

**OIL INDIA LIMITED**  
(A Government of India Enterprise)  
CONTRACTS DEPARTMENT  
P.O.: Duliajan- 786602, Assam

---

**CORRIGENDUM-2 DATED: 12.01.2024 TO TENDER NO. : CDC4827P24**

This Corrigendum is issued to all concerned bidders of the aforesaid tenders to notify the following:

**Covering Letter & Part-II SOQ** has been revised and uploaded under “Amendments” folder in OIL’s e-tender portal. All concerned bidders are advised to take the “**Revised Covering Letter & Part-II SOQ**” into account and participate in the tender. Further the bid closing/ opening date of the aforesaid tenders extended upto date mentioned below:

Tender No.	Extended Bid Closing Date & Time	Extended Bid Opening Date & Time
CDC4827P24	23.01.2024 [11:00 Hrs (IST)]	23.01.2024 [14:00 Hrs (IST)]

All others terms and conditions of the Bid Document remain unchanged. Details can be viewed at [www.oil-india.com](http://www.oil-india.com).

---

**RITESH  
KUMAR** Digitally signed  
by RITESH KUMAR  
Date: 2024.01.12  
15:43:12 +05'30'  
**SR. OFFICER-CONTRACTS (C)**

**OIL INDIA LIMITED**  
**(A Govt. of India Enterprise)**  
**Contracts Department, Duliajan**

## **WORKS CONTRACT**

OIL INDIA LIMITED, a premier Public Sector Enterprise of Govt. of India engaged in drilling and exploration activities for hydrocarbon invites ON-LINE BIDS from experienced and established firms/ contractors meeting the requisite criteria for the following mentioned work under **COMPOSITE BID SYSTEM** through its e-Procurement site:

-----  
**DESCRIPTION OF WORK/ SERVICE: Construction of Pucca Road over the existing road by providing GSB, WBM, 80 mm CC Paver Block & 40mm SDBC from Alimur Tinali to Dikom railway crossing, including supply of all materials except cement.**

INTERNAL ESTIMATED COST: ₹ 3,00,20,564.20

LOCATION OF WORK: **Dikom area.**

PERIOD OF WORK COMPLETION: **24 Weeks**

BID CLOSING/ OPENING DATE & TIME: **23.01.2024 (11:00 HRS/ 14:00 HRS)**

**BID SECURITY DEPOSIT: ₹1,47,500.00 (Rupees One lakh Forty-Seven Thousand Five Hundred only)**

**PERFORMANCE SECURITY DEPOSIT: 10 % of Total Contract Cost** (Out of which 2.5% to be submitted as Performance security Deposit and 7.5% shall be kept as retention money from running bill)

**Extension of Bid Closing Date:** The Company expects the bidders to adhere to the Bid submission end date timeline. Bidders are requested to refrain from seeking extension of "Bid Closing date" and such request for Bid Closing Date extension shall not be entertained by the Company. However, OIL at its discretion may extend the Bid Closing Date due to unforeseen circumstances.

**Deadline for Pre-Bid Query:** Any clarification/Queries relevant to the tender, if any, must be submitted by bidders within **20.11.2023**. Company will not be liable to respond to any such clarifications/queries for delay beyond **20.11.2023**.

### **2.0 SUBMISSION OF BID SECURITY:**

- 2.1 The Bid Security is required to protect the Company against the risk of Bidder's conduct, which would warrant forfeiture of the Bid Security, pursuant to sub-clause 2.8.
- 2.2 All the bids must be accompanied by Bid Security in Original as prescribed under, for the amount as mentioned in the "NIT" of the tender documents:
  - a. The Bid Security may be submitted in the form of irrevocable Bank Guarantee (as per **Annexure-III**) issued by Nationalized or Scheduled Bank in favour of M/s Oil India Limited and payable at DULIAJAN. The Bank Guarantee must be on Non-Judicial Stamp Paper of requisite value as per Indian Stamp Act purchased in the name of Banker. A duly filled undertaking towards details of the BG (as per **Annexure-V**) must also be submitted along with the scanned copy of BG in the technical bid.

**Note:** In case the Bidder submits Bid security in the form of Bank Guarantee (BG), the BG must be valid for a minimum of 120 days (One Hundred Twenty) from the original date of bid closing.

- b. Alternately Bid Security can also be paid through Bank Draft / Cashier's Cheque / Banker's Cheque / Fixed Deposit Receipt (Account OIL INDIA LIMITED) / irrevocable Letter of Credit / NEFT / RTGS /

Electronic Fund Transfer through Online Payment Gateway of OIL's e-tender portal (subject to credit in OIL's account within prescribed time) to designated account of OIL.

- i. If the Bid Security is submitted in the form of Bank Draft, Banker's Cheque, Cashier's Cheque, Fixed Deposit Receipt or Letter of Credit, the same should be in favour of "Oil India Limited" payable at Duliajan.
- ii. Bid Security amount through NEFT or RTGS mode may be deposited on or before bid closing date and time to the following designated OIL's bank account:

<b>Bank Details of Beneficiary: OIL INDIA LIMITED</b>		
<b>a</b>	Bank Name	STATE BANK OF INDIA
<b>b</b>	Branch Name	Duliajan
<b>c</b>	Branch Address	Duliajan, Dist.-Dibrugarh
<b>d</b>	Bank Account No.	<b>10494832599</b>
<b>e</b>	Type of Account	Current Account
<b>f</b>	IFSC Code	<b>SBIN0002053</b>
<b>g</b>	MICR Code	786002302
<b>h</b>	SWIFT Code	SBININBB479

- iii. If the bid security is submitted through NEFT or RTGS mode, details such as UTR No., Tender No., Bidder's name & Deposited Amount etc. must be uploaded with the Unpriced Techno-Commercial Bid documents.

c. **Submission of bid security in the form of Electronic Bank Guarantee (e-BG):**

Bidders/Contractors are advised to submit the e-BG from any of the following banks presently providing facility to issue an e-BG:

<b>Sl. No.</b>	<b>Bank Name</b>	<b>Sl. No.</b>	<b>Bank Name</b>
1	Axis Bank Limited	8	IDFC First Bank
2	Bank of Baroda	9	Indian Bank
3	Canara Bank	10	Indian Overseas Bank
4	Federal Bank	11	IndusInd Bank
5	HDFC Bank Limited	12	State Bank of India
6	ICICI Bank Limited	13	South Indian Bank
7	IDBI Bank	14	Yes Bank
Other Banks to be notified from time to time by NeSL			

<b>BENEFICIARY DETAILS FOR ISSUE OF ELECTRONIC BANK GUARANTEE (e-BG)</b>		
<b>A</b>	Name	OIL INDIA LIMITED
<b>B</b>	PAN	AAAC02352C

<b>C</b>	Date of Incorporation	18-02-1959
<b>D</b>	Email ID	Abhay_Kumar@oilindia.in
<b>E</b>	Mobile No	9480312436
<b>F</b>	Local Address	Duliajan, Dibrugarh, Assam- 786602
<b>G</b>	Registered Address	Duliajan, Dibrugarh, Assam- 786602

- d. In case of Bidders submitting Bid Security in the form of Bank Guarantee / Bank Draft / Cashier's Cheque / Banker's Cheque / Fixed Deposit Receipt / Letter of Credit, the original hard copy of Bid Security should reach the office of CGM-CONTRACTS on or before 12.45 p.m. (IST) on the bid closing / opening date otherwise bid will be rejected.
- e. In case of Bidders submitting Bid Security/EMD in the form of Fixed/Term Deposit, bidders have to submit a declaration as per the format prescribed in **Annexure-XIII**. Further, the bidder may arrange the confirmation mail regarding issue of fixed deposit with the following details directly from bank's official e-mail id to Oil India's following e-mail id [FD\\_PS@OILINDIA.IN](mailto:FD_PS@OILINDIA.IN)

FD No.	Issue Date	Maturity Date	FD Amount	Beneficiary/ Contractor Name	Whether above FD is pledged in favour of 'Oil India Limited' (Yes/No)	FD amount pledged (in ₹) as per bank's books of accounts	Mode of FD Renewal (Auto Renewal/Auto closure)	Remarks (if any) of the issuing Bank

- f. A scanned copy of Bid Security document should also be uploaded along with the Unpriced Techno-Commercial Bid documents.
- g. This Bid Security Deposit shall be refunded to all unsuccessful bidders, but is liable to be forfeited in full or part, at Company's discretion, as per Clause No. 2.8 below. Bids without Bid Security Deposit in the manner specified above will be summarily rejected.
- h. No other mode of payment will be accepted by the Company. The Bid Security shall not earn any interest to the bidder from the Company.

**Note:**

- i. Bidders claiming waiver of Bid Security shall upload supporting documents as mentioned in **Para No. 2.12** below along with technical bid.
- ii. Any offer not accompanied with the Bid Security shall be treated as invalid and summarily rejected unless the bidder is exempted from submission of Bid Security as per Bid Security Exemption Criteria of this tender and proper proof towards this exemption is submitted by the bidder. Any subsequent deposit of Bid Security after the bid closing date shall not be permitted. Also, adjustment of Bid Security due against the instant tender, against dues from the Company or on any account shall not be permitted.
- 2.3 Any bid not secured in accordance with sub-clause 2.2 above shall be rejected by the Company as non-responsive.
- 2.4 The bidders shall extend the validity of the Bid Security suitably, if and when specifically advised by OIL, at the bidder's cost.

- 2.5 Unsuccessful Bidder's Bid Security will be discharged and / or returned within 30 days after finalization of the Tender.
- 2.6 Successful Bidder's Bid Security will be discharged and / or returned upon Bidder's furnishing the Performance Security and signing of the contract.
- 2.7 Bid Security shall not accrue any interest during its period of validity or extended validity.
- 2.8 The Bid Security may be forfeited:
- If the bidder withdraws the bid within its original / extended validity.
  - If the bidder modifies / revises their bid suo-moto within its original / extended validity.
  - If the bidder does not accept the contract.
  - If the bidder does not furnish Performance Security Deposit within the stipulated time as per tender / contract.
  - If it is established that the bidder has submitted fraudulent documents or has indulged into corrupt and fraudulent practice, the bid security shall be forfeited after due process in addition to other action against the bidder.
- 2.9 In case any bidder withdraws their bid during the period of bid validity, Bid Security/Performance Security will be forfeited, and the party shall be debarred as per the prevailing Banning Policy of the Company (OIL).
- 2.10 A bid shall be rejected straightway if Original Bid Security is not received within the stipulated date & time mentioned in the Tender and / or if the Bid Security validity is shorter than the validity indicated in Tender and / or if the Bid Security amount is lesser than the amount indicated in the Tender.
- 2.11 The Bank Guarantee issuing bank branch must ensure the following:

The Bank Guarantee issued by the bank must be routed through SFMS platform as per the following details:

- MT 760 / MT 760 COV for issuance of bank guarantee.
- MT 760 / MT 767 COV for amendment of bank guarantee.

[Tender Number should reflect in the SFMS text under MT 760 / MT 760 COV]

The above message/intimation shall be sent through SFMS by the BG issuing Bank branch to ICICI Bank, Duliajan Branch, IFS Code – ICIC0000213; SWIFT Code - ICICINBBXXX. Branch Address: ICICI Bank Ltd, Kunja Bhavan, Daily Bazaar, Duliajan, Dibrugarh, Assam – 786602. The Bank details are as under:

<b>Bank Details of Beneficiary</b>		
<b>A</b>	Bank Name	ICICI Bank Ltd.
<b>B</b>	Branch Name	DULIAJAN
<b>C</b>	Branch Address	Kunja Bhavan, Daily Bazaar, Duliajan, Dibrugarh, Assam – 786602
<b>D</b>	IFSC Code	ICIC0000213
<b>E</b>	Unique identifier code (Field 7037)	OIL503988890
<b>F</b>	Company Name	Oil India Limited
<b>H</b>	SWIFT Code	ICICINBBXXX

**2.12 Exemption from submission of bid security:** In case any bidder is exempted from paying the Bid security, they should upload the supporting documents along with their technical bid. The detailed guidelines for exemption of the Bid security are given below. However, such bidders must submit the bid security declaration as per format enclosed in the tender.

- a. Govt. Department & Public Sector Undertaking (PSUs) are exempted from submission of bid security.

**Note:** The Purchase Preference Policy for MSE bidders shall not be applicable in this tender.

**3.0 SUBMISSION OF PERFORMANCE SECURITY:** Successful bidder has to submit Performance Security amount as mentioned in Covering Letter, **within 14 (fourteen) days** from the date of issue of Letter of Intent/Award (LOI/LOA).

3.1 a. The Performance Security should be submitted in the form of irrevocable Bank Guarantee (as per **Annexure-IV**) issued by Nationalized or Scheduled Bank in favour of M/s Oil India Limited and payable at DULIAJAN. The Bank Guarantee must be on Non-Judicial Stamp Paper of requisite value as per Indian Stamp Act purchased in the name of Banker. A duly filled undertaking towards details of the BG (as per **Annexure-V**) must also be submitted along with the original BG.

b. Alternately, the Performance Security can also be paid through Bank Draft / Cashier's Cheque / Banker's Cheque / Fixed Deposit Receipt (Account OIL INDIA LIMITED) / irrevocable Letter of Credit / NEFT / RTGS / Electronic Fund Transfer (subject to credit in OIL's account within prescribed time) to designated account of OIL.

- i. If the Performance Security is submitted in the form of Bank Draft, Banker's Cheque, Cashier's Cheque, Fixed Deposit Receipt or Letter of Credit, the same should be in favour of "Oil India Limited" payable at Duliajan.
- ii. Performance Security amount through NEFT or RTGS mode may be deposited in the following designated OIL's bank account:

<b>Bank Details of Beneficiary: OIL INDIA LIMITED</b>		
<b>a</b>	Bank Name	STATE BANK OF INDIA
<b>b</b>	Branch Name	Duliajan
<b>c</b>	Branch Address	Duliajan, Dist.-Dibrugarh
<b>d</b>	Bank Account No.	<b>10494832599</b>
<b>e</b>	Type of Account	Current Account
<b>f</b>	IFSC Code	<b>SBIN0002053</b>
<b>g</b>	MICR Code	786002302
<b>h</b>	SWIFT Code	SBININBB479

- iii. If the Performance security is submitted through NEFT or RTGS mode, the bidder shall submit details such as **UTR No., Contract No., Bidder's name & Deposited Amount etc.**

c. **Submission of performance security in the form of Electronic Bank Guarantee (e-BG):**

Bidders/Contractors are advised to submit the e-BG from any of the following banks presently providing facility to issue an e-BG:

Sl. No.	Bank Name	Sl. No.	Bank Name
1	Axis Bank Limited	8	IDFC First Bank
2	Bank of Baroda	9	Indian Bank
3	Canara Bank	10	Indian Overseas Bank
4	Federal Bank	11	IndusInd Bank
5	HDFC Bank Limited	12	State Bank of India
6	ICICI Bank Limited	13	South Indian Bank
7	IDBI Bank	14	Yes Bank
Other Banks to be notified from time to time by NeSL			

<b>BENEFICIARY DETAILS FOR ISSUE OF ELECTRONIC BANK GUARANTEE (e-BG)</b>		
<b>A</b>	Name	OIL INDIA LIMITED
<b>B</b>	PAN	AAAC02352C
<b>C</b>	Date of Incorporation	18-02-1959
<b>D</b>	Email ID	Abhay_Kumar@oilindia.in
<b>E</b>	Mobile No	9480312436
<b>F</b>	Local Address	Duliajan, Dibrugarh, Assam- 786602
<b>G</b>	Registered Address	Duliajan, Dibrugarh, Assam- 786602

- d. In case of Bidders submitting Performance Security in the form of Bank Guarantee / Bank Draft / Cashier's Cheque / Banker's Cheque / Fixed Deposit Receipt / Letter of Credit, the original hard copy of Performance Security shall be submitted within the time frame as stipulated in the LOA/LOI.
- e. In case of Bidders submitting Performance Security in the form of Fixed/Term Deposit, bidders have to submit a declaration as per the format prescribed in **Annexure-XIII**. Further, the bidder may arrange the confirmation mail regarding issue of fixed deposit with the following details directly from bank's official e-mail id to Oil India's following e-mail id [FD\\_PS@OILINDIA.IN](mailto:FD_PS@OILINDIA.IN)

FD No.	Issue Date	Maturity Date	FD Amount	Beneficiary/ Contractor Name	Whether above FD is pledged in favour of 'Oil India Limited' (Yes/No)	FD amount pledged (in ₹) as per bank's books of accounts	Mode of FD Renewal (Auto Renewal/Auto closure)	Remarks (if any) of the issuing Bank

- f. No other mode of payment other than the mode covered under Point Nos. a. & b. will be accepted by the Company.
- 3.2 Performance Security shall not accrue any interest during its period of validity or extended validity.
- 3.3 The Bank Guarantee issuing bank branch must ensure the following:

The Bank Guarantee issued by the bank must be routed through SFMS platform as per the following details:

- (i) MT 760/MT 760 COV for issuance of bank guarantee.
- (ii) MT 760/MT 767 COV for amendment of bank guarantee.

[Contract No. should reflect in the SFMS text under MT 760/MT 760 COV]

The above message/intimation shall be sent through SFMS by the BG issuing Bank branch to ICICI Bank Ltd., Duliajan Branch, IFS Code – ICIC0000213; SWIFT Code - ICICINBBXXX. Branch Address: ICICI Bank Ltd, Kunja Bhavan, Daily Bazaar, Duliajan, Dibrugarh, Assam – 786602. The Bank details are as under:

<b>Bank Details of Beneficiary</b>		
<b>A</b>	Bank Name	ICICI Bank Ltd.
<b>B</b>	Branch Name	DULIAJAN
<b>C</b>	Branch Address	Kunja Bhavan, Daily Bazaar, Duliajan, Dibrugarh, Assam – 786602
<b>D</b>	IFSC Code	ICIC0000213
<b>E</b>	Unique identifier code (Field 7037)	OIL503988890
<b>F</b>	Company Name	Oil India Limited
<b>H</b>	SWIFT Code	ICICINBBXXX

3.4 This Performance Security must be valid for **03 (three) months** after the date of expiry of the defect liability period. In the event of the contract being extended within the provisions of the contract agreement, the contractor will have to extend suitably the validity of the "Security Deposit" for the extended period.

3.5 The Performance Security Deposit will be refunded to the Contractor after defect liability period under the contract (including extension, if any), but a part or whole of which shall be used by the Company in realization of liquidated damages or claims, if any or for adjustment of compensation or loss due to the Company for any reason.

**4.0** If the above mentioned closing / opening day of the tender happens to be non-working day due to Bandh / Strike or any other reason, the bids will be received and opened on the following working day at the same time except on Saturdays.

**5.0** While submitting responses against the tender in OIL's e-tender portal, bidders must fill up the "Total Bid Value" (under RFx Information > Basic Data > Total Bid Value), taking account of all liabilities including statutory liabilities in their quoted price (excluding PF and GST). A screen shot in this regard is shown below. The price quoted under the "Total Bid Value" should be within the range of "At Par" to "+10%" of Company's Internal Estimate. Bids with overall quoted price as indicated in the "Total Bid Value" (under RFx Information > Basic Data > Total Bid Value) below "at par" and above "10%" of Company's Internal Estimate will be rejected straightway.

Company shall evaluate the inter-se-ranking of the bidders and conduct Draw of Lots amongst the eligible bidders in case of identical bidding, strictly as per the overall quoted price under the "Total Bid Value" (under RFx Information > Basic Data > Total Bid Value) and awarding of contract shall be done accordingly.

It is the responsibility of the bidder to fill up the “Total Bid Value” (under RFx Information > Basic Data > Total Bid Value) correctly as per the instructions given herein. OIL INDIA LTD accepts no liability of any nature resulting from any calculation error or omissions while filling up the “Total Bid Value” (under RFx Information > Basic Data > Total Bid Value) by the bidders and no claim whatsoever shall be entertained thereof.

In case of identical bidding, Draw of Lots shall be conducted amongst the bidders who have quoted the lowest price (within the permissible percentage) under the “Total Bid Value” tab, to select 7 (seven) numbers of bidders priority-wise. The Technical and Commercial Scrutiny of bids will be carried out for these 7(seven) bidders only for further processing of the tender.

For convenience of the bidders and to improve transparency, the overall rate quoted by the bidders (within the range of “At par” to +10% of the internal estimate) against the tender shall be available for online viewing by all such bidders whose price bids shall be opened. Online view of prices as above shall be available to the bidders only upto 7 (seven) days from the date of price bid opening of the tender.

**6.0** All techno-commercial documents are to be submitted as per tender requirement under **‘Technical Attachments Tab’** in E-TENDER PORTAL.

**7.0** To participate in OIL’s E-procurement tender, bidders must have a legally Valid Digital Signature of Class 3 [**Organizational Type**] with Organizations Name along with **Encryption Certificate** as per Indian IT Act from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India (<http://www.cca.gov.in>). Digital Signature Certificates having “**Organization Name**” field other than **Bidder’s Name (i.e. Firm’s Name)** are not acceptable.

7.1 The authenticity of above Digital Signature shall be verified through authorized CA after bid opening. If the **Digital Signature Certificate (DSC)** used for signing is not of “**Class -3**” & Organizational type with Organization’s name in the name of the bidder i.e. firm, the bid will be rejected.

7.2 Only in case of sole proprietorship firms, Digital Signature Certificates issued in the name of the proprietor is also acceptable provided the bid is submitted in the capacity of a proprietorship firm.

7.3 Bidder is responsible for ensuring the validity of Digital Signature Certificate (DSC) and its proper usage by their employee.

7.4 The bid including all uploaded documents shall be **digitally signed** by duly authorized representative of the bidding company. The DSC used must be of the type as mentioned above.

**8.0** Bidders without having E-tender Login ID and Password should complete their online registration at least seven (7) days prior to the scheduled bid closing date and time of the tender. For online registration, Bidder may visit the OIL’s E-tender site <https://etender.srm.oilindia.in/irj/portal>.

8.1 Necessary Login ID & Password will be issued by OIL only after submitting the complete online registration by the Bidder. In the event of late registration/incomplete registration by Bidder, OIL INDIA LIMITED shall not be responsible for late allotment of User ID & Password and request for bid closing date extension on that plea shall not be entertained by Company.

**9.0** The Company reserves the right to reject any or all the bids or accept any bid without assigning any reason.

9.1 Bidders must note that in case of any discrepancy or non-compliance to the tender criteria is found in their bids at any stage of tendering prior to the award of contract, such bids shall be rejected straightway. No claims or requests from such bidders shall be entertained thereafter.

**10.0** (a) Bidders will be permitted by System to withdraw their bid or make any changes in their bid after the bid has been uploaded by the bidder prior to the Bid Closing date and time as mentioned in the bid. But no changes or withdrawal would be allowed by the system once the due date and time for submission of bids has been reached and bids are opened. Bidders are requested to take note of the

above and arrange to submit their bids within the submission deadline to avoid last minute rush/network problems.

(b) No bid can be modified / withdrawn subsequent to the deadline for submission of bids. No Bidder can withdraw his bid within the validity or extended validity of the bid. Withdrawal of any bid within bid validity period will lead to forfeiture of his/her/their Bid Security/Performance Security in full and debarment from participation in future tenders, at the sole discretion of the Company and the period of debarment will be decided as per OIL's banning policy dated 6<sup>th</sup> Jan 2017 available at OIL's website.

(c) Once a withdrawal letter is received from any bidder, the offer will be treated as withdrawn and no further claim / correspondence will be entertained in this regard.

**11.0** The Bid must be valid for 90 (Ninety) days from the actual date of closing of the tender.

**12.0** Conditional bids are liable to be rejected at the discretion of the Company.

**13.0** The work may be split up amongst more than one contractor at the sole discretion of the Company.

**14.0** The bidder may also seek such clarification from this office as are deemed necessary.

**15.0** The bidders are required to furnish the composition and status of ownership of the firm in whose name bid documents have been purchased/issued along with one or more of the following documentary evidences (which are applicable to the bidder) in support of the same and scanned copies of the same should be uploaded along with the Un priced bid documents.

15.1 In case of Sole Proprietorship Firm, Copies of Telephone/Electricity/Mobile Bill, PAN card, latest Income Tax Return form indicating therein the name, business and residential address, E-mail and phone numbers of the owner and copies of GST Registration Certificate.

15.2 In case of HUF, Copies of Telephone/Electricity/Mobile Bill, PAN card, latest Income Tax Return form, Family Arrangement indicating therein the name, residential address, E-mail and phone numbers of the owners in general and Karta in particular and copies of GST Registration Certificate.

15.3 In case of Partnership Firm, Copies of Telephone/Electricity/Mobile Bill, PAN card, latest Income Tax Return form indicating therein the name, residential address, E-mails and phone numbers of all the partners (including the Managing Partner), registered partnership agreement/deed and copies of GST Registration Certificate.

15.4 In case of Co-Operative Societies, Copies of Telephone/Electricity/Mobile Bill, PAN card, latest Income Tax Return form indicating therein the name, residential address, E-mails and phone numbers of all the Directors or persons who are at the helm of affairs, registration certificate from Registrar of Co-Operative Societies and copies of GST Registration Certificate.

15.5 In case of Societies registered under the Societies Registration Act, Copies of Telephone/Electricity/Mobile Bill, PAN card, latest Income Tax Return form indicating therein the name, residential address, E-mail and telephone numbers of all the Directors or persons who are at the helm of affairs, registration certificate from the Registrar of the state and copies of GST Registration Certificate.

15.6 In case of Joint Stock Companies registered under the Indian Companies Act, Copies of Telephone/Electricity/Mobile Bill, PAN card, latest Income Tax Return form indicating therein the name, residential address, E-mail and telephone numbers of all the Directors or persons who are at the helm of affairs, Certificate of Incorporation from the Registrar of Companies, Memorandum and Articles and copies of GST Registration Certificate.

15.7 In case of Trusts registered under the Indian Trust Act, Copies of Telephone/Electricity/Mobile Bill, PAN card, latest Income Tax Return form indicating therein the name, residential address, E-mail and telephone numbers of all the Trustee or persons who are at the helm of affairs, registration certificate from the Registrar of the state, Trust Deed and copies GST Registration Certificate.

**NOTE: Point no. 15.1 to 15.7 is not applicable for contractors who are already registered with OIL INDIA LIMITED.**

**16.0** Wherever applicable, the bidder shall have itself registered under Employees' Provident Fund and Miscellaneous Provisions Act, 1952 and follow the relevant statutory provisions including Rules made there-under concerning contractual workers to be engaged by such bidder. If the bidder does not have P.F. Code number at the time of applying for this tender, then the bidder must apply for the same if the contract is awarded to the bidder. Such bidder shall furnish the Provident Fund code number issued by the appropriate Govt. Authority, within 45 days of signing of contract, to Company (or when advised by Company, after 45 days of signing the contract); and all PF related statutory guidelines shall be adhered to by the bidder.

Bidders who are currently not covered under the Employees' Provident Fund and Miscellaneous Provisions Act, 1952 should submit an Undertaking for the same as prescribed in **Annexure-I** of the Tender Document.

**17.0** Before Bidding :

- Bidder(s) are advised to inspect the work site with permission from HOD-Civil or his representative, to assess the nature and extent of work and the conditions under which it will be carried out.
- Bidder(s) should clearly understand all the terms & conditions, criteria, specification etc. of this tender.

**18.0** The selected bidder will be required to enter into a formal contract within two weeks from the date of issuance of LOI, which will be based on their bid, i.e. OIL's Standard Form of Contract.

**19.0** OIL INDIA LIMITED reserves the right to curtail / enhance the scope of the work stated above or cancel, if required.

**20.0** The amount of retention money shall be released after 6 (six) months from the date of completion certified by the concerned department.

**21.0** Bidders have to submit a declaration as per the format prescribed in **Annexure-XI & XII** regarding Financial Standing and not under Holiday List/ Delisted/ Blacklisted/Debarred in OIL respectively along with the technical bid.

**22.0** Bidders have to submit Proforma For Authorised Signatory as per format prescribed in **Annexure-X**.

**23.0** The work shall have to be started within seven days from the date of work order.

**24.0** Time Schedule: The time allowed for completing the work will be reckoned from the date of issue of work order. Time is the essence of the Contract and failure on part of the contractor to complete the work within the stipulated time, shall entitle the Company to impose liquidated damages and / or penalty from the contractor as per terms of the Contract.

**25.0** The contractor will be required to allow OIL officials to inspect the work site and documents in respect of the workers payment.

**26.0 BACKING OUT BY BIDDER:** In case any bidder withdraws their bid within the bid validity period, the Bid Security/Performance Security will be forfeited and be debarred from further tendering as per OIL's banning policy dated 6<sup>th</sup> Jan 2017 available at OIL's website: [www.oil-india.com](http://www.oil-india.com).

**27.0 BACKING OUT BY L-1 BIDDER AFTER ISSUE OF LOA/LOI:** In case LOA/LOI issued is not accepted by the L1 bidder or the Performance Security is not submitted as per the terms of the contract or the contract is not signed within the time specified in the Bid Document, the Bid Security/Performance Security shall be forfeited and the bidder shall be dealt as per OIL's banning policy dated 6<sup>th</sup> Jan 2017 available at OIL's website.

**28.0 FURNISHING FRAUDULENT INFORMATION/DOCUMENT:** If it is found that a Bidder/Contractor has furnished fraudulent document/information, the Bid Security/ Performance Security shall be forfeited and the party shall be debarred as per the OIL's Banning Policy dated 6<sup>th</sup> Jan 2017 available at OIL's website. **Annexure-VIII must be duly filled in bidder's letter head and upload the scanned copy of the same along with techno-commercial bid.**

**29.0 ERRING / DEFAULTING AGENCIES:** Erring and defaulting agencies like bidder, contractor, supplier, vendor, service provider will be dealt as per OIL's Banning Policy dated 6th January, 2017 available in OIL's website: [www.oil-india.com](http://www.oil-india.com).

**30.0** Any agency which is put under banning/ suspension/ holiday list as per OIL's Banning Policy dated 6th January, 2017 are debarred from participating in this tender during the currency of the banning/ suspension/ holiday period. Bids of such agencies if received shall be rejected straightway.

**31.0 Bidder(s) must also furnish the followings:**

- a) NAME OF FIRM :
- b) DETAIL POSTAL ADDRESS :
- c) MOBILE / TELEPHONE NO :
- d) E-MAIL ADDRESS :
- e) FAX NO (If available) :
- f) CONTACT PERSON :
- g) VENDOR CODE :
- h) GST Registration Number (If available):

**32.0 The tender will be governed by :**

- a) Covering Letter
- b) Bid Evaluation Criteria/ Bid Rejection Criteria (BRC/BEC)
- c) Part-I - General Conditions of Contract (GCC)
- d) Part-II - Schedule of Work, Unit and Quantity (SOQ)
- e) Part-III - Special Conditions of Contract (SCC)
- f) Part-IV - Schedule of Company's Plants, Materials and Equipment (SCPME)
- g) Part-V - Safety Measures (SM)
- h) Part-VI - Integrity Pact (IP)
- i) Pro forma
- j) Annexures

**33.0** Bidders are requested to examine all instructions, forms, terms and specifications in the bid. Failure to furnish all information required as per the bid or submission of offers not substantially responsive to the bid in every respect will be at the bidders risk and may result in the rejection of its offer without seeking any clarifications. Offers sent without the requisite value of prescribed Bid Security (if called for in the bid) in original will be rejected straightway.

**34.0** Both "TECHNICAL" and "PRICED" Bids should be submitted on-line through OIL's e-Tender Portal up to scheduled bid closing date and time and will be opened on the scheduled bid opening date and time as mentioned in e-tender portal at Office of the CGM-Contracts (HOD) in presence of authorized representatives of the bidders present, if any.

The Technical Bid should be submitted as per Scope of Work & Technical Specifications along with all technical documents related to the tender and should be uploaded under "Technical Attachment" Tab only. Bidders must note that no price details should be uploaded in "Technical Attachment" Tab Page. Bidders must quote their overall price under the "Total Bid Value" within the range of "at par" to "+10%" of Company's Internal Estimate, taking into account all liabilities including statutory liabilities in their quoted price (excluding PF and GST). Bidder must also upload the Undertaking in respect of quoted price digitally signed under the "Notes and Attachment" Tab in e-tender portal. A screen shot in this regard is shown below. Offer not complying with above submission procedure will be rejected as per Bid Rejection Criteria. In Bid opening, both Technical & Priced Bids will be opened.

Please go through the "**GENERAL GUIDELINES TO BIDDERS**" and "**VENDOR USER MANUAL (Effective 15.09.19)**" provided in OIL's e-Portal, in detail before uploading the document.

**NB:** In order to bid for OIL e-tenders all the vendors are required to obtain a legally valid Digital Certificate Class III [Organization] along with Encryption Certificate as per Indian IT Act from the licensed Certifying Authorities (CA) operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India. Digital Signature Certificate comes in a pair of Signing/verification and Encryption/decryption certificate. Bidder should have both the Signing/verification and Encryption/Decryption certificate for Signing and encryption, decryption purpose respectively. The driver needs to be installed once, without which the DSC will not be recognized. While participating on e-Tendering the DSC token should be connected to your system.

Encryption certificate is mandatorily required for submission of bid. In case bidder created response with one certificate (using encryption key) and bidder change his Digital Signature Certificate then old certificate (used for encryption) is required in order to decrypt his encrypted response for getting the edit mode of the response. Once decryption is done, bidder may use new DSC certificate for uploading and submission of their offer. It is the sole responsibility of the bidder to keep their DSC certificate properly. In case of loss of the certificate, OIL INDIA LTD is not responsible.

**35.0 The Integrity Pact is applicable against this tender:** OIL shall be entering into an Integrity Pact with the bidders as per format enclosed vide "Part-VI Integrity Pact" of the tender document. This Integrity Pact proforma has been duly signed digitally by OIL's competent signatory. The proforma has to be returned by the bidder (along with the technical bid) duly signed (digitally) by the same signatory who sign the bid, i.e., who is duly authorized to sign the bid. Any bid not accompanied by Integrity Pact Proforma duly signed (digitally) by the bidder shall be rejected straightway. Uploading the Integrity Pact with digital signature will be construed that all pages of the Integrity Pact has been signed by the bidder's authorized signatory who sign the Bid.

33.1 In case of a joint venture, all the partners of the joint venture should sign the Integrity Pact.

33.2 In the event of any dispute between the management and the contractor relating to those contracts where Integrity Pact is applicable, in case, both the parties are agreeable, they may try to settle dispute through mediation before the panel of IEMs in a time bound manner. If required, the organizations may adopt any mediation rules for this purpose. In case, the dispute remains unresolved even after mediation by the panel of IEMs, the organization may take further action as per the terms and conditions of the contract.

**Note:** Bidders may contact the Independent External Monitors for any matter relating to the IP at the following addresses:

Shri Ram Phal Pawar, IPS (Retd.), Former Director, NCRB, MHA, e-Mail ID: [rpawar61@hotmail.com](mailto:rpawar61@hotmail.com) & [ramphal.pawar@ips.gov.in](mailto:ramphal.pawar@ips.gov.in), Shri Ajit Mohan Sharan, IAS (Retd.), Former Secretary, Ministry of Ayush, Govt. of India, e-mail: [ams057@gmail.com](mailto:ams057@gmail.com) and Dr. Tejendra Mohan Bhasin, Former Vigilance Commissioner, CVC, e-mail ID: [imbhasin@gmail.com](mailto:imbhasin@gmail.com) have been appointed as Independent External Monitors.

**36.0 SCREEN SHOT :**

Bidders must fill up the **“Total Bid Value”** (under **RFx Information > Basic Data > Total Bid Value**), taking account of all liabilities including statutory liabilities in their quoted price (excluding PF and GST).

- A.** Filling of **“Total Bid Value”** with overall quoted price where Detailed Price Information is “No Price”: Under “RFx Information”> “Basic Data”> “Total Bid Value”

**Create RFx Response**

Submit | Read Only | Print Preview | Check Technical RFx Response | Close

RFx Response Number 60038748    RFx Number 1396    Status In Proce  
 RFx Owner BHARALI    Total Value 0.00 INR    RFx Response Version Nu

RFx Information | Items | Notes and Attachments | Conditions

Basic Data | Questions | Technical Attachments

Event Parameters

Currency: Indian Rupee

Detailed Price Information: No Price

Terms of Payment:

Total Bid Value:

**“Total Bid Value” considering all liabilities, taxes & duties except PF & GST**

**Note: Total Bid Value” is mandatory in “No Price” RFx only**

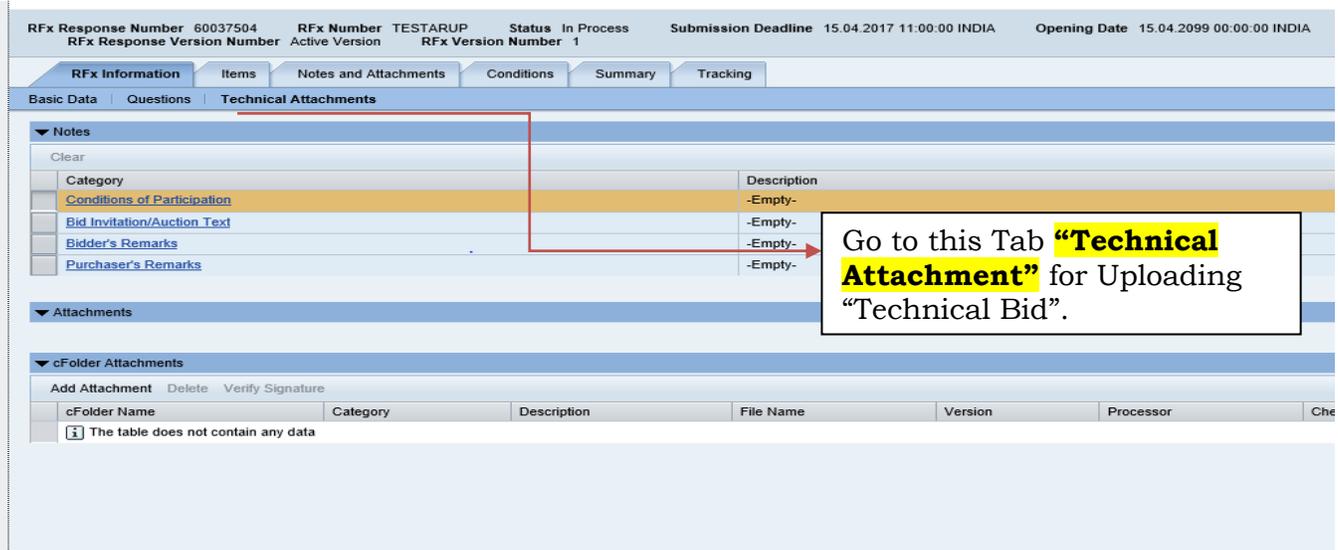
On **“EDIT”** Mode, bidders are advised to upload **“Technical Bid”** and **“Priced Bid”** in the respective places as indicated below:

**Note:**

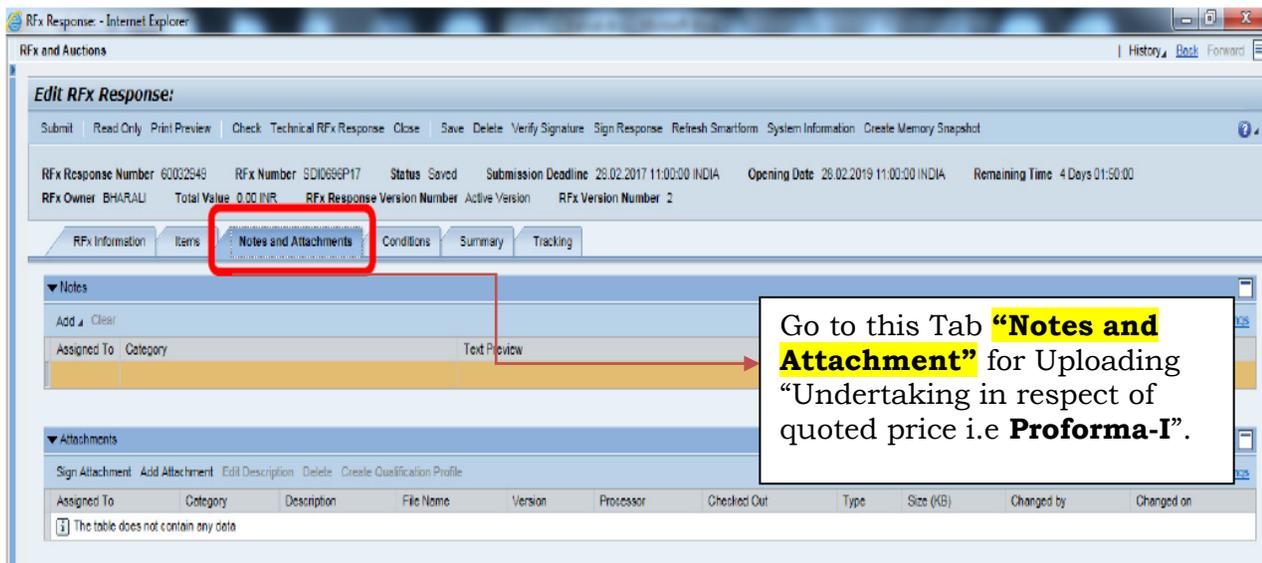
\* The “Technical Bid” shall contain all techno-commercial details **except the prices**.

\*\* The “Priced bid” must contain the price schedule as available in the tender. For uploading Priced Bid, first click on Add Attachment, a browser window will open, select the file from the PC and name the file under Description, Assigned to General Data and click on OK to digitally sign and upload the File. Please click on Save Button of the Response to Save the uploaded files.

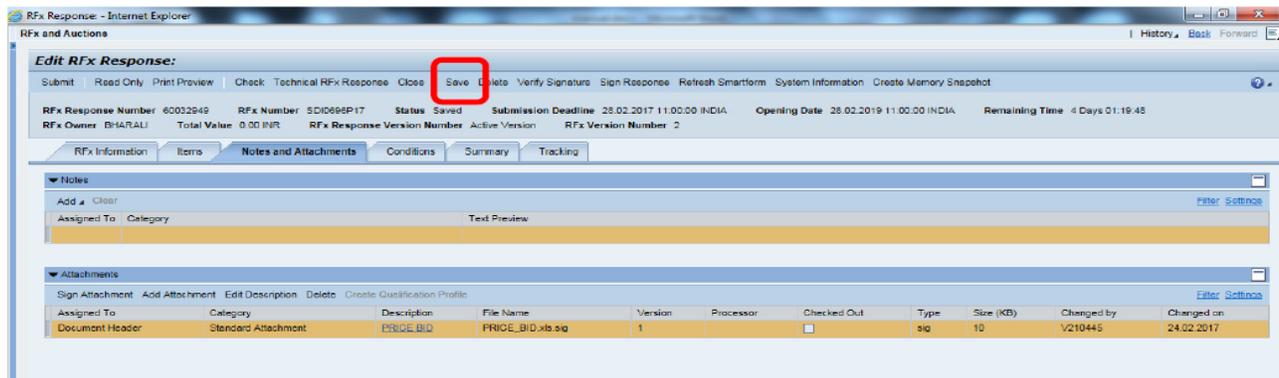
**B. Uploading of Technical Bid:** Technical files to be added under RFX Information >“Technical Attachments”



**C. Uploading of UNDERTAKING IN RESPECT OF QUOTED PRICE :**

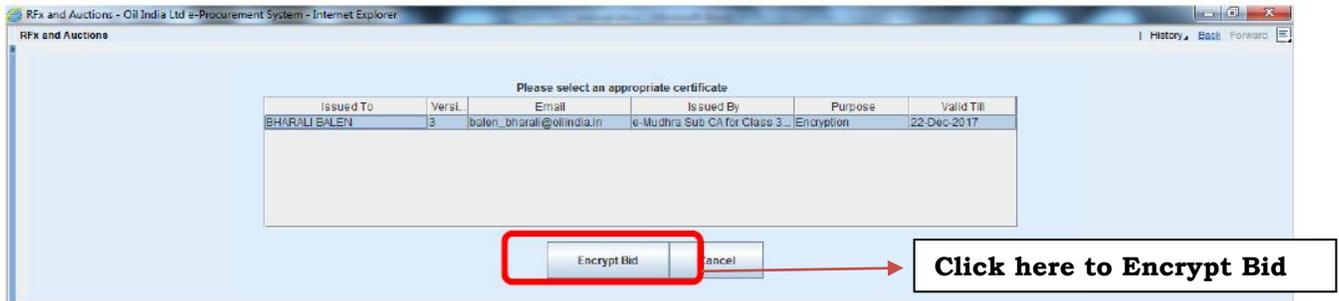


**D. After Uploading of Proforma-I Click 'Save'**



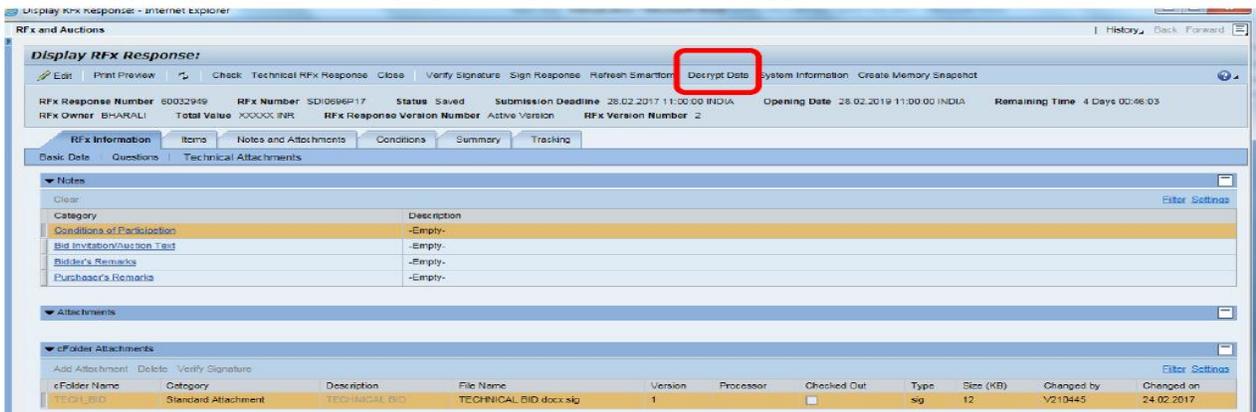
**Once Saved ,the Data will be Encrypted & the Encryption Certificate will be in use.**

**E.** Click to select the desired Encryption certificate & Encrypt Bid:

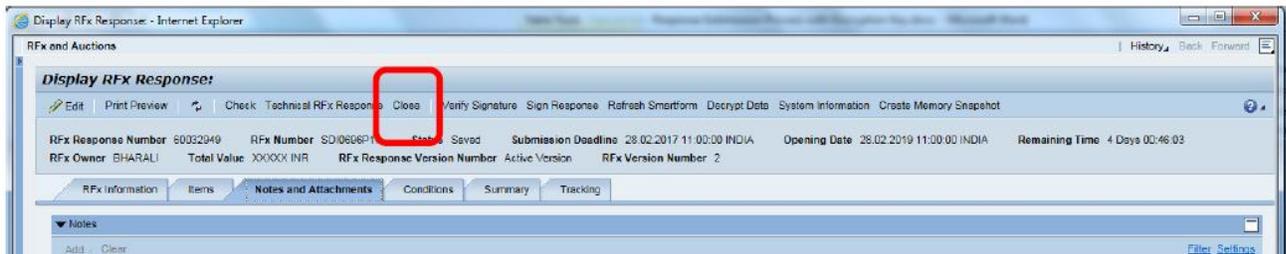


**The Encrypted Data will be displayed only when click 'Decrypt data'**

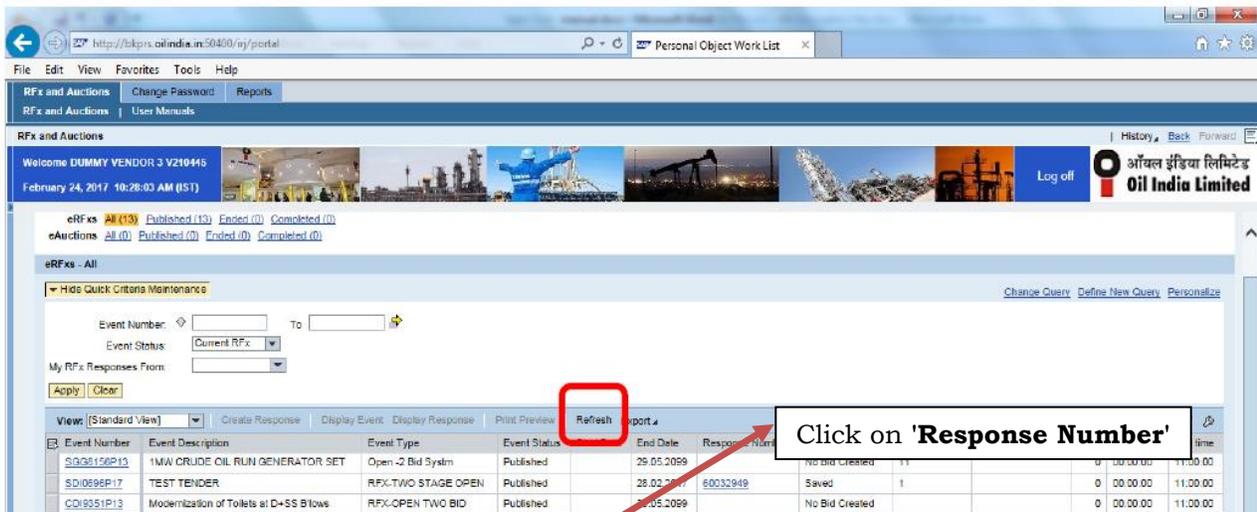
**F.** The Encrypted Data will be displayed only when click 'Decrypt data'



**G.** Click on 'Close'



**H.** Click on 'Refresh'. Then Click on 'Response No.'

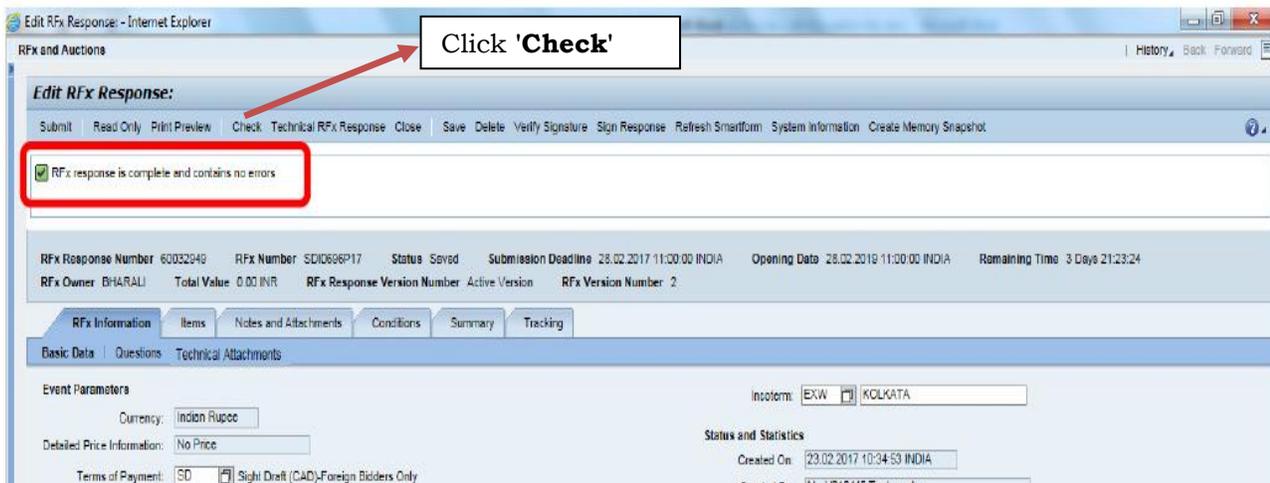


Now Uploading part is complete. Bidders are requested to go to the Initial screen. It is always better to come to the first screen and refresh the page and then going in into the response for the submission process.

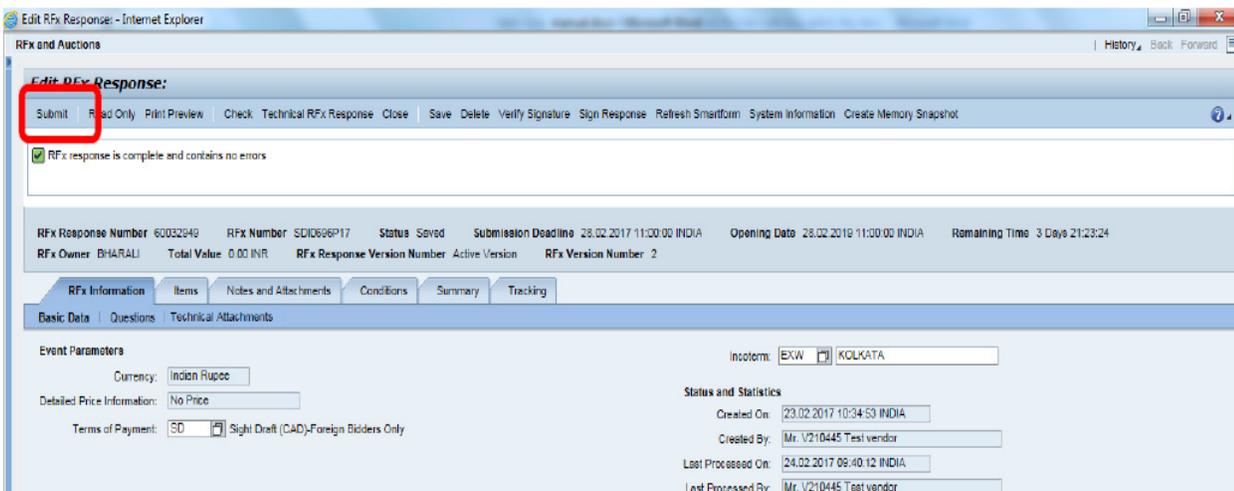
- I. On 'Edit' mode Click to select the same Encryption certificate used for De-cryption else data will not Decrypt.



- J. After Entering User pin , Click '**Check**'. Bidder may submit the response in case there is no error.

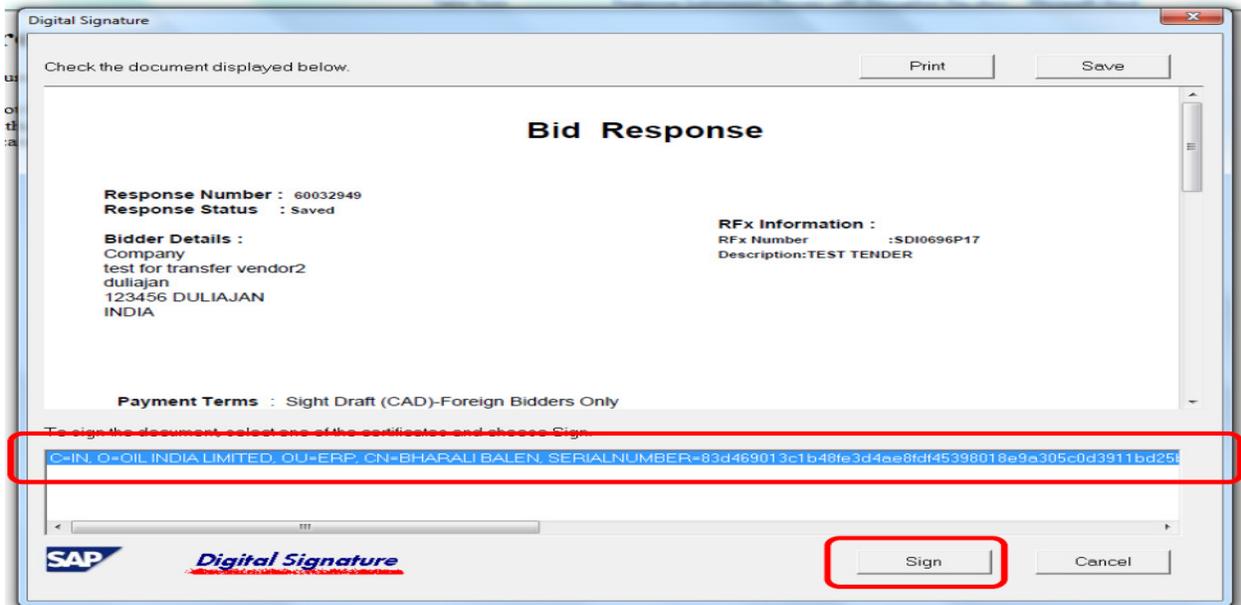


- K. Click on '**Submit**' button

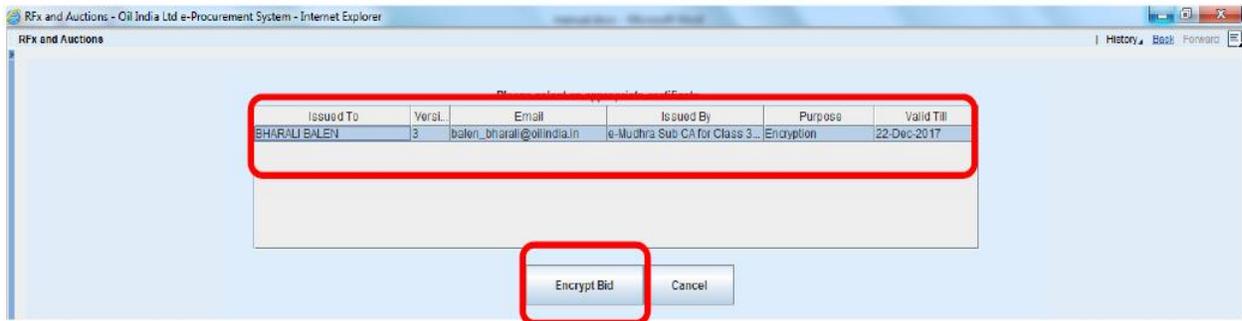


**Before submit, Please do check all the documents uploaded and on-line data maintained are correct.**

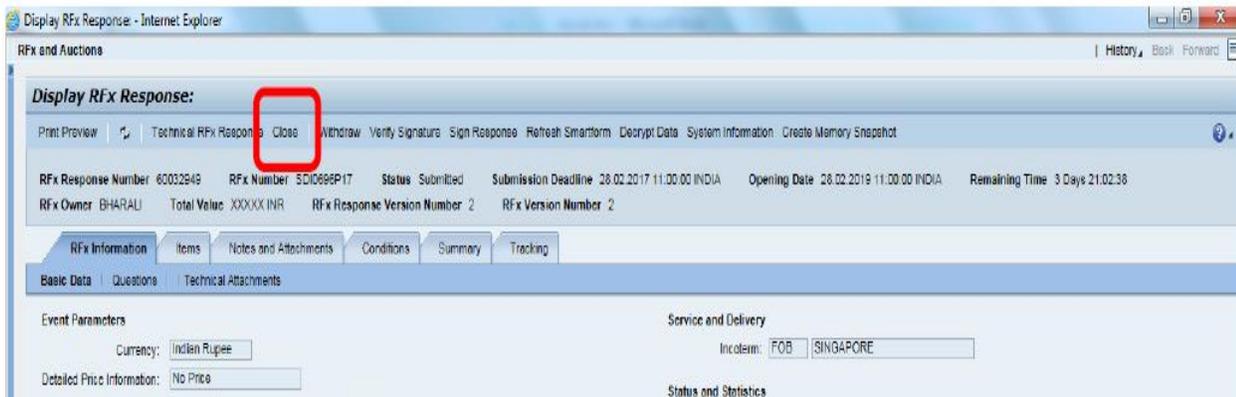
L. After Clicking '**Submit**' below pop up will open. Select Digital Signature & **Sign**.



M. After Signing the response has to be encrypted again. Select the encryption certificate and **Encrypt Bid**.



N. Click '**Close**'



O. Click on **'Refresh'**. The status of Response must be **'Submitted'**

The screenshot shows the Oil India Limited e-tender portal. The page displays a list of eRFx events. The 'Response Status' for the event SDI0986P17 (TEST TENDER) is 'Submitted', which is highlighted with a red box. A red arrow points to the 'Refresh' button above the table with the text 'Click 'Refresh''.

Event Number	Event Description	Event Type	Event Status	Start Date	End Date	Response Number	Response Status	Event Version	Response Version	C&A	Start Time	End time
SGQ8156P13	1MW CRUDE OIL RUN GENERATOR SET	Open-2 Bid System	Published		29.05.2099		No Bid Created	11		0	00:00:00	11:00:00
SDI0986P17	TEST TENDER	RFX-TWO STAGE OPEN	Published		28.02.2017	60032949	Submitted	1	2	0	00:00:00	11:00:00
CDI9351P13	Modernization of Toilets at O+SS Blows	RFX-OPEN TWO BID	Published		23.05.2099		No Bid Created			0	00:00:00	11:00:00
CDI9350P13	Modernization of Toilet TD + Blows	RFX-OPEN TWO BID	Published		23.05.2099		No Bid Created			0	00:00:00	11:00:00
CDI9677P13	Construction of drilling LOC-MSC at Jinal area	Open-2 Bid System	Published		25.06.2099		No Bid Created			0	00:00:00	11:00:00

This is the end of **Response submission with Encryption key** process.

**37.0** OIL now looks forward for your active participation in the tender.

**CE-CONTRACTS (CIVIL) (SH)**  
**For CGM-CONTRACTS (HOD)**  
**For RESIDENT CHIEF EXECUTIVE**

**WORKS CONTRACT****SCHEDULE OF WORK, UNIT AND QUANTITY**

SL NO.	DESCRIPTION OF SERVICE	UOM	QUANTITY	UNIT PRICE	TOTAL
	GROUP A				
	SECTION A				
1	Levelling and dressing road sides and verges including dressing the area and cutting earth upto 150mm depth and filling depression and breaking large earth lumps as directed.	M2	8460.00	18.71	158286.60
2	:Collecting / excavating sand, soil, silt, ordinary earth from any source, load into lorries, transport it to distant place of work including procuring earth and laying in layer of 150mm thickness and compacting, profile properly made for taking measurement, including all measurable lead upto 30m and lift as required. (The contractor shall be responsible for all formalities of supply of earth such as purchase of land including royalties, monopoly / other statutory taxes as required from any distance.)	M3	1154.70	452.56	522571.03
3	Scarifying existing bituminous surface to a depth of 50 mm by Mechanical means (Scarifying the existing bituminous road surface to a depth of 50 mm and disposal of scarified material with in all lifts and lead upto 1000 metres.)	M2	24546.50	6.38	156606.67
4	CONSTRUCTION OF 100MM (CONSOLIDATED) GRANULAR SUB-BASE consolidated by dry rolling to proper grade including providing well compacted berms with earth on either side 1.2m wide levelled with finished road surface, dressing sub-grade including cutting surface upto 75mm deep to required level and as per clause 401.(Road roller supplied by contractor).	M2	5640.00	95.81	540368.40
5	CONSTRUCTION OF WATER BOUND MACADAM base course 75 mm thick(Wearing course) and Surfacing Course (sealing coat) with loose hand broken metal of size 63mm and graded down to 45mm rolled dry to proper compaction, grade and camber and wet rolling after placing bindage of loamy earth and finally sealing the compacted surface with a 25mm thick layer of sand shingles (Ref. to MoRTH Spec.404) and as directed as applied over new consolidated surface. (Road roller supplied by contractor).	M2	29009.50	128.50	3727720.75
6	Spreading gravel, pea-gravel or brick bat over sunken road surface, including carrying from a distance of 30.00m.	M3	736.40	344.26	253513.06
7	:Earth work in excavation by mechanical means (Hydraulic excavator) / manual means over areas (exceeding 30cm in depth. 1.5m in width as well as 10 sqm on plan) including disposal of excavated earth, lead upto 50m and lift upto 1.5m, disposed earth to be levelled and neatly dressed. In ordinary rock.	M3	44.00	293.00	12892.00
8	:Laying in position cement concrete of specified grade excluding the cost of centring and shuttering - All work upto plinth level: 1:1:2 ( 1Cement: 1 coarse sand : 2 graded stone aggregate 20 mm nominal size)	M3	60.00	1606.99	96419.40
9	:Centring and shuttering including strutting, propping etc. and removal of form for : Foundations, footings, bases of columns, etc. for mass concrete.	M2	480.00	176.36	84652.80

SL NO.	DESCRIPTION OF SERVICE	UOM	QUANTITY	UNIT PRICE	TOTAL
10	Providing and applying primer coat with bitumen emulsion on prepared surface of granular Base including clearing of road surface and spraying primer at the rate of 0.60 kg/sqm using mechanical means including supply of bitumen emulsion by Contractor of approved quality.	M2	22714.50	25.24	573313.98
11	Providing and applying tack coat with bitumen emulsion/bitumen using emulsion pressure distributor at the rate of 0.20 kg per sqm on the prepared bituminous/granular surface cleaned with mechanical broom including supply of bitumen emulsion/bitumen by Contractor of approved quality.	M2	22714.50	12.26	278479.77
12	Providing and laying Bituminous concrete using crushed stone aggregates of specified grading, premixed with bituminous binder and filler, transporting the hot mix to work site by tippers, laying with paver finisher equiped with electronic sensor to the required grade, level and alignment and rolling with smooth wheeled, vibratory and tandem rollers to achieve the desired compaction and density as per specification,40/50mm compacted thickness with bitumen of grade VG-30 @ 5.5% (percentage by weight of total mix) and lime filler @ 3% (percentage by weight of Aggregate) prepared in Batch Type Hot Mix Plant of 100120 TPH capacity.	M3	999.44	10,326.01	10,320,227.43
13	:Earth work in excavation by mechanical means (Hydraulic excavator) / manual means over areas (exceeding 30cm in depth. 1.5m in width as well as 10 sqm on plan) including disposal of excavated earth, lead upto 50m and lift upto 1.5m, disposed earth to be levelled and neatly dressed. All kinds of soil	M3	3384.00	152.59	516364.56
14	Providing and laying 80 mm thk CC paver block-M30, factory made chamfered edge Cement Concrete paver blocks in footpath, parks, lawns, drive ways or light traffic parking etc, of required strength, thickness& size/ shape, made by table vibratory method using PU mould, laid in required colour & pattern over 50mm thick compacted bed of sand, compacting and proper embedding/laying of inter locking paver blocks into the sand bedding layer through vibratory compaction by using plate vibrator, filling the joints with sand and cutting of paver blocks as per required size and pattern, finishing and sweeping extra sand complete all as per direction of Engineer-in- Charge excluding cost of sand (Cost of Sand 0.065 cum per sqm to be paid separately).	M2	1832.00	723.27	1325030.64
<b>SECTION B</b>					
1	Supply of Gravel (65mm graded down to 25mm), hard, clean and free from foreign materials	M3	942.58	1646.00	1551486.68
2	Supply of approved quality granular materials from approved quarry, free from organic matter including stacking in measurable stacks as directed.	M3	721.92	1370.00	989030.40
3	Supply of Hand broken hard stone metal from river boulder fairly cubical in shape, free from dust/dirt disingrated pieces, organic and other foreign matters(63mm to 45mm graded)	M3	2871.94	2247.45	6454541.55
4	Supply of Broken stone-Boulder broken (25mm graded down to 12mm), hard and clean.	M3	49.20	2612.00	128510.40
5	Supply of Timber for shuttering	DM3	3960.00	24.50	97020.00
6	Supply of Sand for general use with normal moisture content to be clean and free from clay rubbish	M3	144.85	1190.94	172507.66
7	Supply of Stone crusher dust finer than 3mm with not more than 10%passing 0.075 sieve.	M3	725.24	1382.65	1002753.09

SL NO.	DESCRIPTION OF SERVICE	UOM	QUANTITY	UNIT PRICE	TOTAL
	<b>SECTION C</b>				
1	:Carriage of material by mechanical transport including loading unloading and stacking: Cement, stone blocks, G.I., C.I., A.C. & C.C. pipes below 100 mm dia and other heavy materials : Beyond 4KM and Upto5KM	TON	36.00	148.44	5343.84
2	:Extra on Carriage of material by mechanical transport including loading unloading and stacking: Cement, stone blocks, G.I., C.I., A.C. & C.C.pipes below 100 mm dia and other heavy materials on every additional KM: Beyond 5KM and Upto 10KM	TPM	180.00	11.39	2050.20
3	:Extra on Carriage of material by mechanical transport including loading unloading and stacking: Cement, stone blocks, G.I., C.I., A.C. & C.C.pipes below 100 mm dia and other heavy materials on every additional KM: Beyond 10KM and Upto 20KM	TPM	360.00	9.46	3405.60
4	:Extra on Carriage of material by mechanical transport including loading unloading and stacking: Cement, stone blocks, G.I., C.I., A.C. & C.C.pipes below 100 mm dia and other heavy materials on every additional KM: Beyond 20KM	TPM	540.00	7.93	4282.20
	<b>Contract Execution Cost, A</b>				<b>₹ 2,89,77,378.71</b>
	Forest Royalty of 3% on the contract execution cost. Additional 10% Cess on forest royalties for each of MMDRRF and DMFT, B	EA	1.00	1,043,185.49	1,043,185.49
	<b>TOTAL (A+B)</b>				<b>₹ 3,00,20,564.20</b>

**Note:**

- a) Bidder must quote overall price within the range of “At Par” to “+10%” of Company’s Internal Estimate.
- b) Bidder must include all impale plant, labour, supervision, materials, erection of display board, sign/caution board, insurance, profit, taxes and duties, together with all general risks, liabilities in their quoted rates excluding PF and GST.
- c) Forest Royalty is to be calculated and paid as per the “Third Schedule” of Notification No. PEM 130/2021/40 dated 7th October 2021 & other ancillary charges as per Notification No. PEM 130/2021/55 dated 16th December 2021.