accountant Firm, with membership number certifying the Annual Turnover and nature of business.
- Audited Balance Sheet and Profit & Loss account.

B) Experience: Bidders must have;

- 1.1 The Bidder shall have the experience of having successfully completed similar work during last 7 (seven) years ending last day of month previous to the one in which applications are invited should be either of the following:

- (i) Three similar completed works each costing not less than **Rs. 2,02,500.00**
Or

- (ii) Two similar completed works each costing not less than **Rs. 2,53,200.00**
Or

- (iii) One similar completed works each costing not less than **Rs. 4,05,000.00**

- C) The bidder must be an OEM or authorized dealer of any one of the OEMs of following desktop PCs & peripherals viz. IBM / HP / COMPAQ / ACER / HCL / WIPRO / LENOVO / DELL / PCS / FUJITSU/ with service base at Siliguri, West Bengal . Documentary evidence to be provided.

"Similar Work" refers to the Service Maintenance Contract of Desktop PCs (P4,Core 2 duo or Dual core or core i3 or equivalent & higher Processors) & peripherals, Laptops, UPS and printers of various types.

- D) For proof of experience, the following document/photocopy must be submitted along with the bid:-
- i) In case of OIL contract, copy of certificate of completion (COC) showing actual value of job. It may be clearly noted that simply mentioning of OIL COC no. will not be accepted.
 - ii) Certificate issued by any other firms of repute showing:-
 - a) Actual Value of Job done;
 - b) Nature of job done; and
 - c) Time period covering the financial year(s) as per NIT .

(E) Evaluation of Bids:

The Bids will be evaluated as per the Bid Evaluation Criteria (BEC) as stated herein under:

BID EVALUATION CRITERIA (BEC)

1. The bid shall conform to the specifications and terms and conditions given in the Bidding Documents. Bids will be rejected in case material and services offered do not conform to the required parameters stipulated in the technical specifications. Notwithstanding the general conformity of the bid to the stipulated specifications, the following requirements will have to be particularly met by the Bidders without which the same will be considered as non-responsive and rejected. All the documents related to BRC shall be submitted along with the Techno-Commercial Bid.
2. To ascertain the inter-se-ranking, the comparison of the responsive bids will be made on the basis of total amount quoted for the items of SOQ of the tender.
3. Any discount/rebates offered shall not be considered for evaluation of bids. However, if the lowest bidder happens to be the final acceptable bidder for award of contract and if they have offered any discount/rebate the contract shall be awarded after taking into consideration such discount/rebate after negotiation or otherwise.
4. In case more than one bidder emerges as lowest bidder due to equal rate quoted by the bidder, then the lowest bidder will be decided by draw of lots. Company's decision in this regard is final and binding to all bidders.