



Vendor Code []

M/s. _____

Tender No. & Date : DIS2985P14/P1 25.03.2014

Bid Closing On : 15.05.2014 at 13:00 hrs.(IST)

Bid Opening On : 15.05.2014 at 13:00 hrs.(IST)

Delivery Required : AT DULIAJAN

Tender FEE : Rs. 1000.00

Bid Security Amount : Rs. 33000 or USD 0

Performance : Applicable

Guarantee

With reference to your application we are pleased to issue this tender document and invite you to submit your firm quotation for the materials as listed & specified in the enclosed Annexure-I. Your quotation must be written in English, complete in all respect without keeping any ambiguity and conform to the "General Terms & Conditions" enclosed. It is also essential that your quotation must reach us before the bid closing date as indicated above. Your special attention is drawn to the following:

1.a) Rates should be quoted as per unit specified in Annexure-I on F.O.R. Destination basis. Offer should be submitted as per format given in enclosed "General Terms & Conditions".

1.b) Your offer must include:

- | | |
|--|---|
| i) Tender No. | vii) Packing charges, if any. |
| ii) Full description of the material offered. | viii) Excise Duty, if applicable. |
| iii) Any deviation in specification. | ix) Taxes. |
| iv) Best possible delivery for each item. | x) Firm road freight for door delivery at above destination |
| v) Unit & total basic price for each item. | xi) Brand name, whenever specific. |
| vi) Validity of minimum 120 days from the date of bid opening. | xii) Conformity to monogram/Inspection requirements & charges if any. |

2. Incomplete quotations will be summarily rejected.

The sealed quotation should be sent to the following address:

Head-Materials, Materials Department, Oil India Limited, P.O. Duliajan-786602, ASSAM(INDIA).

Yours Faithfully,
OIL INDIA LIMITED

(B.DAS)
SR.PURCHASE OFFICER(IP)
FOR HEAD MATERIALS
FOR RESIDENT CHIEF EXECUTIVE

Issued By _____

Issued On _____

OIL INDIA LIMITED

(A Govt. of India Enterprise) Fax No. 91-0374-2800533
P.O. Duliajan-786602, Assam E-mail:material@oilindia.in

Tender No. & Date : DIS2985P14/P1 25.03.2014

Tender Fee : INR 1,000.00
Bid Security Amount : INR 33,000.00

Bidding Type : Single Bid (Composite Bid)

Bid Closing On : 15.05.2014 at 13:00 hrs. (IST)
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Performance Guarantee : Applicable

OIL INDIA LIMITED invites Press tenders for items detailed below:

Item No./ Mat. Code	Material Description	Quantity	UOM
10 85011403	<p>CHEMICALS - INDUSTRIAL PROCESS Specification of Sodium Aluminate</p> <ul style="list-style-type: none"> - Governing Standard : IS 4200 : 1984 (Reaffirmed in 2003) - Product Description : The material shall essentially be Sodium Aluminate (Na₂Al₂O₄) - Product Use : To be used for water treatment and is based on its property of forming flocculant precipitates which are capable of coagulating. <p>Product Requirements</p> <ul style="list-style-type: none"> - Physical Properties : The material, as received, should be in the form of white granular mass - Moisture content : The moisture content shall be 4.0 percent by mass, maximum when tested in accordance with the provisions of APPENDIX B (Clause 2.4) of the Governing Standard. - Characteristics <ul style="list-style-type: none"> i) Caustic alkalinity (as Na₂O), : 40.0%, Minimum percent by mass ii) Water soluble aluminate (as Al₂O₃), : 52.0%, Minimum percent by mass iii) Iron oxide (as Fe₂O₃), parts per million : 100 Maximum iv) Matter insoluble in water, : 1.2%, Maximum percent by mass v) Chlorides (as NaCl), percent by mass : 0.2%, Maximum 	36000	KG

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Item No./ Mat. Code	Material Description	Quantity	UOM
	vi) Lead (as Pb), parts per million : 50 ppm, Maximum vii) Arsenic (as As ₂ O ₃), parts per million : 8 ppm, Maximum - Packing : The material shall be packed in mild steel black plate drums with polyethylene liner (Nett Capacity of drums : 25/50 Kg). (As the material has a tendency to absorb moisture and carbon dioxide from the atmosphere which results in caking, the exposure of the material direct to air shall be avoided). - Marking : The packages shall be marked with the following information : i) Name of the material ; ii) Name of the manufacturer or his recognized trade-mark, if any ; iii) Mass of the material in the package ; and iv) Identification in code or otherwise to enable the batch of manufacturer to be traced from the records. N.B : Batch test certificate from manufacturer indicating batch number to be submitted along with supply of material.		

Note description for item no./nos. : 10

NOTE :

100% payment will be released against receipt & acceptance of materials at Duliajan.

Standard Notes: (1) VALIDITY : Your offer must be valid for 120 days from the date of bid opening. Offer with inadequate validity will be rejected.

(2) The offer should be submitted in Duplicate.

(3) Any sum of money due and payable to the contractor (including Security Deposit refundable to them) under this or any other contract may be appropriated by Oil India Limited and set-off against any claim of Oil India Limited (or such other person or persons contracting through Oil India Limited) for payment of a sum of money arising out of this contract or under any other contract made by the contractor with Oil India Limited (or such other person or persons contracting through Oil India Limited).

(4) For order with F.O.R. Destination term, 100% payment against despatch documents will not be entertained. In this regards please refer payment terms in ANNEXURE-MM/TENDER/LP/01/06.

(5) Bidders should submit their bids with page no's mentioned on all the pages of the bids.

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(6) Bidders should submit their bids (preferably in tabular form) explicitly mentioning compliance / non compliance to all the NIT terms and conditions of NIT.

(7). Vendors interested to participate against this tender shall have to purchase the tender documents from any of OIL's designated offices mentioned in the tender notification.

PSUs and SSI units are provided tender document free of cost, however they have to apply to OIL,s designated office to purchase the tender documents before the last date of sale of tender document mentioned in the tender. On fulfillment of eligibility criteria the tender documents are provided free of cost to PSUs and SSI units.

Proof of purchase of tender document must be submitted along with the offer, failing which offers will be treated as unsolicited.

(8). Rate quoted must be firm for delivery. Offer with condition of price variation on any score whatsoever would be summarily rejected without any further reference.

(9). Bids received after the bid closing date and time will be rejected. Similarly, modifications to bids received after the bid closing date & time will not be considered.

(10). If there is any discrepancy between the unit price and the total price, the unit price will prevail and the total price shall be corrected. Similarly, if there is any discrepancy between words and figure, the amounts in words shall prevail and will be adopted for evaluation.

(11). In the event of receipt of only a single offer against the tender within B.C. Date, OIL reserves the right to extend the B.C. Date as Deemed fit by the company. During the extended period, the bidders who have already submitted the Bids On or Before the original B.C. Date, shall not be permitted to revise their quotation.

Special Notes : TENTATIVE DELIVERY REQUIRED - 9 MT. PER MONTH

1.GENERAL QUALIFICATION CRITERIA

The bidder must meet the following qualifying criteria :

i. Successful execution of a single order of value not less than the amount shown below for supply of Sodium Aluminate during last three years as on bid closing date.

Single Order Value of Rs.9.79 lakhs

ii. Annual turnover of the firm in any of the last three financial years or current financial year should be more than Rs.32.63 lakhs

2.BID REJECTION CRITERIA (BRC) / BID EVALUATION CRITERIA (BEC)

The following BRC/BEC will govern the evaluation of the bids received against this tender. Bids that do not comply with stipulated BRC/BEC in full will be treated as non responsive and such bids shall prima-facie be rejected. Bid evaluation will be done only for those bids that pass through the "Bid Rejection Criteria" as stipulated in this document.

Other terms and conditions of the tender shall be as per General Terms and Conditions

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vide annexure-MM/TENDER/LP/01/06 for indigenous Tenders. However, if any of the Clauses of the Bid Rejection Criteria / Bid Evaluation Criteria (BRC / BEC) contradict the Clauses of the tender or MM/TENDER/LP/01/06 elsewhere, those in the BRC / BEC shall prevail.

BID REJECTION CRITERIA (BRC):

The bid shall conform generally to the specifications and terms and conditions given in this bid document. Bids shall be rejected in case the offered product does not conform to required parameters stipulated in the technical specifications. Notwithstanding the general conformity of the bids to the stipulated specifications, the following requirements will have to be particularly met by the Bidders without which the same will be considered as non-responsive and rejected.

(A) TECHNICAL :

i) The offered product must be strictly as per OIL's tender specifications provided along with the bid and should conform to IS 4200 : 1984 (Reaffirmed in 2003).

The bidder should undertake that their quoted item conform to IS 4200 : 1984, along with the bid. Further, in the event of placement of order, the bidder must submit "Batch Test" certificates along with the supplied material.

ii) The bidder should be either a manufacturer or an authorized representative / dealer of the offered product. In case the bidder is an authorized representative / dealer of the offered product, he should produce an authority letter from the principals which should be valid for the entire period of execution of the order.

iii) The manufacturer should have at least 3 (three) years of manufacturing experience of the product (as on Bid Closing Date) with bulk supply records of minimum 10800 KG to companies under the Government, Semi Government, Public sector undertakings or Public Limited companies. Documentary evidence in support of the above should be submitted along with the bid. OIL reserves the right to verify the same

iv) Bidder should have executed at least one single order value not less than of Rs.9.79 lakhs for supply of Sodium Aluminate during last 3 years (as on bid closing date) to companies under the Government, Semi Government, Public sector undertakings or Public Limited companies. Documentary evidence in support of the above should be submitted along with the bid. For authorized representatives / dealers / suppliers, documentary evidence towards execution of order by their principals (manufacturer) shall be acceptable

(B) Commercial :

i). **Bid Security:**

All the Bids must be accompanied by Bid Security of Rs.33000.00. Please refer General Terms and Conditions vide annexure-MM/TENDER/LP/01/06 for indigenous Tenders. Any bid not accompanied by a proper Bid Security (in Original) in conformity with Clauses 6.1 and 6.2.1 of MM/TENDER/LP/01/06 will be rejected outright without any further reference. For exemption for submission of Bid Security, please refer Clause No. 6.8 of MM/TENDER/LP/01/06. The Bid Security if submitted in the form of bank guarantee shall be valid up to 11.03.2015.

ii). **Performance Bank Guarantee:**

Successful bidder will be required to furnish a Performance Bank Guarantee @10% of the order value.

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For exemption for submission of Performance Bank Guarantee, please refer Clause No. 7.11 of MM/TENDER/LP/01/06. Performance Bank Guarantee for capital nature items like plant and machinery etc. shall be valid for 12 months from the date of commissioning or 18 months from the date of despatch whichever concludes earlier. However, for consumables like chemicals, cement, tubular etc. the Performance Bank Guarantee shall be valid for 12 months from the date of despatch.

- iii). The Bank Guarantee should be allowed to be encashed at all branches within India.
- iv). Validity of the bid shall be minimum 120 days from the Bid Closing Date.
- v). The prices offered will have to be firm through delivery and not subject to variation on any account. A bid submitted with an adjustable price will be treated as non-responsive and rejected.
- vi). Bids received after the bid closing date and time will be rejected. Similarly, modifications to bids received after the bid closing date & time will not be considered.

BID EVALUATION CRITERIA (BEC):

(A) TECHNICAL :

The bids conforming to the technical specifications, terms and conditions stipulated in the tender and considered to be responsive after subjecting to the Bid Rejection Criteria as well as verification of original of any or all documents/ documentary evidences pertaining to BRC, will be considered for further evaluation as per the Bid Evaluation Criteria given below.

(B) COMMERCIAL :

- i). To evaluate the inter-se-ranking of the offers, Assam Entry Tax on purchase value will be loaded as per prevailing Govt. of Assam guidelines as applicable on bid closing date. Bidders may check this with the appropriate authority while submitting their offer.
- ii). The evaluation of bids of will be done as per the Price Schedule given in General Terms and Conditions vide annexure-MM/TENDER/LP/01/06 for indigenous Tenders.