

**INVITATION FOR BIDS (IFB) FOR
MISC. CIVIL, STRUCTURAL & ELECTRICAL WORKS AT BARAUNI FOR
UPGRADING PUMP STATIONS/ TERMINALS OF NAHARKATIYA –
BARAUNI CRUDE OIL PIPELINE (NBPS) PROJECT OF
M/S OIL INDIA LTD (OIL)
(DOMESTIC COMPETITIVE BIDDING)
(BIDDING DOCUMENT NO.: RJ/A41 5-000-EK-TN-001 0/1 005)
E-TENDER NO.EIL4871P15**

1.0 INTRODUCTION:

- 1.1 Oil India Limited (OIL) operates 1157 Km long Naharkatiya-Barauni Crude Oil Pipeline (NBPL) since 1962 and supplying crude oil to Digboi, Numaligarh, Guwahati & Bongaigaon Refineries in the Eastern region of India. Crude oil pipeline system along with pumping stations are under operation since 50 years and now company is up-grading pumping stations/terminals with a view to increase reliability and enhance life of the pipeline system while ensuring compliance with latest OISD norms, reduce operation & maintenance cost, increase the throughput of the system for accommodating future flow requirement upto 8 MMTA as against present capacity of 7 MMTA.
- 1.2 OIL has appointed Engineers India Limited (EIL) as their Consultant for implementation of the Project. EIL on behalf of OIL, invites e-Bids through e-tendering, under single stage two bid system on Domestic Competitive Bidding basis for “**MISC. CIVIL, STRUCTURAL & ELECTRICAL WORKS AT BARAUNI**” for the entire supplies and work covered under the Bidding Document (hereinafter for the purpose of these instructions collectively referred to as the “WORK”) from the competent Contractors with sound technical and financial capabilities and meeting the “Bid Qualification Criteria” as stated under para 3.0 below. **Bids submitted online shall only be considered for processing.**

2.0 SCOPE OF WORK:

Detailed scope of work including supplies is as per Bidding Document. **3.0 BID**

QUALIFICATION CRITERIA

Contractors intending to participate shall meet the following Qualification criteria:

3.1 Experience Criteria:

3.1.1 The Bidder should have completed the following Works:

- i) The Bidder should have completed at least One or Two or Three Civil & Structural work (s) including RCC and structural steel (in framing/Roof structures) in an industrial plant, of minimum value (s) as indicated below, during the last 7 (seven) years reckoned from the due date of submission of bid:

| ONE CONTRACT | TWO CONTRACT (S) | THREE CONTRACT (S) |
|---------------|------------------|--------------------|
| INR 344 LAKHS | INR 215 LAKHS | INR 172 LAKHS |

AND

- ii) The Bidder should have completed at least One Electrical work in Hydrocarbon sector (Refineries/ Petrochemicals/ Gas Processing-Onshore/ Fertilizers/ Gas or Oil Terminals) during the last 7 (seven) years reckoned from the due date of submission of bid. This work could be either in the same contract under 3.1 .1 (i) above or in a different contract.
- 3.1.2 In case a Bidder do not have any experience under clause no. 3.1.1 (ii) above, then Bidder shall engage a Sub-Contractor for execution of Electrical works after obtaining prior approval from the Engineer-in-Charge within 15 days of award of contract after submission of relevant details of their

proposed sub-contractor as per the format provided in the Bidding Document. The Bidder shall submit an undertaking w.r.t. "Engagement of sub-contractor for Electrical works after obtaining prior approval from Engineer-in-Charge", along with their bid.

- 3.1.3 In case Bidder has executed composite works in an Industrial Plant which includes any of the qualifying work (s) stated at clause no. 3.1 .1 above, then value (s) of such qualifying work(s) out of the total value of composite works shall be considered for the purpose of qualification.

3.2 **Financial Criteria** 3.2.1 **Annual Turnover:**

The average of Annual Financial Turnover of the bidder, as per their audited annual reports for the immediate last three accounting financial years shall not be less than **INR 129 Lakh**.

3.3 **General:**

- 3.3.1 A job executed by a bidder for its own plant/projects cannot be considered as experience for the purpose of meeting requirement of BQC of the tender. However, jobs executed for Subsidiary/ Fellow subsidiary/ Holding company will be considered as experience for the purpose of meeting BQC subject to submission of tax paid invoice(s) duly certified by Statutory auditor of the bidder towards payments of statutory tax in support of the job executed for Subsidiary/ Fellow subsidiary/ Holding company. Such bidders shall submit these documents in addition to the documents specified in the bidding documents to meet BQC.

- 3.3.2 A job completed by a bidder as a sub-contractor shall be considered for the purpose of meeting the experience criteria of BQC subject to submission of following documents in support of meeting the "Bidder Qualification Criteria":

- a) Copy of work order along with SOR issued by main contractor.
- b) Copies of Completion Certificates from the end User/ Owner and also from the main Contractor. The Completion Certificates shall have details like work order no. /date, brief scope of work, ordered & executed value of the job, completion date etc.

- 3.3.3 **A bidder (i.e. the bidding entity) shall, on no account submit more than one bid, either directly (as a single bidder or as a member of consortium) or indirectly (as a sub-contractor), failing which, following actions shall be initiated:**

All bids submitted by such bidder (say "A") directly & indirectly, shall stand rejected and EMD, if any, in case of direct bid submitted by bidder "A" shall be forfeited.

If another bidder (say "B") has proposed bidder "A" as a sub-contractor then bidder "B"'s bid shall also be rejected. However, in case the bidder "B" has also proposed an alternative sub-contractor who is other than the bidder "A", then bidder "B"'s bid shall be evaluated with the proposed alternative sub-contractor only. Hence, every bidder shall ensure in his own interest that his proposed sub-contractor is not submitting alternative/multiple bids.

- 3.3.4 The bidders who are on Holiday/ Negative list of OIL/ EIL or black listed by any Government Department/ Public Sector on due date of submission of bid / during-the process of evaluation of the bids, the offers of such bidders shall not be considered for bid opening/evaluation/Award. If the bidding documents were issued inadvertently/downloaded from website offers submitted by such bidder shall also be not considered for bid opening/evaluation /Award of Work.

- 3.3.5 Bidder should not be under liquidation, court receivership or similar proceedings. Bidder shall submit self certificate in this regard.

3.4 Documentation:

- 3.4.1 The Bidder shall furnish documentary evidence along with the bid, to establish the above qualification criteria i.e., copies of work orders/relevant pages of contract/SOR, completion certificate from the owner/consultant of work executed, annual reports containing audited balance sheets and profit & loss accounts statement in the first instance itself, in support of their fulfilling the qualification criteria. OIL/EIL reserve the right to complete the evaluation based on the details furnished without seeking any additional information.
- 3.4.2 In case, audited balance sheets and profit and loss account of immediate preceding financial year is not available for bid closing date up to 30th September, the bidder has an option to submit the audited balance sheets and profit and loss account of the three previous years immediately prior to the last financial year. However, for bid closing date after 30th September, bidder has to compulsorily submit the audited balance sheets and profit and loss account for the immediate three preceding financial years, for evaluation and his qualification with respect to financial criteria.
- 3.4.3 **All documents furnished by bidder in support of meeting the experience criteria of BQC shall be:**

EITHER

“Duly certified by Statutory Auditors of the Bidder or a practicing Chartered Accountant (not being an employee or a director or not having any interest in the bidder(s) company/firm) where audited accounts are not mandatory as per law, in original on or before due date for submission of e-Bid”.

OR

“Duly notarized by any Notary Public in the bidder’s country. In case of notarisation, bidder shall also submit an *Affidavit* in the enclosed Format (Annexure-I) signed by the authorized signatory of the bidder.”

All documents submitted by bidder towards meeting BQC shall be furnished in a separate booklet titled “Documentation against BQC (Technical and Commercial)” with proper index.

- 3.4.4 Submission of authentic documents is the prime responsibility of the Bidder. Wherever OIL/EIL has concern or apprehension regarding the authenticity/ correctness of any document, OIL/EIL reserves a right of getting the document cross verified from the document issuing authority.
- 3.4.5 In absence of requisite document, OIL/EIL reserves the right to reject the bid without making any reference to the bidder.
- 3.4.6 Bidders are required to sign and submit the **Integrity Pact** along with the Bid.

4.0 The Salient features of the Bidding Document are as follows:

| | | | |
|----|--|---|--|
| a) | Type of Enquiry | : | DOMESTIC COMPETITIVE BIDDING BASIS. |
| b) | Bidding Document No. | : | RFQ No.: RJ/A415-000-EK-TN-0010/1005 Corresponding Bid Invitation No. in e-tender website of OIL: Shall be informed later (To be referred in all future correspondence) |
| c) | Bid Document Fee (non refundable) | : | INR 5,000/- |
| d) | Last Date & time for submission Bid Document Fee | : | 30.09.2014 up to 1700 hours (IST) |

| | | | |
|----|--|------------|--|
| e) | Bidding Document on Website | : | From 10.09.2014 To 09.10.2014 |
| f) | Bid Security | : | INR 4,30,000/- |
| g) | Time for Completion from Fax of Acceptance for complete scope of Bidding Document | : | Within 07 (Seven) months |
| h) | (i) Pre-Bid Conference (ii) Last date of Receipt of Bidder's Queries for Pre-bid Conference | : : | 1100 Hrs. IST on 23.09.2014 at Engineers India Limited (If this particular day happens to be a declared holiday in EIL/OIL, New Delhi, the next working day shall be considered) 1400 Hrs. IST on 19.09.2014 |
| i) | Last Date and time of submission of Bids | : | 1100 Hrs. IST on 09.10.2014 (If this particular day happens to be a declared holiday in EIL/OIL, New Delhi, the next working day shall be considered) |
| j) | Opening of Un-priced Bids | : | 1400 Hrs. IST on 09.10.2014 , in presence of authorized representative of attending bidders. (If this particular day happens to be a declared holiday in EIL/OIL, New Delhi, the next working day shall be considered) |
| k) | Contact Persons for any query/clarification for this Tender | : | Mr. Rajeev Jain, DGM (C & P) EIL, New Delhi, India Phone : +91-11 – 26762002/2063 Fax : +91-11- 26191714 / 26167664 e-mail : rajeev.jain@eil.co.in , kumar.amit@eil.co.in |

Notes:

- a. Application showing full address/email address with Bid Document Fee (Non-refundable) as mentioned in **4 c)** above in favour of M/s Oil India Limited and payable at Guwahati shall be sent to Mr. Rajeev Jain DGM(C&P) at address mentioned in clause **6.5 below**. Application shall be accepted only up to one week prior to Bid Closing date. The envelope containing the application for participation should clearly indicate "REQUEST FOR ISSUE OF USER ID AND PASSWORD FOR E TENDER NO ..." for easy identification and timely issue of user ID and password. On receipt of requisite tender fee/ Bid Document Fee, USER_ID and initial PASSWORD will be communicated to the bidder (through e-mail) and will be allowed to participate in the tender through OIL's e- Procurement portal. No physical tender documents will be provided. Details of NIT can be viewed using "Guest Login" provided in the e-Procurement portal. The link to e-Procurement portal has been also provided through OIL's web site www.oil-india.com.

- b. PSUs and MSE units are provided tender documents Free of Cost (as per govt guidelines), however they have to apply to EIL, one week prior to Bid Closing date mentioned in the tender, for timely issue/authentication of user ID and password.

However, Industries registered as MSEs shall provide necessary documentary evidence duly certified by **Statutory Auditor of the Bidder or a Chartered Accountant where audit of accounts is not mandatory as per law or duly notarized by any notary public in the bidder's country**, whereas PSUs shall submit declaration to this effect that being PSU they are eligible for getting Bidding Document free of cost and are exempted from submitting EMD.

- 4.1 Bids to be submitted on OIL's e-Tendering website <https://etender.srm.oilindia.in>. Bidders shall submit their bids i.e. **UN-PRICED BID** in Technical Document Folders of e-tendering system and **PRICED BID** in Notes & Attachments folder. Price Schedule Formats are attached in bidding document. Bidders are requested to download the same and quote their prices strictly in the formats provided in the bidding document without altering the content therein.

The bid will be submitted in two parts as follows:

4.1.1 **PART-I (UN-PRICED BID)**

To be submitted on Technical Document Folders of e-tendering system. Unpriced bid must be complete with all technical details along with all other required documents including Price schedule WITH PRICE BLANKED OUT, and replaced with "**QUOTED**" or "**NOT QUOTED**", as applicable, Agreed terms and conditions, Forms & Formats etc., duly filled in and signed & stamped. In addition, documents as mentioned under **Clause 6.1** below shall also be submitted in physical form.

4.1.2 **PART-II (PRICED BID)**

To be submitted in Notes & Attachments folder. Price bid should contain only the prices, without any conditions, whatsoever. Bids complete in all respects should be submitted on or before last date and time of Bid submission. The Bids submitted online in OIL's E-tendering system will only be considered for evaluation. Bids sent through Fax/ E-mail/ Courier/ Post/ CDs will not be accepted.

4.2 **EARNEST MONEY DEPOSIT (EMD) / BID SECURITY:**

- 4.2.1 Bids must be accompanied with Earnest Money Deposit / Bid Security. Bids not accompanied with requisite Earnest Money deposit /Bid Security shall be considered as non-responsive and such Bids shall be summarily rejected. EMD/ Bid Security shall be in favour of **Oil India Limited** in the form of crossed demand draft payable at **Guwahati, Assam India** or non-revocable Bank Guarantee on non-judicial stamp paper of value not less than Rs 100 or an irrevocable Letter of Credit (L/C) and in the prescribed proforma attached under section Proposal Form, from any Indian Scheduled Bank or from any Indian branch of an International Bank and shall be valid for **two (02) months** beyond the validity of the bid as specified in the Bidding Document.

- 4.2.2 OIL shall not pay any interest on EMD/ Bid Security furnished by bidder (s). Further, in case bank guarantee submitted is found to be not genuine, bid of such bidder shall be rejected and bidder may be put on Holiday/ Negative list of OIL/EIL for future work.

- 4.2.3 EMD/ Bid securities of unsuccessful bidders will be returned upon placement of order. However, in case of the successful Bidder, the same will be returned upon the Bidder's acceptance to the notification of award (i.e. Letter of Acceptance/ Purchase Order) and furnishing of Performance Bank Guarantee.

- 4.2.4 The EMD may be forfeited:

- i) If the bidder withdraws his bid during the period of bid validity; or breaches any tendering terms and conditions or
- ii) If a bidder, on his own modifies his bid during the period of bid validity, or
- iii) In the case of a successful bidder, if the bidder fails or refuses:

To accept the Letter of Acceptance.

To furnish Performance Bank Guarantee.

To accept arithmetical corrections of its bid, as per the terms of the Bidding Document.

- iv) In case, during evaluation of bid, it is found that any forged / fake document has been furnished.

5.0 ZERO DEVIATION BIDS

This is a ZERO Deviation Bidding Process. Bidders are required to ensure compliance of all provisions of the Bidding Document and submit their bids accordingly. Bids with any deviation to the bid conditions shall be liable for rejection.

6.0 GENERAL

- 6.1 The following documents shall be submitted in **original physical form** on or before the bid due date and time indicated in the e-tender at the address mentioned in **clause 6.5 below**:-

- i) **Authenticated documents as per cl. no. 3.4.3**
- ii) Bid Security.

In case Bid security/EMD is not received within the due date and time for submission of bid then the bid shall be rejected irrespective of their status in the bid and notwithstanding the fact that a copy of EMD has already been uploaded by the bidder.

- 6.2 Bidder can download the Bidding document from EIL's website <http://tenders.eil.co.in> or OIL's e - Tendering website <https://etender.srm.oilindia.in> or Government website <http://eprocure.gov.in/cppp/relatedlinks>. However, bidders have to submit their bids only through e - tendering website of OIL. Corrigenda/Addenda, if any, shall also be available on the referred web sites. Further, bidder shall give an undertaking on their letter head that the content of the bidding document have not been altered or modified.
- 6.3 The firms registered as Micro or Small Enterprises with District Industries centre /Khadi & village industries commission/ Khadi and village industries board/ Coir board/NSIC/Directorate of Handicrafts and Handloom or any other body specified by Ministry of Micro, Small and Medium Enterprises will be exempted from submitting the Bidding Document fee and EMD provided they are registered for the works they intend to quote. The Government Department / PSUs will also be exempted from the payment of Bidding Document fee and submitting EMD. However, Industries registered as MSEs shall provide necessary documentary evidence duly certified by **Statutory Auditor of the Bidder or a Chartered Accountant where audit of accounts is not mandatory as per law or duly notarized by any notary public in the bidder's country**, whereas PSUs shall submit declaration to this effect that being PSU they are eligible for getting Bidding Document free of cost and are exempted from submitting EMD.
- 6.4 The Bidding Document is non-transferable. Bids submitted by Bidder who have not purchased / downloaded the bidding document either directly or through their authorised representative, will be rejected.
- 6.5 Originals as pre clause **6.1** will be received in the Receipt Section, Attention Mr. Rajeev Jain DGM(C&P), Engineers India Limited, EI-Annexe Building, 1, Bhikaiji Cama Place, R.K. Puram, New Delhi-110066.
- 6.6 OIL/EIL reserves the right to carry out capability assessment of the bidder including referral to in-house information.
- 6.7 In case any bidder is found to be involved in cartel formation, his bid will not be considered for evaluation/ placement of order. Such bidder will be debarred from bidding in future.
- 6.8 Canvassing in any form by the Bidder or by any other Bidder on their behalf may lead to disqualification of their Bid
- 6.9 Documents received after the stipulated last date and time, due to any reason(s) what-so-ever, including postal delays, will be rejected and representative of such bidders shall not be allowed to attend the bid opening.

- 6.10 **Subsequent to the submission of bid, bidders are not allowed to change the price or substance of the bid i.e. scope of work, specifications, delivery schedule, completion period etc. including modification of the bid to meet the BQC.**
- 6.11 Consortium / Joint Venture Bids are not acceptable.
- 6.12 OIL/EIL shall not be responsible or liable for cost incurred in preparation & delivery of bids, regardless of the conduct or outcome of the bidding process.
- 6.13 OIL/EIL shall allow purchase preference to Indian Central Government Public Sector Undertakings / Enterprises as admissible under existing policies of Government of India from time to time.
- 6.14 Bids sent through Fax/ E-mail/ Computer floppy/CD/Pen Drive shall not be accepted.
- 6.15 OIL/EIL reserves the right to reject any or all the bids received or annul the bidding process at any time without assigning any reason whatsoever.
- 6.16 Clarification, if any, can be obtained from DGM (C&P), Engineers India Limited, El Annexe, 2nd Floor, 1, Bhikaiji Cama Place, R.K. Puram, New Delhi-110066 Fax: 91-11-26191714 / 26167664; Telephone: 91-11-2676-2002 /2063 [E-mail: rajeev.jain@eil.co.in](mailto:rajeev.jain@eil.co.in) , kumar.amit@eil.co.in

This invitation for Bids (IFB) is an integral part of the Bidding Document

DY. GENERAL MANAGER (C&P)

ENGINEERS INDIA LIMITED – NEW DELHI