

OIL INDIA LIMITED

(A Govt. Of India Enterprise) Tel :033 2230 1657, 1658
 4, India Exchange Place, Fax :91 33 2230 2596
 Kolkata-700001 E-mail :oilcalmn@oilindia.in

Tender No. & Date : KID4964L18/04 07.06.2017

Bid Security Amount : INR 0.00 OR USD 0.00
 (or equivalent Amount in any currency)

Bidding Type : Single Bid (Composite Bid)

Bid Closing On : 11.07.2017 at 14:00 hrs. (IST)
 Bid Opening On : 11.07.2017 at 14:00 hrs. (IST)

Performance Guarantee : Applicable

OIL INDIA LIMITED invites Limited tenders for items detailed below:

Item No./ Mat. Code	Material Description	Quantity	UOM
10 99046785	<p>Wall Calendar (General): Paper: 170 GSM imported art paper,Size: 22.1/2" X 17", Sheet 6 leaves for 12 months (both side printing),Colour: 2(Red+Back+ Grey/Screen of black) printing in highest quality using best ink, Binding: Quality metallic spiral binding with metallic hanger on 15" size,Design & Layout: As per approval</p> <p>OIL WALL CALENDAR (GENERAL) 2018</p> <p>6 leaves Calendar (6 leaves for 12 months) of size 22.1/2" X 17" on 170 GSM thick leaves with both side colour printing in highest quality ink for all leaves.</p> <p>The detail specification is as under: Size: 22.1/2" X 17"= 22000 nos. (Printing quality must be the highest quality and the best quality ink must be used) Leaves: 6 (both side printing, 6 X 2 = 12 months) Colour: 2 (Red and Black + Grey/Screen of black) Paper: 170 GSM imported Art Paper (Megnostar of German made) Printing: Both side high quality printing through offset process. Binding: High quality 17 inch metallic spiral for binding with 15 inch metallic hanger. Quality of hanger & spiral: Spiral binding of the calendar pages with metallic 16mm dia wire with powder coated paint including backside solid board. Metallic hanger of 2.00 mm thickness and 15 inch length with powder coated paint matching with the design of the Calendar to be used for hanging. Backside Board: 800 GSM and 4.00 cm wide solid board of full length to be used in the backside for support of the calendar pages.</p> <p>Design and layout : The design to be submitted for approval.</p> <p>Others: * The national holidays i.e. Republic Day (26th January), Independence Day (15th August), Gandhi Jayanti (2nd October) to be highlighted. * OIL logo to be printed in all 6 leaves.</p>	22000	NO

Special Notes : 1. Delivery Schedule: Calendars are to be delivered latest by 30.11.2017 to all spheres as per the list given below in national offices of OIL.

Total quantity: 22,000 Nos

Address and quantity of Spheres: Quantity

1. DGM- Materials	16000
Oil India Limited, P.O Duliajan- 786602 Dist. Dibrugarh (Assam)	
2. General Manager (PLS)	1100
Oil India Limited, P.O Udayan Vihar # 781171 Guwahati (Assam)	
3. Chief Manager (PR)	2500
Oil India Limited, Plot No. 19, Sector 16 A, Noida # 201301, Uttar Pradesh	
4. Bay Exploration Project	200
Oil India Limited IDCO Towers, Janpath Bhubaneswar- 751 022, Orissa	
5. General Manager- K G Basin Project,	300
Oil India Limited, 11-4-7 (3rd Floor) Nookalamma Temple Street Ramaraopet, Kakinada- 533 004, Andhra Pradesh	
6. Group General Manager (RP)	700
Rajasthan Project, Oil India Limited 2-A, District Shopping Centre, Saraswati Nagar Basni, Jodhpur, Rajasthan- 342005	
7. GM (KOLKATA OFFICE)	800
Oil India Limited, 4, India Exchange Place, Kolkata- 700 001, West Bengal	
8. DGM	400
Guwahati Centre of Excellence Oil India Limited,#INTEGRA# Opposite #PIBCO#, Rukminigaon G.S Road, Guwahati-781022, Assam	
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Total	22,000

2. In case of an event of order placement, the recommended bidder shall confirm to the following.

a. Art Work: The layout design of the calendars must be as per the approved sample.

b. The party must submit sample of the calendar for final approval before printing. A full size of the calendar for the month of January 2018, in 2 colours (Red and Black + Grey/Screen of black) and twelve months in A4 size art paper in black and white must be submitted within 7 to 10 days from the date of receipt of the order. The proof of the calendar must be thoroughly checked by

the party to ensure that there is no mistake.

c. The Calendars must be packed properly to ensure arrival at destination in sound condition. Adequate care must be taken so that there is no ingress of water/dirt in the box containing the calendars.

d. The party has to submit the soft copy of the final print order (copy) of General Calendar 2018 in two CDs to OIL for ready reference and future retrieval.

3. Paper samples (2 sets) to be used in the calendar should be submitted along with the Bid document so that the quality is not compromised. For reference the paper quality should be as per the OIL Special calendar 2016. The parties have to submit minimum of two samples (one date page) with two different designs for selection of format / texture.

4. OIL representatives will physically visit the Printing Press before opening of commercial bid if required. The report from the representatives of OIL will be binding on the part of the parties applying for the tender paper. OIL shall also visit the Press especially during the printing of the Calendar to supervise the printing process. OIL's observation in this regard will be binding on the party.

5. If any discrepancies found regarding the quality of printing or paper quality of the Calendar and other related specifications (metallic spiral binding, metallic hanger and backside board) the agency concerned will be penalized as per norms of the Company. OIL will be the sole authority to penalize fully or partly on this aspect.

6. PAYMENT TERMS :

6.1 Payment will generally be made against completed supply. Where phased delivery is indicated in the order, payment will be made against each lot as per phasing.

6.2 In certain cases, payment to the extent of 90% maximum of the value of the supply will be made against proof of dispatch presented through Bank or to OIL directly. Balance 10% of the value will be released not later than 30 days of receipt of goods at OIL's site. Adjustments, if any, towards liquidated damage shall be made from the balance 10% payment. OIL may consider releasing 100% payment against dispatch documents for suppliers having good track record with OIL and where 10% Performance Security is submitted in time and no installation/commissioning is involved.

7. Validity of offer: 75 days from the date of tender opening. Offer with validity less than 75 days will be rejected.

8. PERFORMANCE GUARANTEE:

Performance Guarantee is applicable against this tender. 10% of the ordered value shall be given as performance guarantee in the form of bank guarantee and shall be valid for 90 days beyond applicable warranty / guarantee / defect liability period (if any). Bidders should undertake in their bid to submit Performance Security as stated above.

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Tender issued to following parties only:

Slno	V_Code	Vendor Name	City/Country
1	200542	AOP (1) P LTD	KOLKATA
2	201243	SAIKIA PRINTERS	DULIAJAN
3	201440	TRISUL PRESS AND ADVERTISING	DULIAJAN
4	201864	EXCLUSIVE ADVERTISING PRIVATE LIMIT	GUWAHATI
5	203796	FOREMOST ADVERTISING & CREATIVE SER	KOLKATA
6	203995	ADUNIQUE 76	KOLKATA
7	204210	PRAKASH GRAPHICS PVT. LTD.	KOLKATA
8	204211	PRINT WELL	KOLKATA
9	204535	AD-WELL INTERNATIONAL PVT. LTD.	KOLKATA
10	204543	SHREYANSH INNOVATIONS PVT. LTD	KOLKATA
11	204872	CURRENT ADVERTISING PRIVATE LTD	NEW DELHI
12	206755	Anand Offset Printers	Kolkata
13	210636	CEI PRINT-PACK PVT. LTD	HOWRAH