



**ऑयल इंडिया लिमिटेड**  
(भारत सरकार का उद्योग) पंजीकृत कार्यालय: दुर्गापुर, असम  
**Oil India Limited**  
(A Government of India Enterprise) Registered Office: Durgapur, Assam

Oil India Limited (RP)  
2-A, District Shopping Centre  
Saraswati Nagar, Basni  
Jodhpur-342005,  
Phone- 0291 -2729-473,  
0291 -2729-466  
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Email: km\_kumar@oilindia.in  
erp\_mm@oilindia.in

### **FORWARDING LETTER**

**Tender No.** : SJI5607P15

**Tender Fee** : Rs 1,000.00

**Bid Security Amount** : Rs 36,300.00

**Bid Bond Validity** : Bid Bond should be valid up to 07.12.2015.

**Bid Validity** : Bid should be valid for 120 days from bid closing date.

**Bidding Type** : SINGLE STAGE COMPOSITE BID SYSTEM

**Bid Closing on** : As mentioned in the e-portal

**Bid Opening on** : -do-

**Performance Security** : Applicable (@10% of the PO value

**Integrity Pact** : Not Applicable

OIL, Rajasthan Project invites Bids for **Procurement of 2.9/16", SS, API 6A Gate Valves** through its e-Procurement site under **SINGLE STAGE COMPOSITE BID SYSTEM**. The bidding documents and other terms and conditions are available at Booklet No. MM/RP/GLOBAL/E-01/2005 for E-Procurement (Both ICB & LCB Tenders). The prescribed Bid Forms for submission of bids are available in the Technical RFx -> External Area -> Tender Documents

The general details of tender can be viewed by opening the RFx [ Tender] under RFx and Auctions. The details of items tendered can be found in the Item Data and details uploaded under **Technical RFx**.

### **The tender will be governed by:**

- General Terms & Conditions for e-Procurement as per Booklet No. MM/RP/GLOBAL/E-01/2005 for E-Procurement.
- Technical specifications and Quantity, **BRC/BEC** and any other notes for **2.9/16", SS, API 6A Gate Valves** as per **Annexure – 1A**.
- The prescribed Bid Forms for submission of bids are available in the Technical RFx -> External Area -> Tender Documents.
- In the event of receipt of only a single offer against the tender within B.C. date, OIL reserves the right to extend the B.C. date as deemed fit by the Company. During the

extended period, the bidders who have already submitted the bids on or before the original B.C. date, shall not be permitted to revise their quotation.

- e) Any sum of money due and payable to the contractor (including Security Deposit refundable to them) under this or any other contract may be appropriated by Oil India Limited and set-off against any claim of Oil India Limited (or such other person or persons contracting through Oil India Limited) for payment of sum of money arising out of this contract or under any other contract made by the contractor with Oil India Limited (or such other person or persons contracting through Oil India Limited).
- f) Bidder are advised to fill up the Technical bid check list (**Annexure EEE**) and Response sheet (**Annexure FFF**) & Bank Details (**Annexure GGG**) as per given format in Technical RFx -> External Area - > Tender Documents. The above filled up document to be uploaded in the **Technical RFX** Response.

### **Special Note:**

#### **1.0 General Qualification Criteria:**

In addition to the general BRC/BEC, following criteria on Bidders' Experience and their financial capabilities shall be considered (**documentary evidence to be provided along with the bid in Technical RFx -> External Area - > Tender Documents**) as on the Bid Closing Date:

- a) Bidder should have experience of successfully executing similar order of Rs **10.89 Lakhs** during last 3 years.

Definition of similar order: It means the bidder must have executed order for 2.9/16", SS, API 6A Gate Valves.

- b) Annual financial turnover of the firm in any of the last 3 financial years or current financial year should not be less than **Rs 36.30 Lakhs**.

**2.0 Application showing full address/email address with Tender Fee (Non-refundable) of Rs. 1,000.00 in favour of M/s Oil India Limited, Rajasthan Project and payable at Jodhpur is to be submitted to Chief Manager (M&C), Oil India Limited, Rajasthan Project, 2A, Saraswati Nagar, District Shopping Centre, Basni, Jodhpur-342005, Rajasthan. Application shall be accepted only **upto** one week prior to Bid Closing date (or as amended in e-portal). The envelope containing the application for participation should clearly indicate "REQUEST FOR ISSUE OF USER ID AND PASSWORD FOR E TENDER NO SJ15607P15" for easy identification and timely issue of user ID and password. On receipt of requisite tender fee, USER\_ID and initial PASSWORD will be communicated to the bidder (through e-mail) and will be allowed to participate in the tender through OIL's e-Procurement portal. No physical tender documents will be provided. Details of NIT can be viewed using "Guest Login" provided in the e-Procurement portal. The link to e-Procurement portal has also been provided through OIL's web site [www.oil-india.com](http://www.oil-india.com).**

**NOTE:** PSUs and SSI units are provided USER\_ID and initial PASSWORD Free of Cost (as per govt guidelines), however they have to apply to OIL's designated office to issue USER\_ID and initial PASSWORD before the last date of apply.

**3.0 Please note that all tender forms and supporting documents are to be submitted through OIL's e-Procurement site only except following document/materials which are to be submitted manually in sealed envelope super scribed with Tender no. and Due date to **Chief Manager (M&C), Oil India Limited, Rajasthan Project, 2A, Saraswati Nagar, District****

**Shopping Centre, Basni, Jodhpur-342005, Rajasthan** on or before the Bid Closing Date and Time mentioned in the Tender.

- a) **Original Bid Security**
- b) **Detailed Catalogue (if any)**
- c) **Any other document required to be submitted in original as per tender requirement**

All documents submitted in physical form should be signed on all pages by the authorised signatory of the bidder and to be submitted in duplicate.

4.0 Bidders are requested to examine all instructions, forms, terms and specifications in the bid. Failure to furnish all information required as per the NIT or submission of offers not substantially responsive to the bid in every respect will be at the bidders risk and may result in rejection of its offer without seeking any clarifications.

5.0 Bidders must ensure that their bid is uploaded in the system before the tender closing date and time. Also, they must ensure that above documents which are to be submitted in a sealed envelope are also submitted at the above mentioned address before the bid closing date and time failing which the offer shall be rejected.

6.0 Bid must be submitted electronically only through OIL's e-procurement portal. Bid submitted in any other form will be rejected.

7.0 The tender shall be governed by the Bid Rejection & Bid Evaluation Criteria given in enclosed **Annexure-1A**. However, if any of the Clauses of the Bid Rejection Criteria / Bid Evaluation Criteria (as per **Annexure-1A**) contradict the Clauses of the tender and / or **General Terms & Conditions** as per Booklet No. MM/RP/GLOBAL/E-01/2005 for E-Procurement (Both ICB & LCB Tenders) elsewhere, those in the **BEC / BRC** shall prevail.

8.0 Please do refer the User Manual provided on the portal on the procedure How to create Response for submitting offer.

9.0 All the Bids must be Digitally Signed using "Class 3" digital certificate (e-commerce application) with organisation name as per Indian IT Act obtained from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India.

10.0 BIDDERS ARE REQUIRED TO QUOTE WITH MINIMUM VALIDITY OF 120 DAYS FROM THE BID CLOSING DATE AS PER NIT REQUIREMENT. BIDS WITH LESSER VALIDITY SHALL BE REJECTED.

11.0 Performance Security: Successful bidder will be required to furnish a Performance Security @10% of the order value. For details about performance security and exemption for submission of the same, please refer Clause No. 10.0 of General Terms and Conditions vide MM/RP/GLOBAL/E-01/2005 for E-Procurement ICB Tenders. The Performance Security shall be valid for 12 months from the date of despatch/shipment. The bidder should confirm submission of the requisite Performance security (in the event of order) in their offer itself, failing which the offer will be rejected.

12.0 You are required to submit original Bid Security at the office of Chief Manager (M&C), Oil India Limited, Rajasthan Project, 02-A, Saraswati Nagar, District Shopping Centre, Basni, Jodhpur-342005, Rajasthan, India on or before the Bid Closing Date and Time of the technical bid. The bid security should be of amount Rs 36,300.00 in conformity with OIL's prescribed format as Bank Guarantee enclosed with the booklet MM/RP/GLOBAL/E-

01/2005 or a Bank Draft/Cashier cheque in favour of OIL INDIA LIMITED and payable at Jodhpur, Rajasthan (India).

- 13.0 For details about Bid Security and the eligibility for exemption of bid security, please refer to Clause 9.0 under Section A of General Terms and conditions for Global Tender vide booklet MM/RP/GLOBAL/E-01/2005. Also please refer Annexure-VII vide MM/RP/GLOBAL/E-01/2005 to obtain the format for Bank Guarantee. A scanned copy of the bid security should be uploaded alongwith the offer for our information. If the bid security in ORIGINAL of above mentioned amount is not received within bid closing date and time, the bid submitted through electronic form will be rejected without any further consideration. The bidders who are exempted from submitting Bid Security should attach documentary evidence alongwith their technical bid. The Bank Guarantee/LC towards Bid Security shall remain valid for 180 days more than the Bid Validity i.e. 300 days validity is required from the date of Bid opening.

**NOTE:**

**Bidders should submit their bids (preferably in tabular form) explicitly mentioning compliance / non compliance to all the NIT terms and conditions of NIT.**

**Yours Faithfully**

**Sd-**

**(KRISHNA MOHAN KUMAR)  
DY. MATERIALS MANAGER  
FOR : CHEIF MANAGER (M&C)  
FOR: EXECUTIVE DIRECTOR (RP)**

## **ANNEXURE-IA**

**Tender No. & Date : SJI5607P15 Dated 08.12.2014**

**Bidding Type : Single Bid (Composite Bid)**

**Bid Closing on : As mentioned in e-portal**

**Bid Opening on : As mentioned in e-portal**

**OIL INDIA LIMITED (Rajasthan Project) invites Indigenous Bids for items detailed below:**

**TECHNICAL SPECIFICATIONS WITH QUANTITY:**

<b><u>SL. NO.</u></b> <b><u>MAT.</u></b> <b><u>CODE</u></b>	<b>MATERIAL DESCRIPTION</b>	<b>QUANTITY</b>	<b>UOM</b>
10 99075303	Gate Valve 65.08 mm x 352 Kg/Cm2 (2.9/16" x 5000 PSI) WP as per API 6A, 17th (or latest) edition, full bore through conduit having solid gate construction with floating seat and parallel expanding gate with replaceable seat, non-rising stem supported on two thrust bearings, back seat arrangement with plastic packing and grease injecting port, bolted bonnet, RTJ flanged end, complete with RTJ companion flanges as per ASME B16.5 ring joint gasket stud and nuts. Metallurgy: The valve is required for use in Natural Gas service containing 30% CO <sub>2</sub> , therefore the minimum requirement will be as under: Body and bonnet: Cast alloy steel - SS 316 as per ASTM A 351 CF8M. Studs/Nuts: ASTM A 193 Gr B7 and ASTM A194 Gr 2H and CR Plated. Gate, Seat & Stem: SS 316. Stem Enclosure: SS 316.	20	NO

**Note:**

- 1. Material must accompany the test certificate of raw materials used and hydraulic test.**
- 2. Metallurgy, Manufacturing, Q.C, Material testing and marking of VALVES must confirm to API Specification 6A**
- 3. API 6A monogram must be embossed on each of the item.**
- 4. Bidder must be authorized to manufacture and test the materials as per API-6A.**
- 5. Bidder should forward a copy of authorization to use API monogram along with the Offer.**

### **(I) BID REJECTION CRITERIA**

**In addition to BRC criteria vide SECTION - "D" of General Terms and Conditions for Global Tender ( MM/RP/GLOBAL/E-01/2005), the following clause will be applicable against this tender:**

**The bid shall conform to the specifications, notes, terms and conditions stipulated in the bidding document. Bid will be rejected in case items offered will not conform to the stipulated specifications. Notwithstanding the general**

conformity of the bid to the stipulated specifications and terms & conditions, the following requirements shall be met by the bidder, without which the offer will be considered as non responsive and rejected. All the documents related to BRC must be submitted along with the bid.

**A. Technical**

**1. Bidder's Qualification**

1.1 The bidder shall be an Original Equipment Manufacturer (OEM) having experience in manufacturing of VALVE Assembly as per API specification 6A of pressure rating indicated in the tender or more.

**OR**

1.2 The bidder shall be an authorized dealer of OEM.

**2. Bidder's Experience**

In case, the bidder is an Original Equipment Manufacturer (OEM)-

2.1.The bidder shall be a Manufacturer of VALVE Assembly as per API specification 6A of pressure rating indicated in the tender or more and shall also be in the business of manufacturing API 6A VALVE Assembly for the last 5 years as on Bid Closing Date of this tender. Documentary evidence in the form of a valid API 6A certificate for the last 5 years as on Bid Closing Date of this tender shall be submitted along with the bid without which offer will be rejected.

2.2.The bidder shall have the credential of successful execution of at least ONE order not less than 50% of the tender quantity of VALVE Assembly in quantum of pressure rating indicated in the tender or more against each order during the period of last 3 (three) years preceding from the bid closing date of this tender to any Oil and Gas Industry. The bidder shall submit details of the previous supply of such VALVE Assembly, in absence of which the bid will be summarily rejected. This information is required as OIL may feel to inspect the infrastructural facilities of the vendor for manufacturing as well as quality assurance before placement of order.

2.3. In case the Bidder is an authorized dealer of OEM, the following criteria shall be met by the Bidder:

2.3.1.The bidder shall confirm supply of VALVE Assembly as per API specification 6A from Manufacturer (OEM) of valve Assembly who meets the qualification requirements stipulated under clauses A. 2.1 & A.2.2 above.

2.3.2.Bidder shall enclose an Authorization Certificate with back up Warranty & Guarantee from the OEM to quote against this tender.

2.3.3.The bid shall be rejected in case of any change of the proposed OEM after submission of the bid.

2.3.4.The bidder shall have the credential of successful execution of at least 1 (one) order not less than 50% of the tender quantity of valve Assembly as per API specification 6A of pressure rating indicated in the tender or more against the order during the currency of last 3 (three) years preceding from the bid closing date of this tender to any Oil and Gas Industry. The bidder shall submit details of the previous supply of such valve Assembly.

2.3.5. However, the clauses A.2.2 & A.2.3.4 related to Bidder's experience criteria will be not applicable for bidders or their Principal who have successfully executed order of OIL for supply of valve Assembly as per API specification 6A.

**3. Supporting Documents:**

a) Possession of a supply order without complete execution or partially completed order will not be considered as previous experience of the bidder with respect to the Bidder's Experience criteria.

b) In support of the experience as noted in paras A.2.1, 2.2 and 2.3.4 above, the bidder shall submit the following documents:

- i) Copy of the Purchase Order
- ii) Performance report from the clients.

c) In support of clause nos. A.2.1, A.2.3.1 and A.2.3.2 certificate copies shall be enclosed.

4.0 Metallurgy, Manufacturing and Q.C. shall be as per API-6A.

5.0 API monogram to be embossed on each piece of material. Bidder should forward a copy of valid authorization to use API monogram along with the Bid.

6.0 Manufacturer must forward their Inspection Schedule, considering date of placement of order as day one in respect of above for inspection by Third Party Inspectorate Agency along with the offer. The third party inspection is to be carried out by an internationally reputed inspection Agency.

OIL'S APPROVED THIRD PARTY INSPECTION AGENCIES ARE LLODYS, BUREAU VARITAS, RITES, IRS AND DNV. PLEASE REFER CLAUSE 7.9 OF SECTION - A OF GENERAL TERMS AND CONDITION (MM/RP/GLOBAL/E01/2005). All inclusive charges for Third Party Inspection to be indicated

7.0 Bidders are required to forward the related Technical Brochure & Drawings showing all the major and critical dimensions along with the bids.

8.0 Validity of the Bids shall be minimum 4 months (120 days) from the Bid closing date of the tender. Bids with lesser validity will be rejected.

9.0 Bid must be submitted electronically only through OIL's e-procurement portal. Bid submitted in any other form will be rejected.

**(II) BID EVALUATION CRITERIA (BEC):**

The bids conforming to the specifications, terms & conditions stipulated in the tender and considered to be responsive after subjecting to the Bid Rejection Criteria will be considered for further evaluation as per Bid Evaluation Criteria given below:

1.0 If there is any discrepancy between the unit price and the total price, the unit price will prevail and the total price shall be corrected. Similarly, if there is any discrepancy between words and figure, the amount in words shall prevail and will be adopted for evaluation.

**2.0** To ascertain the substantial responsiveness of the bid, OIL reserves the right to ask the bidder for clarification in respect of clauses covered under BRC also and such clarifications fulfilling the BRC clauses in total must be received on or before the deadline given by the company, failing which the offer will be summarily rejected.

**(iii) STANDARD NOTES:**

1.0 Materials to be supplied hereunder shall be new, unused, of recent make, of best quality & workmanship and shall be guaranteed by the seller for a period 18 months from the date of despatch/shipment or 12 months from the date of receipt at destination, whichever is earlier against defects arising from faulty materials, workmanship or design. Defective goods / materials or parts notified by OIL to the seller shall be replaced immediately by the supplier at the supplier's expense at no extra cost to OIL.

2.0 Bidders are to quote for Unit Material value, Packing/Forwarding Charges, Taxes & Duties as applicable, Transportation charges upto Thaiyat-Hamira which is 25 KM (approx.) from Jaisalmer Town (Rajasthan), Insurance Charges, Payment Terms, Delivery Period, Net. & Gross Weight etc. in their offer.

3.0 For order with F.O.R. Destination term, 100% payment against dispatch document will not be entertained. In this regards please refer payment terms in ANNEXURE - MM/RP/GLOBAL/E-01/2005. Bidders are advised to take note of this while mentioning payment term.

4.0 In the event of receipt of only a single offer against the tender within B.C. date, OIL reserves the right to extend the B.C. date as deemed fit by the Company. During the extended period, the bidders who have submitted the bids on or before the original B.C. date shall not be permitted to revise their quotation.

5.0 The prices offered will have to be firm through delivery and not subject to variation on any account. A bid submitted with an adjustable price will be treated as non-responsive and rejected.

6.0 Other terms and conditions of the enquiry shall be as per General Terms and Conditions for Global E-Tender vide MM/RP/GLOBAL/E-01/2005. However, if any of the Clauses of this tender document contradict the Clauses of the booklet MM/RP/GLOBAL/E-01/2005 elsewhere, those in this tender document shall prevail.

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