



Oil India Limited
(A Govt. of India Enterprise)
P.O. Duliajan – 786602, Assam

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Tender No. & Date	:	SDG3409L20/07 dated: 20.12.2019
Bid Security Amount	:	INR 1,37,000.00 OR USD 1,900.00
Bidding Type	:	SINGLE STAGE TWO BID SYSTEM
Bid Closing on	:	22.01.2020 (at 11.00 Hrs. IST)
Technical Bid Opening on	:	22.01.2020 (at 14.00 Hrs. IST)
Bid Validity	:	Bid Should be valid for 120 days from bid closing date.
Bid Bond Validity	:	Bid Bond Should be valid up to 31.08.2020
Performance Guarantee	:	Applicable @ 10% of Order value
Integrity Pact	:	Applicable

OIL INDIA LIMITED invites Global Tenders for items detailed in Annexure-I.

List of Annexure Applicable	:	Annexure- I: Technical Specifications, General & Special notes to bidders Annexure- II: Commercial Check List Annexure- III: Technical Evaluation Matrix Annexure- IV: Integrity Pact Format-A : Format of undertaking by Bidders towards submission of authentic information/documents
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AA:: SPECIFICATION & QUANTITY OF THE ITEMS TO BE PROCURED

Item No.	Material Description	Quantity & UOM
10	<p>117.475 mm (4.5/8") OD Full strength, Left hand, releasing and circulating overshot</p> <p>117.475 mm (4.5/8 inches) OD Full strength, Left hand, releasing and circulating overshot as per the following minimum specification:</p> <p>1) 117.475 mm (4.5/8 inches) OD, Full strength, Left Hand, releasing and circulating overshot (Bowen series - 150 or equivalent) complete with spiral grapple, grapple control and type 'A' packer to catch and pack - off 88.90 mm (3½ inches) OD fish and furnished with 117.475 mm (4.5/8 inches) OD standard lipped guide, lock ring set, top sub type 'SS' with 2.7/8 inches API IF (NC-31), Left Hand box up connection with pressed steel thread protector (OD of Top Sub: 4.1/8 inches; ID of Top Sub: 2.1/8 inches)</p> <p>2) ACCESSORIES FOR EACH OF THE ABOVE ITEM:</p> <p>1. Spiral grapple, size-88.90 mm (3½ inches), Left Hand: 1(one) Number</p> <p>2. Spiral grapple, size-82.55 mm (3.1/4 inches), Left Hand: 1(one) Number</p> <p>3. Spiral Grapple Control, size-88.90 mm (3½ inches), Left Hand: 1(one) Number</p> <p>4. Spiral Grapple Control, size-82.55 mm (3.1/4 inches), Left Hand: 1(one) Number</p> <p>5. Type 'A' packer, size-88.90 mm (3½ inches), Left Hand: 1(one) Number</p> <p>6. Type 'A' packer, size-82.55 mm (3.1/4 inches), Left Hand: 1(one) Number</p> <p>7. Basket Grapple, size-73.025 mm (2.7/8 inches), Left Hand: 2(two) Numbers</p> <p>8. Basket Grapple, size-60.325 mm (2.3/8 inches), Left Hand: 1(one) Number</p> <p>9. Basket Grapple Control, size-73.025 mm (2.7/8 inches), Left Hand: 2(two) Numbers</p> <p>10. Basket Grapple Control, size-60.325 mm (2.3/8 inches), Left Hand: 1(one) Number</p> <p>11. Mill Control Packer (Double pack off) for basket grapple with inner and outer seals, size-73.025 mm (2.7/8 inches), Left Hand: 2(two) Numbers</p> <p>12. Mill Control Packer (Double pack off) for basket grapple with inner and outer seals, size-60.325 mm (2.3/8 inches), Left Hand: 1(one) Number</p> <p>13. Extension subs, size - Left Hand, 117.475 mm (4.5/8 inches) OD & 24 inches long: 1(one) Number</p> <p>14. Extension subs, size - Left Hand, 117.475 mm (4.5/8 inches) OD & 36 inches long: 1(one) Number</p> <p>15. Standard lipped guide 117.475 mm (4.5/8 inches) OD, Left Hand: 1 (one) Number</p> <p>16. Bowl for 117.475 mm (4.5/8 inches) OD FS Left Hand</p>	<p>Three (3) Numbers</p>

	<p>Overshot: 1(one) Number</p> <p>17. Top sub, type (SS) with 2.7/8 inches API IF (NC-31), Left Hand box up connection with pressed steel thread protector (OD of Top Sub: 4.1/8 inches; ID of Top Sub: 2.1/8 inches): 1(one) Number</p> <p>18. 142.875 mm (5.5/8 inches) OD oversize lipped Guide compatible with the overshot, Left Hand: 1(one) Number</p> <p>19. Lock Ring set for 117.475 mm (4.5/8 inches) OD FS Overshot, Left Hand: 1(one) Number</p> <p>20. Lock Ring spacer for 117.475 mm (4.5/8 inches) OD FS Overshot, Left Hand: 1(one) Number</p> <p>21. Operation and maintenance manual for the Items: 1 (one) set</p>	
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BB:: SPECIAL NOTES FOR BIDDERS:

1. The items shall be brand new, unused & of prime quality. The manufacturer shall warrant (in the event of an order) that the product supplied will be free from all defects & fault in material, workmanship & manufacture and shall be in full conformity with ordered specifications. This clause shall be valid for 18 months from date of dispatch or 12 months from the date of receipt whichever is earlier. The defective materials, if any, rejected by OIL shall be replaced by the supplier at their own expense. Bidders must confirm the same in their quotations.

2. The overshot along with all the components should be suitable for fishing operation with all types of drilling and work-over fluids.

3. The bidder should confirm to provide one set of Operation, service & maintenance manual (indicating assembling & disassembling procedures, drawing and spare parts book having illustrated drawings and exploded views of the items with part number) for each of the item along with the supply.

4. The Bidder should furnish a list of recommended spares for two (02) years operation indicating part numbers, quantity and unit price of each and every spares separately along with the quotation in the commercial bid and categorically confirm the same in the technical bid **(price should not be mentioned in the technical bid). However the cost of these spares will not be considered for bid evaluation purpose. The price should remain valid for at least two (02) years.**

5. All parts should be suitably marked for identification purpose. Bidders shall confirm compliance to the same while quoting.

6. The item should be suitably coated with a protective coating both internally & externally to prevent corrosion and rusting during transit.

7. Threading and gauging of the rotary shoulder connections of overshot should be as per API Spec.7-1 [latest edition]. Valid API Spec. 7-1 certificate of the Threader having authorization for Threading of Rotary Shoulder Connections should be forwarded along with the bid, failing which the offer will be liable for rejection.

8. The Bidder should indicate the name of the manufacturer, the country of origin and port of dispatch of the materials.

9. In case bidder is not the Original Equipment Manufacturer (OEM), proper authorization certificate (in original) is required with back-up warranty & guarantee from OEM to quote against this tender, failing which offer will be rejected.

10. The bidder must specify the offered item in details & should forward relevant product catalogue of the offered item.

11. Any deviation(s) from the tender specification should be clearly highlighted specifying justification in support of deviation.

12. Bidder to sign and submit completely filled up Technical Evaluation Matrix for Technical specification.

13.0 The quoted items must be offered along with its accessories. If the items are offered without the accessories then the offer will be considered as non-responsive and rejected.

14.0 Bidder quoted as manufacturer must guarantee uninterrupted supply of spares and availability of service for at least 10 years with effect from delivery of the Item / product for the item / product to be supplied under the Tender / Order, if order is awarded to them by OIL.

15.0 In case the bidder is an authorized distributor / dealer / supply house of any Original Equipment manufacturer (OEM), then bidder must furnish the following documents:

15.1 Authorization certificate cum warranty backup from the manufacturer in original on manufacturer's letter head should be submitted along with the offer. This certificate valid at the time of bidding and should remain valid during the entire execution period of the order. The concerned manufacturer should also guarantee of supplying the items to the bidder in the event of an order on the bidder.

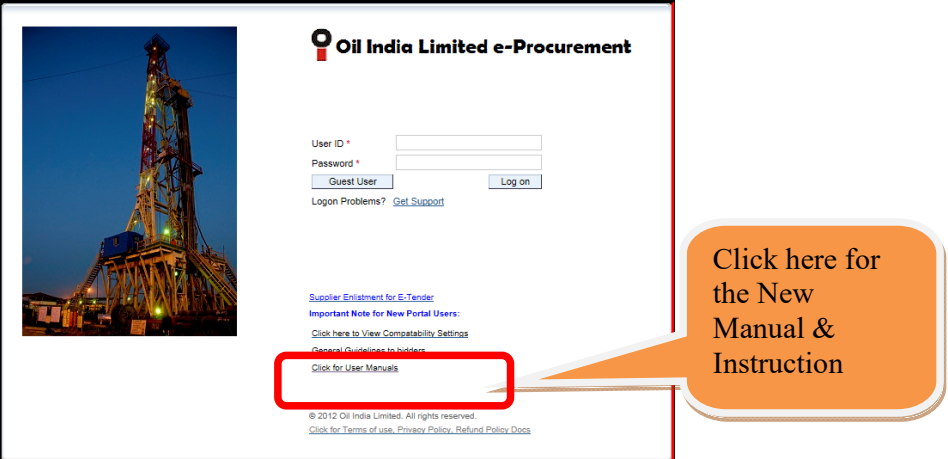
15.2 The bidder must also submit undertaking in original from the manufacturer for back up guarantee, after sale services and uninterrupted supply of spares for at least 10 years with effect from delivery of the Item / product for the item / product to be supplied under the Tender / Order, if order is awarded to them by OIL.

16.1 Bidder in case of Original Equipment Manufacturers (OEM) should categorically confirm in the technical bid a delivery schedule within Sixteen (16) weeks, FOB Port of dispatch, after establishment of letter of credit failing which their offer will be rejected.

16.2 Bidder in case of authorized distributor / dealer / supply house of any Original Equipment Manufacturer (OEM) should categorically confirm in the technical bid a delivery schedule within Sixteen (16) weeks, FOB Port of dispatch, after establishment of letter of credit failing which their offer will be rejected.

CC :: GENERAL NOTES FOR BIDDERS

Sl No	Clause description
1.0	<p>Bid Security/EMD/Performance Bank Guarantee – Must be paid either through online mode or Submission of Bank Guarantee/LC only. No DD/Cheques/Cashier Cheque or any other mode will be acceptable.</p> <p>The Bank Guarantee issuing Bank branch must ensure the following:</p> <p>The Bank Guarantee issued by the Bank must be routed through SFMS platform as per following details:</p> <p>a.</p> <p>(i) MT 760 / MT 760 COV for issuance of Bank Guarantee (ii) MT 760 / MT 767 COV for amendment of Bank Guarantee</p> <p>The above message / intimation shall be sent through SFMS by the BG issuing Bank branch to HDFC Bank, Duliajan Branch, IFS Code – HDFC0002118; SWIFT Code - HDFCINBBCAL.</p> <p>Branch Address: HDFC Bank Limited, Duliajan Branch, Utopia Complex, BOC Gate, Jayanagar, Duliajan, Dibrugarh, PIN – 786602.”</p> <p>b. The vendor shall submit to OIL the copy of the SFMS message as sent by the issuing bank branch along with the original bank guarantee.</p>
2.0	<p>The tender will be governed by “General Terms & Conditions” for e-Procurement as per Booklet No. MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders) including Amendments & Addendum to “General Terms & Conditions” for e-Procurement.</p>
3.0	<p>Bid must be submitted online through OIL’s e-procurement portal. Bid submitted in any other form will be rejected.</p>
4.0	<p>Please note that all tender forms and supporting documents are to be submitted through OIL’s e-Procurement site only except following documents which are to be submitted manually in sealed envelope super scribing tender no. and due date to The GM Materials, Materials Department, Oil India Limited, Duliajan- 786602, Assam on or before 13:00 hrs (IST) on the Bid Closing Date mentioned in the Tender.</p> <p>a) Original Bid Security along with two duplicate copies of Bid Security. b) Any other documents which have been particularly asked for in this tender for submission.</p>
5.0	<p>Bidders must ensure that their bid is uploaded in the system before the tender closing date and time. Also, they must ensure that above documents which are to be submitted in a sealed envelope are also submitted at the above mentioned address before the bid closing date and time, failing which the offer shall be rejected.</p>
6.0	<p>The tender is invited under SINGLE STAGE-TWO BID SYSTEM. The bidder has to submit both the “TECHNO-COMMERCIAL UNPRICED BID” and “PRICED BID” through electronic form in the OIL’s e-Tender portal within the Bid Closing Date and Time stipulated in the e-Tender. The “Techno-commercial Unpriced Bid”</p>

	<p>shall contain all technical and commercial details except the prices which shall be kept blank. Details of prices as per Bid format / Commercial bid to be uploaded as attachment in the Attachment Tab “Notes and Attachments”. Any offer not complying with above submission procedure will be rejected.</p> <div style="display: flex; justify-content: space-between; margin-top: 20px;"> <div style="border: 1px solid black; padding: 5px; width: 30%;">Notes and Attachments</div> <div style="background-color: yellow; padding: 5px; width: 65%;">→ Only Price Details Should Be Uploaded</div> </div> <div style="display: flex; justify-content: space-between; margin-top: 10px;"> <div style="border: 1px solid black; padding: 5px; width: 30%;">Technical attachments</div> <div style="background-color: yellow; padding: 5px; width: 65%;">→ All technical bid documents except price details</div> </div> <p style="margin-top: 20px;">Please do refer “NEW INSTRUCTION TO BIDDER FOR SUBMISSION” for the above two points and also please refer “ New Vendor Manual (effective 12.04.2017) ” available in the login Page of the OIL’s E-tender Portal.</p> <div style="display: flex; align-items: center; margin-top: 10px;">  </div>
7.0	<p>In Technical Bid opening, only Technical Rfx will be opened. Therefore, the bidder should ensure that “TECHNO-COMMERCIAL UNPRICED BID should contain details as mentioned in the technical specifications as well as BEC/ BRC and upload the same in the Technical Rfx Response-> User - > Technical Bid. <u>No price should be given in above Technical Rfx otherwise the offer will be rejected.</u> Please go through the help document in details before uploading the document and ensure uploading of technical bid in the Technical Rfx Response-> User - > Technical Bid only. The “PRICE BID” must contain the price schedule and the bidder’s commercial terms and conditions. Details of prices as per Bid format / Commercial bid can be uploaded as Attachment under the attachment option under “Notes & Attachments”.</p>
8.0	<p>PRICED BIDS OF ONLY THOSE BIDDERS WILL BE OPENED WHOSE OFFERS ARE FOUND TO BE TECHNO-COMMERCIALLY ACCEPTABLE.</p>
9.0	<p>Bidders are requested to examine all instructions, forms, terms and specifications in the bid. Failure to furnish all information required as per the bid or submission of offers not substantially responsive to the bid in every respect will be at the bidders risk and may result in rejection of its offer without seeking any clarifications.</p>
10.0	<p>Please mention clearly in your quotation the Net. Weight, Gross Weight & Volume, Indian Agent's Name and its Commission, Payment Terms, Ocean Freight/Air Freight Charges, Port of Loading, Delivery period, Country of origin with manufacturer's name, etc.</p>
11.0	<p>To ascertain the substantial responsiveness of the bid, OIL reserves the right to ask the bidder for clarification in respect of clauses covered under BRC also and such</p>

	clarifications fulfilling the BRC clauses in toto must be received on or before the deadline given by OIL, failing which the offer will be summarily rejected.
12.0	Other terms and conditions of the tender shall be as per “General Terms & Conditions” for e- Procurement as per Booklet No. MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders). However, if any of the Clauses of the Bid Rejection Criteria (BRC) / Bid Evaluation Criteria (BEC) mentioned here contradict the Clauses in the “General Terms & Conditions” for e-Procurement as per Booklet No. MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders) of the tender and/or elsewhere, those mentioned in this document shall prevail.
13.0	All the Bids must be Digitally Signed using “Class 3 [Organization]” digital certificate (e-commerce application) only as per Indian IT Act obtained from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India. The bid signed using other than “Class 3[Organization]” digital certificate, will be liable for rejection.
14.0	<p>Please do refer the User Manual provided on the portal on the procedure How to create Response for submitting offer.</p> <p>"In order to bid for OIL e-tenders all the vendors are required to obtain a legally valid Digital Certificate Class III [Organization] along with Encryption Certificate as per Indian IT Act from the licensed Certifying Authorities (CA) operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India. Digital Signature Certificate comes in a pair of Signing/verification and Encryption/decryption certificate. Bidder should have both the Signing/verification and Encryption/Decryption certificate for Signing and encryption, decryption purpose respectively. The driver needs to be installed once, without which the DSC will not be recognized. While participating on e-Tendering the DSC token should be connected to your system.</p> <p>Encryption certificate is mandatorily required for submission of bid. In case bidder created response with one certificate (using encryption key) and bidder change his Digital Signature Certificate then old certificate (used for encryption) is required in order to decrypt his encrypted response for getting the edit mode of the response. Once decryption is done, bidder may use new DSC certificate for uploading and submission of their offer. It is the sole responsibility of the bidder to keep their DSC certificate properly. In case of loss of the certificate, OIL INDIA LTD is not responsible."</p>
15.0	Bidders to note that Govt. of India under Micro, Small and Medium Enterprises Development (MSMED) Act 2006, has proclaimed the Public Procurement Policy, 2012 with effect from 1st April, 2012 in respect of procurement of goods and services, produced and provided by micro and small enterprises, by its Ministries, Departments and Public Sector Undertakings for promotion and development of Micro and Small Enterprises. A new Clause on applicability of Public Procurement Policy for procurement of goods from Micro and Small Enterprises (MSE) in the tender is furnished vide Amendment to General Terms and Conditions for Global Tender (MM/GLOBAL/E-01/2005). Bidders are requested to take note of the same and to submit their offers accordingly.
16.0	The items shall be brand new, unused & of prime quality. The manufacturer shall warrant (in the event of an order) that the product supplied will be free from all defects & fault in material, workmanship & manufacture and shall be in full conformity with ordered specifications. This clause shall be valid for 18 months from date of dispatch or 12 months from the date of receipt whichever is earlier. The defective materials, if any, rejected by OIL shall be replaced by the supplier at their own expense. Bidders must confirm the same in their quotations.
17.0	Quantity of Individual item may be increased or decrease at the time of final placement of order. The minimum FOB/FCA charges in case of partial order for reduced quantity/enhanced quantity shall have to be indicated by the bidder. In

	case, this is not indicated specifically, the charges quoted would be pro-rata calculated and the same will be binding on the bidder.
18.0	Any deviation(s) from the tender specification should be clearly highlighted specifying justification in support of deviation.
19.0	<p>The Integrity Pact is applicable against this tender .OIL shall be entering into an Integrity Pact with the bidders as per format enclosed vide Annexure- IV of the tender document. This Integrity Pact proforma has been duly signed digitally by OIL's competent signatory. The proforma has to be returned by the bidder (along with the technical bid) duly signed (digitally) by the same signatory who signed the bid, i.e., who is duly authorized to sign the bid. Uploading the Integrity Pact with digital signature will be construed that all pages of the Integrity Pact has been signed by the bidder's authorized signatory who sign the Bid. If any bidder refuses to sign Integrity Pact or declines to submit Integrity Pact with the offer, their bid shall be rejected straightway.</p> <p>OIL's Independent External Monitors at present are as under:</p> <p>SHRI RAJIV MATHUR, IPS (Retd.), Former Director (IB) Govt. of India e-Mail ID : rajivmathur23@gmail.com</p> <p>SHRI RUDHRA GANGADHARAN, IAS (Retd.) Ex-Secretary, Ministry of Agriculture E-mail Id :rudhra.gangadharan@gmail.com</p> <p>SHRI JAGMOHAN GARG, Ex-Vigilance Commissioner, CVC e-Mail id : jagmohan.garg@gmail.com</p>
20.0	Original Bid Closing Date shall be considered by OIL for evaluation, in case of any extension of the original bid closing date.
21.0	<p>Performance Security clause (Clause No. 10.0 of Section-A) of "General Terms & Conditions for Global Tenders (MM/GLOBAL/01/2005)" has been amended and the new clause is detailed in the Amendment dated 25.04.2016 issued to MM/GLOBAL/01/2005. Successful bidder will be required to furnish a Performance Bank Guarantee @10% of the order value which should remain valid for the period execution, including extension, if any and the entire warranty period in line with tender requirement. The successful bidder shall submit Performance Security within 30 days of award, failing which OIL reserves the right to cancel the order and forfeit their Bid Security. Bidders should undertake in their bids to submit Performance Security as stated above. Bidders to note the same and to confirm its acceptance in their offers.</p> <p>The Bank Guarantee issuing Bank branch must ensure the following:</p> <p>The Bank Guarantee issued by the Bank must be routed through SFMS platform as per following details:</p> <p>a.</p> <p>(i) MT 760 / MT 760 COV for issuance of Bank Guarantee (ii) MT 760 / MT 767 COV for amendment of Bank Guarantee</p> <p>The above message / intimation shall be sent through SFMS by the BG issuing Bank branch to HDFC Bank, Duliajan Branch, IFS Code – HDFC0002118; SWIFT Code - HDFCINBBCAL.</p> <p>Branch Address: HDFC Bank Limited, Duliajan Branch, Utopia Complex, BOC</p>

	<p>Gate, Jayanagar, Duliajan, Dibrugarh, PIN – 786602.”</p> <p>b. The vendor shall submit to OIL the copy of the SFMS message as sent by the issuing bank branch along with the original bank guarantee.</p>
22.0	Bidder to sign and submit completely filled up Technical & Commercial check lists.
23.0	Payment terms: Refer to “General Terms & Conditions” for e-Procurement as per Booklet No. MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders).
24.0	Liquidated Damage: Refer to “General Terms & Conditions” for e- Procurement as per Booklet No. MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders). In case of deduction of LD, LD amount will be deducted along with applicable rate of GST.
25.0	<p>The items covered by this enquiry shall be used by Oil India Limited in the PEL/ML areas which are issued/renewed after 01/04/99 and hence Nil Customs Duty against CIF valuing INR 1.00 Lakh and above & concessional IGST during import will be applicable.</p> <p>In the event of an order on indigenous bidder, OIL will issue Project Authority Certificate (PAC) under Deemed Export benefit, where import content is declared by the bidder for availing Advance Licence for intermediate Supply. However, Indian bidders will not be issued Recommendatory Letter. Details of Deemed Export benefit are furnished vide Addendum to “General Terms & Conditions” Booklet No. MM/GLOBAL/E-01/2005. The bidders are requested to check the latest position on the subject on their own and OIL shall not accept any liability, whatsoever, on this account.</p> <p>Indigenous Supplier shall furnish the invoice to OIL before the dispatch for obtaining Essentiality Certificate from DGH towards concessional rate of GST against invoice valuing INR 1.00 Lakh and above.</p> <p>Supplier shall arrange to provide all necessary documents to apply for the essentiality certificate on receipt of request from OIL, if any. Further, supplier shall affect dispatch only on receipt of relevant certificates from OIL, failing which all related liabilities shall be to Supplier’s account.</p>
26.0	<p>Clauses related to GST</p> <ol style="list-style-type: none"> For the purposes of levy and imposition of GST, the expressions shall have the following meanings: <ol style="list-style-type: none"> GST - means any tax imposed on the supply of goods and/or services under GST Law. Cess – means any applicable cess, existing or future on the supply of Goods and Services as per Goods and Services Tax (Compensation to States) Act, 2017. GST Law - means IGST Act 2017, CGST Act 2017, UTGST Act, 2017 and SGST Act, 2017 and all related ancillary Rules and Notifications issued in this regard from time to time. The rates quoted by the bidders shall be inclusive of all taxes, duties and levies. However, bidders are required to provide separately the rate and amount of all types of taxes, duties and levies. In case, the quoted information related to various taxes, duties & levies subsequently proves wrong, incorrect or misleading, OIL will have no liability to reimburse the difference in the duty/ tax, if the finally assessed amount is on the higher side and OIL will have to right to recover the difference in case the rate of duty/ taxes finally assessed is on the lower side. Further, bidders have to clearly show the amount of GST separately in the Tax Invoices. Further, it is the responsibility of the bidders to make all possible efforts to make their accounting / IT system GST compliant in order to ensure availability of Input Tax Credit (ITC) to Oil India Ltd. Offers without giving any of the details of the taxes (Including rates and amounts) as specified above will be considered as inclusive of all taxes including GST. When a bidder mentions taxes as extra without specifying the

	<p>rates & amount, the offer will be loaded with maximum value towards taxes received against the tender for comparison purposes. If the bidder emerges as lowest bidder after such loading, in the event of order on that bidder, taxes mentioned by OIL on the Purchase Order/ Contracts will be binding on the bidder.</p> <p>4. Bidders are required to pass on the benefit arising out of introduction of GST, including seamless flow of Input Tax Credit, reduction in Tax Rate on inputs as well as final goods by way of reduction of price as contemplated in the provision relating to Anti-Profitteering Measure vide Section 171 of the CGST Act, 2017. Accordingly, for supplies made under GST, the bidders should confirm that benefit of lower costs has been passed on to OIL by way of lower prices/taxes and also provide details of the same as applicable. OIL reserves the right to examine such details about costs of inputs/input services of the bidders to ensure that the intended benefits of GST have been passed on to OIL.</p> <p>5. Oil India Ltd. shall declare the value of free issue of materials and services, if any, involved in the execution of the contract. The Contractor should consider the same while working out the GST liability, if any. Further in cases where GST is leviable on any facilities provided by OIL and used by bidders and the consideration for which is recovered by OIL in the form of reduction in the invoice raised by bidders then OIL will raise GST invoices on such transactions and the same will be reimbursed by bidders.</p> <p>6. When Input tax credit is available for Set Off Evaluation of L-1 prices shall be done based on Quoted price after deduction of Input Tax Credit (ITC) of GST, if available to OIL. OIL shall evaluate the offers on the basis of the quoted rates only and any claim subsequently by the bidders for additional payment/liability shall not be admitted and has to be borne by the bidders</p> <p>When Input tax credit is NOT available for Set Off Evaluation of L-1 prices shall be done based on Quoted price only. OIL shall evaluate the offers on the basis of the quoted rates only and any claim subsequently by the bidders for additional payment/liability shall not be admitted and has to be borne by the bidders</p> <p>7. Bidders agree to do all things not limited to providing GST compliant Tax Invoices or other documentation as per GST law relating to the supply of goods and/or services covered in the instant contract like raising of and /or acceptance or rejection of credit notes / debit notes as the case may be, payment of taxes, timely filing of valid statutory Returns for the tax period on the Goods and Service Tax Network (GSTN), submission of general information as and when called for by OIL in the customized format shared by OIL in order to enable OIL to update its database etc. that may be necessary to match the invoices on GSTN common portal and enable OIL to claim input tax credit in relation to any GST payable under this Contract or in respect of any supply under this Contract.</p> <p>8. In case Input Tax Credit of GST is denied or demand is recovered from OIL by the Central / State Authorities on account of any non-compliance by bidders, including non-payment of GST charged and recovered, the Vendor/Supplier/Contractor shall indemnify OIL in respect of all claims of tax, penalty and/or interest, loss, damages, costs, expenses and liability that may arise due to such non-compliance. OIL, at its discretion, may also withhold/recover such disputed amount from the pending payments of the bidders.</p>
27.0	Along with the technical bid, bidders must submit duly filled undertaking as per format provided vide <u>Format-A</u> as undertaking towards submission of authentic information/documents.
28.0	For convenience of the qualified Bidders and to improve transparency, the rates/costs quoted by bidders against OIL's e-tenders shall be available for online viewing by such Bidders whose price bids are opened by Company. A Bidder can view item-wise rates/ costs of all other such peer bidders against the tender immediately after price bid opening, if the e-tender is floated by Company with

	<p>PRICE CONDITION. In case the Price-Bid is invited by Company through attachment form under "Notes & Attachment" (i.e., NO PRICE Condition), Bidders must upload their detailed Price-Bid as per the prescribed format under "Notes & Attachment", in addition to filling up the "Total Bid Value" Tab taking into account the cost of all individual line items and other applicable charges like freight, tax, duties, levies etc. Under NO PRICE Condition (i.e., Price Bid in attachment form), the "Total Bid Value" as calculated & quoted by the Bidder shall only be shared amongst the eligible bidders and Company will not assume any responsibility whatsoever towards calculation errors/ omissions therein, if any. Notwithstanding to sharing the "Total Bid Value" or the same is whether filled up by the Bidder or not, Company will evaluate the cost details to ascertain the inter-se-ranking of bidders strictly as per the uploaded attachment and Bid Evaluation Criteria only. Online view of prices as above shall be available to the Bidders only upto seven days from the date of Price-Bid opening of the e-tender.</p>
29.0	<p>1.0 Bids are invited under Single Stage Two Bid System. Bidders shall quote accordingly under Single Stage Two Bid System. Please note that no price details should be furnished in the Technical (i.e. Unpriced) bid. The "Unpriced Bid" shall contain all techno-commercial details except the prices, which shall be kept blank. The "Price Bid" must contain the price schedule and the bidder's commercial terms and conditions.</p> <p>Bidder not complying with above submission procedure will be rejected.</p> <p>2.0 The prices offered shall have to be firm through delivery and not subject to variation on any account. A bid submitted with an adjustable price will be treated as non-responsive and rejected.</p> <p>3.0 Bids received in physical form against online invitation through e-portal shall be rejected (except the documents specifically called for in hard copies, if any). Similarly, Bids received after the bid closing date and time shall be rejected. Also, modifications to bids received after the bid closing date & time shall not be considered.</p> <p>4.0 Bids containing incorrect statement shall be rejected.</p> <p>5.0 Validity of the bid shall be minimum 120 days from the date of actual Bid Closing Date. Bids with lesser validity will be straightway rejected.</p> <p>6.0 Bid security in ORIGINAL of INR 1,37,000.00 OR USD 1,900.00; shall be furnished as a part of the TECHNICAL BID. Any bid not accompanied by a proper bid security in ORIGINAL will be rejected without any further consideration. A bid shall be rejected straightway if Original Bid Security is not received within the stipulated date & time mentioned in the Tender and/or if the Bid Security validity is shorter than the validity indicated in Tender and/or if the Bid Security amount is lesser than the amount indicated in the Tender.</p> <p>6.1 For exemption for submission of Bid Security please refer Clause No. 9.8 (Section A) of "General Terms & Conditions" for e-Procurement as per Booklet No. MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders).</p> <p>6.2 Bank Guarantee towards Bid Security shall remain valid up to 31.08.2020.</p> <p>7.0 Bidders must confirm that Goods, materials or plant(s) to be supplied shall be new of recent make and of the best quality and workmanship and shall be guaranteed for a period of 18 months from the date of shipment/dispatch or twelve (12) months from the date of receipt of the items at destination, whichever is earlier</p>

against any defects arising from faulty materials, workmanship or design. Defective goods/materials or parts rejected by OIL shall be replaced immediately by the supplier at the supplier's expenses at no extra cost to OIL.

8.0 Successful bidder shall be required to furnish a Performance Security equivalent to ten (10%) of total evaluated value of Order, which should remain valid throughout the period execution, including extension, if any. The successful bidder shall submit Performance Security within 30 days of award, failing which OIL reserves the right to cancel the order and forfeit their Bid Security. Bidders should undertake in their bids to submit Performance Security as stated above

9.0 Offers should be submitted along with Integrity Pact duly signed by the authorized signatory of the bidder. If any bidder refuses to sign Integrity Pact or declined to submit Integrity Pact with the offer, their bid shall be rejected straightway.

10.0 All the tendered items are to be procured from the same source; hence bidders are requested to quote accordingly for all the items, else their bid will be rejected straightway.

11.0 Bidders are required to submit the summary of the prices in their price bids as per bid format (Summary), given below:

(i) Price Bid Format (SUMMARY) for Foreign Bidders:

- (A) Basic Material Value (Indicate Unit & Total Material Cost):**
- (B) Total Packing & FOB charges:**
- (C) Total FOB Port of Shipment Value, A+B:**
- (D) Overseas Freight Charges upto Kolkata, India:**
- (E) Banking & Insurance Charges, @1.5% of C :**
- (F) Total CIF Value, C+D+E :**
- (G) IGST @ 5% on F:**
- (H) Compensatory Cess, if any on G:**
- (I) Total CIF+IGST Value, F+G+H :**
- (J) Total Value in words :**
- (K) Gross Weight:**
- (L) Gross Volume :**
- (M) Country of Origin & Port of Shipment**

(ii) Price Bid Format (SUMMARY) for Indigenous Bidders:

- (A) Basic Material Value (Indicate Unit & Total Material Cost)::**
- (B) Total Packing & Forwarding charges, if any:**
- (C) Total Ex-Works Value, A+B:**
- (D) GST @ 5% on C above:**
- (E) Compensatory Cess, if any on D above:**
- (F) Total FOR Despatching Station Value, C+D+E:**
- (G) Inland Freight Charges upto Duliajan, Assam including GST:**
- (H) Transit Insurance Charges@ 0.5 % of (F) including GST:**
- (I) Total FOR Duliajan value, F+G+H:**
- (J) Total Value in words :**
- (K) Gross Weight:**
- (L) Gross Volume:**
- (M) Import Content, if any:**

Note: i) Please indicate HSN Code of the quoted material.

ii) Domestic Bidders must quote inland freight charges upto Duliajan. In case

bidder fails to quote inland freight charges, highest freight quoted by domestic bidder (considering pro-rata distance) against this tender or OIL's estimated freight, whichever is higher, shall be loaded to their offer for comparison purpose.

iii) The items covered under this enquiry shall be used by OIL in the PEL/ML areas issued/renewed after 01/04/99 and hence, applicable customs duty for import of goods shall be zero. However, IGST @5% shall be considered for price bid evaluation against EC whenever applicable during import. IGST /Concessional GST @5% shall be considered for price bid evaluation against EC whenever applicable for Indigenous bidders also. Indigenous bidders must quote Deemed Export prices. OIL will issue Project Authority Certificate (PAC) under Deemed Export benefit, where import content is declared by the bidder for availing Advance Licence for intermediate Supply. However, Indian bidders will not be issued Recommendatory Letter towards import, but EC will be provided by OIL for concessional GST @5% on the finished product.

12.0 Bidder shall accept and comply with the following clauses as given in the Bid Document, failing which bid shall be liable for rejection:

- i) Liquidated Damages
- ii) Warranty/Guarantee of material
- iii) Arbitration / Resolution of Dispute
- iv) Force Majeure
- v) Applicable Laws

13.0 A bid shall be rejected straightway if it does not conform to any one of the following clauses:

- a) Validity of bid shorter than the validity indicated in the Tender.
- b) Original Bid Security not received within the stipulated date & time mentioned in the Tender.
- c) Bid Security with (i) validity shorter than the validity indicated in Tender and/or (ii) Bid Security amount lesser than the amount indicated in the Tender.

14.0 EVALUATION OF OFFERS:

(A) The evaluation of bids shall be done as per the Price Bid Format (SUMMARY) provided as per Para 11.0 above and detailed below.

(B) If there is any discrepancy between the unit price and the total price, the unit price will prevail and the total price shall be corrected. Similarly, if there is any discrepancy between words and figure, the amounts in words shall prevail and will be adopted for evaluation.

(C) For conversion of foreign currency into Indian currency, B.C. selling (Market) rate declared by State Bank of India, one day prior to the date of price bid opening shall be considered. However, if the time lag between the opening of the bids and final decision exceed 3(three) months, then B.C. Selling(Market) rate of exchange declared by SBI on the date prior to the date of final decision shall be adopted for conversion and evaluation.

(D) To ascertain the inter-se-ranking, bid prices shall be converted into Indian Rupees and the comparison of responsive bids shall be made as under, subject to corrections / adjustments, if any.

1. When only foreign bidders are involved:

Comparison of bids will be done on the basis of "TOTAL VALUE" as mentioned in para **11.0, (i), (I)** above.

NOTE: *Banking charge in the country of the foreign bidder shall be borne by the bidder. Banking charge 1% for payment through Letter of Credit. If confirmed L/C at buyer's account is required, 1.5 % will be loaded.

2. When only domestic bidders are involved:

Comparison of bids will be done on the basis of "TOTAL VALUE" as mentioned in para **11.0, (ii), (I)** above.

3. When both foreign and domestic bidders are involved:

The Grand Total Value of domestic bidder **as per para 11.0, (ii), (I) excluding (G+H) i.e** Grand Total Value of domestic bidder excluding inland transportation charges including GST and Insurance charges including GST worked out as above and Grand Total Value of the foreign bidder worked out **as per para 11.0, (i), (I)** will be compared.

Note: When more than one domestic bidders fall within price preference range, inter-se-ranking will be done on Grand Total Value basis. If the Government of India revises these evaluation criteria the same as applicable on the bid closing date will be adopted for evaluation of the offers.

(E)Other terms and conditions of the enquiry shall be as per General Terms and Conditions for Global Tender. However, if any of the Clauses of the Bid Evaluation Criteria (BEC) mentioned here contradict the Clauses in the General Terms & Conditions of Global Tender of the tender and/or elsewhere, those mentioned in this BEC shall prevail.

ANNEXURE – II**COMMERCIAL CHECK LIST**

THE CHECK LIST MUST BE COMPLETED AND RETURNED WITH YOUR OFFER. PLEASE ENSURE THAT ALL THESE POINTS ARE COVERED IN YOUR OFFER. THESE WILL ENSURE THAT YOUR OFFER IS PROPERLY EVALUATED. PLEASE SELECT "Yes" OR "No" TO THE FOLLOWING QUESTIONS, IN THE RIGHT HAND COLUMN.

<u>Sl#</u>	<u>REQUIREMENT</u>	<u>COMPLIANCE</u>
1.0	Whether bid submitted under Single Stage Two Bid System?	Yes / No
2.0	Whether quoted as manufacturer?	Yes / No
2.1	Whether quoted as OEM Dealer / Supply House. To Specify-	Yes / No
2.2	If quoted as OEM Dealer / Supply House	Yes / No
	(a) Whether submitted valid and proper authorization letter from manufacturer confirming that bidder is their authorized Dealer / supply House for the product offered ?	
	(b) Whether manufacturer's back-up Warranty/Guarantee certificate submitted?	
3.0	Whether ORIGINAL Bid Bond (not copy of Bid Bond) as per Revised Format(Annexure VII Revised) Sent separately? If YES, provide details	Yes / No
	(a) Amount :	
	(b) Name of issuing Bank :	
	(c) Validity of Bid Bond :	
4.0	Whether offered firm prices ?	Yes / No
4.1	Whether quoted offer validity of 120 days from the bid closing date of tender?	Yes / No
4.2	Whether quoted a firm delivery period?	Yes / No
4.3	Whether agreed to the NIT Warranty clause?	Yes / No
4.4	Whether confirmed acceptance of tender Payment Terms ?	Yes / No
5.0	Whether confirmed to submit PBG as asked for in NIT?	Yes / No
5.1	Whether agreed to submit PBG within 30 days of placement of order?	Yes / No
6.0	Whether Price submitted as per Price Schedule (refer Para 11.0 of under Sl. No. 29 of CC::General Notes for Bidders vide Annexure – I)?	Yes / No
7.0	Whether quoted as per NIT (without any deviations)?	Yes / No
7.0	Whether quoted any deviation?	Yes / No
7.1	Whether deviation separately highlighted?	Yes / No
8.0	Whether indicated the country of origin for the items	Yes / No

	quoted?	
8.1	Whether technical literature / catalogue enclosed?	Yes / No
8.2	Whether weight & volume of items offered indicated?	Yes / No
9.0	For Foreign Bidders - Whether offered FOB / FCA port of despatch including sea / air worthy packing & forwarding?	Yes / No
9.1	For Foreign Bidders - Whether port of shipment indicated. To specify:	Yes / No
9.2	For Foreign Bidders only - Whether indicated ocean freight & air freight up to Kolkata port (Excluding marine insurance) ?	Yes / No
9.3	Whether Indian Agent applicable ?	Yes / No
	If YES, whether following details of Indian Agent provided?	
	(a) Name & address of the agent in India – To indicate	
	(b) Amount of agency commission – To indicate	
	(c) Whether agency commission included in quoted material value?	
10.0	For Indian Bidders – Whether indicated the place from where the goods will be dispatched. To specify :	Yes / No
10.1	For Indian Bidders – Whether road transportation charges up to Duliajan quoted?	Yes / No
10.2	For Indian Bidders only - Whether offered Ex-works price including packing/forwarding charges?	Yes / No
10.3	For Indian Bidders only - Whether indicated import content in the offer?	Yes / No
10.4	For Indian Bidders only - Whether offered Deemed Export prices?	Yes / No
10.5	For Indian Bidders only – Whether all applicable Taxes & Duties have been quoted?	Yes / No
11.0	Whether Integrity Pact with digital signature uploaded?	Yes / No
11.1	Whether all the clauses in the Integrity Pact have been accepted?	Yes / No

Signature _____

Name _____

Designation _____

Format-A

**Format of undertaking by Bidders towards submission of authentic information/documents
(To be typed on the letter head of the bidder)**

Ref. No _____

Date _____

Sub: Undertaking of authenticity of information/documents submitted

Ref: Your tender No. _____ Dated _____

To,
The HOD-Materials
Materials Deptt,
OIL, Duliajan

Sir,

With reference to our quotation against your above-referred tender, we hereby undertake that no fraudulent information/documents have been submitted by us.

We take full responsibility for the submission of authentic information/documents against the above cited bid.

We also agree that, during any stage of the tender/contract agreement, in case any of the information/documents submitted by us are found to be false/forged/fraudulent, OIL has right to reject our bid at any stage including forfeiture of our EMD and/or PBG and/or cancel the award of contract and/or carry out any other penal action on us, as deemed fit.

Yours faithfully,
For (type name of the firm here)

Signature of Authorised Signatory

Name :

Designation :

Phone No.

Place :

Date :

(Affix Seal of the Organization here, if applicable)

TECHNICAL EVALUATION MATRIX (TO BE FILLED IN BY BIDDER DULY SIGNED)			
TECHNICAL SPECIFICATIONS			
Clause Number	DESCRIPTION	BIDDER'S RESPONSE (Complied / Not Complied / Deviation / Not Applicable)	TO BE FILLED BY THE BIDDER Relevant Location of their Bid to support the remarks / compliance (Reference of Document name / Serial number / Page number of bid for documentary evidence)
(Item Number 10)	<p><u>117.475 mm (4.5/8") OD Full strength, Left hand, releasing and circulating overshot – 03 numbers</u></p> <p>117.475 mm (4.5/8 inches) OD Full strength, Left hand, releasing and circulating overshot as per the following minimum specification:</p> <p>1) 117.475 mm (4.5/8 inches) OD, Full strength, Left Hand, releasing and circulating overshot (Bowen series - 150 or equivalent) complete with spiral grapple, grapple control and type 'A' packer to catch and pack - off 88.90 mm (3½ inches) OD fish and furnished with 117.475 mm (4.5/8 inches) OD standard lipped guide, lock ring set, top sub type 'SS' with 2.7/8 inches API IF (NC-31), Left Hand box up connection with pressed steel thread protector (OD of Top Sub: 4.1/8 inches; ID of Top Sub: 2.1/8 inches)</p> <p>2) ACCESSORIES FOR EACH OF THE ABOVE ITEM:</p> <p>1. Spiral grapple, size-88.90 mm (3½ inches), Left Hand: 1(one)</p>		

<p>Number</p> <p>2. Spiral grapple, size-82.55 mm (3.1/4 inches), Left Hand: 1(one) Number</p> <p>3. Spiral Grapple Control, size-88.90 mm (3½ inches), Left Hand: 1(one) Number</p> <p>4. Spiral Grapple Control, size-82.55 mm (3.1/4 inches), Left Hand: 1(one) Number</p> <p>5. Type 'A' packer, size-88.90 mm (3½ inches), Left Hand: 1(one) Number</p> <p>6. Type 'A' packer, size-82.55 mm (3.1/4 inches), Left Hand: 1(one) Number</p> <p>7. Basket Grapple, size-73.025 mm (2.7/8 inches), Left Hand: 2(two) Numbers</p> <p>8. Basket Grapple, size-60.325 mm (2.3/8 inches), Left Hand: 1(one) Number</p> <p>9. Basket Grapple Control, size-73.025 mm (2.7/8 inches), Left Hand: 2(two) Numbers</p> <p>10. Basket Grapple Control, size-60.325 mm (2.3/8 inches), Left Hand: 1(one) Number</p> <p>11. Mill Control Packer (Double pack off) for basket grapple with inner and outer seals, size-73.025 mm (2.7/8 inches), Left Hand: 2(two) Numbers</p> <p>12. Mill Control Packer (Double pack off) for basket grapple with inner and outer seals, size-60.325 mm (2.3/8 inches), Left Hand: 1(one) Number</p> <p>13. Extension subs, size - Left Hand, 117.475 mm (4.5/8 inches) OD & 24 inches long: 1(one) Number</p> <p>14. Extension subs, size - Left Hand, 117.475 mm (4.5/8 inches) OD & 36 inches long: 1(one) Number</p> <p>15. Standard lipped guide 117.475 mm (4.5/8 inches) OD, Left Hand: 1 (one) Number</p> <p>16. Bowl for 117.475 mm (4.5/8 inches) OD FS Left Hand Overshot: 1(one) Number</p> <p>17. Top sub, type (SS) with 2.7/8 inches API IF (NC-31), Left Hand</p>		
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	<p>box up connection with pressed steel thread protector (OD of Top Sub: 4.1/8 inches; ID of Top Sub: 2.1/8 inches): 1(one) Number</p> <p>18. 142.875 mm (5.5/8 inches) OD oversize lipped Guide compatible with the overshot, Left Hand: 1(one) Number</p> <p>19. Lock Ring set for 117.475 mm (4.5/8 inches) OD FS Overshot, Left Hand: 1(one) Number</p> <p>20. Lock Ring spacer for 117.475 mm (4.5/8 inches) OD FS Overshot, Left Hand: 1(one) Number</p> <p>21. Operation and maintenance manual for the Items: 1 (one) set</p>		
	<u>SPECIAL NOTES FOR BIDDERS</u>		
1	The items shall be brand new, unused & of prime quality. The manufacturer shall warrant (in the event of an order) that the product supplied will be free from all defects & fault in material, workmanship & manufacture and shall be in full conformity with ordered specifications. This clause shall be valid for 18 months from date of dispatch or 12 months from the date of receipt whichever is earlier. The defective materials, if any, rejected by OIL shall be replaced by the supplier at their own expense. Bidders must confirm the same in their quotations.		
2	The overshot along with all the components should be suitable for fishing operation with all types of drilling and work-over fluids.		
3	The bidder should confirm to provide one set of Operation, service & maintenance manual (indicating assembling & disassembling procedures, drawing and spare parts book having illustrated drawings and exploded views of the items with part number) for each of the item along with the supply.		
4	The Bidder should furnish a list of recommended spares for two (02) years operation indicating part numbers, quantity and unit price of each and every spares separately along with the quotation in the commercial bid and categorically confirm the same in the technical bid (price should not be mentioned in the technical bid). However the cost of these spares will not be considered for bid evaluation purpose. The price should remain valid for at least two (02) years.		
5	All parts should be suitably marked for identification purpose. Bidders		

	shall confirm compliance to the same while quoting.		
6	The item should be suitably coated with a protective coating both internally & externally to prevent corrosion and rusting during transit.		
7	Threading and gauging of the rotary shoulder connections of overshot should be as per API Spec.7-1 [latest edition]. Valid API Spec. 7-1 certificate of the Threader having authorization for Threading of Rotary Shoulder Connections should be forwarded along with the bid, failing which the offer will be liable for rejection.		
8	The Bidder should indicate the name of the manufacturer, the country of origin and port of dispatch of the materials.		
9	In case bidder is not the Original Equipment Manufacturer (OEM), proper authorization certificate (in original) is required with back-up warranty & guarantee from OEM to quote against this tender, failing which offer will be rejected.		
10	The bidder must specify the offered item in details & should forward relevant product catalogue of the offered item.		
11	Any deviation(s) from the tender specification should be clearly highlighted specifying justification in support of deviation.		
12	Bidder to sign and submit completely filled up Technical Evaluation Matrix for Technical specification.		
13	The quoted items must be offered along with its accessories. If the items are offered without the accessories then the offer will be considered as non-responsive and rejected.		
14	Bidder quoted as manufacturer must guarantee uninterrupted supply of spares and availability of service for at least 10 years with effect from delivery of the Item / product for the item / product to be supplied under the Tender / Order, if order is awarded to them by OIL.		
15	In case the bidder is an authorized distributor / dealer / supply house of any Original Equipment manufacturer (OEM), then bidder must furnish the following documents:		
15.1	Authorization certificate cum warranty backup from the manufacturer in original on manufacturer's letter head should be submitted along with the offer. This certificate valid at the time of bidding and should remain valid during the entire execution period of the order. The		

	concerned manufacturer should also guarantee of supplying the items to the bidder in the event of an order on the bidder.		
15.2	The bidder must also submit undertaking in original from the manufacturer for back up guarantee, after sale services and uninterrupted supply of spares for at least 10 years with effect from delivery of the Item / product for the item / product to be supplied under the Tender / Order, if order is awarded to them by OIL.		
16.1	Bidder in case of Original Equipment Manufacturers (OEM) should categorically confirm in the technical bid a delivery schedule within Sixteen (16) weeks, FOB Port of dispatch, after establishment of letter of credit failing which their offer will be rejected.		
16.2	Bidder in case of authorized distributor / dealer / supply house of any Original Equipment Manufacturer (OEM) should categorically confirm in the technical bid a delivery schedule within Sixteen (16) weeks, FOB Port of dispatch, after establishment of letter of credit failing which their offer will be rejected.		
