



**Oil India Limited**  
**(A Govt. of India Enterprise)**  
**P.O. Duliajan – 786602, Assam**

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**Tender No. & Date : SDG 1173L17/07**

Tender Fee : NIL

Bid Security Amount : INR 3,57,900.00 OR USD 5312.00

**Bidding Type : SINGLE STAGE TWO BID SYSTEM**

Bid Closing on : 29.06.2016 (at 11.00 Hrs. IST)

Bid Opening on : 29.06.2016 (at 14.00 Hrs. IST)

Performance Guarantee : **Applicable @ 10% of the order value**

**OIL INDIA LIMITED invites Global Tenders for items detailed below:**

Item No.	MATERIAL DESCRIPTION	QTY.	UOM
<u>10</u>	<p><b><u>142.875 mm (5.5/8") OD Full strength, Right hand, releasing and circulating overshot – 01 number</u></b></p> <p>142.875 mm (5.5/8 inches) OD Full strength, Right hand, releasing and circulating overshot as per the following minimum specification:</p> <p>1) 142.875 mm (5.5/8 inches) OD Full strength, Right Hand, releasing and circulating overshot (Bowen series - 150 or equivalent) complete with spiral grapple, grapple control and type `A' packer to catch and pack - off 117.475 mm (4.5/8 inches) OD fish and furnished with 142.875 mm (5.5/8 inches) standard lipped guide, lock ring set, short top sub type (SS) with 88.90 mm (3.1/2 inches) API IF, Right Hand box up connection with pressed steel thread protector.</p> <p>2) ACCESSORIES FOR ABOVE ITEM:</p> <p>1. Spiral grapple, 4.5/8 inches: 1(one) Number 2. Spiral grapple, 4.1/2 inches: 1(one) Number 3. Spiral grapple, 4.3/8 inches: 1 (one) Number 4. Spiral grapple, 4.1/4 inches: 4 (Four) Numbers 5. Spiral Grapple Control: 1(one) Number 6. Type `A' packer, 4.5/8 inches: 1(one) Number 7. Type `A' packer, 4.1/2 inches: 1(one) Number 8. Type `A' packer, 4.3/8 inches: 1 (one) Number 9. Type `A' packer, 4.1/4 inches: 1 (one) Number 10. Basket Grapple, size-4.1/8 inches: 1(one) Number 11. Basket Grapple, size-4 inches: 1(one) Number 12. Basket Grapple, size-3.7/8 inches: 1(one) Number</p>	01	No.

	13. Basket Grapple, size-3.3/4 inches: 1(one) Number 14. Basket Grapple, size-3.1/2 inches: 1(one) Number 15. Basket Grapple, size-3.3/8 inches: 1(one) Number 16. Basket Grapple, size-2.7/8 inches: 1 (one) Number 17. Basket Grapple, size-2.3/8 inches: 1 (one) Number 18. Mill control packer, size-4.1/8 inches: 1(one) Number 19. Mill control packer, size-4 inches: 1(one) Number 20. Mill control packer, size-3.7/8 inches: 1(one) Number 21. Mill control packer, size-3.3/4 inches: 1(one) Number 22. Mill control packer, size-3.1/2 inches: 1(one) Number 23. Mill control packer, size-3.3/8 inches: 1(one) Number 24. Mill control packer, size-2.7/8 inches: 1 (one) Number 25. Mill control packer, size-2.3/8 inches: 1 (one) Number 26. Basket Grapple Control: 1(one) Number 27. Extension subs, 24 inches long: 1(one) Number 28. Extension subs, 36 inches long: 1(one) Number 29. Standard lipped guide: 1 (one) Number 30. Bowl for the overshot: 1(one) Number 31. Top sub, type (SS) with 88.90 mm (3.1/2 inches) API IF box top connection: 1(one) Number 32. Lock ring: 1 (one) number 33. 5.5/8 inches x 7.7/8 inches oversize Guide: 1 (one) Number 34. Wall Hook Guide: 01 (one) number 35. Operation and maintenance manual: 3(three) sets.		
20	<p><b><u>142.875 mm (5.5/8") OD Slim Hole, Right hand, releasing and circulating overshot – 02 numbers</u></b></p> <p>142.875 mm (5.5/8 inches) OD Slim Hole, Right hand, releasing and circulating overshot as per the following minimum specification:</p> <p>1) 142.875 mm (5.5/8 inches) OD Slim Hole, Right Hand, releasing and circulating overshot (Bowen series - 150 or equivalent) complete with spiral grapple, grapple control and type 'A' packer to catch and pack - off 120.65 mm (4.3/4 inches) OD fish and furnished with 142.875 mm (5.5/8 inches) standard lipped guide, lock ring set, short top sub type (SS) with 88.90 mm (3.1/2 inches) API IF, Right Hand box up connection with pressed steel thread protector.</p> <p>2) ACCESSORIES FOR ABOVE ITEM:</p> <p>1. Spiral grapple, 4.3/4 inches: 1(one) Number  2. Spiral grapple, 4.5/8 inches: 1(one) Number  3. Spiral grapple, 4.1/2 inches: 1 (one) Number  4. Spiral grapple, 4.3/8 inches: 1 (one) Number  5. Spiral Grapple Control: 4(Four) Numbers  6. Type 'A' packer, 4.3/4 inches: 1(one) Number  7. Type 'A' packer, 4.5/8 inches: 1(one) Number  8. Type 'A' packer, 4.1/2 inches: 1 (one) Number  9. Type 'A' packer, 4.3/8 inches: 1 (one) Number  10. Basket Grapple, size-4.1/4 inches: 1(one) Number  11. Basket Grapple, size-4 inches: 1(one) Number</p>	02	Nos.

	12. Basket Grapple, size-3.7/8 inches: 1(one) Number 13. Basket Grapple, size-3.5/8 inches: 1(one) Number 14. Basket Grapple, size-3.3/8 inches: 1(one) Number 15. Basket Grapple, size-3.1/4 inches: 1 (one) Number 16. Basket Grapple, size-3.1/8 inches: 1 (one) Number 17. Mill control packer, size-4.1/4 inches: 1(one) Number 18. Mill control packer, size-4 inches: 1(one) Number 19. Mill control packer, size-3.7/8 inches: 1(one) Number 20. Mill control packer, size-3.5/8 inches: 1(one) Number 21. Mill control packer, size-3.3/8 inches: 1(one) Number 22. Mill control packer, size-3.1/4 inches: 1 (one) Number 23. Mill control packer, size-3.1/8 inches: 1 (one) Number 24. Basket Grapple Control: 1(one) Number 25. Extension subs, 24 inches long: 1(one) Number 26. Extension subs, 36 inches long: 1(one) Number 27. Standard lipped guide: 1 (one) Number 28. Bowl for the overshot: 1(one) Number 29. Top sub, type (SS) with 88.90 mm (3.1/2 inches) API IF box top connection: 1(one) Number 30. Lock ring: 1 (one) number 31. 5.5/8 inches x 7.7/8 inches oversize Guide: 1 (one) Number 32. Wall Hook Guide: 01 (one) number 33. Operation and maintenance manual: 3(three) sets.		
30	<p><b><u>209.550 mm (8.1/4”) OD Full strength, Right hand, releasing and circulating overshot – 02 numbers</u></b></p> <p>209.550 mm (8.1/4 inches) OD Full strength, Right hand, releasing and circulating overshot as per the following minimum specification:</p> <p>1) 209.550 mm (8.1/4 inches) OD, Full strength, Right Hand, releasing and circulating overshot (Bowen series - 150 or equivalent) complete with spiral grapple, grapple control and type 'A' packer to catch and pack - off 168.275 mm (6.5/8 inches) OD fish and furnished with standard lipped guide, lock ring set, short top sub type (SS) with 114.30 mm (4.1/2 inches) API IF, Right Hand box up connection with pressed steel thread protector.</p> <p>2) ACCESSORIES FOR ABOVE ITEM:</p> <p>1. Spiral grapple, size-168.275 mm (6.5/8 inches): 4(four) Numbers  2. Spiral grapple, size-165.10 mm (6.1/2 inches): 1(one) Number  3. Spiral grapple, size-161.925 mm (6.3/8 inches): 1(one) Number  4. Spiral grapple, size-158.75 mm (6.1/4 inches): 1(one) Number  5. Spiral grapple, size-152.40 mm (6 inches): 1(one) Number  6. Spiral Grapple Control, size-168.275 mm (6.5/8 inches): 4(four) Numbers  7. Spiral Grapple Control, size-165.10 mm (6.1/2 inches): 1(one) Number  8. Spiral Grapple Control, size-161.925mm (6.3/8 inches): 1(one) Number  9. Spiral Grapple Control, size-158.75 mm (6.1/4 inches): 1 (one)</p>	02	Nos.

	<p>Number</p> <p>10. Spiral Grapple Control, size-152.40 mm (6 inches): 4(four) Numbers</p> <p>11. Type `A' packer, size-168.275 mm (6.5/8 inches): 1(one) Number</p> <p>12. Type `A' packer, size-165.10 mm (6.1/2 inches): 1(one) Number</p> <p>13. Type `A' packer, size-161.925 mm (6.3/8 inches): 1(one) Number</p> <p>14. Type `A' packer, size-158.75 mm (6.1/4 inches): 1 (one) Number</p> <p>15. Type `A' packer, size-152.40 mm (6 inches): 1(one) Number</p> <p>16. Basket Grapple, size-139.70 mm (5.1/2 inches): 1(one) Number</p> <p>17. Basket Grapple, size-127.0 mm (5 inches): 1(one) Number</p> <p>18. Basket Grapple, size-114.30 mm (4.1/2 inches): 1(one) Number</p> <p>19. Basket Grapple Control, size-139.70 mm (5.1/2 inches): 1(one) Number</p> <p>20. Basket Grapple Control, size-127.0 mm (5 inches): 1(one) Number</p> <p>21. Basket Grapple Control, size-114.30 mm (4.1/2 inches): 1(one) Number</p> <p>22. Mill Control Packer (Double pack off) for basket grapple with inner and outer seals, size-139.70 mm (5.1/2 inches): 1(one) Number</p> <p>23. Mill Control Packer (Double pack off) for basket grapple with inner and outer seals, size-127.0 mm (5 inches): 1(one) Number</p> <p>24. Mill Control Packer (Double pack off) for basket grapple with inner and outer seals, size-114.30 mm (4.1/2 inches): 1(one) Number</p> <p>25. Extension subs, size - 8.1/4 inches OD &amp; 24 inches long: 1(one) Number</p> <p>26. Extension subs, size - 8.1/4 inches OD &amp; 36 inches long: 1(one) Number</p> <p>27. Standard lipped guide 8.1/4 inches OD: 1 (one) Number</p> <p>28. Bowl, size – 209.550 mm (8.1/4 inches): 1(one) Number</p> <p>29. Top sub, type (SS) with 114.13 mm (4.1/2 inches) API IF box top connection: 1(one) Number</p> <p>30. 279.40 mm (11 inches) OD oversize lipped Guide compatible with the overshot: 1(one) Number</p> <p>31. Wall Hook Guide: 01 (one) number</p> <p>32. Operation and maintenance manual for Item - 10: 3 (three) sets</p>		
40	<p><b><u>117.475 mm (4.5/8") OD Full strength, Right hand, releasing and circulating overshot – 02 numbers</u></b></p> <p>117.475 mm (4.5/8 inches) OD Full strength, Right hand, releasing and circulating overshot as per the following minimum specification:</p> <p>1) 117.475 mm (4.5/8 inches) OD, Full strength, Right Hand, releasing and circulating overshot (Bowen series - 150 or equivalent) complete with spiral grapple, grapple control and type `A' packer to catch and pack - off 88.90 mm (3½ inches) OD fish and furnished with 117.475 mm (4.5/8 inches) OD standard lipped guide, lock ring set, short top sub type `SS' with 73.025 mm (2.7/8 inches) API Regular, Right Hand box up connection with pressed steel thread protector.</p> <p>2) ACCESSORIES FOR ABOVE ITEM:</p> <p>1. Spiral grapple, size-88.90 mm (3½ inches): 1(one) Number</p>	02	Nos.

	2. Spiral grapple, size-79.375 mm (3.1/8 inches): 1(one) Number 3. Spiral Grapple Control, size-88.90 mm (3½ inches): 4(Four) Numbers 4. Spiral Grapple Control, size-79.375 mm (3.1/8 inches): 4(Four) Numbers 5. Type `A' packer, size-88.90 mm (3½ inches): 1(one) Number 6. Type `A' packer, size-79.375 mm (3.1/8 inches): 1(one) Number 7. Basket Grapple, size-76.20 mm (3 inches): 1(one) Number 8. Basket Grapple, size-72.025 mm (2.7/8 inches): 1(one) Number 9. Basket Grapple, size-60.325 mm (2.3/8 inches): 1(one) Number 10. Basket Grapple, size-48.26 mm (1.99 inches): 1(one) Number 11. Basket Grapple Control, size-76.20 mm (3 inches): 1(one) Number 12. Basket Grapple Control, size-72.025 mm (2.7/8 inches): 1(one) Number 13. Basket Grapple Control, size-60.325 mm (2.3/8 inches): 1(one) Number 14. Basket Grapple Control, size-48.26 mm (1.99 inches): 1(one) Number 15. Mill Control Packer (Double pack off) for basket grapple with inner and outer seals, size-76.20 mm (3 inches): 1(one) Number 16. Mill Control Packer (Double pack off) for basket grapple with inner and outer seals, size-72.025 mm (2.7/8 inches): 1(one) Number 17. Mill Control Packer (Double pack off) for basket grapple with inner and outer seals, size-60.325 mm (2.3/8 inches): 1(one) Number 18. Mill Control Packer (Double pack off) for basket grapple with inner and outer seals, size-48.26 mm (1.99 inches): 1(one) Number 19. Extension subs, size - 117.475 mm (4.5/8 inches) OD & 24 inches long: 1(one) Number 20. Extension subs, size - 117.475 mm (4.5/8 inches) OD & 36 inches long: 1(one) Number 21. Standard lipped guide 117.475 mm (4.5/8 inches) OD: 1 (one) Number 22. Bowl, size – 117.475 mm (4.5/8 inches): 1(one) Number 23. Top sub, type (SS) with 2.7/8 inches EUE tubing thread box up top connection: 1(one) Number 24. 142.875 mm (5.5/8 inches) OD oversize lipped Guide compatible with the overshot: 1(one) Number 25. Lock Ring for 117.475 mm (4.5/8") OD 26. Spacer 27. Wall Hook Guide: 01 (one) number 28. Operation and maintenance manual for Item - 20: 3 (three) sets		
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**(A) GENERAL NOTES FOR E- TENDER:**

- 1.0 The tender will be governed by "General Terms & Conditions" for e-Procurement as per Booklet No. MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders) including Amendments & Addendum to "General Terms & Conditions" for e-Procurement.
- 2.0 Technical and Commercial Check list is furnished vide **Annexure – B**. Please ensure that the check list is properly filled up and uploaded along with Technical bid.

3.0 Please note that all tender forms and supporting documents are to be submitted through OIL's e-Procurement site only except following documents which are to be submitted manually in sealed envelope super scribed with tender no. and due date to The **DGM Materials, Materials Department, Oil India Limited, Duliagan-786602, Assam** on or before **13:00 hrs (IST)** on the Bid Closing Date mentioned in the Tender.

a) Original Bid Security along with duplicate copies of Bid Security.

b) Any other document which have been specified to be submitted in original.

All documents submitted in physical form should be signed on all pages by the authorized signatory of the bidder and to be submitted in triplicate.

4.0 The tender is invited under SINGLE STAGE-TWO BID SYSTEM. The bidder has to submit both the "TECHNO-COMMERCIAL UNPRICED BID" and "PRICED BID" through electronic form in the OIL's e-Tender portal within the Bid Closing Date and Time stipulated in the e-Tender. The "Techno-commercial Unpriced Bid" shall contain all technical and commercial details except the prices which shall be kept blank. Details of prices should be maintained in the "Online Price Schedule" only. The price quoted in the online price schedule will be considered

Any offer not complying with above submission procedure will be rejected as per Bid Rejection Criteria mentioned in the tender.

5.0 In Technical Bid opening, only Technical Rfx will be opened. Therefore, the bidder should ensure that "TECHNO-COMMERCIAL UNPRICED BID" should contain details as mentioned in the technical specifications as well as BEC/ BRC and upload the same in the Technical RFX Response-> User - > Technical Bid. **No price should be given in above Technical Rfx otherwise the offer will be rejected.** Please go through the help document in details before uploading the document and ensure uploading of technical bid in the Technical RFX Response-> User - > Technical Bid only. The "PRICE BID" must contain the price schedule and the bidder's commercial terms and conditions. Details of prices should be maintained in the "Online Price Schedule" only. The price quoted in the online price schedule will be considered

6.0 PRICED BIDS OF ONLY THOSE BIDDERS WILL BE OPENED WHOSE OFFERS ARE FOUND TO BE TECHNO-COMMERCIALLY ACCEPTABLE.

7.0 Bidders must ensure that their bid is uploaded in the system before the tender closing date and time. Also, they must ensure that above documents which are to be submitted in a sealed envelope are also submitted at the above mentioned address before the bid closing date and time failing which the offer shall be rejected.

8.0 Bidders are requested to examine all instructions, forms, terms and specifications in the bid. Failure to furnish all information required as per the bid or submission of offers not substantially responsive to the bid in every respect will be at the bidders risk and may result in the rejection of its offer without seeking any clarifications.

9.0 All the Bids must be Digitally Signed using "Class 3" digital certificate (*e-commerce application*) with organization name as per Indian IT Act obtained from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India.

10.0 Please do refer the User Manual provided on the portal on the procedure How to create Response for submitting offer.

11.0 Price should be maintained in the "Online Price Schedule" only. The price quoted in the online price schedule will be considered.

**12.0 The Integrity Pact is applicable against this tender.** OIL shall be entering into an Integrity Pact with the bidders as per format enclosed vide Annexure XII of the tender document. This Integrity Pact proforma has been duly signed digitally by OIL's competent signatory. The proforma has to be returned by the bidder (along with the technical bid) duly signed (digitally) by the same signatory who signed the bid, i.e., who is duly authorized to sign the bid. Uploading the Integrity Pact with digital signature will be construed that all pages of the Integrity Pact has been signed by the bidder's authorized signatory who sign the Bid. **If any bidder refuses to sign Integrity Pact or declines to submit Integrity Pact with the offer, their bid shall be rejected straightway.**

OIL's Independent External Monitors at present are as under:

**1. SHRI RAJIV MATHUR, IPS (Retd.),  
e-Mail ID : rajivmathur23@gmail.com**

**(B) General Notes to Bidders:**

1. The items shall be brand new, unused & of prime quality. The manufacturer shall warrant (in the event of an order) that the product supplied will be free from all defects & fault in material, workmanship & manufacture and shall be in full conformity with ordered specifications. This clause shall be valid for 18 months from date of shipment or 12 months from date of commissioning of the items. The defective materials, if any, rejected by OIL shall be replaced by the supplier at their own expense. Bidders must confirm the same in their quotations.
2. The overshot along with all the components should be suitable for fishing operation with all types of drilling and work-over fluids.
3. The bidder should forward Operation, service & maintenance manual (indicating assembling & disassembling procedures, drawing and spare parts book having illustrated drawings and exploded views of the items with part no). One set must be forwarded with the quotation and bidder should confirm to provide another two sets with the consignment.
4. The bidder should forward a list of recommended spares for two years operation indicating year wise requirement with breakup of such spares indicating price and part no of each & every item. However the cost of these spares will not be considered for bid evaluation purpose. The price should remain valid for at least two (02) years.
5. All parts should be suitably marked for identification purpose. Additionally purchase order number should be die stamped on the body of the overshot (in the event of order). Bidders shall confirm compliance to the same while quoting.
6. The item should be suitably coated with a protective coating both internally & externally to prevent corrosion and rusting during transit.
7. Threading and gauging of the rotary shoulder connections of overshot should be as per API Spec.7-1 [latest edition]. Valid API Spec. 7-1 certificate should be forwarded with the bid.
8. The Bidder should indicate the name of the manufacturer, the country of origin, port of dispatch of the materials and their best delivery schedule.



9. In case bidder is not the Original Equipment Manufacturer (OEM), proper authorization certificate (in original) is required with back-up warranty & guarantee from OEM to quote against this tender, failing which offer will be rejected.

10. The bidder can quote for both types of overshots or any one type of overshots. However, the quoted overshots must be offered along with its accessories.

11. The bidder must specify the offered item in details & should forward relevant product catalogue with drawing & literature of the offered item.

12. Any deviation(s) from the tender specification should be clearly highlighted specifying justification in support of deviation

13. Bidders to quote their best delivery period.

**(C) Special Notes:**

1. Validity of the offers should be 120 days from the date of bid opening. Bids with lesser validity shall be summarily rejected.

2. The items covered under this enquiry shall be used by OIL in the PEL/ML areas issued/renewed after 01/04/99 and hence, applicable Customs Duty for import of goods shall be ZERO. Indigenous bidders must quote Deemed Export prices. Excise Duty under Deemed Export exempted. Necessary Project Authority Certificate (PAC) shall be issued by OIL towards this. Indian bidders however to note that Recommendatory Letter to DGH for availing NIL customs duty benefit shall not be issued by OIL.

3. Technical and Commercial Check-List vide **Annexure- B** shall be filled-up and submitted along with the offer.

4. To ascertain the substantial responsiveness of the bid OIL reserves the right to ask the bidder for clarification in respect of clauses covered under BRC also and such clarifications fulfilling the BRC clauses in toto must be received on or before the deadline given by OIL, failing which the offer will be summarily rejected.

5. Bidders to note that Govt. of India under Micro, Small and Medium Enterprises Development (MSMED) Act 2006, has proclaimed the Public Procurement Policy, 2012 with effect from 1st April, 2012 in respect of procurement of goods and services, produced and provided by micro and small enterprises, by its Ministries, Departments and Public Sector Undertakings for promotion and development of Micro and Small Enterprises. A new Clause on applicability of Public Procurement Policy for procurement of goods from Micro and Small Enterprises (MSE) in the tender is furnished vide Amendment to General Terms and Conditions for Global Tender (MM/GLOBAL/E-01/2005). Bidders are requested to take note of the same and to submit their offers accordingly.

6. Other terms and conditions of the tender shall be as per "General Terms & Conditions" for e- Procurement as per Booklet No.MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders). However, if any of the Clauses of the Bid Rejection Criteria (BRC) / Bid Evaluation Criteria (BEC) mentioned here contradict the Clauses in the "General Terms & Conditions" for e-Procurement as per Booklet No. MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders) of the tender and/or elsewhere, those mentioned in this BEC / BRC shall prevail.

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## BID REJECTION CRITERIA (BRC)/BID EVALUATION CRITERIA (BEC)

The bids shall in general conform to the specifications and terms and conditions given in the tender. Bids shall be rejected in case the goods offered do not conform to the required minimum/maximum parameters stipulated in the technical specifications and to the respective international /national standards wherever stipulated. Notwithstanding the general conformity of the bids to the stipulated specifications and terms and conditions, the following requirements will have to be particularly met by the bids, without which the same will be considered as non-responsive and be rejected.

### BRC

#### (A) TECHNICAL:

1.0 The bidder may quote either for any one of the items or all the items. However, the quoted item/items must be offered along with its accessories. If any of the items are offered without the accessories then the offer of that particular item will be considered as non-responsive and rejected.

2.0 Bidder quoted as manufacturer must guarantee uninterrupted supply of spares and availability of service for at least 10 years with effect from delivery of the Item / product for the item / product to be supplied under the Tender / Order, if order is awarded to them by OIL.

3.0 In case the bidder is an authorized distributor / dealer / supply house of any Original Equipment manufacturer (OEM), then bidder must furnish the following documents:

3.1 Authorization certificate cum warranty backup from the manufacturer in original on manufacturer's letter head should be submitted along with the offer. This certificate valid at the time of bidding and should remain valid during the entire execution period of the order. The concerned manufacturer should also guarantee of supplying the items to the bidder in the event of an order on the bidder.

3.2 The bidder must also submit undertaking in original from the manufacturer for back up guarantee, after sale services and uninterrupted supply of spares for at least 10 years with effect from delivery of the Item / product for the item / product to be supplied under the Tender / Order, if order is awarded to them by OIL.

#### (B) COMMERCIAL:

Commercial Bid Rejection Criteria will be as per Section D of General Terms & Conditions of Global Tender (MM/GLOBAL/E-01/2005) with following Special Bid Rejection Criteria.

1) Bids are invited under **Single Stage Two Bid System**. Bidders shall quote accordingly under Single Stage Two Bid System. **Please note that no price details should be furnished in the Technical (i.e. Unpriced) bid.** The "Unpriced Bid" shall

contain all techno-commercial details except the prices, which shall be kept blank. The "Price Bid" must contain the price schedule and the bidder's commercial terms and conditions.

Bidder not complying with above submission procedure will be rejected.

2.0 **Bid security of INR 3,57,900.00 or US\$ 5312.00** shall be furnished as a part of the TECHNICAL BID. **Any bid not accompanied by a proper bid security in ORIGINAL will be rejected without any further consideration.** A bid shall be rejected straightway if Original Bid Security is not received within the stipulated date & time mentioned in the Tender and/or if the Bid Security validity is shorter than the validity indicated in Tender and/or if the Bid Security amount is lesser than the amount indicated in the Tender.

2.1 For exemption for submission of Bid Security please refer Clause No. 9.8 (Section A) of "General Terms & Conditions" for e-Procurement as per Booklet No.MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders).

2.2 Bank Guarantee towards Bid Security shall remain valid till **29.01.2017**

3) Validity of the bid shall be minimum 120 days from the date of Bid Closing Date. Bids with lesser validity will be straightway rejected.

4) Bidders must confirm that Goods, materials or plant(s) to be supplied shall be brand new of recent make and of the best quality and workmanship and shall be guaranteed for a period of 18(eighteen) months from the date of despatch or 12(twelve) months from the date of commissioning against any defects arising from faulty materials, workmanship or design. Defective goods/materials or parts rejected by OIL shall be replaced immediately by the supplier at the supplier's expenses at no extra cost to OIL.

5) Successful bidder will be required to furnish a Performance Bank Guarantee @10% of the order value. The Performance Bank Guarantee must be valid for 01(one) year from the date of successful commissioning of the items. Bidder must confirm the same in their Technical Bid. Offers not complying with this clause will be rejected

6.0 Bidders are required to submit the summary of the prices in their commercial bids as per bid format (Summary ), given below :

(i) **Commercial Bid Format (SUMMARY) for Foreign Bidders:**

(A) Total cost of Overshot :

(B) Cost of accessories :

(C) Total Material Value (A+B) :

(D) Packing & FOB Charges :

(E) Total FOB Port of Shipment value, (C+D) above :

(F) Overseas Freight Charges upto Kolkata, India :

(G) Insurance Charges :

(H) Total CIF Kolkata value, (E+F+G) :

(I) Total CIF Kolkata value in words :

(J) Gross Weight :

(K) Gross Volume :

(ii) **Commercial Bid Format (SUMMARY) for Indigenous Bidders:**

(A) Total cost of Overshot :

- (B) Cost of accessories :
- (C) Total Material Value (A+B) :
- (D) Packing and Forwarding Charges:
- (E) Total Ex-works value, (C+D) above :
- (F) Excise Duty, (Please indicate applicable rate of excise duty)
- (G) Sales Tax, (Please indicate applicable rate of Tax)
- (H) Total FOR Despatching station price, (E+F+G) above
- (I) Road Transportation charges to Duliajan
- (J) Insurance Charges
- (K) Assam Entry Tax
- (L) Total FOR Duliajan value, ( H+I+J+K ) above:
- (M) Total FOR Value in words :
- (N) Gross Weight :
- (O) Gross Volume :

**NOTE:**

- (i) Cost of Individual Items must be quoted separately.
  - (ii) The items covered under this enquiry shall be used by OIL in the PEL/ML areas issued/renewed after 01/04/99 and hence, applicable Customs Duty for import of goods shall be ZERO Indigenous bidders must quote Deemed Export prices. Excise Duty under Deemed Export exempted. Necessary Project Authority Certificate (PAC) shall be issued by OIL towards this. Indian bidders however to note that Recommendatory Letter to DGH for availing NIL customs duty benefit shall not be issued by OIL
- 7.0 The prices offered will have to be firm through delivery and not subject to variation on any account. A bid submitted with an adjustable price will be treated as non-responsive and rejected.
- 8.0 Bids received after the bid closing date and time will be rejected. Similarly, modifications to bids received after the bid closing date & time will not be considered.
- 9.0 Bidders shall quote directly and not through Agents in India. Offers made by Indian Agents on behalf of their foreign principals will be rejected. Similarly offers from unsolicited bidders will be rejected.
- 10.0 Bids containing incorrect statement will be rejected.
- 11.0 Offers should be submitted with Integrity Pact duly signed by the authorized signatory of the bidder. If any bidder refuses to sign Integrity Pact or declined to submit Integrity Pact with the offer, the bid shall be rejected straightway.

**(II) BID EVALUATION CRITERIA (BEC) :**

Bids conforming to the specifications, terms and conditions stipulated in the tender and considered to be responsive after subjecting to the Bid Rejection Criteria will be considered for further evaluation as per the Bid Evaluation Criteria mentioned in Section D of "General Terms & Conditions" for e-Procurement as per Booklet No. MM/GLOBAL/E-01/2005.

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**CHECK LIST****(A) COMMERCIAL CHECK-LIST**

Sl. No.	PARAMETERS/REQUIREMENTS	BIDDER RESPONSE	REMARKS IF ANY
1.	Whether Original Signed quotation submitted?	YES/NO	
2.	Whether quoted as manufacturer?	YES/NO	
3.	Whether quoted as authorized dealer? [To Specify]	YES/NO	
4.	If quoted as authorized dealer,		
5.	(a) Whether submitted valid and proper authorization letter from manufacturer IN ORIGINAL confirming that bidder is their authorized dealer for the product offered?	YES/NO	
6.	(b) Whether manufacturer's back-up Warranty/Guarantee certificate submitted?	YES/NO	
7.	Whether bid submitted under single stage Two-Bid System?	YES/NO	
8.	Whether ORIGINAL Bid Bond (not copy of Bid Bond) enclosed with the offer? If YES, provide details	YES/NO	
	(a) Amount :		
	(b) Name of issuing Bank :		
	(c) Validity of Bid Bond :		
9.	Whether offered firm prices?	YES/NO	
10.	Whether quoted offer validity of 120 days from the date of closing of tender?	YES/NO	
11.	Whether quoted a firm delivery period?	YES/NO	
12.	Whether quoted as per NIT (without any deviations)?	YES/NO	
13.	Whether any deviation is there in the offer?	YES/NO	
14.	Whether deviation separately highlighted?	YES/NO	
15.	Whether agreed to the NIT Warranty clause?	YES/NO	
16.	Whether Price Bid submitted as per Price Schedule?	YES/NO	
17.	Whether indicated the country of origin for the items quoted?	YES/NO	
18.	Whether all the items of tender quoted?	YES/NO	
19.	Whether technical literature/catalogue/drawings enclosed?	YES/NO	
20.	For Foreign Bidders - Whether offered FOB/FCA port of dispatch including sea/air worthy packing & forwarding?	YES/NO	
21.	For Foreign Bidders – Whether port of shipment indicated? [To specify]	YES/NO	
22.	For Foreign Bidders only - Whether indicated ocean freight up to C&F Kolkata port (Excluding marine insurance)?	YES/NO	
23.	Whether Indian Agent applicable?	YES/NO	
	If YES, whether following details of Indian Agent provided?		
	(a) Name & address of the agent in India – To indicate		
	(b) Amount of agency commission – To indicate		
	(c) Whether agency commission included in quoted material value?	YES/NO	
24.	Whether weight & volume of items offered indicated?	YES/NO	
25.	Whether confirmed to submit PBG as asked for in NIT?	YES/NO	
26.	Whether agreed to submit PBG within 30 days of placement of order?	YES/NO	
27.	For Indian bidders – Whether place of dispatch indicated in the offer? [To specify]	YES/NO	
28.	For Indian bidders – Whether road transportation charges up to Duliajan quoted?	YES/NO	
29.	For Indian Bidders only - Whether offered Ex-works price including packing/forwarding charges?	YES/NO	
30.	For Indian Bidders only - Whether offered Deemed Export prices?	YES/NO	
31.	Whether quoted prices are exclusive of Excise duty?	YES/NO	
32.	For Indian bidders only – whether import content indicated in the offer?	YES/NO	
33.	For Indian Bidders only - whether all Taxes have been indicated categorically?	YES/NO	
34.	Whether all BRC/BEC clauses accepted?	YES/NO	
35.	Whether confirm to accept all clauses of Integrity Pact?	YES/NO	
36.	Whether duly signed Integrity Pact enclosed?	YES/NO	

**(B) TECHNICAL CHECK-LIST**

Sl. No	DESCRIPTIONS	REMARKS
1	Whether the items would be brand new, unused & of prime quality?	YES / NO
2	Whether the item would be free from all defects & fault in material, workmanship & manufacture and shall be in full conformity with ordered specifications?	YES / NO
3	Whether warranty would be for 18 months from date of receipt or 12 months from date of commissioning of the items?	YES / NO
4	Whether the defective item/ parts, if any, rejected by us will be replaced by you free of cost?	YES / NO
5	Whether detailed technical catalogues, literature and drawings indicating exploded view and dimensions with part numbers for the offered items are forwarded?	YES / NO
6	Whether list of recommended spare parts for 10 years trouble free operation with unit price and part numbers of each and every item (year wise) along with the quotation are forwarded?	YES / NO
7	Whether you have mentioned the name of manufacturer, country of origin and port of shipment?	YES / NO
8	Whether you have quoted as manufacturer?	YES / NO
9	Whether Operation and maintenance manual for item would be provided along with the supply?	YES / NO
10	Whether services manual and part list book with exploded view for the item would be provided along with the supply?	YES / NO

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