



OIL INDIA LIMITED
(A Government of India Enterprises)
PO : Duliajan – 786602
Assam (India)

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FORWARDING LETTER

Tender No. : SSI8995L22/L1 dated 06.12.2021.
Tender Fee : NIL
Bid Security : Not Applicable
Bidding Type : LIMITED TENDER TWO BID SYSTEM
Bid Closing on : 15.12.2021 (11.00 HRS IST)
Bid Opening on : 15.12.2021 (14.00 HRS IST)
Performance Security : Applicable
Integrity Pact : Applicable.

The complete bid documents and details for purchasing bid documents, participation in e-tenders are available on OIL's e-procurement portal <https://etender.srm.oilindia.in/irj/portal> as well as OIL's website <https://www.oil-india.com>

NOTE: All addenda, Corrigenda, time extension etc. to the tenders will be hosted on above website and e-portal only. Bidders should regularly visit above website and e-portal to keep themselves updated.

OIL invites Bids for **Procurement of LINSEED OIL (Qty.: 80000 L)** through its e-Procurement site under **LIMITED TENDER TWO BID SYSTEM**. The bidding documents and other terms and conditions are available at Booklet No. MM/LOCAL/E-01/2005 for E-Procurement of 'Indigenous Tenders'. The prescribed Bid Forms for submission of bids are available in the Technical RFx -> External Area -> Tender Documents

The general details of tender can be viewed by opening the RFx [Tender] under RFx and Auctions. The details of items tendered can be found in the Item Data and details uploaded under Technical RFx.

The tender will be governed by:

a) For technical support on various matters viz. Online registration of vendors, Resetting of Passwords, submission of online bids etc, vendors should contact OIL's ERP MM Deptt at following: Tel Nos = 0374-2807178/ 7171/ 7192/ 4903 , Email id = erp_mm@oilindia.in, esupport@oilindia.in.

b) OIL's office timings are as below:

	Time (in IST)
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Monday – Friday	07.00 AM to 11.00 AM; 12.30 PM to 03.30 PM
Saturday	07.00 AM to 11.00 AM
Sunday and Holidays	Closed

Vendors should contact OIL officials at above timings only.

c) **OIL Bank Details :**

	Bank Details of Beneficiary	
a	Bank Name	STATE BANK OF INDIA
b	Branch Name	Duliajan
c	Branch Address	Duliajan, Dist-Dibrugarh
d	Banker Account No.	10494832599
e	Type of Account	Current Account
f	IFSC Code	SBIN0002053
g	MICR Code	786002302
h	SWIFT Code	SBININBB479
i	Contact No.	9435554859
j	Contact Person Name	Mr. K. L. K. Banik, AGM
k	Fax No.	0374-2802729
l	Email Id	sbi.02053@sbi.co.in

- d) “General Terms & Conditions” for e-Procurement as per Booklet No. MM/LOCAL/E-01/2005 for E-Procurement of Indigenous Tenders.
- e) Technical specifications and Quantity as per **Annexure – I**.
- f) The prescribed Bid Forms for submission of bids are available in the Technical RFx -> External Area -> Tender Documents.
- g) All corrigenda, addenda, amendments, time extension, clarifications etc. To the tender will be hoisted on OIL’s website (www.oil-india.com) and in the e-portal (<https://etenders.srm.oilindia.in/irj/portal>) only and no separate notification shall be issued in the press. Prospective bidders are requested to regularly visit the website and e-portal to keep themselves updated.
- h) Any sum of money due and payable to the contractor (including Security Deposit refundable to them) under this or any other contract may be appropriated by Oil India Limited and set-off against any claim of Oil India Limited (or such other person or persons contracting through Oil India Limited) for payment of sum of money arising out of this contract or under any other contract made by the contractor with Oil India Limited (or such other person or persons contracting through Oil India Limited).
- i) Bidder are advised to fill up the Technical bid check list (**Annexure EEE**) and Response sheet (**Annexure FFF**) given in MS excel format in Technical RFx -> External Area -> Tender Documents. The above filled up document to be uploaded in the **Technical Attachment**. For details please refer “Vendor User Manual” / “NEW INSTRUCTIONS”.

Special Note:

1.0 **Being Limited tender the tender documents have already been issued to you. You are requested to quote for the tender using the USER ID and PASSWORD already available with you.** No physical tender documents will be provided. Details of NIT can be viewed using “Guest Login” provided in the e-Procurement portal. The link to e-Procurement portal has been also provided through OIL’s web site www.oil-india.com.

2.0

- a) Bidders who do not have E-tender Login ID and Password should complete their online registration **at least seven (7) days prior to the scheduled bid closing date** and time of the tender. For online registration, Bidder may visit the OIL’s E-tender site <https://etender.srm.oilindia.in/irj/portal>
- b) Necessary Login ID & Password will be issued by OIL only after submitting the complete online registration by the Bidder. In the event of late registration/incomplete registration by Bidder, OIL INDIA LIMITED shall not be responsible for late allotment of User ID & Password and request for bid closing date extension on that plea shall not be entertained by Company.
- c) Categorisation and various Criteria applicable to MSE bidders shall be guided by the Gazette Notification No. CG-DL-E-26062020-220191 dated 26.06.2020 and Amendment vide Gazette Notification no. CG-DL-E-16062021-227649 DATED 16TH June'2021 issued by MINISTRY OF MICRO, SMALL AND MEDIUM ENTERPRISES. The existing enterprises registered under EM- Part-II or UAM till June' 2020 shall continue to be valid only for a period up to the 31st day of December, 2021.

The bidder claiming as MSE status (MSE-General, MSE-SCIST, MSE -Woman) against this tender has to submit the following documents for availing the benefits applicable to MSEs:

i. Udyam Registration Number with Udyam Registration Certificate.

ii. Proof of registration with District Industry Centers or Khadi and Village Industries Commission or Khadi and Village Industries Board or Coir Board or National Small Industries Corporation or Directorate of Handicrafts and Handloom or Udyog Adhar registration or registration with any other body specified by Ministry of MSME.

Note: In case bidding MSE is owned by Schedule Caste or Schedule Tribe entrepreneur or Woman Entrepreneur, valid documentary evidence issued by the agency who has registered the bidder as MSE owned by SC/ST entrepreneur/ Woman Entrepreneurs should also be enclosed.

d) MSE Units (Manufacturers/Service Providers only and not their dealers/distributors) registered with District Industry Centers or Khadi & Village Industries Commission or Khadi & Village Industries Board or Coir Board or National Small Industries Corporation or Directorate of Handicrafts & Handloom or any other body specified by Ministry of MSME shall submit copy of valid Registration Certificate for the items they intend to quote along with the bid. The Registration Certificate should clearly indicate the monetary limit, if any and the items for which bidder are registered with

any of the aforesaid agencies. In case bidding MSE is owned by Schedule Caste or Schedule Tribe entrepreneur, valid documentary evidence issued by the agency who has registered the bidder as MSE owned by SC/ST entrepreneur/Woman Entrepreneurs should also be enclosed.

The turnover related figures of the bidders claiming as MSE bidders as mentioned above shall be considered based on Bidders self-declarations to be submitted with their bid as per new gazette notification no. CG-DL-E-26062020-220191 dated 26.06.2020. However, in case of any intentional misrepresentations or attempts to suppress facts in the self-declaration, the bidder shall be liable to penalty as specified under section 27 of the Act.

- e) For availing benefits under Public Procurement Policy (**Purchase preference**), the interested MSE Bidders must ensure that they are the **manufacturers of the tendered item(s) and registered with the appropriate authority for the said item(s).**

3.0 In case a Startup [defined as per Ministry of Commerce and Industry (Department of Industrial Policy and Promotion, DIPP) latest notification]/ MSE is interested in supplying the tendered item but does not meet the Pre-Qualifying Criteria (PQC)/ Proven Track Record (PTR) indicated in the tender document, the Startup/MSE is requested to write a detailed proposal separately, and not against the present tender requirement, to the tender issuing authority about its product. Such proposals shall be accompanied by relevant documents in support of MSE (where applicable) or in case of Startup, following documents shall be given:

1. Certificate of Recognition issued by the Department of Industrial Policy and Promotion, Ministry of Commerce and Industry, Government of India.

2. Certificate of incorporation.

3. Audited Profit & Loss (P&L) Statement of all the Financial Years since incorporation. In case where the Balance sheet has not been prepared, bidder shall submit a certificate in original from its CEO/CFO stating the turnover of the bidding entity separately for each Financial Years since incorporation alongwith a declaration stating the reason for not furnishing the audited P&L Statement. This certificate shall be endorsed by a Chartered Accountant/Statutory Auditor.

The Proposal shall be examined by OIL and OIL may consider inviting a detailed offer from the Startup/MSE with the intent to place a TRIAL or TEST Order, provided the Startup/MSE meets the Quality and Technical Specifications.

In case the Startup/MSE is successful in the Trial Order, the vendor shall be considered for PQC exemption/relaxation (as the case may be) for the next tender for such item till the time it remains a Startup/MSE

2.0 The tender is invited under SINGLE STAGE-TWO BID SYSTEM. The bidders are required to submit both the “TECHNO-COMMERCIAL UNPRICED BID” and “PRICED BID” through electronic format in the OIL’s e-Tender portal within the Bid Closing Date and Time stipulated in the e-Tender.

2.1 Please ensure that Technical Bid / all technical related documents related to the tender are uploaded in the RFx Information > Technical Attachment only. The “**TECHNO-COMMERCIAL UNPRICED BID**” shall contain all techno-commercial

details **except the prices. Please note that no price details should be uploaded in Technical RFx Response, failing which the offer will be rejected.**

- 2.2** The “**PRICE BID**” must contain the price schedule and the bidder’s commercial terms and conditions. **For price upload area , please refer “NEW INSTRUCTIONS” Please refer Annex-BB for price schedule.**

- 3.0** Please ensure that Technical Bid / all technical related documents related to the tender are uploaded in the Technical RFx Response-> Technical Attachment only. **For details please refer “NEW INSTRUCTIONS”.**

- 3.1** Please note that all tender forms and supporting documents are to be submitted through OIL’s e-Procurement site only except following documents which are to be submitted manually in sealed envelope super scribed with **Tender no.** and **Due date** to **GM-Materials (HoD), Materials Department, Oil India Limited, Duliajan - 786602, Assam** on or before the Bid Closing Date and Time mentioned in the Tender.

a) Detailed Catalogue (if any)

b) Any other document required to be submitted in original as per tender requirement.

All documents submitted in physical form should be signed on all pages by the authorised signatory of the bidder and to be submitted in triplicate.

- 4.0** Bidders are requested to examine all instructions, forms, terms and specifications in the bid. Failure to furnish all information required as per the NIT or submission of offers not substantially responsive to the bid in every respect will be at the bidders risk and may result in rejection of its offer without seeking any clarifications.
- 5.0** Bidders must ensure that their bid is uploaded in the system before the tender closing date and time. Also, they must ensure that above documents which are to be submitted in a sealed envelope are also submitted at the above mentioned address before the bid closing date and time failing which the offer shall be rejected.
- 6.0** Bid must be submitted electronically only through OIL’s e-procurement portal. Bid submitted in any other form will be rejected.
- 7.0** **SINGLE STAGE TWO BID SYSTEM** shall be followed for this tender and only the PRICED-BIDS of the bidders whose offers are commercially and technically acceptable shall be opened for further evaluation.
- 8.0** To ascertain the substantial responsiveness of the bid OIL reserves the right to ask the bidder for clarification.
- 9.0** Please do refer the User Manual provided on the portal on the procedure “How to create Response” for submitting offer.
- 10.0** Bidders are requested to refer to the enclosed **Annexure – BBB** for the Taxes and Duties clauses under GST regime.
- 11.0** While submitting the offers bidders are requested to refer to the enclosed **Annexure – BB (Price Bid Format and Evaluation Criteria).**

12.0 The applicable GST on the Liquidated Damage if any, shall have to be borne by the seller. Accordingly, the Liquidated Damage shall be recovered from the seller along with applicable GST.

13.0 **Delivery/collection Instructions in cases where transportation is in OIL's scope:**

- (i) The suppliers shall be required to deliver the Sundry consignments of weight less than 03 (Three) Tons at the godown/office/collection point of OIL's authorized transporter in various cities.
- (ii) Consignments weighing more than 3(Three) Tons shall be collected from the supplier's premises/loading points by OIL's authorized transporter.
- (iii) The name of OIL's current authorized transporters is M/s Western Carriers (India) Ltd.

Bidder's are requested to note the above delivery/collection instructions while submitting their offers.

14.0 Bidders should fill-up and submit alongwith their bid an **UNDERTAKING** towards **authenticity of information/documents** furnished by them, as per enclosed **ANNEXURE-K**.

15.0 **ONLINE VIEWING OF PRICE BY BIDERS:** For convenience of the qualified Bidders and to improve transparency, the rates/costs quoted by bidders against OIL's e-tenders shall be available for online viewing by such Bidders whose price bids are opened by Company. A Bidder can view item-wise rates/ costs of all other such peer bidders against the tender immediately after price bid opening, if the e-tender is floated by Company with PRICE CONDITION. In case the Price-Bid is invited by Company through attachment form under "Notes & Attachment" (i.e., NO PRICE Condition), Bidders must upload their detailed Price-Bid as per the prescribed format under "Notes & Attachment", in addition to filling up the "Total Bid Value" Tab taking into account the cost of all individual line items and other applicable charges like freight, tax, duties, levies etc. Under NO PRICE Condition (i.e., Price Bid in attachment form), the "Total Bid Value" as calculated & quoted by the Bidder shall only be shared amongst the eligible bidders and Company will not assume any responsibility whatsoever towards calculation errors/ omissions therein, if any. Notwithstanding to sharing the "Total Bid Value" or the same is whether filled up by the Bidder or not, Company will evaluate the cost details to ascertain the inter-se-ranking of bidders strictly as per the uploaded attachment and Bid Evaluation Criteria only. Online view of prices as above shall be available to the Bidders only upto seven days from the date of Price-Bid opening of thee-tender.

16.0 **DISCLAIMER:** Rates/Costs shown above are as calculated/ quoted by the respective Bidder. Company does not assume any responsibility and shall not be liable for any calculation error or omissions. However, for placement of order/award of contract, Company shall evaluate the cost details to determine the inter-se ranking of Bidders strictly as per their Price-Bids and Bid Evaluation Criteria of the Tender. OIL INDIA LTD accepts no liability of any nature resulting from mismatch of "Total Bid Value" & price submitted under "Notes & Attachment" by any bidder and no claim whatsoever shall be entertained thereof.

17.0 **PBG UNDERTAKING FORM:**

In the event of award of purchase order against this tender, the successful bidder **must** comply with the stipulations of the enclosed **“PBG UNDERTAKING FORM -**

ANNEXURE-M” and submit it duly filled-in along-with their PBG (Performance Bank Guarantee).

18.0 RESTRICTIONS ON PROCUREMENT FROM A BIDDER OF A COUNTRY WHICH SHARES A LAND BORDER WITH INDIA:

It is for information of all Bidders that Office Memorandum No. F.No.6/18/2019-PPD dated 23.07.2020 issued by Public Procurement Division under Department of Expenditure of Ministry of Finance will also be applicable against the tender. Therefore, all bidders are requested to be guided by the **Clauses** stipulated in the enclosed **Annexure-N** of this tender. In this respect, the format of **Undertaking** to be submitted by the bidders is given vide **Annexure-XX** of this tender.

19.0 TAX COLLECTED AT SOURCE (TCS):

Tax Collectible at Source (TCS) applicable under the Income-tax Law and charged by the SUPPLIER shall also be payable by OIL along with consideration for procurement of goods/materials/equipment. If TCS is collected by the SUPPLIER, a TCS certificate in prescribed Form shall be issued by the SUPPLIER to OIL within the statutory time limit.

Payment towards applicable TCS u/s 206C (1 H) of Income Tax Act, 1961 will be made to the supplier provided they are claiming it in their invoice and on submission of following undertaking along with the invoice slating that:

- a. TCS is applicable on supply of goods invoiced to OIL as turnover of the supplier in previous year was more than Rs. 10 Cr. and
- b. Total supply of goods to OIL in FY ... exceeds Rs. 50 Lakh and
- c. TCS as charged in the invoice has already been deposited (duly indicating the details such as challan No. and date) or would be deposited with Exchequer on or before the due date and
- d. TCS certificate as provided in the Income Tax Act will be issued to OIL in time.

However, Performance Security deposit will be released only after the TCS certificate for the amount of tax collected, is provided to OIL. Supplier will extend the performance bank guarantee (PBG), wherever required, till the receipt of TCS certificate or else the same will be forfeited to the extent of amount of TCS, if all other conditions of Purchase order are fulfilled.

The above payment condition is applicable only for release of TCS amount charged by supplier u/s 206C (1 H) of Income tax Act, 1961.

- 20.0 a) The Integrity Pact is applicable against this tender. Therefore, please submit the Integrity Pact document duly signed along with your quotation as per BRC. OIL shall be entering into an Integrity Pact with the bidders as per format enclosed vide Annexure DDD of the tender document. This Integrity Pact proforma has been duly signed digitally by OIL's competent signatory. The proforma has to be submitted by the bidder (along with the technical bid) duly signed (digitally) by the same signatory who signed the bid, i.e., who is duly authorized to sign the bid. Uploading the Integrity Pact with digital signature will be construed that all pages of the Integrity Pact has been signed by the bidder's authorized signatory who sign the Bid. If any bidder**

refuses to sign Integrity Pact or declines to submit Integrity Pact with the offer, their bid shall be rejected straightway.

b) The name of the OIL's Independent External Monitors at present are as under:

- 1. Shri Sutanu Behuria, IAS (Retd.),**
E-mail: sutanu2911@gmail.com
- 2. SHRI OM Prakash Singh, IPS (Retd)**
Former DGP Uttar Pradesh
E-mail ID: ops2020@rediffmail.com
- 3. SHRI RUDHRA GANGADHARAN, IAS (RETD.)**
Ex-Secretary, Ministry of Agriculture
E-mail ID: rudhra.gangadharan@gmail.com

Please do refer “**NEW INSTRUCTION TO BIDDER FOR SUBMISSION**” for points 14.0 and 15.0 and also please refer “**New Vendor Manual (effective 01.03.2019)**” available in the login Page of the OIL's E-tender Portal.



Oil India Limited e-Procurement

User ID *

Password *

Logon Problems? [Get Support](#)

[Supplier Enlistment for E-Tender](#)

[Important Note for New Portal Users:](#)

[Click here to View Competability Settings](#)

[General Guidelines to bidders](#)

[Click for User Manuals](#)

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Click here for the New Manual & Instruction

NOTE:

Bidders should submit their bids (preferably in tabular form) explicitly mentioning compliance / non compliance to all the NIT terms and conditions of NIT.

Yours Faithfully

-Sd/-

**(MANISH KUMAR CHOWDHURY)
MANAGER MATERIALS (IP)
FOR GM-MATERIALS (HoD)
FOR RESIDENT CHIEF EXECUTIVE**

ANNEXURE-I

Tender No. : SSI8995L22/L1
Tender Date : 06.12.2021

Item No./ Mat. Code	Material Description	Quantity	UOM
10 85283036	<p>LINSEED OIL</p> <p><u>Product Description and End Use</u></p> <p>A vegetable oil obtained by pressing the crushed seeds of flax plant linum usitatissimum. It is used in drilling mud as mud lubricant in top hole drilling.</p> <p><u>Specification :</u></p> <p>1. Physical Properties : The material, as received, should be golden yellow, brownish yellow coloured clear viscous liquid free from suspended solids/impurities and other adulterants.</p> <p>2. Density at 26 +/- 2 degC : 0.9230 - 0.9280</p> <p>3. Acid value, mgKOH/gm, maximum : 10.00</p> <p>4. Moisture content, % by mass, max. : 0.25</p> <p>5. Refractive Index at 40 degC : 1.4720 - 1.4750</p> <p>6. <u>Performance Test :</u></p> <p>A. <u>Lubricity test -</u></p> <p>(i) In fresh water mud : Prepare a 7.5% (w/v) bentonite suspension in distilled water using OIL approved bentonite and stir it for 15 minutes in multimixer so that no lumps are left after the stirring period. Age the suspension for 72 hrs. at 90 +/- 2 degC. After the lapse of aging period, adjust apparent viscosity of the suspension to 15 +/- 1 cp by dilution with distilled water. To this, add 0.5% (w/v) of the sample while stirring, after completion of addition, stir further for 30 minutes in a multimixer. Measure lubricity co-efficient by using a lubricity tester.</p> <p>Lubricity co-efficient should not be more than 0.15</p> <p>(ii) In saline water mus - Prepare a 10% (w/v) bentonite suspension in distilled water using OIL approved bentonite and stir for 15 min, in multimixer so that no lumps are left after the stirring period. Age the suspenson for 72 hrs at 90 +/- 2 degC. After lapse of aging period, add 4% NaCl (w/v) (AR grade) and stir for 15 minutes in a multimixer. Age the suspension for 24 hrs. at 26 +/- 2 degC. Adjust the apparent viscosity to 15 +/- 1 cp by dilution with 4% NaCl solution, if necessary. To this saline mud, add 0.50% (w/v) of the sample in sirring condition and stir further for 30 minutes in a multimixer. Measure lubricity co-efficient by using a lubricity tester.</p> <p>Lubricity co-efficient should not be more than 0.20</p> <p>B. <u>Extreme Pressure Lubrication test -</u></p> <p>(i) In fresh water mud - Prepare a 7.5% (w/v) bentonite suspension in distilled water using OIL approved bentonite and stir it for 15 minutes in multimixer so that no lumps are left after the stirring period. Age the suspension for 72 hrs. at 90 +/- 2 degC. After the lapse of aging period, adjust apparent viscosity of the suspension to 15 +/- 1 cp by dilution with distilled water and filter through 200 BSS mesh or equivalent sieve. Add 0.5% (w/v) of the sample to the bentonite suspensin while stirring. After completion of addition, stir again in the multimixer for 30 min. Determine the film strength of the mus at 250 in-lb load with the help of a E.P. lubricity tester.</p> <p>The film strength should be 20,000 psi minimu.</p> <p>(ii) In saline water mud - Prepare a 10% (w/v) bentonite suspension in distilled</p>	80000	L

ANNEXURE-I

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Item No./ Mat. Code	Material Description	Quantity	UOM
	<p>water using OIL approved bentonite and stir for 15 min. in multimixer so that no lumps are left after the stirring period. Age the suspension for 72 hrs at 90 +/- 2 degC. After lapse of aging period, add 4% NaCl (w/v) (AR grade) and stir for 15 minutes in a multimixer. Age the suspension for 24 hrs. at 26 +/- 2 degC. Adjust the apparent viscosity to 15 +/- 1 cp by dilution with 4% NaCl solution, if necessary and filter through 200 BSS mesh or equivalent sieve. Add 0.5% (w/v) of the sample while stirring and stir further for 30 minutes in multimixer. Determine the film strength of the mud at 250 in-lb load with the help of a E.P. lubricity tester.</p> <p>The film strength should be 15,000 psi, minimum</p> <p>C. Foam Test : Prepare a 7.5% (w/v) bentonite suspension in distilled water using OIL approved bentonite and stir for 15 min. in multimixer. Age the suspension for 24 hrs. at 26 +/- 2 degC. Adjust the apparent viscosity of the suspension to 15 +/- 1 cp by dilution with distilled water. Add 0.5% (w/v) of the sample to it and stir for 30 minutes in a multimixer. Determine the specific gravity of the mud.</p> <p>The specific gravity of the mud should not be less than 0.8</p> <p>7. Field Performance Criteria : The following performance needs to be included in the NIT of Linseed Oil. a) Linseed oil must be stable at Lower temperature (<15 deg.C) and there should not be any deposition at the bottom of the container at low temperature. b) Linseed oil should be easily miscible with water and water based mud system. c) It should be compatible with mud additives used in water based mud system. d) Foaming should not occur during field application of the product.</p> <p>8. Packing : The material should be packed in 50 litre capacity leak proof HDPE carbuoys with leak tight stopper and screw caps. Each carbuoys should be covered with wooden crate strong enough to withstand rigours of transit and storage.</p> <p>Capacity 50 litre net per carbuoys.</p> <p>9. Markings : Each carbuoys should have clear legible markings as given below : (i) Name of the product (ii) Name of the supplier (iii) Date/month/year of manufacture (iv) supply order number against which the supply is made.</p> <p>N.B. : Apparent viscosity will be measured by a Fann VG meter and lubricity should be measured by a E.P. lubricity tester.</p>		

Standard Notes: 1)Validity of the bid must be minimum 90 days from the Bid Closing Date. Offer with

ANNEXURE-I

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inadequate validity will be rejected.

2)Performance Security:

The successful bidder shall submit Performance Security @ 3% of PO value within 30 days of receipt of the formal purchase order failing which OIL reserves the right to cancel the order and forfeit the Bid Security. Bidders should undertake in their bids to submit Performance Security as stated above.

The Performance Security shall be in the following form :

A Bank Guarantee in the prescribed OIL's format valid for 90 days beyond delivery period and applicable warranty/guarantee period (if any).

The validity requirement of Performance Security is assuming despatch within stipulated delivery period and confirmation to all terms and conditions of order. In case of any delay in despatch or non-confirmation to all terms and conditions of order, validity of the Performance Security is to be extended suitably as advised by OIL.

However, PBG will be applicable only if value of Purchase Order exceeds Rs 5(five) lakhs.

Note: The Bank Guarantee issuing bank branch must ensure the following:

The Bank Guarantee issued by the Bank must be routed through SFMS platform as per following details:

- (i) MT 760 / MT 760 COV for issuance of Bank Guarantee
- (ii) MT 760 / MT 767 COV for amendment of Bank Guarantee

The above message / intimation shall be sent through SFMS by the BG issuing Bank branch to HDFC Bank, Duliajan Branch, IFS Code - HDFC0002118; SWIFT Code - HDFCINBBICAL.

Branch Address: HDFC Bank Limited, Duliajan Branch, Utopia Complex, BOC Gate, Jayanagar, Duliajan, Dibrugarh, PIN - 786602."

3)The prices offered will have to be firm through delivery and not subject to variation on any account. A bid submitted with an adjustable price will be treated as non-responsive and rejected.

4)Bids received after the bid closing date and time will be rejected. Similarly, modifications to bids received after the bid closing date & time will not be considered.

5)All the Bids must be Digitally Signed using "Class 3" digital certificate with Organisation's name (e-commerce application) as per Indian IT Act obtained from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India. The bid signed using other than "Class 3 with Organisation's Name" digital certificate, will be rejected.

6)Price should be maintained in the "online price schedule" only. The price submitted other than the "online price schedule" shall not be considered.

7)To evaluate the inter-se-ranking of the offers, all Taxes / Levies will be considered as per prevailing Govt. guidelines as applicable on the bid opening date. Bidders may check this with the appropriate authority before submitting their offer.

8)The bids will be evaluated strictly as per NIT specifications, terms & conditions.

9) RESTRICTIONS ON PROCUREMENT FROM A BIDDER OF A COUNTRY WHICH SHARES

ANNEXURE-I

Tender No. : SSI8995L22/L1

Tender Date : 06.12.2021

A LAND BORDER WITH INDIA: It is for information of all Bidders that Office Memorandum No. F.No.6/18/2019-PPD dated 23.07.2020 issued by Public Procurement Division under Department of Expenditure of Ministry of Finance will also be applicable against the tender. Therefore, all bidders are requested to be guided by the Clauses stipulated in the enclosed Annexure-N of this tender. In this respect, the format of Undertaking to be submitted by the bidders is given vide Annexure-XX of this tender.

(10) Request for placement of purchase order to an entity, other than the bidder, shall not be considered.

Special Notes : DELIVERY:

The entire ordered quantity is to be delivered in two lots as mentioned under:

A) 1ST LOT (AT LEAST 15,000 LITRES) FROM THE DATE OF RECEIPT OF PURCHASE ORDER.

B) THE REMAINING QUANTITY TO BE DELIVERED IN NEXT 30 DAYS.

If any bidder regrets to accept the above mentioned delivery schedule or quotes longer delivery period, their offer shall be rejected.