

OIL INDIA LIMITED
(A Govt. of India Enterprise)
Udyan Vihar, Narengi, Guwahati,
Assam

Fax-91 0361 2643686
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ANNEXURE-I

Tender No. : GOD6524L15/3K
Tender Date : 11.03.2015

Item No./ Mat. Code	Material Description	Quantity	UOM
10 0C000001	Multi Function Monochrome Laser Printer with Print Scan Copy features Print : # Make and Model must be specified by the vendor # Print Speed: 18 ppm A4 # Media Size: A4; A5 # Paper (plain, laser), envelopes, transparencies, labels # Connectivity : Hi-Speed USB 2.0 port , 10/100Base-T Ethernet network port # Compatible OS: Windows 8, Windows 7, Windows Vista, Windows XP etc # Energy Saving Features: Automatic Power off during inactivity / Sleep Mode Must be Energy Star Compliant Copy: # Copy: Reduction/Enlargement from 25% to 400% Scanner: # Type: Flatbed # Scan file format : JPEG, TIF, PDF, GIF, BMP # Scan resolution: Upto 600 x600 dpi or more	1	NO
20 0C000001	Multi Function Printer (Print, Scan , copy.) Tech Specs same as Line Item 10	1	NO
30 0C000001	Multi-function laserjet Printer with following features: Print , Scan , Copy, fax , Network : 5 -in-1 Printer PRINT # 128 MB RAM # Print Resolution: 600x600 dpi or more # Print Speed: Minimum 24 ppm A4 COPY # Reduce/enlarge copy jobs from 25% to 400% # Maximum no of Copies: 99 copies # Copy Resolution: 600x600 dpi SCAN # Flatbed scanner; Coloured Scan # Scan Resolution: 600x600 dpi or more # Scan file format : JPEG, TIF, PDF, GIF, BMP PAPER: # Input tray: 250 Sheet # Output tray: 100 sheet # Paper types: paper, Envelopes, Labels,Postcards,transparencies CONNECTIVITY: # Interfaces(Minimum): 1 x High Speed USB port, 1 x 10/100 Ethernet port, RJ11 Telephone port # Network protocols: TCP/IP, Ipv4,IPv6, SNMP, DHCP, HTTP # Compatible OS: WIndows 8, Windows7, WIndows Vista, Windows XP.	1	NO

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Item No./ Mat. Code	Material Description	Quantity	UOM
	COMPLIANCE: # Energy Star Complaint		
40 0C000001	Multi Function Printer Tech Specs same as Line Item 30.	1	NO
50 0C000001	Multi Function Printer Tech Specs same as Line Item 30.	1	NO
60 0C000001	Multi Function Printer Tech Specs same as Line Item 30.	1	NO
70 0C000001	Multi Function Printer Tech Specs same as Line Item 30.	1	NO
80 0C000001	Multi Function Printer (Print, Copy, Scan) Same as Line Item no 10.	1	NO
90 0C000001	Multifunction Printer Tech Specs same as Line Item 30	1	NO
100 0C000001	Multifunction Printer Item Specs same as Line Item 30	1	NO
110 0C000001	Monochrome Laserjet printer Tech Specs: # Print speed: Up to 22 ppm (A4) # Duty cycle: Up to 8000 pages per month # Up to 600x600 dpi print resolution # Hi-Speed USB 2.0 port	1	NO
120 0C000001	Multi Function Laserjet Printer Technical Specs same as Line Item no 30	1	NO
130 0C000001	Multi Function Laserjet Printer Technical Specs same as Line Item no 30	2	NO
140 0C000001	Multi Function Laserjet Printer Technical Specs same as Line Item no 30	2	NO
150 0C000001	Laserjet Printer Item tech Specs same as Line Item no 110	1	NO
160 0C000001	Multi function Printer Tech Specs same as Line Item 30	1	NO
170 0C000001	Multifunction Printer (Print Scan Copy) Item Specs same as Line Item 10.	2	NO
180	Multi Function Printer	1	NO

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Item No./ Mat. Code	Material Description	Quantity	UOM
0C000001	Item Specs same as Line Item 30		
190 0C000001	Laserjet Colour Printer Tech Specs: # More than 14ppm # CD free installation # Duty cycle: Up to 15,000 pages per month # Upto 600x600 dpi # 150-sheet input tray; Hi-Speed USB 2.0	1	NO
200 0C000001	Multi Function Printer Item Specs same as Line Item no 30	1	NO
210 0C000001	Multi Function Printer Item Specs same as Line Item no 30	1	NO
220 0C000001	Multi Function Printer Item Specs same as Line Item no 30	1	NO
230 0C000001	MultiFunction Inkjet Printer [Print, Scan, Copy] 1. Duty Cycle:1000 pages per month 2. 24 bit flatbed scanner 3. 80 sheet input tray 4. One USB 2.0 port	1	NO
240 0C000001	Multifunction Laserjet Printer (Tech Specs same as Line Item no 30)	1	NO

Standard Notes: 1. 1 (one) year on site Warranty.

Special Notes : 1. Bidder shall submit catalogue / brochure / leaflet providing technical details of the materials offered along with their quotation.

2. Bidders other than OEM must submit valid authorized dealership/authorization certificate from OEM along with their offer.

3. To evaluate the inter-se ranking of the offers, Assam Entry Tax on purchase value will be loaded as per prevailing government of Assam Guidelines as applicable on bid closing date. Bidders may check this With the appropriate authority, while submitting their bids.

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4. Bidder should quote transportation charges on actual separately if not included in basic price. Transportation charges have to be quoted for transportation by mode as below:-

i) For consignments weighing around 100 Kgs, Actual transportation charge to be quoted for transportation by courier service (Air/Road).

ii) For consignment weighing more than the weight mentioned in Sl.No.(i), actual transportation cost shall be quoted for transportation by Road transport.

5. Any sum of money due and payable to the contractor (including Security Deposit refundable to them) under this or any other contract may be appropriated by Oil India Limited and set off against any claim of Oil India Limited (or such other person or person contracting through Oil India Limited) for payment of a sum of money arising out of this contract or under any other contract made by the contractor with Oil India Limited (or such other person or persons contracting through Oil India Limited).

6. Any statutory variation (increase / decrease)in the rate of excise duty / sales tax/Customs Duty or any statutory levy after the closing date of tenders / revised priced bid, as the case may be, but within the contractual delivery /completion period will be to the account of OIL subject to documentary evidence. However, any increase in excise duty /sales tax / Customs Duty or any statutory levy after the expiry of the scheduled date of delivery shall be to the supplier's account.

7. Please confirm acceptance of NIT payment terms.

8. Terms and conditions applicable to this tender is enclosed vide Annexure II to VI

9. Bidders must keep their offer valid for minimum 60 days from Date of Bid Closing failing which their offer will be straightway rejected.



FILE COPY

Tender No. : GOD6524L15/3K
Tender Date : 11.03.2015
Bid Closing On : 23.04.2015 at 13:00 hrs.(IST)
Bid Opening On : 23.04.2015 at 13:00 hrs.(IST)
Delivery Required :
Bid Security Amount : Not Applicable
Performance : Not Applicable
Guarantee

Sirs,

We invite you to submit your firm quotation (in triplicate) for supply of the materials as listed and specified in the enclosed Annexure-I, complete in all respect without keeping any ambiguity and conforming to the "General Terms & Conditions" . It is also essential that your quotation must reach us on or before the bid closing date and time as indicated above.

Your special attention is drawn to the following:

1.a) Rate should be quoted as per unit specified in the Annexure-I on F.O.R. Destination basis. Offer should be submitted as per format given in "General Terms & Conditions".

1.b) Your offer must include:

- | | |
|---|--|
| i) Tender No. | vii) Packaging charges, if any. |
| ii) Full description of the material offered. | viii) Excise Duty, if applicable. |
| iii) Any Deviation in specification. | ix) Taxes. |
| iv) Best possible delivery for each item. | x) Firm road freight for door delivery at above destination. |
| v) Unit & total basic price for each item. | xi) Brand name, whenever specific. |
| vi) Validity of minimum 60 days from the date of bid opening. | xii) Conformity to Monogram/Inspection requirements & charges, if any. |

2. In the event of your inability to quote for the materials, please send your 'Regret advice' for our record, failure of which may lead to deletion of your name from the vendor list.

3. Incomplete quotation will be summarily rejected.

The sealed quotation should be sent to the following address:

Chief Materials Manager, Oil India Limited, P.O. Udayan Vihar Narangi, Guwahati-781171 (Assam).

Yours Faithfully,
OIL INDIA LIMITED

Tender No. : GOD6524L15/3K
Tender Date : 11.03.2015

Commodity No. : 001198
Commodity Desc. : PRINTER FOR COMPUTER
ERSTWHILE STANDARDIZED ITEM SRL NO 60

Reference : HM/15/05/NP/ID DTD 4/1/11 PR 1407328

Sln0	V_Code	Vendor Name	City/Country	RFQ No.	Response
1	200151	COMMERCIAL FRIENDS	DIBRUGARH	3787911	
2	201828	HEWLETT-PACKARD INDIA SALES PVT LTD	KOLKATA	3787912	
3	202813	RICOH INDIA LIMITED IA Code : 203011 GOGOI ENTERPRISES, DIBRUGARH - 1.	GUWAHATI	3787913	
4	203894	EPSON INDIA (P) LTD	KOLKATA-700 017	3787914	
5	205540	DATAMATION SERVICES	GUWAHATI	3787915	
6	206216	UMANANDA ENTERPRISE	GUWAHATI	3787916	
7	207252	BRIGHT LAND COMPUTER	DULIAJAN	3787917	
8	209120	BROTHER INTERNATIONAL (INDIA)PVT.LT	MUMBAI	3787918	
9	403991	CANON INDIA PRIVATE LIMITED	GURGAON	3787919	

RFQ **Not** generated for the following vendors appearing in the above commodity code.

Sln0	V_Code	Vendor Name	City
1	203054	TVS ELECTRONICS LTD	BANGALORE
2	203543	TVS ELECTRONICS LTD	KOLKATA
3	203676	COMPTECH SYSTEMS & SERVICES PVT LTD	JORHAT
4	203905	LIPI DATA SYSTEMS LTD.	KOLKATA
5	205171	WEP PERIPHERALS LTD	KARNATAK
6	402775	LIPI DATA SYSTEMS LTD.	GUWAHATI

PR/PRs covered by above tender :

PR No.	PR Date	PR Item Sl. no./nos.
1412677	12.02.2015	Full Indent