

## **NIT for Tender No. GCO 5832 L15**

Oil India Limited, a Government of India Enterprises intends **to hire the services of programmer cum data entry operator and additional support to Hardware and software system and facilitate for processing under Accounts Section, Pipeline Headquarters, Guwahati.** Bid documents will be issued to following bidders from the office of Chief Manager (Contracts) PHQ, Noonmati from **30-12-2014 to 13-01-2015** during office hours from 8.00 AM to 10.00 AM. The Bid Closing Date (BCD) and Bid Opening date (BOD) is as under:

- a) Bid Closing Date : 16-01-2015 at 13.30 Hrs. at Guwahati
- b) Bid Opening Date : 16-01-2015 at 14.00 Hrs. at Guwahati

### **Name of Bidders to whom tender document to be issued :**

- 1 M/s. Software Centre
- 2 M/s. S. Barua
- 3 M/s. Kees Group

### **Tender Reference is GCO 5832 L15.**

## **BID REJECTION CRITERIA /BID EVALUATION CRITERIA (BRC)**

### **1.0 Financial capability: Bidders must have;**

Average Annual financial turnover as per Audited Annual Reports for the last three accounting years ( **ending 31<sup>st</sup> March, 2014** ) preceding scheduled bid opening date should be at least **₹ 59,600.00**

### **2.0 For Proof of Annual Turnover any of the following documents /photocopy must be furnished**

- A Certificate issued by a practicing Chartered / Cost Accountant Firm, with membership number certifying the Annual Turnover and nature of business.
- Audited Balance Sheet and Profit & Loss account.

### **3.0 Experience: Bidders must have;**

Experience of having successfully completed similar works (**similar work mean Programmer Cum Data Entry Operator** ) during last 7 years ending last day of month previous to the one in which applications are invited should be either of the following:

- (i) Three similar completed works each costing not less than **₹ 79,500.00**  
**Or**
- (ii) Two similar completed works each costing not less than **₹ 99,300.00**  
**Or**
- (iii) One similar completed works each costing not less than **₹ 1,58,900.00**

#### 4.0 **EVALUATION OF BIDS:**

The Bids will be evaluated as per the Bid Evaluation Criteria (BEC) as stated herein under:

##### **BID EVALUATION CRITERIA (BEC) :**

1. Bids conforming to the terms and conditions stipulated in the bid document and considered responsive and subject to qualifying the Bid Rejection Criteria will be considered for further evaluation.
2. To ascertain the inter-se-ranking, the comparison of the responsive bids will be made on the basis of quoted value of the % commission rates.
3. In case more than one bidder emerges as lowest bidder due to equal rate quoted by the bidder, then the lowest bidder will be decided by draw of lots. Company's decision in this regard is final and binding to all bidders
4. Any discount/rebates offered shall not be considered for evaluation of bids. However, if the lowest bidder happens to be the final acceptable bidder for award of contract and if they have offered any discount/rebate the contract shall be awarded after taking into consideration such discount/rebate after negotiation or otherwise