

OIL INDIA LIMITED
(A GOVERNMENT OF INDIA ENTERPRISE)
PIPELINE HEADQUARTERS
POST BAG NO 102
GUWAHATI – 781001 (ASSAM)

SEALED Tenders are invited from Registered OIL 'A', 'B' & 'C' Class contractor along Pipeline for the following works:

TENDER NOTICE NO.	DESCRIPTION OF WORKS	LOCATION	TIME OF COMPLETION	SECURITY DEPOSIT
G027530L16 dated 16.06.2015	Grass cutting and removing from inside Industrial area of PS5 including cleaning of surrounding fence at PHQ-Noonmati for a period of one year.	PHQ-Noonmati.	52 (Fifty two) weeks	2.5%

2. Sealed envelopes containing the tender shall be marked with the above Tender Number and description of work bid/tender opening date and addressed to the **Head – Civil, PL, PHQ, Noonmati**. All tenderers other than Oil Registered contractor shall deposit in form of bank draft/cash to the Company an earnest Money of Rs.....x..... (Rupeesx.....) only. This Earnest money shall be refunded to all unsuccessful, non-registered tenderers, but is liable to be forfeited in full or part at Company's discretion as per Clause No 8 below. Tenders received without Earnest Money in the manner specified above will summarily be rejected.
3. Tenders will be received upto 2.00 PM (IST) on **03.07.2015** and opened on the same day at 2.15 PM (IST) at the office of the **Head – Civil, PL, PHQ, Noonmati** in the presence of attending tenderers. Tenders can be dropped in the tender box placed in the office of the **Head – Civil, PL, PHQ, Noonmati**.
4. All requests for tender papers may be accompanied with crossed "**Payee Account only**" Bank Draft/Banker's cheque of **Rs 500.00** (Rupees five hundred) only towards cost of tender papers drawn in favour of **Oil India Limited** payable at Guwahati or a pay in slip in case of deposit in the Oil's Account with the Bank. The applications along with the above documents should reach to the office of the **Head – Civil, PL, PHQ, Noonmati** on or before **01.07.2015**. Tender documents may be collected from the office of the **Head-Civil, PL, PHQ-Noonmati**. The General Conditions of Contracts, the Standard Specifications and relevant drawings may be seen in the office of **Head – Civil, PL, PHQ, Noonmati** on working days during the office hours from **22.06.2015 to 01.07.2015**. The Company reserves the right to reject any/all application(s) without assigning any reason.
5. The rates shall be quoted per unit as specified in the schedule of work (Part-II) and shall be in words as well as in figures. No over-writing shall be allowed, but all corrections may be inserted in the blank space above the corrected words/figure and must be initialed. In case of discrepancy, the rates, quoted in words shall be considered to be correct.
6. Before tendering, the Tenderer is advised to inspect the work site with permission from the **Head – Civil, PL, PHQ, Noonmati** or his representative to assess the nature and extent of the work and the conditions under which it will be carried out, may also seek such clarification from this office as deemed necessary.
7. The Company reserves the right of rejecting any or all tenders or accepting and tenders in part without assigning any reason, the tender papers if personally not collected after notification will be sent to the applicant by registered post. However, Company will not be responsible for any delay or non-receipt of the same.
8.
 - a) No tenderer must withdraw the tender after its Public opening. Any such withdrawal will make the tenderer liable to forfeit his Bid Security in full, and be debarred from further tendering at the sole discretion of the Company and the period of debarment in no case shall be less than 6 (six) months. In such case OIL registered contractor shall be debarred from further tendering for a minimum period of 6 (six) months.
 - b) Once a withdrawal letter is received from any bidder the offer will be treated as withdrawn and no further claim/correspondence will be entertained in this regard.

9. The tender must be valid for 180 days from the date of opening of tender.
10. Conditional tenders are liable to be rejected at the discretion of the Company.
11. The work may be split-up among more than one contractor at the sole discretion of the Company.
12. The work shall have to be started within 7 (seven) days from the date of work order.
13. Time shall be regarded as the essence of the contract and the failure on the part of the contractor to complete the work within the stipulated time shall entitle the Company to recover liquidated damage and/or penalty from the contractor as per terms of the tender contract.
14. The Schedule tenderer will be required to enter into a formal contract which will be based on his tender on the OIL Standard Form of Contract.
15. The successful tenderer(s) shall furnish a Performance Security deposit in form of Bank Draft as specified above before signing the formal contract. The security deposit together with Earnest Money will be treated as security money and will be refunded to the contractor after satisfactory completion of the work, but part or whole of which shall be used by the Company in realization of liquidated damages if any, or for adjustment of compensation/loss due to the Company for any reason. This security money shall not earn any interest.
16. Tenders may be sent by registered post addressed to the **Group General Manager (PLS), Oil India Limited, P.O. Udayan Vihar, Guwahati-781171** so as to reach his office before scheduled closing date and time. Company will not be responsible for any postal delay or non-receipt of the same.
17. The amount of retention money shall be released after 6 (six) months from the date of issue of completion certificate from concerned department and this money shall not earn any interest.

HEAD – CIVIL, PL
FOR: GROUP GENERAL MANAGER (PLS)

CC: GGM (PLS)
HEAD (PL – OPS, F&A - PL, PS3)
CEPL (NT, PS6, PS8, RT)
DY CE (OPS – PS1, PS4, PS7, BPS)
SE (PS2, TPS, PS9)
OILWEB/GOVTWEB
NOTICE BOARD-PHQ.