

OIL INDIA LIMITED  
(A Govt. of India Enterprise)  
Udyan Vihar, Narengi, Guwahati,  
Assam

Fax-91 0361 2643686  
Email-oilmatpl@oilindia.in

**Tender No. & Date : GOD1165L17/3L 19.05.2016**

Bid Security Amount : INR 0.00 OR USD 0.00  
(or equivalent Amount in any currency)

**Bidding Type : Single Bid (Composite Bid)**

Bid Closing On : 23.06.2016 at 13:00 hrs. (IST)  
Bid Opening On : 23.06.2016 at 13:00 hrs. (IST)

Performance Guarantee : Not Applicable

OIL INDIA LIMITED invites Limited tenders for items detailed below:

Item No./ Mat. Code	Material Description	Quantity	UOM
<b>10</b> 99074891	Pressure Testing, Painting and refilling of Empty CO2 Cylinders of Clean Agent based Automatic Fire Suppression System, Hydraulic Test Pressure-24.5 Mpa, Purity of CO2 - 99.9, Moisture shall be less than 0.005%. NOTE: (1) The Pressure Test shall be carried out as per Govt. of India Gas Cylinder Rule-1981 and latest amendment, if any. (2) Hydrostatic Pressure Test Certificate of Individual Cylinder is required along with the supply of the Refilled Cylinder. (3) Cylinder no. and the CO2 capacity of the cylinder shall be written on the bottom of the cylinder, preferably in 2 cm. size letter for easy identification of the cylinder. (4) Cylinder shall be painted in Deep Green colour.	8	NO
<b>20</b> 99058534	CO2 CYLINDER REFILLING - 2 KG CAPACITY as per Gas Cylinder Rules 2004 or latest and IS 7285. The CO2 refilled in the cylinder should comply with IS 15222.	30	NO
<b>30</b> 99058543	CO2 CYLINDER REFILLING- 3.0 KG CAPACITY as per Gas Cylinder Rules 2004 or latest and IS 7285. The CO2 refilled in the cylinder should comply with IS 15222.	8	NO
<b>40</b> 99058544	CO2 CYLINDER REFILLING - 4.5 KG CAPACITY as per Gas Cylinder Rules 2004 or latest and IS 7285. The CO2 refilled in the cylinder should comply with IS 15222.	15	NO
<b>50</b> 99058545	CO2 CYLINDER REFILLING- 6.5 Kg CAPACITY as per Gas Cylinder Rules 2004 or latest and IS 7285. The CO2 refilled in the cylinder should comply with IS 15222.	16	NO
<b>60</b> 99058546	CO2 CYLINDER REFILLING - 9 KG CAPACITY Pressure Testing, Painting and refilling of Empty CO2 Cylinders.	3	NO
<b>70</b> 99058537	CO2 CYLINDER REFILLING-22.5 KG CAPACITY Pressure Testing, Painting and refilling of Empty CO2 Cylinders.	12	NO
<b>80</b>	CO2 CYLINDER REFILLING-36 KG CAPACITY	35	NO

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Item No./ Mat. Code	Material Description	Quantity	UOM
99058539	Pressure Testing, Painting and refilling of Empty CO2 Cylinders.		
<b>90</b> 99058540	CO2 CYLINDER REFILLING-40 KG CAPACITY Pressure Testing, Painting and refilling of Empty CO2 Cylinders.	35	NO
<b>100</b> 99062359	CO2 Cylinder Valve NOTE: (1) The CO2 Cylinder Valve shall be as per Govt. of India Gas Cylinder Rule-1981 and latest amendment, if any. (2) CO2 Cylinder Valve shall be ISI-marked (3) Test Certificate, ISI certificate shall be produced for the valve along with the supply of the Refilled Cylinder.	5	NO
<b>110</b> 99071326	Hydraulic Testing, refilling of the nitrogen cylinders being used in Nitrogen base Automatic Fire Suppression system at Numaligarh and Rangapani Terminal. The technical specification of the cylinders is as follows:  i. Dimension :Dia:278 mm,Height:1835 mm (Approx) with valve ii. Hydrostatic pressure : 50.0 MPa iii. Water Capacity : 83.0 Liter iv. Tare weight with cylinder valve : 109.Kg Approx. v. Storage Cylinder pressure : 30.0 Mpa at 35°C vi. Filling Volume of Nitrogen : 20.3 M3 at 20 °C vii. Material : Cr-Mo Steel viii. Finished colour : Munsell, Ref. No. N-6 ix. Cylinder valve : Model PC30BU x. Quality of Nitrogen gas a. Purity : 99.99 or more b. Moisture : 15 ppm or less c. Oxygen : 50 ppm or less d. Standard (Reference) : JIS K 1107 -Grade 2	24	NO
<b>120</b> 99071327	Hydraulic Testing, Refilling of the nitrogen cylinders being used in Nitrogen base Automatic Fire Suppression system at Numaligarh and Rangapani Terminal. The technical specification of the cylinders is as follows:  i. Dimension:Dia: 273 mm,Height: 1795 mm(Approx) with valve ii. Hydrostatic pressure : 24.5 MPa iii. Water Capacity : 82.5 Liter iv. Tare weight with cylinder valve : 79.Kg Approx. v. Storage Cylinder pressure : 10.6 Mpa at 35°C vi. Filling Volume of Nitrogen : 8.2 M3 at 20 °C vii. Material : Cr-Mo Steel viii. Finished colour : Munsell, Ref. No. N-6 ix. Cylinder valve : Model PH10NU x. Quality of Nitrogen gas a. Purity : 99.99 or more b. Moisture : 15 ppm or less c. Oxygen : 50 ppm or less d. Standard (Reference) : JIS K 1107 - Grade 2	4	NO

**Standard Notes: Sub : Rate Contract for supply of CO2 CYLINDER REFILLING**

1.0 We intend to enter into a rate contract with you for supply of CO2 Cylinder Refilling. We invite you to submit your firm quotation for the materials listed and specified in Annexure-I. A draft Rate Contract copy is enclosed herewith. Your quotation must conform to the terms and conditions set forth in the draft contract.

2.0 The duration of the contract shall be initially for 2 (two) years with a provision for extension by another one year on mutual agreement at the same rate, terms and conditions.

3.0 Your quotation should include :-

- a) Tender No.
- b) Validity of your quotation from the date of bid closing date.
- c) Taxes and duties.
- d) The Tender No. and the Bid Closing Date should be superscribed on the envelope containing your quotation.
- e) Payment Terms.
- f) Delivery period for each order under Rate Contract.

4.0 In the event you do not quote directly and authorize your dealer to quote on your behalf, you shall be responsible for the quality of the supplied materials and compliance to all terms and condition of the rate contract.

5.0 For other terms and conditions please refer the enclosed Annexure - II to VI.

6.0 For your ready reference, we enclose an draft copy of our Rate Contract.

**SPECIMEN FORMAT FOR THE CONTRACT**

CONTRACT NO. : \_\_\_\_\_ CONTRACT DATE \_\_\_\_\_

DESCRIPTION OF WORK / SUPPLY :Supply of Print Cartridge ,HP Make.

**CONDITION OF CONTRACT**

MEMORANDUM OF AGREEMENT made this \_\_\_\_\_ between OIL INDIA LIMITED, a Company incorporated under the Company's Act 1956 and having its Office at Guwahati in the District of Kamrup,Assam (hereinafter called "The Company", of the one part and M/s. \_\_\_\_\_ (hereinafter called "The Contractor") of the other part.

**IT IS HEREBY AGREED AS FOLLOWS :****1.0 VALIDITY :**

This contract is initially valid for a period of 2(Two) years from \_\_\_\_\_ to \_\_\_\_\_. Subject to satisfactory performance, the contract may be extended by the Company for further period of another one year beyond the initial two year's period at the same terms and conditions with mutual consent. The terms and conditions of the contract will remain valid for the purchase orders placed within stipulated validity of the contract till completion of execution of these Orders.

**2.0 MATERIALS :**

The contractor hereby undertakes to supply the Company's requirement of Print Cartridges as mentioned in enclosed Annexure-I during the period of the contract.

### 3.0 RATES :

i) PRICES : Price will remain firm during the contract period.

ii) Price schedule is given for each item in Annexure -I.

### 4.0 QUANTITY :

The requirement of various items against this contract is estimated to be in the tune of Rs.....including tax during the contract period. The contractor shall notify the Company as soon as the monetary limit is about to be exhausted and will not make any further supplies unless it is specifically enhanced by the Company. The quantity mentioned in the enclosed Annexure-I are tentative and may increase or decrease depending on actual requirement.

### 5.0 PRICE ESCALATION :

During the contract period no request for price escalation will be entertained by the Company. The prices shall remain firm during the contract period.

### 6.0 DELIVERY :

i) Terms & Mode of delivery : Free of cost on as and when required basis at OIL's Office at PHQ, Narangi.

The contractor shall make the necessary arrangement for delivery of the materials at OIL's Office at Narangi, Guwahati at no extra cost within 45 days from the date of each Order.

### 7.0 LIQUIDATED DAMAGES CUM PENALTY :

In the event of failure to execute any supply order within the stipulated delivery period indicated in the Orders concerned in line with para 6.0 above, liquidated damage at the rate of ½ % per week or part thereof subject to maximum of 7.5% of the value of goods in respect of which default in delivery takes place, will be levied and recovered by the Company from the bills/other pending bills of the contractor. The default may also lead to cancellation of the contract which will be solely at the discretion of the Company.

8.0 PAYMENT TERMS : Payment to be made against supply and acceptance of materials. In case, cylinders are taken on rent by OIL, Payment to be made against supply and acceptance on submission of bills on monthly basis including the rent.

### 9.0 STATUTORY RULES AND REGULATIONS :

9.1 The Contractor shall be solely and fully responsible for complying with all the regulations as laid down by the Government / Company authorities regarding the supply of goods.

9.2 The Contractor hereby undertakes to comply with Company's Security Regulations.

### 10.0 OTHER TERMS AND CONDITIONS :

10.1 The Company shall have powers to :

a) Reduce the rates at which the payment shall be made if the quality of the supplies, although acceptable, is not upto the required standard.

b) Deduct from the Contractor's bill and/or otherwise realize the amount of any loss suffered by the Company on account of wrong supply / non-supply/ belated supply against this

contract.

c) Procure supplies from other sources in the event of contractor's failure to supply within scheduled delivery date incorporated in the delivery advices. The excess expenditure, if any, incurred in procuring the material from alternative sources would be recovered from the contractor.

d) Enter into parallel rate Contracts with other Contractors and to obtain additional supplies by adhoc purchases from other sources.

10.2 The Contractor will be allowed to enter into the Industrial area to deliver the good as per the timings below :

- a) Monday to Friday : Morning: From 8.00am to 11.00 am  
Afternoon: From 1.30 pm to 3.00 pm
- b) Saturday : Morning: From 8.00am to 10.30 am

#### 11.0 INDEMNITY :

The Contractor shall be solely responsible and liable for any and all losses/damages or injury to persons or property, whether or not such persons are employed by or such property is owned by the Company arising out of negligence, willful act or defamation on the part of the Supplier. The Supplier shall indemnify and hold the Company harmless against any and all such claims, demands, actions, suits, proceedings and judgements relating thereto which may be made or brought against the Company and defend the Company at Contractor's sole expenses in any litigation involving the same. For this purpose, Contractor shall comply with the provisions of workmen's Compensation Act, Fetal Accidents Act, Industrial Dispute Act or any other enactment for the time being in force.

#### 12.0 WARRANTY :

The Contractor warrants that the materials supplied will be genuine materials and will be of recent make, best quality and workmanship and free from any defect. Any supply found to be of poor quality / defective will be replaced at no extra cost to Company within maximum of 10 days of receipt of notice by the Contractor.

#### 13.0 TERMINATION OF CONTRACT :

The Company reserves the right to terminate the contract at any time by giving one month's notice in advance without assigning any reasons thereof.

#### 14.0 FORCE MAJEURE :

14.1 In the event of either of the parties hereto being rendered unable, wholly or in part, by force majeure to carry out its obligations under this agreement, it is agreed that on such party giving notice and full particulars of such force majeure in writing or by telegram to the other party as soon as possible, after the occurrence of the cause relied on, then the obligations of the party giving such notice so far as they are affected by such force majeure, shall be suspended during the continuance of any inability so caused but for no longer period, and such cause as far as possible be remedied with all reasonable despatch.

14.2 The term "force majeure" as used herein shall mean act of God, Strikes, Lockouts or other Industrial disturbance, acts of the public enemy, wars whether declared or not, blockades, insurrection, riots, landslides, lightning, earthquakes, fires, storms, floods, washout, Government regulations and other civil commotions and any other causes, whether of the kinds herein enumerated or otherwise, which are not within the control of the party claiming

suspension, and which renders performance of the contract by the said party impossible.

15.0 GOVERNING TERMS AND CONDITIONS :

Any terms and conditions stipulated in offer of the contractor, if any, but not mentioned in the contract will not be applicable.

16.0 SETTLEMENT OF DISPUTES / ARBITRATION :

In the event of disagreement/disputes arising in connection with execution of this contract which cannot be settled in an amicable manner between the seller and the purchaser, the matter shall be referred to arbitration. All disputes or differences whatsoever arising between the parties out of or relating to the construction, meaning and operation or effect of this contract or the breach thereof shall be settled by arbitration in accordance with the Rules of Arbitration of the Indian Council of Arbitration and the award made in pursuance thereof shall be binding on the parties. The venue for such an arbitration shall be Guwahati.

IN WITNESS whereof the parties hereunto set their hands and seals the day and the year first above written.

\_\_\_\_\_  
Signature of the Representative  
Of Company (Oil India Limited)

\_\_\_\_\_  
Signature of Contractor  
(or his legal attorney)

\_\_\_\_\_  
( Full Name of signatory )

\_\_\_\_\_  
( Full Name of Signatory )

\_\_\_\_\_  
(Designation of Signatory)

\_\_\_\_\_  
(Seal of Contractor's Firm)

\_\_\_\_\_  
( Signature of Witness )

\_\_\_\_\_  
( Signature of Witness )

\_\_\_\_\_  
( Full Name of Witness )

\_\_\_\_\_  
( Full Name of Witness )

Address : OIL INDIA LIMITED  
PHQ,NARANGI  
GUWAHATI

Address :

- Special Notes** :
1. Note for Item Nos. **60, 70, 80 & 90**: (i) The Pressure Test shall be carried out as per Govt. of India Gas Cylinder Rule-1981 and latest amendment, if any. (ii) Hydrostatic Pressure Test Certificate of Individual Cylinder is required along with the supply of the Refilled Cylinder. (iii) Cylinder no. and the CO2 capacity of the cylinder shall be written on the bottom of the cylinder, preferably in 2 cm. size letter for easy identification of the cylinder. (iv) Cylinder shall be painted in Fire Red colour.
  2. Note for Item Nos. **110, 120** :
    - i. The hydraulic testing/ refilling shall be carried out as per the Gas Cylinder Rules-1981 and latest amendments / relevant standard.
    - ii. The cylinder to be painted ' conforming to shade as per Munsell, Ref. No. N-6
    - iii. All empty Nitrogen cylinders should be pressure tested at 40 MPa.
    - iv. Hydraulic test certificate for the above cylinders is to be submitted to us for our retention/verification.
    - v. Certificate indicating type of filling gas is to be submitted to us for our retention/verification.
    - vi. Cylinder empty weight, cylinder full weight and hydraulic test date should be clearly marked (label may be pasted) on each cylinder.
    - vii. A list indicating serial no. and tare weight of each cylinder will be given to party and the same serial no. and weight should be marked on the cylinder.
  3. Refilling of Carbon Di Oxide cylinder and Nitrogen Cylinders on as and when required basis.
  4. The Rate quoted should be against each item including CO2/ N2 cylinder refilling, Hydrostatic Pressure Test, Painting of the Cylinder, writing of Cylinder No., Transportation Charges (Cylinder has to be picked up from our Stores and Returned the same after refilling in good condition), Handling charges (Loading/Unloading), etc.
  5. The Prices shall be firm for two years without any addition of the any additional charges.
  6. The Contract shall be for two year and remain valid till the entire amount is exhausted or at expiry of 2 (TWO) years from the date of award, whichever is earlier.
  7. The rate for replacement of the Cylinder Valve (Average for all Capacities) should be quoted separately.
  8. The rate for repairing/servicing of the damaged Cylinder Valve (Average for all Capacities) should be quoted separately.
  9. The empty Cylinder may contain slight residual amount of the gas, as such care should be taken while handling/transporting the cylinder as per Gas Cylinder Rule.
  10. Every Cylinder has to be Hydrotested before filling.
  11. Bidders other than OEM, must submit valid authorized dealership/authorization certificate from OEM along with their offer.
  12. To evaluate the inter-se ranking of the offers, Assam Entry Tax on purchase value will be loaded as per prevailing government of Assam Guidelines as applicable on bid

closing date. Bidders may check this With the appropriate authority, while submitting their bids.

13. Bidder should quote transportation charges on actual separately if not included in basic price. Transportation charges has to be quoted for transportation by mode as below :-

i) For consignments weighing around 100 Kgs, Actual transportation charge to be quoted for transportation by courier service (Air/Road).

ii) For consignment weighing more than the weight mentioned in Sl.No.(i), actual transportation cost shall be quoted for transportation by Road transport.

14. Any sum of money due and payable to the contractor (including Security Deposit refundable to them) under this or any other contract may be appropriated by Oil India Limited and set off against any claim of Oil India Limited (or such other person or person contracting through Oil India Limited) for payment of a sum of money arising out of this contract or under any other contract made by the contractor with Oil India Limited (or such other person or persons contracting though Oil India Limited).

15. Any statutory variation (increase / decrease )in the rate of excise duty / sales tax/Customs Duty or any statutory levy after the closing date of tenders / revised priced bid, as the case may be, but within the contractual delivery /completion period will be to the account of OIL subject to documentary evidence. However, any increase in excise duty /sales tax / Customs Duty or any statutory levy after the expiry of the scheduled date of delivery shall be to the supplier's account.

16. Please confirm acceptance of NIT payment terms .

17. Terms and conditions applicable to this tender is enclosed vide Annexure II to VI.



**Tender No.** : GOD1165L17/3L  
**Tender Date** : 19.05.2016  
**Bid Closing On** : 23.06.2016 at 13:00 hrs.(IST)  
**Bid Opening On** : 23.06.2016 at 13:00 hrs.(IST)

**Tender issued to following parties only:**

Slno	V_Code	Vendor Name	City/Country
1	200212	TEA-MATES	TINSUKIA
2	200268	SOVA ENTERPRISE	GUWAHATI
3	200468	ASSAM AIR PRODUCTS (P) LIMITED	GUWAHATI
4	200863	JOSEPH LESLIE & COMPANY LLP	KOLKATA
5	201214	ZENITH FIRE SERVICES (INDIA) PVT.LT	MUMBAI
6	202071	PAREEK ENTERPRISES	TINSUKIA
7	202302	JOSEPH LESLIE DYNAMIKS MFG. PVT. LT	MUMBAI
8	202821	PAREEK AGENCY	GUWAHATI
9	202822	BISWA ASSOCIATES AND INDUSTRIES	GUWAHATI
10	203025	EASTERN FIRE PROTECTION ENGINEERS	GUWAHATI
11	209603	N K FIRE & SAFETY	GUJARAT