OIL INDIA LIMITED
(A Government of India Enterprises)
PO : Duliajan – 786602
Assam (India)

TELEPHONE NO. (91-374) 2808614
FAX NO: (91-374) 2800533
Email: aayush_somani@oilindia.in; erp_mm@oilindia.in

TENDER NO. SSG3554L20/03 DATE: **10.01.2020**

INVITATION TO e-BID

Dear Sirs,

OIL invites Bids for the supply of **8.1/2" PDC BITS** through **E-Procurement**. The details of the tender are as under:

1. Details of items with specification, quantity and special notes are given in Annexure– IA.
2. General terms and Conditions of the tender are as per attached document No. MM/GLOBAL/E-01/2005-July2012.
3. The prescribed Bid Forms for submission of bids are available in the tender document folder. Technical Checklist and Commercial Checklist vide Annexure IV must be filled-up and submitted along with the technical bid.
4. Type of Bidding : **SINGLE STAGE TWO BID SYSTEM**
5. Performance Security : Applicable @10% of Order Value
6. Bid Closing/Opening Date : **11.03.2020**
7. Type of Tender : **International Competitive Bidding**
8. Bid Security : **Applicable (as mentioned in Annex.-IA)**
9. Integrity Pact : **Applicable**

Special Note :

1.0 The tender will be governed by "General Terms & Conditions" for e-Procurement as per Booklet NO. MM/GLOBAL/E-01/2005-July2012 for E-procurement (ICB Tenders) including Amendment and Addendum.

2.0 Please note that all tender forms and supporting documents are to be submitted through OIL's e-Procurement site only except following documents which may also be submitted manually (in addition to uploading in e-tender portal) in sealed envelope super-scribed with Tender No. and Due date to **The CGM Materials-(HoD), Materials Department, Oil India Limited, Duliajan- 786602, Assam** on or before **13:00 Hrs (IST)** on the Bid Closing Date mentioned in the Tender.

a) Original Bid Security/EMD.
b) Voluminous document, if any, like Literature, Detailed Catalogue of the products etc.
c) Any other document required to be submitted in original as per tender requirement.

All documents submitted in physical form should be signed on all pages by the authorised signatory of the bidder and to be submitted in triplicate.

3.0 Bidders are requested to examine all instructions, forms, terms and specifications in the bid. Failure to furnish all information required as per the bid or submission of offers not substantially responsive to the bid in every respect will be at the bidders risk and may result in the rejection of its offer without seeking any clarifications.

4.0 OIL INDIA LIMITED (OIL) has upgraded its E-tender Portal. As part of the new system, the intending bidder must have Encryption Certificate along with Digital Signature Certificate (DSC) of Class III [Organization]. The date for implementation of new system is 12th April 2017 and the requirement of the new DSC will be applicable for the tenders floated on 12th April 2017 onwards. All our current and prospective esteemed bidders are therefore requested to acquire Class III DSC [Organization] along with Encryption Certificate issued by any of the Licensed Certifying Authorities (CA) operating under Controller of Certifying Authorities (CCA) of India as per Indian IT Act 2000. Guideline for getting Digital Signature and other related information are available on the e-tender website www.oilindia.com. The bid signed using any other digital certificate or digital certificate without organization name of the bidder, will be liable for rejection.

5.0 Encryption certificate is mandatorily required for submission of bid. In case bidder created response using one certificate (using encryption key) and bidder subsequently changes the digital signature certificate then the old certificate (used for encryption) is required in order to decrypt his encrypted response for getting the edit mode of his response. Once decryption is done, the bidder may use his new DSC certificate for uploading and submission of his offer. It is the sole responsibility of the bidder to keep their DSC certificate properly. In case of loss of DSC certificate, Oil India Limited is not responsible.

6.0 All the Bids must be Digitally Signed using “Class 3” digital certificate (e-commerce application) with organisation name as per Indian IT Act obtained from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India. The bid signed using other than “Class 3” digital certificate without organization name, will be liable for rejection.

7.0 For convenience of the qualified Bidders and to improve transparency, the rates/cost quoted by bidders against OIL’s e-tenders shall be available for online viewing by such Bidders whose price bids are opened by Company. A Bidder can view item-wise rates/costs of all other such peer bidders against the tender immediately after price bid opening, if the e-tender is floated by Company with PRICE CONDITION. In case the Price-Bid is invited by Company through attachment from under “Notes & Attachment” (i.e. NO PRICE CONDITION), Bidders must upload their detailed Price-Bid as per the prescribed format under “NOTES & ATTACHMENT”, in addition to filling up the “TOTAL BID VALUE” tab taking into account the cost of all individual line items and other applicable charges like freight, tax, duties, levies etc. Under NO PRICE condition (i.e. Price Bid in attachment form), the “Total Bid Value” as calculated & quoted by the Bidder shall only be shared amongst the eligible bidders and Company will not assume any responsibility whatsoever towards calculation errors/omissions therein, if any. Notwithstanding to sharing the “Total Bid Value” or the same is whether filled up by the Bidder or not, Company will evaluate the cost details to ascertain the inter-se-ranking of bidders strictly as per the uploaded attachment and Bid Evaluation Criteria only. Online view of prices as above shall be available to the Bidders only upto seven days from the date of Price-Bid opening of the e-tender.

8.0 The items covered by this tender shall be used by Oil India Limited in the PEL/ML areas which are issued/renewed after 01/04/99 and hence Nil Custom Duty against CIF Value valuing INR 1.00 Lakh and above & Concessional IGST during import will be applicable. Indigenous bidder shall be eligible for concessional rate of GST (for Invoice valuing INR 1.00 Lakh and above) against Essentiality Certificate wherever applicable, as per Notification No.3/2017 – Integrated/ Central Tax (Rate) dated 28th June, 2017. However, Indian bidders are requested to quote actual rate of GST with HSN Code.

9.0 Bidders must ensure that their bid is uploaded in the system before the tender closing date and time. Also, they must ensure that above documents which are to be submitted in a sealed envelope are also submitted at the above mentioned address before the bid closing date and time failing which the offer shall be rejected.

10.0 Against Bid Security/EMD/Performance Bank Guarantee- Only payments through online mode or submission of Bank Guarantee/LC will be acceptable. DD/Cheques/Cashier Cheque or any other mode shall NOT be acceptable.

11.0 The prices of the items should be quoted as per Annexure P and uploaded separately under the tab "Notes & Attachment".

12.0 Bid must be submitted electronically only through OIL's e-procurement portal. Bid submitted in any other form will be rejected.

13.0 Please refer to the "New Vendor Manual (effective 12.04.2017)" available in the login Page of the OIL's E-tender Portal.

14.0 OIL INDIA LIMITED (OIL) has upgraded its E-tender Portal. All the bidders are requested to go through the following two documents before uploading their bid. These documents are also uploaded as part of NIT.

15.1 Guidelines to Bidders for participating in OIL.

15.2 Instruction to bidder for submission.

15.0 **FURNISHING FRAUDULENT INFORMATION/ DOCUMENT:** If it is found that a Bidder has furnished fraudulent document/information, the Bid Security/Performance Security shall be forfeited and the party will be debarred for a period of 3(three) years from date of detection of such fraudulent act, besides the legal action. In case of major and serious fraud, period of debarment may be enhanced. **In this regard, bidders are requested to submit an Undertaking as per ANNEXURE-II as under along with their offer failing which their offer shall be liable for rejection.**

16.0 Bids received in physical form against online invitation through e-portal shall be rejected (except the documents specifically called for in hard copies, if any). Similarly, Bids received after the bid closing date and time shall be rejected. Also, modifications to bids received after the bid closing date & time shall not be considered.

Yours Faithfully,

Sd-
(AAYUSH SOMANI)
MANAGER MATERIALS
FOR CGM-MATERIALS

OIL INDIA LIMITED
(A Govt. of India Enterprise)
P.O. Duliajan-786602, Assam
Fax No. 91-374-2800533, E-mail:material@oilindia.in

Tender No. & Date : SSG3554L20/03 10.01.2020

Bid Security Amount : INR 479,050.00 OR USD 6,730.00
(or equivalent Amount in any currency)

Bidding Type : Two Bid

Bid Closing On : 11.03.2020 at 11:00 hrs. (IST)
Bid Opening On : 11.03.2020 at 14:00 hrs. (IST)

Performance Guarantee : Applicable

OIL INDIA LIMITED invites Limited tenders for items detailed below:

Item No./ Mat. Code	Material Description	Quantity	UOM
10 05037238	PDC BIT Poly Crystalline Diamond Compact Bit [Equivalent to Old IADC Code: M-332 (where M = Matrix Body, 3 = soft to medium formation, 3 = Cutter size of 16 mm and 2 = short profile) or New IADC Code M222 (where M = Matrix body, 2 = cutter density between 30 to 40, 2 = cutter size from 14mm to 24mm in diameter and 2= short profile) Bit Size : 215.90 mm (8.1/2") Pin Size : 114.30 mm (4-1/2") API Regular Feature : MATRIX Body, Replaceable nozzles, PDC cutter with high thermal mechanical integrity, Gauge protection features (Thermally Stable Diamond inserts on the gauge), Low torque feature (Depth of cut control elements at every blade), impact arrestors, back reaming cutters on gauge pads on each blade and spiral gauge pad. Total cutter count : 39 or more Number of cutter Blades : 05 or more Cutter Size : Predominant 16 mm Cutter Type : New Generation Premium cutters like Onyx-II / Stay Sharp / Select TMI / Helios Inferno/ ReflektorTM Gauge Length : Around 2 inches Junk Slot Area, in square inch: Minimum 14 Number of nozzles : 5 or more for efficient hole cleaning Replaceable Nozzles Size : As per manufacturer's standard to meet the drilling parameters stated below for optimum hydraulics. Each PDC Bit to be supplied with following Accessories: 1) One Set of extra nozzles complete with required 'O' rings, cir clips etc. 2) One set of Nozzles Replacement Kit. 3) One no. of Bit Breaker Bit should be suitable to drill formations whose compressive rock strength is 10000 psi or more and in depth range from 2000 meters to 4000 meters and should be compatible to following Drilling Parameters: a) Rotational Speed : 50-250 RPM (i.e. suitable for rotary, SDMM and RSS) b) Flow Rate : 400-600 GPM. c) WOB : 2-12 Ton. d) Hydraulic	15	NO

Tender No. & Date : SSG3554L20/03 10.01.2020

Item No./ Mat. Code	Material Description	Quantity	UOM
	Horse Power : 1 to 6 (indicative figure)		

Note description for item no./nos. : 10

Note:
1) Bidder to provide documentary evidence in the form of minimum 20 bit runs for supplementing the performance.
2) Nozzle Sizes & Quantities are to be designed by the manufacturer. The design should meet the TFA requirement of 0.85 to 0.90.

Standard Notes: **1.0 (A) BIDDER TO PROVIDE VALID API CERTIFICATE & TECHNICAL LITERATURE AND CATALOGUE ALONGWITH THE QUOTATION.**

2.0 BIDDERS TO QUOTE THEIR BEST DELIVERY PERIOD.

3.0 The tender is invited under SINGLE STAGE TWO BID SYSTEM. The bidder should ensure that "TECHNO-COMMERCIAL UNPRICED BID" should contain details as mentioned in the technical specifications as well as BEC/ BRC and upload the same in the Technical RFx Response-> User -> Technical Bid. Please go through the help document in details before uploading the document and ensure uploading of technical bid in the Technical RFx Response-> User - > Technical Bid only.

The "PRICE BID" must contain the price schedule and the bidder's commercial terms and conditions. The prices bid of the items should be uploaded as an attachment under Notes & Attachments tab. **No price should be given in above Technical Rfx otherwise the offer will be rejected.**

In Technical Bid opening, only Technical Rfx will be opened. Therefore, the bidder should ensure that "TECHNO-COMMERCIAL UNPRICED BID should contain details as mentioned in the technical specifications as well as BEC/ BRC and upload the same in the Technical RFx Response-> User - > Technical Bid. No price should be given in above Technical Rfx otherwise the offer will be rejected. Please go through the help document in details before uploading the document and ensure uploading of technical bid in the Technical RFx Response-> User - > Technical Bid only. The "PRICE BID" must contain the price schedule and the bidder's commercial terms and conditions. The prices bid of the items should be uploaded as an attachment under Notes & Attachments tab as per ANNEXURE-P.

4.0 Bidders are required to quote with minimum validity of 120 days from the Bid Closing Date as per NIT requirement. BIDS with lesser validity shall be rejected.

5.0 Performance Guarantee @ 10% of order value shall be applicable in the event of order. Bidder to confirm submission of Performance Guarantee while quoting failing which offer shall be treated as rejected as per para 1.9 of BRC of section D of general terms and Condition for Global Tender (MM/GLOBAL/E-01/2005-July2012).

6.0 The original bid security (Amount is mentioned above and also in Basic Data of the tender in OIL's e-portal) should reach us before bid closing date and time of technical bid. Bid without original bid security will be rejected. The bidders who are exempted from submitting of Bid Bond should attach documentary evidence in the Collaboration folder as per clause 9.8 of Section A General Terms and conditions for Global Tender (MM/GLOBAL/E-01/2005-July2012). **The bid security shall be valid up to 15.10.2020.** Please submit bid bond as per revised format.

7.0 Bidders should submit their bids incorporating the following details:

(i) GST Registration Details of the Supplier: ....

(ii) Item-wise HSN Code: ....

(iii) Applicable Rate of GST: ....

8.0 Bidders to note: OIL Duliajan's Provisional GSTIN No.: 18AAACO2352C1ZW.

9.0 Bidders to note that Govt. of India under Micro, Small and Medium Enterprises Development (MSMED) Act 2006, has proclaimed the Public Procurement Policy, 2012 with effect from 1st April, 2012 in respect of procurement of goods and services, produced and provided by micro and small enterprises, by its Ministries, Departments and Public Sector Undertakings for promotion and development of Micro and Small Enterprises. A new Clause on applicability of Public Procurement Policy for procurement of goods from Micro and Small Enterprises (MSE) in the tender is furnished vide Amendment to General Terms and Conditions for Global Tender (MM/GLOBAL/E-01/2005-JULY2012). Bidders are requested to take note of the same and to submit their offers accordingly.

10.0 To ascertain substantial responsiveness of the bid, OIL reserves the right to ask the bidder for clarification in respect of the clauses covered under the BRC also and such clarifications fulfilling the BRC clauses in toto must be received on or before the deadline given by the company, failing which the offer will be summarily rejected.

11.0 The following points are deemed as "non-negotiable" and offer shall be rejected straight-away without seeking clarification in the case of the following:

i) Validity of bid shorter than the validity indicated in the tender.
ii) Original Bid Security not received within the stipulated date and time mentioned in the tender.
iii) Bid Security with
(a) validity shorter than the validity indicated in the tender and/or
(b) bid security amount lesser than the amount indicated in the tender.

12.0 FURNISHING FRAUDULENT INFORMATION/ DOCUMENT: If it is found that a Bidder has furnished fraudulent document/information, the Bid Security/Performance Security shall be forfeited and the party will be debarred for a period of 03 (three) years from date of detection of such fraudulent act, besides the legal action. In case of major and serious fraud, period of debarment may be enhanced.

13.0 Along with the technical bid, bidders must submit duly filled undertaking as per format provided vide Annexure-II as undertaking towards submission of authentic information/documents.

14.0 The Integrity Pact is **applicable** against this tender .OIL shall be entering into an Integrity Pact with the bidders as per format enclosed vide Annexure XII of the tender document. This Integrity Pact proforma has been duly signed by OIL's competent signatory. The proforma has to be returned by the bidder (along with the technical bid) duly signed by the same signatory who signed the bid, i.e., who is duly authorized to sign the bid. Any bid not accompanied by Integrity Pact Proforma duly signed by the bidder shall be rejected straightway.

The names of the OIL's Independent External Monitors are at present:

i) Shri Rajiv Mathur, IPS (Retd.)
Former Director (IB) Govt. of India
e-Mail Id: rajivmathur23@gmail.com

ii) Shri Rudhra Gangadharan, IAS (Retd.),

Ex-Secretary, Ministry of Agriculture
e-Mail Id: rudhra.gangadharan@gmail.com

iii) Shri Jagmohan Garg,
Ex- Vigilance Commissioner, CVC
e-mail id: jagmohan.garg@gmail.com

15.0 For convenience of the Qualified Bidders and to improve transparency, the rates/costs quoted by Bidders against OIL"s e-tenders shall be available for online viewing by such bidders whose Priced Bids are opened by the Company. A Bidder can view item-wise rates /costs of all other such peer bidders against the tender immediately after priced bid opening, if the e-tender is floated by The Company with PRICE CONDITION. In case the Priced Bid is invited by Company through attachment form under "Notes & Attachment" (i.e. NO PRICE CONDITION), Bidders must upload their detailed Priced-Bid as per the prescribed format under "Notes & Attachment", in addition to filling up the "Total Bid Value" Tab taking into account the cost of all individual line items and other applicable charges like Freight, Tax, Duties, Levies etc. Under NO PRICE CONDITION (i.e. Priced Bid in attachment form), the "Total Bid Value" as calculated and quoted by the Bidder shall only be shared among the eligible bidders and the Company will not assume any responsibility whatsoever towards calculation errors/omissions therein, if any. Not with-standing to sharing the "Total Bid Value" or the same is whether filled up by the Bidder or not, Company will evaluate the cost details to ascertain the Inter-se ranking of the bidders strictly as per the uploaded attachment & bid evaluation criteria only. Online view of prices as above shall be available to the bidder s only up to seven days from the date of Priced Bid Opening of the e-tender.

16.0 Bidders have to indicate the minimum FOB/FCA charges in case of partial order for reduced quantity/items. In case this is not indicated specifically, the charges quoted would be prorate calculated and the same will be binding on the bidder.

17.0 Bidder's response to all NIT stipulations shall clearly be defined. Bidder shall furnish specific details/specifications of all major components, systems with Make & Model, etc. Generalised response like - 'As per NIT Specifications/Technical Leaflet', 'Noted', 'Accepted' or in any similar fashion is not acceptable.

18.0 All the Bids must be Digitally Signed using "Class 3" digital certificate (e-commerce application) only as per Indian IT Act obtained from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India. The bid signed using other than "Class 3" digital certificate, will be liable for rejection.

19.0 Revision, clarification, addendum, corrigendum, time extension etc to the tender will be hosted on OIL website only. No separate notification shall be issued. Bidders are requested to visit OIL website regularly to keep themselves updated.

AA. CONFIRMATION OF BID SECURITY / PERFORMANCE SECURITY:
1.0 The following clause is applicable for bid security/performance security submitted in the form of bid bond/LC. Bidders are requested to strictly comply to this clause:

The bank guarantee issued by the bank must be routed through SFMS platform as per following details:

a. (i) "MT 760 / MT 760 COV for issuance of bank guarantee
(ii) "MT 767 / MT 767 COV for amendment of bank guarantee.

The above message / intimation shall be sent through SFMS by the BG issuing bank branch to HDFC Bank, Duliajan Branch, IFS Code - HDFC0002118, SWIFT Code - HDFCINBBCAL.

Branch Address - HDFC Bank Ltd., Duliajan Branch, Utopia Complex, BOC Gate, Jayanagar, Duliajan, District - Dibrugarh, Pin - 786602.

b. The vendor shall submit to OIL the copy of SFMS message as sent by the issuing bank branch along with the original bank guarantee.

Note: Bank Guarantee issued by a Scheduled Bank in India at the request of some other Non-Scheduled Bank of India shall not be acceptable.

BB. GST Clauses:

1.0 For the purposes of levy and imposition of GST, the expressions shall have the following meanings:

(a) GST - means any tax imposed on the supply of goods and/or services under GST Law.

(b) Cess - means any applicable cess, existing or future on the supply of Goods and Services as per Goods and Services Tax (Compensation to States) Act, 2017.

(c) GST Law - means IGST Act 2017, CGST Act 2017, UTGST Act, 2017 and SGST Act, 2017 and all related ancillary Rules and Notifications issued in this regard from time to time.

2.0 The rates quoted by the bidders shall be inclusive of all taxes, duties and levies except GST. However, bidders are required to provide separately the rate and amount of all types of taxes, duties and levies. In case, the quoted information related to various taxes, duties & levies subsequently proves wrong, incorrect or misleading, OIL will have no liability to reimburse the difference in the duty/ tax, if the finally assessed amount is on the higher side and OIL will have to right to recover the difference in case the rate of duty/ taxes finally assessed is on the lower side. Further, bidders have to clearly show the amount of GST separately in the Tax Invoices.

Further, it is the responsibility of the bidders to make all possible efforts to make their accounting / IT system GST compliant in order to ensure availability of Input Tax Credit (ITC) to Oil India Ltd.

3.0 Offers without giving any of the details of the taxes (Including rates and amounts) as specified above will be considered as inclusive of all taxes including GST. When a bidder mentions taxes as extra without specifying the rates & amount, the offer will be loaded with maximum value towards taxes received against the tender for comparison purposes. If the bidder emerges as lowest bidder after such loading, in the event of order on that bidder, taxes mentioned by OIL on the Purchase Order/ Contracts will be binding on the bidder.

4.0 Bidders are required to pass on the benefit arising out of introduction of GST, including seamless flow of Input Tax Credit, reduction in Tax Rate on inputs as well as final goods by way of reduction of price as contemplated in the provision relating to Anti-Profiteering Measure vide Section 171 of the CGST Act, 2017. Accordingly, for supplies made under GST, the bidders should confirm that benefit of lower costs has been passed on to OIL by way of lower prices/taxes and also provide details of the same as applicable. OIL reserves the right to examine such details about costs of inputs/input services of the bidders to ensure that the intended benefits of GST have been passed on to OIL.

5.0 When Input tax credit is available for Set Off Evaluation of L-1 prices shall be done based on Quoted price after deduction of Input Tax Credit (ITC) of GST, if available to OIL. OIL shall evaluate the offers on the basis of the quoted rates only and any claim subsequently by the bidders for additional payment/liability shall not be admitted and has to be borne by the bidders When Input tax credit is NOT available for Set Off Evaluation of L-1 prices shall be done based on Quoted price only.OIL shall evaluate the offers on the basis of the quoted rates only and any claim subsequently by the bidders for additional payment/liability shall not be admitted and has to be borne by the bidders.

6.0 Bidders agree to do all things not limited to providing GST compliant Tax Invoices or other documentation as per GST law relating to the supply of goods and/or services covered in the instant contract like raising of and /or acceptance or rejection of credit notes / debit notes as the case may be, payment of taxes, timely filing of valid statutory Returns for the tax period on the Goods and Service Tax Network (GSTN), submission of general information as and when called for by OIL in the customized format shared by OIL in order to enable OIL to update its database etc. that may be necessary to match the invoices on GSTN common portal and enable OIL to claim input tax credit in relation to any GST payable under this Contract or in respect of any supply under this Contract.

7.0 In case Input Tax Credit of GST is denied or demand is recovered from OIL by the Central / State Authorities on account of any non-compliance by bidders, including non-payment of GST charged and recovered, the Vendor/Supplier/Contractor shall indemnify OIL in respect of all claims of tax, penalty and/or interest, loss, damages, costs, expenses and liability that may arise due to such non-compliance. OIL, at its discretion, may also withhold/recover such disputed amount from the pending payments of the bidders.

8.0 GST liability, if any on account of supply of free samples (if any) against any tender shall be to bidder's account.

Special Notes :

Annexure-II

Format of undertaking by Bidders towards submission of authentic information/documents
(To be typed on the letter head of the bidder)

Ref. No____________
Date ________

Sub: Undertaking of authenticity of information/documents submitted

Ref: Your tender No._________ Dated ______

To,
The HOD-Materials
Materials Deptt,
OIL, Duliajan

Sir,

With reference to our quotation against your above-referred tender, we hereby undertake that no fraudulent information/documents have been submitted by us.

We take full responsibility for the submission of authentic information/documents against the above cited bid.

We also agree that, during any stage of the tender/contract agreement, in case any of the information/documents submitted by us are found to be false/forged/fraudulent, OIL has right to reject our bid at any stage including forfeiture of our EMD and/or PBG and/or cancel the award of contract and/or carry out any other penal action on us, as deemed fit.

Yours faithfully,

For (type name of the firm here)

Signature of Authorised Signatory
Name :
Designation :
Phone No.
Place :
Date :
(Affix Seal of the Organization here, if applicable)