

## **NIT for Tender No. GCT 4737 L15**

Oil India Limited, a Government of India Enterprises intends to **hire the services of Tata Indica (Vista) / Tata Sumo vehicle for Out Station Officers' visit for PSP Reading as when reqd. Basis under Operation Section, PS-8, Sonapur, West Bengal on Limited Tender basis.** Bid documents will be issued to following bidders from the office of Chief Manager (Contracts) PHQ, Guwahati, Assam and CEPL(OPS) PS.8, Sonapur in the state of West Bengal from **11-09-2014 to 25-09-2014** during office hours from 8.00 AM to 10.00 AM. The Bid Closing Date (BCD) and Bid Opening date (BOD) is as under:

- a) Bid Closing Date (If submitted at):
- i) PS-8, Sonapur : 26-09-2014 at 13.30 Hrs
  - ii) Guwahati : 29-09-2014 at 13.30 Hrs.
- b) Bid Opening Date : 29-09-2014 at 14.00 Hrs. at

### **Name of Bidders to whom tender document to be issued :**

- 1 M/s. Sankar Gone, Dhumdangi
- 2 M/s. Manik Paul, Siliguri
- 3 M/s. Dhumdangi Tour & Travels Agency, Dhumdangi
- 4 M/s. Travel World Dot Com, Siliguri

### **Ref. Tender No. : GCT 4737 L15**

### **BID REJECTION CRITERIA /BID EVALUATION CRITERIA (BRC)**

#### **[A] Financial capability: Bidders must have**

- 1. Average Annual financial turnover as per Audited Annual Reports for the last three accounting years ( **ending 31<sup>st</sup> March, 2014**) preceding scheduled bid opening date should be at least Rs. **1,17,300.00**
- 2. For Proof of Annual Turnover any of the following documents /photocopy must be furnished
  - A Certificate issued by a practicing Chartered / Cost Accountant Firm, with membership number certifying the Annual Turnover and nature of business.
  - Audited Balance Sheet and Profit & Loss account.

#### **[B] Experience: Bidders must have;**

- (a) Experience of having successfully completed similar works ( **Similar work mean providing vehicles on hire**) during last 7 years ending last day of month previous to the one in which applications are invited should be either of the following :
- (i) Three similar completed works each costing not less than **Rs. 1,56,400.00**
- Or**
- (ii) Two similar completed works each costing not less than Rs. **1,95,500.00**

**Or**

- (iii) One similar completed works each costing not less than **Rs. 3,12,800.00**

Documentary proof must be furnished in support of the experience by way of purchase order / work order / contract document along with completion certificate i.e Service Entry Sheet (SES) from the organization to whom such services have been rendered.

- (C) **The Bidder must have a business office establishment for at least one year within 50 Km radius of the area of operation where the services need to be provided. Documentary evidence must be provided in the form of Municipality trade license or other such documents which satisfies as a proof of having the office establishment. “ Additionally, the names of the areas covering the 50 Km radius may be mentioned”.**

- (D) **EVALUATION OF BIDS:**

The Bids will be evaluated as per the Bid Evaluation Criteria (BEC) as stated herein under:

**BID EVALUATION CRITERIA (BEC)**

1. Bids conforming to the terms and conditions stipulated in the bid document and considered responsive and subject to qualifying the Bid Rejection Criteria will be considered for further evaluation.
2. To ascertain the inter-se-ranking, the comparison of the responsive bids will be made on the basis of total amount quoted for the items of SOQ (i.e. **fixed charge for each type of vehicle per day X No. of days for each respective vehicle as in the SOQ X the Estimated KM indicated in SOQ for respective vehicle** of the tender.
3. Any discount/rebates offered shall not be considered for evaluation of bids. However, if the lowest bidder happens to be the final acceptable bidder for award of contract and if they have offered any discount/rebate the contract shall be awarded after taking into consideration such discount/rebate after negotiation or otherwise.
4. In case more than one bidder emerges as lowest bidder due to equal rate quoted by the bidder, then the lowest bidder will be decided by draw of lots. Company's decision in this regard is final and binding to all bidders