

OIL INDIA LIMITED
(A Govt. of India Enterprise)
Udyan Vihar, Narengi, Guwahati,
Assam

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ANNEXURE-I

Tender No. : GOD4663L18/L
Tender Date : 09.05.2017

Item No./ Mat. Code	Material Description	Quantity	UOM
10 0C000001	Biometric Time Capturing Device (BTCD) A <u>TECHNICAL SPECIFICATIONS</u> A-1 <u>IP Based Biometric Attendance System</u> 1 Make: Bidder must quote 2 Model: Bidder must quote 3 Operating System: Bidder must quote 4 Display: Colour TFT screen with GUI Interface 5 Audio: 1 Buzzer and 1 Loudspeaker 6 LED Indicator: Power/Status and key back light 7 Power Supply: System should work on 230V AC power supply 8 Working Current: 1A max 9 Battery: In-built rechargeable battery for upto 3 hours back up 10 Working Temperature: -10 deg C to 50 deg C 11 Working Humidity: 10% to 90% 12 Protection Class: IP42 13 Authentication Method: Fingerprint, Password, ID card and combo 14 Fingerprint Reader: Scratchproof fingerprint scanner/Optical Fingerprint Recogniser 15 Fingerprint Recognition Speed: Less than 1.5 second 16 Fingerprint Recognition Capacity: Minimum 2000 17 False Accept Rate (FAR) $\leq 0.001\%$ 18 False Rejection Rate (FRR) $\leq 0.01\%$ 19 Card reading mode: Bidder must quote 20 Card Reading Distance $\geq 5\text{cm}$ 21 Keyboard with back light 22 Communication: TCP/IP, Wi-Fi 23 Transmission Rate TCP/IP: 10/100Mbps 24 USB: USB 2.0 25 Storage Capacity: 10,000 records 26 Operation Mode: Proximity card, PIN & Fingerprint A-2 <u>Software for IP based Biometric Attendance System</u> 1 Must provide suitable software to access and print the log files of access control system 2 The software must take back up of fingerprint stored in the device so that it can be imported to any device in case of device crash or new device installation 3 The software must be able to generate following reports: 3-a Daily Attendance Report 3-b Monthly Attendance Report 3-c Monthly Absence detail Report 3-d Daily In/Out Report 3-e Monthly In/Out Report 4 The master details shall be uploaded to the software through excel file, csv file or any other format 5 The software shall communicate to multiple biometric	30	NO

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	<p>devices to generate reports</p> <p><u>A-3 Central Server Software</u></p> <p>1 The Software shall support Access Mgmt, Shift Mgmt., Leave Mgmt. & ESS (Employee Self Service).</p> <p>2. The software shall support grouping employees into different sections governed by Section Heads for better control.</p> <p>3. Software shall be able to prepare Shift Rosters i.e. rotational shift patterns can be created & assigned to the employees.</p> <p>4 The user shall be able to configure the report settings & generate report in any required format.</p> <p>5. The software shall support Adding and managing multiple companies, locations, departments, designations.</p> <p>6. The software shall be able for remote monitoring of all the systems connected in all the locations of OIL Pipeline.</p> <p>7. Workstation for the software shall be provided by OIL.</p> <p><u>B Delivery, Installation & Commissioning Terms</u></p> <p>1 Delivery, Installation & Commissioning should be completed within three months of confirmed order. All the biometric attendance devices shall have to be interfaced to the OIL campus LAN for remote monitoring. Necessary network items for interfacing to the OIL LAN shall have to be provided by the successful bidder on turnkey basis. LAN port and power point shall be provided by OIL. Necessary training on operation and maintenance of the system shall be provided by the successful bidder to OIL personnel during installation and commissioning at different locations. The systems shall be installed & commissioned in all the stations across Pipeline Department of Oil India Limited in the states of Assam, West Bengal and Bihar as per the following list:</p> <p>1-a PS1-Duliajan: 01 No.</p> <p>1-b Tengakhat Pump Station: 01 No.</p> <p>1-c PS2-Moran: 01 No.</p> <p>1-d PS3-Jorhat: 02 Nos.</p> <p>1-e Numaligarh Terminal: 01 No.</p> <p>1-f PS4-Sekoni: 01 No.</p> <p>1-g PHQ-Guwahati: 15 Nos.</p> <p>1-h CoEES-Guwahati: 01 No.</p> <p>1-i PS6-Bongaigaon: 01 No.</p> <p>1-j PS7-Madarihat: 01 No.</p> <p>1-k PS8-Sonapur: 02 Nos.</p> <p>1-l Rangapani Terminal: 01 No.</p> <p>1-m PS9-Dumar: 01 No.</p> <p>1-n PS10-Barauni: 01 No.</p> <p><u>C Warranty Service Terms</u></p> <p>1 Comprehensive Onsite one year warranty or OEM warranty, whichever is longer, from the date of commissioning.</p> <p>2 Replacement of defective parts during warranty period at no extra cost.</p> <p>3 Bidder shall have to arrange for its own transport facility and</p>		

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	<p>accommodation to attend warranty service calls, and for movement of spare parts.</p> <p><u>D Annual Maintenance Contract (AMC) Terms</u></p> <p>1 Comprehensive On-site maintenance including replacement of spares for a period of three years after expiry Warranty extendable for another three years on review.</p> <p>2 Bidder shall have to arrange its own transport facility and accommodation to attend AMC service calls, and for movement of spares.</p> <p><u>3. The successful bidder shall enter into an Annual Maintenance Contract (AMC) through a separate contract.</u></p> <p>4. The charges for AMC for three years shall be quoted with the bid on yearly basis and will be considered for commercial evaluation.</p> <p>5. Payment against AMC will be made on annual basis, after successful completion of each year.</p> <p>6. Back-to-back agreement with OEM should be submitted before start of AMC.</p> <p><u>E General Terms & Conditions</u></p> <p>1 Technical brochure/product catalogue for the make/model quoted must be attached with the bid.</p> <p>2 Dealership authorization/OEM certificate should be provided with the Bid.</p> <p>3 Bidder must quote the price of material & AMC separately. Bids will be evaluated on overall basis.</p>		
	Installation & Commissioning		
10	Installation & Commissioning of BTCD	1	AU

Standard Notes: 1. Bidder must quote AMC charges on yearly basis for three years which shall be considered for commercial evaluation.

2. Bidder must keep their offer valid for minimum 75 days from Date of Bid Closing failing which their offer will be straightaway rejected.

3. Delivery should be within 120 days from date of receipt of Purchase Order. However bidder to quote their best delivery period. Bidder quoting delivery period more than 120 days shall be rejected.

4. Tender no. and Bid Opening Date clearly indicate in the envelope.

5. Bidders other than OEM, must submit valid authorized dealership/authorization certificate from OEM alongwith their offer.

6. Any sum of money due and payable to the contractor (including Security Deposit refundable to them) under this or any other contract may be appropriated by Oil India Limited and set off against any claim of Oil India Limited (or such other person or person contracting through Oil India Limited) for payment of a sum of money arising out of this contract or under any other contract made by the contractor with Oil India Limited (or such other person or persons contracting through Oil India Limited).

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7. Any statutory variation (increase / decrease)in the rate of excise duty / sales tax/Customs Duty or any statutory levy after the closing date of tenders / revised priced bid, as the case may be, but within the contractual delivery /completion period will be to the account of OIL subject to documentary evidence. However, any increase in excise duty /sales tax / Customs Duty or any statutory levy after the expiry of the scheduled date of delivery shall be to the supplier's account.

8. Your offer shall be for delivery at Pipeline Headquarter (Materials Section) Oil India Ltd., Narangi, Guwahati. Freight charges shall be INCLUSIVE / QUOTED SEPARATELY in your offer.

9. Annexure-I is not enclosed separately. Please refer to General Terms and Conditions for Indigenous Tenders (Pipeline Sphere), Annexure-I, in www.oil-india.com under National / Limited Tenders. Tender will be governed by the same.

10. Please confirm acceptance of NIT payment terms .

11. Terms and conditions applicable to this tender is enclosed vide Annexure II to VI.

12. Performance Security:

In case an individual order value of INR 5 lakhs or more is placed on a bidder against this tender, the successful bidder shall submit Performance Security @10% of PO value within 30 days of receipt of the formal purchase order failing which OIL reserves the right to cancel the order. Bidders should undertake in their bids to submit Performance Security as stated above.

The Performance Security shall be in any one of the following forms :

(a) A Bank Guarantee in the prescribed OIL's format valid for 3(three) months beyond the Warranty period indicated in the Purchase Order /contract agreement.

(b) A Cashier's cheque or Demand Draft with validity of minimum 90 days or as per RBI's guidelines, drawn on "Oil India Limited" and payable at Guwahati, Assam.

The Performance Security for capital nature items like plant and machinery etc. shall be valid for 12 months from the date of commissioning plus 3(three) months or 18 months from the date of shipment/despatch plus 3(three) months whichever concludes earlier. However, for consumables like chemicals, cement, tubular etc. the Performance Security shall be valid for 12 months from the date of shipment/despatch plus 3(three) months.

The validity requirement of Performance Security is assuming despatch within stipulated delivery period and confirmation to all terms and conditions of order. In case of any delay in despatch or non-confirmation to all terms and conditions of order, validity of the Performance Security is to be extended suitably as advised by OIL.

In case an individual order value is less than Rs. 5 lakhs, performance Security will not be applicable."

Tender No. : GOD4663L18/L
Tender Date : 09.05.2017
Bid Closing On : 15.06.2017 at 13:00 hrs.(IST)
Bid Opening On : 15.06.2017 at 13:00 hrs.(IST)

Tender issued to following parties only:

Slno	V_Code	Vendor Name	City/Country
1	200151	COMMERCIAL FRIENDS	DIBRUGARH
2	200190	KHAITAN PRINTING PRESS	TINSUKIA
3	201242	SANGEETA ELECTRONICS	DULIAJAN
4	201686	LALANI INTERNATIONAL	GUWAHATI
5	207252	BRIGHT LAND COMPUTER	DULIAJAN
6	207367	SATYAM COMPUTER SYSTEM	DULIAJAN
7	207572	TRANS VIRTUAL PVT. LTD	GUWAHATI
8	210467	VARATI ENTERPRISE	GUWAHATI
9	408565	CAM QUEST	GUWAHATI