

OIL INDIA LIMITED
(A Government of India Enterprise)
Pipeline Headquarters
P. O. –Udayan Vihar, Guwahati-781171, Assam, India
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E-Tender

OIL INDIA LIMITED invites Competitive Domestic Bid through its e-procurement portal [https://etender.srm.oilindia.in/sap/bc/gui/sap/its/bbpstart/!](https://etender.srm.oilindia.in/sap/bc/gui/sap/its/bbpstart/) for the following Services:

Tender No	Bid Closing Date & Time	Service Description
CGI 2866 P14	30-04-2014 At 11.00 A.M.	Hiring services of the Establishment of GIS Based Pipeline Asset Management system including vectorization of scanned maps and drawings, line walker personnel tracking system in Phase II of Digitization under Civil Section, PHQ Guwahati, Assam.

Application showing full address/email address with Tender Fee (Non-refundable) of `5,000/- by Demand Draft/Banker's Cheque only in favour of M/s Oil India Limited and payable at Guwahati is to be sent to Chief Manager (Contracts) , Oil India Limited, P.O. Udayan Vihar, Assam-781171 only between 24-03-2014 and one week prior to Bid Closing date. The envelope containing the application for participation should clearly indicate “Request for participation” for easy identification and timely issue of authorization. No physical tender documents will be provided. On receipt of requisite tender fee **USER_ID** and initial **PASSWORD** will be communicated to the bidder (through e-mail) and will be allowed to participate in the tender through OIL's e-Procurement portal. **Details of NIT can be viewed using “Guest Login” provided in the e-Procurement portal.** The link to e-Procurement portal has been also provided through OIL's web site www.oil-india.com

BID REJECTION / EVALUATION CRITERIA:

1.0 BID REJECTION CRITERIA (BRC):

The bid shall conform to the specifications and terms and conditions given in the Bidding Documents. Bids will be rejected in case material and services offered do not conform to the required parameters stipulated in the technical specifications. Notwithstanding the general conformity of the bid to the stipulated specifications, the following requirements will have to be particularly met by the Bidders without which the same will be considered as non-responsive and rejected. All the documents related to BRC shall be submitted along with the Techno-Commercial Bid.

1.1 TECHNICAL:

1.1.1 BIDDERS ELIGIBILITY CRITERIA

- (a) The Bidder shall have experience of

- (i) Successfully completing Preparation of GIS based Asset Management System or Asset Base Map utilizing land data like cadastral maps, ROW Maps, route maps etc. Encompassing the entire right of way (ROW) with Geo referencing and overlaying the asset details over this map including ground verification so that the entire network can be viewed on one platform.
 - (ii) Conversion of raster images (.jpg) of drawings & maps to vector (editable) format (.drawing) through digitization software and archiving the same in server.
- (b) The Bidder shall have experience of
- (i) Supply & installation of software ‘Autodesk Infrastructure Design Suite’ and GIS software or equivalent , Bentley Map Enterprise or equivalent and loading it in the server suitably to work on the above two jobs mentioned in 1.1.1 a (i) & a (ii) in future.
 - (ii) Supply & installation of high quality branded server and workstations.
 - (iii) Development of GPS based monitoring of surveillance system.

In case the bidder cannot meet both the criteria (a) & (b) above, but has the qualification for 1.1.1 (a) above only, they may tie up with authorized vendors /manufacturers having experience 1.1.1 (b) for qualification.

1.1.2 The primary bidder must have average annual financial turnover of Rs.67.80 lakh for the last three accounting years as on 31.03.2013.

For proof of Annual Turnover, any of the following documents/photocopy must be furnished:

- i) A certificate issued by a practicing Chartered/Cost Account Firm with membership number certifying the Annual Turnover and nature of business.
- ii) Audited Balance Sheet and Profit & Loss Account.

1.1.3 EXPERIENCE: Bidder must have: Either

- (a) Experience of having successfully completed similar work mentioned in 1.1.1 (a) & (b) during last 7 years as on bid closing date should be either of the followings:
 - i) 3 similar completed Work (referred in Clause 1.1.1) each of value not less than Rs. 90.00 lakh each.
 - OR
 - ii) 2 similar completed work (referred in Clause 1.1.1) each of value not less than Rs. 113.00 lakh each.

OR

- iii) 1 similar completed work (referred in Clause 1.1.1) of value not less than Rs. 181.00 lakh.

OR

- (b) Experience of having successfully completed similar work mentioned in 1.1.1 (a) during last 7 years as on the bid closing date should be either of the following:

- (i) 3 similar completed Work (referred in Clause 1.1.1 (a) each of value not less than Rs. 57.00 lakh each.

OR

- (ii) 2 similar completed work (referred in Clause 1.1.1 (a) each of value not less than Rs. 71.00 lakh each.

OR

- (iii) 1 similar completed work (referred in Clause 1.1.1 (a) of value not less than Rs. 114.00 lakh.

The party must have pre-tender tie up with an authorized vendor/manufacturer having successfully completed following similar work mentioned in 1.1.1 (b) during last 7 years as on the bid closing date meeting the following:

- (i) 3 similar completed Work (referred in Clause 1.1.1(b) each of value not less than Rs. 33.00 lakh

OR

- ii) 2 similar completed work (referred in Clause 1.1.1(b) each of value not less than Rs. 42.00 lakh each.

OR

- iii) 1 similar completed work (referred in Clause 1.1.1(b) of value not less than Rs. 67.00 lakh.

1.1.4 The bidder must have:

- a) PF code number issued by the appropriate Govt. Authority or exemption certificate from the concerned authority or a declaration in stamped paper that provisions of the PF Act are not applicable to him/them and in case the PF is to be deposited later on, the same will be deposited by the bidder.
- b) PAN and VAT Registration number.
- c) Documentary evidence in support of sound financial standing as mentioned in 1.1.2 and Bank Account number from any Nationalized Bank.

Note:

- 1.1.5 All documents relating to clause 1.1.1, 1.1.2 and 1.1.3 above required for establishing successful completion of above contracts must be submitted along with technical bid. These documents should be in the form of copies of Contracts / work orders / completion certificates / payment certificates and commissioning certificates issued by the organization concerned. The same must be Duly Notarized by Government authorized Notary with office seal and must also be countersigned by the bidder in all the pages.

However, the originals of these documents shall have to be produced by the bidder as and when asked for.

- 1.3.6 In case primary /secondary bidder being a joint venture /consortium entity all experience sought under clause no.1.1.1 & 1.1.2 shall be in the name of joint venture /consortium entity.

1.2 COMMERCIAL:

- 1.2.1 Bidder shall submit the offer under "*Single Stage" Two Bid System*" -the "Technical bid" and the "Price Bid".
- 1.2.2 Bidder shall furnish Bid Security along with Bid. Bid security shall be furnished as a part of 'Technical Bid'. Any bid not accompanied by a proper bid security will be rejected. Bidder shall submit original document to the address as specified with BCD before Bid opening date and time, otherwise Bid will be rejected. A scanned copy of this document should also be uploaded along with the Un-priced bid.
- 1.2.3 The Technical Bid should not have any price indication.
- 1.2.4 Bidder shall furnish Bid Security as referred in Relevant Section of the Bid document so as to reach the Company (i.e. OIL) before due date of closing. Any bid for which bid security is not received before due Date of Bid Closing will be rejected.
- 1.2.5 Validity of the bid shall be minimum 180 days. Bids with lesser validity will be rejected.
- 1.2.6 Any bid received in the form of Telex/Cable/Fax/E-mail/ Telephone call will not be accepted.
- 1.2.7 Bidders must quote clearly and strictly in accordance with the price schedule outlined in relevant section of Bidding Documents; otherwise the bid will be rejected.
- 1.2.8 Any bid containing false statement will be rejected.
- 1.2.9 The Bid Documents are not transferable. Bids made by parties who have not purchased the Bid Documents from the Company will be rejected.
- 1.2.10 Any Bid received by the Company after the deadline for submission of bids prescribed by the Company will be rejected.
- 1.2.11 Price quoted by the successful Bidder must be firm during the performance of the Contract and not subject to variation on any account. A bid submitted with an adjustable price will be treated as non-responsive and rejected.
- 1.2.12 The following Clauses with all its sub-clauses should be agreed in toto, failing which the bid will be rejected. To this effect Bidder shall submit an undertaking along with the Technical Bid.

- a) Performance Security Clause
- b) Force Majeure Clause
- c) Termination Clause
- d) Settlement of disputes Clause
- e) Liquidated Damages Clause.
- f) Acceptance of Jurisdiction and applicable law.
- g) Tax liabilities clause.
- h) Insurance clause.
- i) With holding clause.
- j) Liability clause.
- k) Set off clause

1.3 GENERAL:

- 1.3.1 In case Bidder takes exception to any clause of Tender Document not covered under BEC/BRC, then the Company has the discretion to load or reject the offer on account of such exception if the Bidder does not withdraw/ modify the deviation when/as advised by the Company. The loading so done by the Company will be final and binding on the Bidders. No deviation will however, be accepted in the clauses covered under BEC/BRC.
- 1.3.2 To ascertain the substantial responsiveness of the bid the Company reserves the right to ask the Bidder for clarification in respect of clauses covered under BEC/BRC also and such clarification fulfilling the BEC/BRC clauses must be received on or before the deadline given by the Company, failing which the offer will summarily be rejected.
- 1.3.3 In case, any of the clauses in the BRC contradict with other clauses of Bid Document elsewhere, then the clauses in the BRC shall prevail.
- 1.3.4 Any exceptions/deviations to tender must be spelt out/ discussed by Bidder in the Pre Bid Meeting which will be organized at PHQ, Guwahati / their 'Technical' bid only. Any additional information/terms/ conditions furnished in sealed 'Price Bid' will not be considered by Company for evaluation/award of contract.
- 1.3.5 Bidder shall fulfill all the relevant clauses applicable for this e-Tender.

2.0 BID EVALUATION CRITERIA (BEC):

- 2.1 The bids conforming to the technical specifications, terms and conditions stipulated in the bid documents and considered to be responsive after subjecting to the Bid Rejection Criteria will be considered for further evaluation as per the Bid Evaluation Criteria.
- 2.2 To ascertain the inter-se-ranking, the comparison of the responsive bids will be made on the basis of total cost of various works envisaged under the contract.