

**OIL INDIA LIMITED**  
**(A GOVERNMENT OF INDIA ENTERPRISE)**  
**PIPELINE HEADQUARTERS**  
POST BAG NO 102  
GUWAHATI – 781001 (ASSAM)

SEALED Tenders are invited from Registered OIL 'A', 'B' & 'C'' Class contractor along Pipeline for the following works:

| TENDER NOTICE NO.   | DESCRIPTION OF WORKS   | LOCATION     | CONTRACT PERIOD     | SECURITY DEPOSIT |
|---|--|--------------|---------------------|------------------|
| <b><u>G241071L17</u></b><br><br><b>Dated</b><br><b>12.05.2016</b> | Grass cutting/cleaning including removing of creepers from fencing in Industrial and domestic area at PS4, Sekoni for a period of 01 (one) year. | PS4, Sekoni. | 52(Fifty Two) weeks | 2.5%             |

- Sealed envelopes containing the tender shall be marked with the above Tender Number and description of work , bid/tender opening date and addressed to the **Chief Engineer (OPS), PS-4, Sekoni**. All tenderers other than Oil Registered contractor shall deposit in form of bank draft/cash to the Company an earnest Money of Rs...X..... (Rupees .....X.....) only. This Earnest money shall be refunded to all unsuccessful, non-registered tenderers, but is liable to be forfeited in full or part at Company's discretion as per Clause No 8 below. Tenders received without Earnest Money in the manner specified above will be summarily rejected.
- Tenders will be received upto 2.15 PM (IST) on **24.5.2016** and opened on the same day at 2.30 PM (IST) at the office of the **CE(PL-OPS) PS4 Sekoni** in the presence of attending tenderers. Tenders can be dropped in the tender box placed in the office of the **CE(PL-OPS) PS4 Sekoni**
- All requests for tender papers may be accompanied with crossed "**Payee Account only**" Bank Draft/Banker's cheque of **Rs 500.00 (Rupees five hundred)** only towards cost of tender papers drawn in favour of **Oil India Limited payable at Guwahati** or a pay in slip in case of deposit in the OIL's Account with the Bank. The applications along with the above documents should reach to the office of the **Chief Engineer (OPS), PS-4, Sekoni** on or before **23.05.2016**. Tender documents may be had from, and the OIL General Conditions of Contracts, the Standard Specifications and relevant drawings may be seen in the office **CE(PL-OPS) PS4 Sekoni), PS-4, Sekoni** on working days during the office hours from **12.05.2016 to 23.05.2014**. The Company reserves the right to reject any/all application(s) without assigning any reason.
- The rates shall be quoted per unit as specified in the schedule of work (Part-II) and shall be in words as well as in figures. No over-writing shall be allowed, but all corrections may be inserted in the blank space above the corrected words/figure and must be initialed. In cash of discrepancy, the rates, quoted in words shall be considered to be correct.
- Before tendering, the Tenderer is advised to inspect the work site with permission from the **CE(PL-OPS)**

**PS4 Sekoni** or his representative to assess the nature and extent of the work and the conditions under which it will be carried out, may also seek such clarification from this office as deemed necessary.

7. The Company reserves the right of rejecting any or all tenders or accepting tenders in part without assigning any reason, the tender papers if personally not collected after notification will be sent to the applicant by registered post. However, Company will be not responsible for any delay or non-receipt of the same.
8.
  - a) No tenderer must withdraw the tender after its Public opening. Any such withdrawal will make the tenderer liable to forfeit his Earnest Money in full, and be debarred from further tendering at the sole discretion of the Company and the period of debarment in no case shall be less than 6 (six) months. In such case OIL registered contractor shall be debarred from further tendering for a minimum period of 6 (six) months.
  - b) Once a withdrawal letter is received from any bidder the offer will be treated as withdrawn and no further claim/correspondence will be entertained in this regard.
9. The tender must be valid for 180 days from the date of opening of tender.
10. Conditional tenders are liable to be rejected at the discretion of the Company.
11. The work may be split-up among more than one contractor at the sole discretion of the Company.
12. The work shall have to be started within 7 (seven) days from the date of work order.
13. Time shall be regarded as the essence of the contract and the failure on the part of the contractor to complete the work within the stipulated time shall entitle the Company to recover liquidated damage and/or penalty from the contractor as per terms of the tender contract.
14. The Schedule tenderer will be required to enter into a formal contract which will be based on his tender on the OIL Standard Form of Contract.
15. The successful tenderer(s) shall furnish a security deposit in form of Bank Draft as specified above before signing the formal contract. The security deposit together with Earnest Money will be treated as security money and will be refunded to the contractor after satisfactory completion of the work, but part or whole of which shall be used by the Company in realization of liquidated damages if any, or for adjustment of compensation/loss due to the Company for any reason. This security money shall not earn any interest.
16. Tenders may be sent by registered post addressed to **CE(PL-OPS) PS4 Sekoni** so as to reach his office before scheduled closing date and time. Company will not be responsible for any postal delay or non-receipt of the same.
17. The amount of retention money shall be released after 6 (six) months from the date of issue of completion certificate from concerned department and this money shall not earn any interest.

CHIEF ENGINEER (PL-OPS)-PS 4  
FOR: Group General Manager (PLS)

CC: GGM (PLS)  
HEAD (PL – OPS)  
DGM (CIVIL), PL  
HEAD (F&A)-PL  
HEAD (PS3,PS8)  
CEPL (NT, BT, ,PS1,PS6, , RT)  
DyCE (OPS)(PS2,TPS,PS7,PS9)  
OILWEB  
NOTICE BOARD-PS4