

**OIL INDIA LIMITED**

(A Govt. Of India Enterprise) Tel :033 2230 1657, 1658  
 4, India Exchange Place, Fax :91 33 2230 2596  
 Kolkata-700001 E-mail :oilcalmn@oilindia.in

**Tender No. & Date : KID0247L19/01 11.01.2019**

Bid Security Amount : INR 0.00 OR USD 0.00  
 (or equivalent Amount in any currency)

**Bidding Type : Single Bid (Composite Bid)**

Bid Closing On : 09.04.2019 at 14:00 hrs. (IST)  
 Bid Opening On : 09.04.2019 at 14:00 hrs. (IST)

Performance Guarantee : Applicable

OIL INDIA LIMITED invites Limited tenders for items detailed below:

Item No./ Mat. Code	Material Description	Quantity	UOM
<b>10</b> 0C000596	<p>A. Each Set of Tools should contain 01 (one) number each of items as detailed below.</p> <p><b>Description                      Quantity:-</b></p> <p>1. Open End Spanner set-Metric consisting of sizes : 6X7, 8X9, 10X11, 12X13, 14X15, 16X17, 18X19, 20X22, 21X23, 24X27, 25X28, 30X32. 01 (One) no each of each size.</p> <p>2. Open End Spanner set-Inch consisting of sizes : 1/4"X5/16", 3/8"X7/16", 1/2"X9/16", 5/8"X11/16", 11/16"X3/4", 13/16"X7/8", 15/16"X1 1/16", 1"X1 1/8", 1 1/8"X1 1/4" 01 (One) no each of each size.</p> <p>3. Offset ring end spanner set-Metric consisting of sizes : 6X7, 8X9, 10X11, 12X13, 14X15, 16X17, 18X19, 20X22, 21X23, 24X27, 25X28, 30X32. 01 (One) no each of each size.</p> <p>4. Offset ring end spanner set-Inch consisting of sizes : 1/4"X5/16", 3/8"X7/16", 1/2"X9/16", 5/8"X11/16", 11/16"X3/4", 13/16"X7/8", 15/16"X1 1/16", 1"X1 1/8", 1 1/8"X1 1/4". 01 (One) no each of each size.</p> <p>5. 1/2" drive 12 point socket set (Inch) consisting off sizes : 3/16", 7/16", 1/2", 9/16". 01 (One) no each of each size.</p> <p>6. 3/4" drive 12 point socket set (Inch) consisting of sizes : 5/8", 11/16", 3/4", 13/16", 7/8", 15/16", 1", 1-1/16", 1-1/8", 1-3/16, 1-1/4". 01 (One) no each of each size.</p> <p>7. 1/2" drive 12 point metric socket set consisting of sizes : 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23 mm 01 (One) no each of each size.</p> <p>8. 3/4" drive 12 point metric socket set consisting of sizes : 24, 25, 26,27,28,30,32 mm 01 (One) no each of each size.</p> <p>9. Sliding T bar set consisting 3/4" &amp; 1/2" drive. 01 (One) no each of each size.</p> <p>10. Extension bar set consisting 3/4" &amp; 1/2" drive. 01 (One) no each of each size.</p> <p>11. Offset handle set consisting 3/4" &amp; 1/2" drive. 01 (One) no each of each size.</p> <p>12. Ratchet set consisting 3/4" &amp; 1/2" drive. 01 (One) no each of each size.</p> <p>13. Adopter set consisting of :</p> <p>i. 1/2" drive of size 1/2"F x 3/4"M 01 (One) no each of each size.</p>	2	NO

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Item No./ Mat. Code	Material Description	Quantity	UOM
	<p>ii. 3/4" drive of size 3/4"F x 1/2"M 01 (One) no each of each size.</p> <p>14. Circlip plier set consisting of (i) Straight ext., (ii) Straight int., (iii) Bent ext., (iv) Bent int. 01 (One) no each</p> <p>15. Hex Key (Allen Key) set consisting of sizes : 3/8", 5/16", 1/16", 7/32", 3/16", 5/32", 1/8", 3/32", 5/64". 01 (One) no each of each size.</p> <p>16. Hex Key (Allen Key) set consisting of sizes : 1.5, 2,2.5, 3, 4, 5, 5.5, 6, 8, 10 mm 01 (One) no each of each size.</p> <p>17. Tools Box : Heavy duty and capable of storing all the tools mentioned above through 1 to 16. 01 (One) no each</p> <p><b>B. CONFORMING STANDARDS</b> All the above mentioned tools detailed through 1 to 16 should generally conform to specifications as detailed under ANSI B107/IS:2028/IS:2029/IS:7381/IS:7214/IS:7975/IS:7991/IS:3082/IS:3650 series. The bidder should confirm the same along with the offer.</p>		

**Special Notes : 1. CONSTRUCTION**

- 1.1 The material of Construction of all the tools should be Chrome vanadium steel forging for durability and high torque.
- 1.2. All the tools should be fully polished with chrome plating for anti-corrosion protection and easy cleaning.
- 1.3. Tool boxes should be heavy duty and capable of storing all the tools mentioned above.

**2. DOCUMENTS**

The offer should be supported with Manufacturer's Product Catalogue detailing the above mentioned tools.

**3. WARRANTY**

The Bidder shall give an undertaking to the effect that - "Fail Safe Operation" for one year from the date of receipt of the offered tools, for any eventuality or failure. In case of any failure, supplier has to replace on free of cost towards materials and transportation.

4. Bidders are to submit their offer(Technical) by duly filling up the "Bidder's Offer" column of the attached Bidder's Response Sheet. Additional sheets may be used as and where necessary and the same to clearly marked as: " Annexure No: \_\_\_\_\_, for Point No\_\_\_\_\_.

5. The bidder should be a Manufacturer of Hand Tools or an authorized dealer/ supplier/ retailer of Manufacturer of Hand Tools. Valid Documentary evidence in this regard to be furnished along with the bid. In case the bidder is neither a Manufacturer of Hand Tools nor an authorized dealer/ supplier/ retailer of Manufacturer of Hand Tools, the bidder should submit an undertaking alongwith the bid, stating that in case of an order, the bidder shall purchase the items from a Manufacturer of Hand Tools or an authorized dealer/ supplier/ retailer of Manufacturer of Hand Tools.

6. The items offered should be of reputed brands like Stanley/ Taparia/Griphold/ Snapon or Equivalent. The bidder should clearly mention the brand of the offered items in their offer.

7. The items should be dispatched in suitable packing along with detailed packing list. Any loss or damage in transit shall have to be rectified/ replaced by the bidder at no cost to OIL.

**8. Performance Guarantee is applicable against this tender. 10% of the ordered value shall be given as performance guarantee in the form of bank guarantee and shall be valid for 90 days beyond applicable warranty / guarantee / defect liability period (if any). Bidders should undertake in their bid to submit Performance Security as stated above.**

**A. Bidders should note that the bank guarantee issued by the bank must be routed through SFMS platform as per following details:**

- (i) MT 760 / MT 760 COV for issuance of bank guarantee.
- (ii) MT 767 / MT 767 COV for amendment of bank guarantee.

**The above message / intimation shall be sent through SFMS by the BG issuing bank branch to Axis Bank, Corporate Banking Branch, IFSC Code - UTIB0001164. Branch Address - AXIS Bank Ltd, Corporate Banking Branch, 3rd Floor, AC Market, 1, Shakespeare Sarani, Kolkata 700071."**

B. The Bidder shall submit to OIL the copy of SFMS message as sent by the issuing bank branch along with the original bank guarantee.

9. Guarantee / Warranty certificate for 18 months from date of despatch or 12 months from the date of receipt whichever is earlier will be required along with the supply.

10. Validity of offer: 75 days from the date of tender opening. Offer with validity less than 75 days will be rejected.

11. Bidder are advised to fill up the Undertaking of authenticity of information/documents submitted (Annexure - B) along with their technical bid.

12. PAYMENT TERMS:

12.1 Payment will generally be made against completed supply. Where phased delivery is indicated in the order, payment will be made against each lot as per phasing.

12.2 In certain cases, payment to the extent of 90% maximum of the value of the supply will be made against proof of dispatch presented through Bank or to OIL directly. Balance 10% of the value will be released not later than 30 days of receipt of goods at OIL's site. Adjustments, if any, towards liquidated damage shall be made from the balance 10% payment. OIL may consider releasing 100% payment against dispatch documents for suppliers having good track record with OIL and where 10% Performance Security is submitted in time and no installation/commissioning is involved.

13. Bidders are advised to submit their prices & other relevant details in attached price bid format.

14. (A) Taxes:

I. For the purposes of levy and imposition of GST, the expressions shall have the following meanings:

- (a) GST - means any tax imposed on the supply of goods and/or services under GST Law.
- (b) Cess - means any applicable cess, existing or future on the supply of Goods and Services as per Goods and Services Tax (Compensation to States) Act, 2017.
- (c) GST Law - means IGST Act 2017, CGST Act 2017, UTGST Act, 2017 and SGST Act, 2017 and all related ancillary Rules and Notifications issued in this regard from time to time.

II. The rates quoted by the bidders shall be inclusive of all taxes, duties and levies. However, bidders are required to provide separately the rate and amount of all types of taxes, duties and levies. In case, the quoted information related to various taxes, duties and levies subsequently

proves wrong, incorrect or misleading, OIL will have no liability to reimburse the difference in the duty/tax, if the finally assessed amount is on the higher side and OIL will have the right to recover the difference in case the rate of duty/ taxes finally assessed is on the lower side. Further, bidders have to clearly show the amount of GST separately in the Tax invoices. Further, it is the responsibility of the bidders to make all possible efforts to make their accounting / IT system GST compliant in order to ensure availability of Input Tax Credit (ITC) to Oil India Ltd.

III. Offers without giving any of the details of the taxes (including rates and amounts) as specified above will be considered as inclusive of all taxes including GST. When a bidder mentions taxes as extra without specifying the rates and amount, the offer will be loaded with maximum value towards taxes received against the tender for comparison purposes. If the bidder emerges as lowest bidder after such loading, in the event of order on that bidder, taxes mentioned by OIL on the Purchase Order/ contracts will be binding on the bidder.

IV. Bidder is required to pass on the benefit arising out of introduction of GST, including seamless flow of Input Tax Credit, reduction in Tax Rate on inputs as well as final goods by way of reduction of price as contemplated in the provision relating to Anti-Profiteering Measure vide Section 171 of the CGST Act, 2017. Accordingly, for supplies made under GST, the bidder must confirm that benefit of lower costs has been passed on to OIL by way of lower prices/taxes and must also provide details of the same as applicable. OIL reserves the right to examine such details about costs of inputs/input services of the bidder to ensure that the intended benefits of GST have been passed on to OIL.

V. Statutory variation (increase/decrease) of GST within the contractual delivery period will be to the account of OIL subject to documentary evidence. However, any increase in statutory levy after the expiry of the scheduled date of delivery shall be to the supplier's account.

VI. Bidder agrees to do all things but not limited to providing GST compliant Tax Invoices or other documentation as per GST law relating to the supply of goods and/or services covered in the instant contract like raising of and /or acceptance or rejection of credit notes / debit notes as the case may be, payment of taxes, timely filing of valid statutory Returns for the tax period on the Goods and Service Tax Network (GSTN), submission of general information as and when called for by OIL in the customized format shared by OIL in order to enable OIL to update its database etc. that may be necessary to match the invoices on GSTN common portal and also for claiming input tax credit in relation to any GST payable under this Contract or in respect of any supply under this Contract.

VII. In case Input Tax Credit of GST is denied to OIL or demand is recovered from OIL by the Central / State Authorities on account of any non-compliance by Bidder/Supplier, including non-payment of GST charged and recovered, the Bidder/Supplier shall indemnify OIL in respect of all such claims of tax, penalty and/or interest, loss, damages, costs, expenses and liability that may arise due to such non-compliance. OIL, at its discretion, may also withhold/recover such an amount demanded and recovered by the authorities/ state authorities from the pending payments of the Bidder/Supplier.

VIII. GST liability, if any on account of supply of free samples against any tender/purchase order (wherever applicable) shall be to bidder's/ supplier's account.

(B) Comparison of Offers:

Comparison of bids shall be done on the basis of " Total FOR DESTINATION VALUE" quoted by the bidders against each individual item as per Price Bid format given in Annexure-A. Therefore, bidders are required to submit prices as per said price bid format.

(C) Price Bid Format: attached as per Annexure-A.

**BIDDER'S RESPONSE SHEET (TENDER NO. KID0247L19/01)**

Description	OIL's Specification	Bidder's Offer
<b>A. BRIEF DESCRIPTION</b>	Supply of Tools & Tools' Box	
<b>B. QUANTITY</b>	Two (02) Sets	
<b>C. NOTE TO BIDDERS</b>	1. Bidders are to submit their offer (Technical) by duly filling up the "Bidder's Offer" column of the attached Bidder's Response Sheet. Additional sheets may be used as and where necessary and the same to be clearly marked as: "Annexure No: _____, for Point No _____. 2. All the Annexures / Attachments are to be suitably marked and a list of the same to be submitted alongwith the offer.	
<b>D. DESCRIPTION</b>	<b>Each Set of Tools should contain 01 (one) number each of items as detailed below</b>	
	Description	Quantity
	1. Open End Spanner set-Metric consisting of sizes : 6X7, 8X9, 10X11, 12X13, 14X15, 16X17, 18X19, 20X22, 21X23, 24X27, 25X28, 30X32.	01 (One) no each of each size.
	2. Open End Spanner set-Inch consisting of sizes : 1/4"X5/16", 3/8"X7/16", 1/2"X9/16", 5/8"X11/16", 11/16"X3/4", 13/16"X7/8", 15/16"X1 1/16", 1"X1 1/8", 1 1/8"X1 1/4"	01 (One) no each of each size.
	3. Offset ring end spanner set-Metric consisting of sizes : 6X7, 8X9, 10X11, 12X13, 14X15, 16X17, 18X19, 20X22, 21X23, 24X27, 25X28, 30X32.	01 (One) no each of each size.
	4. Offset ring end spanner set-Inch consisting of sizes : 1/4"X5/16", 3/8"X7/16", 1/2"X9/16", 5/8"X11/16", 11/16"X3/4", 13/16"X7/8", 15/16"X1 1/16", 1"X1 1/8", 1 1/8"X1 1/4".	01 (One) no each of each size.
	5. 1/2" drive 12 point socket set (Inch) consisting of sizes : 3/16", 7/16", 1/2", 9/16".	01 (One) no each of each size.
	6. 3/4" drive 12 point socket set (Inch) consisting of sizes : 5/8", 11/16", 3/4", 13/16", 7/8", 15/16", 1", 1-1/16", 1-1/8", 1-3/16, 1-1/4".	01 (One) no each of each size.
	7. 1/2" drive 12 point metric socket set consisting of sizes : 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23 mm	01 (One) no each of each size.
	8. 3/4" drive 12 point metric socket set consisting of sizes : 24, 25, 26, 27, 28, 30, 32 mm	01 (One) no each of each size.
	9. Sliding T bar set consisting 3/4" & 1/2" drive.	01 (One) no each of each size.
	10. Extension bar set consisting 3/4" & 1/2" drive.	01 (One) no each of each size.
	11. Offset handle set consisting 3/4" & 1/2" drive.	01 (One) no each of each size.

**BIDDER'S RESPONSE SHEET (TENDER NO. KID0247L19/01)**

Description	OIL's Specification		Bidder's Offer
	12. Ratchet set consisting 3/4" & 1/2" drive.	01 (One) no each of each size.	
	13. Adopter set consisting of :		
	i. 1/2" drive of size 1/2"F x 3/4"M	01 (One) no each of each size.	
	ii. 3/4" drive of size 3/4"F x 1/2"M	01 (One) no each of each size.	
	14. Circlip plier set consisting of (i) Straight ext., (ii) Straight int., (iii) Bent ext., (iv) Bent int.	01 (One) no each	
	15. Hex Key (Allen Key) set consisting of sizes : 3/8", 5/16", 1/16", 7/32", 3/16", 5/32", 1/8", 3/32", 5/64".	01 (One) no each of each size.	
	16. Hex Key (Allen Key) set consisting of sizes : 1.5, 2,2.5, 3, 4, 5, 5.5, 6, 8, 10 mm	01 (One) no each of each size.	
	17. Tools Box: Heavy duty and capable of storing all the tools mentioned above through 1 to 16.	01 (One) no each	
<b>E. CONFORMING STANDARDS</b>	All the above mentioned tools detailed through 1 to 16 should generally conform to specifications as detailed under ANSI B107/IS:2028/IS: 2029/IS: 7381/IS:7214/IS:7975/IS:7991/IS:3082/IS:3650 series. The bidder should confirm the same along with the offer.		
<b>F. CONSTRUCTION</b>	1. The material of Construction of all the tools should be Chrome vanadium steel forging for durability and high torque.		
	2. All the tools should be fully polished with chrome plating for anti-corrosion protection and easy cleaning.		
	3. Tool boxes should be heavy duty and capable of storing all the tools mentioned above.		
<b>G. SPECIAL TERMS &amp; CONDITIONS</b>	<p>1. Bidders are to submit their offer(Technical) by duly filling up the "Bidder's Offer" column of the attached Bidder's Response Sheet. Additional sheets may be used as and where necessary and the same to clearly marked as: " Annexure No: _____, for Point No_____.</p> <p>2. The bidder should be a Manufacturer of Hand Tools or an authorized dealer/ supplier/ retailer of Manufacturer of Hand Tools. Valid Documentary evidence in this regard to be furnished along with the bid. In case the bidder is neither a Manufacturer of Hand Tools nor an authorized dealer/ supplier/ retailer of Manufacturer of Hand Tools, the bidder should submit an undertaking along with the bid, stating that in case of an order, the bidder shall purchase the items from a Manufacturer of Hand Tools or an authorized dealer/ supplier/ retailer of Manufacturer of Hand Tools.</p> <p>3. The items offered should be of reputed brands like Stanley/ Taparia/Griphold/ Snapon or Equivalent. The bidder should clearly mention the brand of the offered items in their offer.</p> <p>4. The items should be dispatched in suitable packing along with detailed packing list. Any loss or damage in transit shall have to be rectified/ replaced by the bidder at no cost to OIL.</p>		
<b>H. DOCUMENTS</b>	The offer should be supported with Manufacturer's Product Catalogue detailing the above mentioned tools.		
<b>I. WARRANTY</b>	The Bidder shall give an undertaking to the effect that - "Fail Safe Operation" for one year from the date of		

**BIDDER'S RESPONSE SHEET (TENDER NO. KID0247L19/01)**

<b>Description</b>	<b>OIL's Specification</b>	<b>Bidder's Offer</b>
	receipt of the offered tools, for any eventuality or failure. In case of any failure, supplier has to replace on free of cost towards materials and transportation.	
<b>Signature</b>		
<b>Name</b>		
<b>Designation</b>		
<b>Contact Number</b>		
<b>E-mail ID</b>		
<b>Name of Company / Organization</b>		
<b>Stamp / Seal of Company / Organization</b>		

**TENDER NO.:** \_\_\_\_\_

1.	<b>Item No.</b>		
2.	<b>HSN Code</b>		
3.	<b>Basic material Value (Unit Rate)</b>		
4.	<b>Quantity</b>		
		<b>In Rupees</b>	
A.	<b>Total Basic Material Value (Unit rate x Quantity)</b>		
B.	<b>Pre-despatch /Third party Inspection charges, if any</b>		
C.	<b>Packing and forwarding charges, if any</b>		
D.	<b>Total Ex-works value ( A+B+C)</b>		
E.	<b>GST on (D)</b>		
F.	<b>Compensatory Cess, if any</b>		
G.	<b>Total FOR Despatching Station Value ( D+E+F)</b>		
H.	<b>Freight Charges up to destination</b>		
I.	<b>GST on freight charges</b>		
J.	<b>Insurance charges inclusive of GST</b>		
K.	<b>Training Charges, if any</b>		
L.	<b>GST on training charges</b>		
M.	<b>Installation &amp; Commissioning Charges, if any</b>		
N.	<b>GST on I &amp; C charges</b>		
O.	<b>AMC charges, if any</b>		
P.	<b>GST on AMC charges</b>		
Q.	<b>Total FOR Destination Value (G+H+I+J+K+L+M+N+O+P)</b>		

Gross weight of the total consignment :  
Gross volume of the total consignment :  
Name of Despatching Station :  
Delivery Period :  
Validity :  
Payment terms :  
Name of original manufacturer :  
Other terms if any :  
Whether Bidder is MSME or not :

\_\_\_\_\_  
**Signature & Seal of Bidder**

**Full Name :**

**Address :**

**Date :**

**Note:**

1. Bidders must quote Freight Charges up-to destination specified in tender. In case bidder fails to quote inland freight charges, highest freight quoted by the other bidder (considering pro-rata distance) against this tender or OIL's estimated freight, whichever is higher, shall be loaded to their offer for comparison purpose.
2. Inspection Charges (Ref. B), Training Charges (Ref. K & L), I & C Charges (Ref M & N) and AMC Charges (Ref. O & P) are to be quoted wherever specifically asked for in the tender.
3. Other clauses on Goods & Service Tax shall be applicable as incorporated elsewhere in this tender.

**Annexure - B**

Format of undertaking by Bidders towards submission of authentic information/documents  
(To be typed on the letter head of the bidder)

Ref. No: \_\_\_\_\_

Date \_\_\_/\_\_\_/\_\_\_

**Sub: Undertaking of authenticity of information/documents submitted**

**Ref: Your tender No.** \_\_\_\_\_ **Dated** \_\_\_\_\_

To,  
The GM – Kolkata Office  
Oil India Limited,  
Kolkata

Sir,

With reference to our quotation against your above-referred tender, we hereby undertake that no fraudulent information/documents have been submitted by us.

We take full responsibility for the submission of authentic information/documents against the above cited bid.

We also agree that, during any stage of the tender/contract agreement, in case any of the information/documents submitted by us are found to be false/forged/fraudulent, OIL has right to reject our bid at any stage including forfeiture of our EMD and/or PBG and/or cancel the award of contract and/or carry out any other penal action on us, as deemed fit.

Yours faithfully,

For (type name of the firm here)

Signature of Authorized Signatory

Name:

Designation:

Phone No.

Place:

Date:

(Affix Seal of the Organization here, if applicable)

**Tender No.** : KID0247L19/01  
**Tender Date** : 11.01.2019  
**Bid Closing On** : 09.04.2019 at 14:00 hrs.(IST)  
**Bid Opening On** : 09.04.2019 at 14:00 hrs.(IST)

**Tender issued to following parties only:**

Slno	V_Code	Vendor Name	City/Country
1	201983	MEKASTER TOOLS LIMITED	NEW DELHI
2	203219	GRIPHOLD ENGINEERING PVT LTD	VADODARA
3	207458	SNAPON TOOLS PVT LLC	GURGAON
4	208293	STANLEY WORKS INDIA(P) LTD	NEW DELHI
5	209737	CITY TOOLS	TINSUKIA
6	211085	GEDORE INDIA PRIVATE LIMITED	HARYANA