

NIT for Tender No. GCO 2911 L20

Oil India Limited, a Government of India Enterprise intends for

Tender No	Service Description
GCO 2911 L20	Hiring the services for vetting of OIL's proposal for availing fiscal incentives for Unconventional Hydrocarbon (UHC) Production from Baghewala PML for a period of 1 (one) Month under COEES Office, G.S. Road, Guwahati, Assam.

Interested bidder may purchase the Bid Documents from the office of the General Manager (Contracts) Guwahati-781171 **on Limited Tender basis** from **29-11-2019 to 13-12-2019** during office hours from 8.00 AM to 10.00 AM. The Bid Closing Date (BCD) is **16-12-2019 at 13.30 hrs**

All corrigenda, addenda, amendments, time extension, clarification etc. to the tender will be hosted on the Oil Website and no separate notification shall be issued in the press. Prospective bidders are requested to regularly visit the website.

Name of Bidders to whom tender document to be issued :

- 1) **Institute of Reservoir Studies (IRS)(ONGC)**
Head IRS, ONGC, IRS, Chandkheda, Ahmedabad-380005, Telephone: 079-23291704 (Office)
- 2) **IIT-ISM, Dhanbad, Professor & Head**
Department of Petroleum Engineering, Indian Institute of Technology (ISM) Dhanbad , Dhanbad-826 004, India, Phone: 91-326-2235485 (O), 09431711017 (M)
- 3) **IIT-Delhi**
Head of the Department, Department of Chemical Engineering,
Indian Institute of Technology – Delhi, Hauz Khas, New Delhi 110016, Tel No- 011-2659-1028
- 4) **IIT-Bombay**
Head of the Department, Department of Earth Sciences, Indian Institute of Technology – Bombay, Powai, Mumbai 400076, Tel No- 022-2576-7254
- 5) **IIT-Kharagpur**
Head of the Department, Department of Mining Engineering
Indian Institute of Technology , Kharagpur - 721302, West Bengal, INDIA.
Tel: 03222 281848(O); 03222 281849(Res). Fax: 03222 282282
- 6) **Pandit Deendayal Petroleum University (PDPU) Gandhinagar**
Director & Professor
Petroleum Engineering, School of Petroleum Technology, PDPU,
Raisan, Gandhinagar, Gujrat 382007

BID REJECTION CRITERIA (BRC) / BID EVALUATION CRITERIA (BEC)

- 1.0 Deviation to the following provision of the tender document shall make the bid liable for rejection:
 - i. Firm price
 - ii. ~~EMD / Bid Bond~~
 - iii. Scope of work
 - iv. Specifications
 - v. Price Schedule
 - vi. Delivery / Completion Schedule

- vii. Period of Validity of Bid
- viii. ~~Liquidated Damages~~
- ix. ~~Performance Bank Guarantee / Security deposit~~
- x. Guarantee of material / work
- xi. Arbitration / Resolution of Dispute
- xii. Force Majeure
- xiii. Applicable Laws
- xiv. ~~Integrity Pact, if applicable~~
- xv. Any other condition specifically mentioned in the tender documents elsewhere that non-compliance of the clause lead to rejection of the bid.

Note: -

A job executed by a bidder for its own organization / subsidiary cannot be considered as experience for the purpose of meeting BEC

2.0 COMMERCIAL:

1. Bidder shall submit the offer under "**Single Stage" Single Bid System**". Technical bid" and the "Price Bid".
2. ~~Bidder shall furnish Bid Security along with Bid. Bid security shall be furnished as a part of "Technical Bid".~~ **Any bid not accompanied by a proper bid security will be rejected.** Bidder shall submit original document to the address as specified with BCD before Bid opening date and time, otherwise Bid will be rejected.
3. ~~Bidder shall furnish Bid Security as referred in Relevant Section of the Bid document so as to reach the Company (i.e. OIL) before due date of closing. Any bid for which bid security is not received before due Date of Bid Closing will be rejected.~~
4. ~~Validity of the bid shall be minimum 90 days. Bids with lesser validity will be rejected.~~
5. Any bid received in the form of Telex/Cable/Fax/E-mail/ Telephone call will not be accepted.
6. **Bidders must quote clearly and strictly in accordance with the price schedule outlined in relevant section of Bidding Documents; otherwise the bid will be rejected.**
7. **Any bid containing false statement will be rejected.**
8. **The Bid Documents are not transferable. Bids made by parties who have not purchased the Bid Documents from the Company will be rejected.**
9. **Any Bid received by the Company after the deadline for submission of bids prescribed by the Company will be rejected.**
10. **Price quoted by the successful Bidder must be firm during the performance of the Contract and not subject to variation on any account. A bid submitted with an adjustable price will be treated as non-responsive and rejected.**

11. Bids shall be typed or written in indelible ink and shall be signed by the bidder or his authorized representative.
12. Any physical documents wherever called for, submitted by bidders shall contain no interlineations, white fluid erasures or overwriting except as necessary to correct errors made by the Bidder, in which case such correction shall be initialed by the person or persons who has/have digitally signed the Bid.
13. Bidder shall fulfill all the relevant clauses applicable for this Tender.

3.0 Evaluation of Bids:

The Bids will be evaluated as per the Bid Evaluation Criteria (BEC) as stated herein under:

BID EVALUATION CRITERIA (BEC)

- .1 Bids conforming to the terms and conditions stipulated in the bid document and considered responsive and subject to qualifying the Bid Rejection Criteria will be considered for further evaluation.
- 2 **To ascertain the inter-se-ranking, the comparison of the responsive bids will be made on the basis of total amount quoted for the items of SOQ.**
- 3 **In case more than one bidder emerges as lowest bidder due to equal rate quoted by the bidder, then the lowest bidder will be decided by draw of lots. Company's decision in this regard is final and binding to all bidders.**
- 4 Any discount/rebates offered shall not be considered for evaluation of bids. However, if the lowest bidder happens to be the final acceptable bidder for award of contract and if they have offered any discount/rebate the contract shall be awarded after taking into consideration such discount/rebate after negotiation or otherwise.
- 5 Company will open the Bids in the presence of Bidder's representatives who choose to attend at the date, time and place mentioned in the Forwarding Letter. However, an authorization letter from the bidder must be produced by the Bidder's representative at the time of bid opening. Unless this Letter is presented, the representative will not be allowed to attend the bid opening. Only one representative against each bid will be allowed to attend.
- 6 Bid for which an acceptable notice of withdrawal has been received shall not be opened. Company will examine bids to determine whether they are complete, whether requisite Bid Securities have been furnished, whether documents have been properly signed and whether the bids are generally in order.
- 7 At bid opening, Company will announce the Bidder's names, written notifications of bid modifications or withdrawal, if any, the presence of requisite Bid Security and such other details as the Company may consider appropriate.
- 8 Company shall prepare, for its own records, document containing the information disclosed to those present in accordance.
- 9 **To assist in the examination, evaluation and comparison of bids the Company may at its discretion, ask the Bidder for clarifications of its bid. The request for**

clarification and the response shall be in writing and no change in the price or substance of the bid shall be sought, offered or permitted.

- 10 Prior to the detailed evaluation, Company will determine the substantial responsiveness of each bid to the requirement of the Bidding Documents. For purpose of these paragraphs, a substantially responsive bid is one, which conforms to all the terms and conditions of the Bidding Document without deviations or reservation. A deviation or reservation is one which affects in any way substantial way the scope, quality, or performance of work, or which limits in any substantial way, in-consistent way with the bidding documents, the Company's right or the bidder's obligations under the contract, and the rectification of which deviation or reservation would affect unfairly the competitive position of other bidders presenting substantial responsive bids. The Company's determination of bid's responsiveness is to be based on the contents of the Bid itself without recourse to extrinsic evidence.
- 11 A Bid determined as not substantially responsive will be rejected by the Company and may not subsequently be made responsive by the Bidder by correction of the non-conformity.
- 12 The Company may waive minor informality or nonconformity or irregularity in a bid, which does not constitute a material deviation, provided such waiver, does not prejudice or affect the relative ranking of any Bidder.

4.0 OPENING OF COMMERCIAL/ PRICE BIDS:

- 1 *Company will open the Commercial/Price Bids of all the Bidders on a specific date in presence of interested bidders.*
- 2 The Company will examine the Price quoted by Bidders to determine whether they are complete, any computational errors have been made, the documents have been properly signed, and the bids are generally in order.
- 3 *Arithmetical errors will be rectified on the following basis. If there is a discrepancy between the unit price and the total price (that is obtained by multiplying the unit price and quantity) the unit price shall prevail and the total price shall be corrected accordingly. If any Bidder does not accept the correction of the errors, their bid will be rejected.*
- 4 **All entries in the offer must be made in English. Rates quoted must be firm and shall be both in figures and words. In case of any discrepancy the rates quoted in words will prevail.** No overwriting shall be allowed and all corrections must be initiated.
- 5 **Bidders are requested quote their rates in the Price Format enclosed as per SOQ. Rates quoted shall be both in figures and words. In case of any discrepancy the rates quoted in words will prevail.**
- 6 **In case, any of the clauses in the BRC contradict with other clauses of Bid Document elsewhere, then the clauses in the BRC shall prevail.**