

**OIL INDIA LIMITED**

(A Govt. of India Enterprise) Fax No. 91-0374-2800533  
P.O. Duliajan-786602, Assam E-mail:material@oilindia.in

**ANNEXURE-I****Tender No. : DIS4197L17/L1****Tender Date : 21.03.2017**

Item No./ Mat. Code	Material Description	Quantity	UOM
<b>10</b> 85055233	<b>CHEMICALS - DRILLING MUD/CEMENTING</b> Formaldehyde (Formalin)General Purpose of Use To use in drilling mud for prevention of biode- gradation of chemicals. Specification : 1. Physical Properties : The material,as received, Should be a clear liquid,having a characteristic pungent and irritating odour, free from visible impurities. 2. Purity as HCHO, : 37.00 - 42.00% by mass. 3. Methanol content, : 4 - 6% by mass. 4. Packing : The material should be packed in leak proof MS drum. Capacity 200 Kgs.net per drum. 5. Markings : Each drum should have clear legible markings as given below. i) Name of the product ii) Name of the supplier iii) Date/month/year of manufacture iv) Supply order number against which the supplyis made. 6. Warning : Each drum should be marked with the following in bold letter. "HANDLE WITH CARE"	30000	KG

**Standard Notes: (1) VALIDITY : Your offer must be valid for 75 days from the date of bid opening. Offer with inadequate validity will be rejected.**

(2) The offer should be submitted in Duplicate.

(3) Any sum of money due and payable to the contractor (including Security Deposit refundable to them) under this or any other contract may be appropriated by Oil India Limited and set-off against any claim of Oil India Limited (or such other person or persons contracting through Oil India Limited) for payment of a sum of money arising out of this contract or under any other contract made by the contractor with Oil India Limited (or such other person or persons contracting through Oil India Limited).

(4) In the event you authorize your dealer/stockist/channel partner to quote on your behalf, the dealer/stockist/channel partner while submitting bid should mention on the body of the envelope that they are submitting bid on your behalf.

In the event the dealer/stockist/channel partner do not mention the name of their OEM/principal on the body of the envelope, the offer shall be treated as unsolicited offer and will not be considered for opening.

The dealer/stockist/channel partner should take note of above while submitting bid on behalf of their OEM/principal.

(5) For order with F.O.R. Destination term, 100% payment against despatch documents will not be entertained. In this regards please refer payment terms in ANNEXURE-MM/TENDER/LP/01/06.

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(6) To evaluate the inter-se ranking of the offers, Assam Entry Tax on purchase value will be loaded as per prevailing Government of Assam Guidelines as applicable on bid closing date. Bidders may check this with the appropriate authority while submitting their bids.

(7) Bidder must mention page no./nos. in every pages of their offer.

(8) Bidders should submit their bids (preferably in tabular form) explicitly mentioning compliance / non compliance to all the NIT terms and conditions of NIT.

(9) Bidder should clearly mention their name and address on the outside of the envelope containing their offer.

(10) Bidders to note that Govt. of India under Micro, Small and Medium Enterprises Development (MSMED) Act 2006, has proclaimed the Public Procurement Policy, 2012 with effect from 1st April, 2012 in respect of procurement of goods and services, produced and provided by micro and small enterprises, by its Ministries, Departments and Public Sector Undertakings for promotion and development of Micro and Small Enterprises. A new Clause on applicability of Public Procurement Policy for procurement of goods from Micro, Small and Medium Enterprises (MSME) in the tender is furnished vide Amendment to General Terms and Conditions for INDIGENOUS TENDERS (MM/TENDER/LP/01/06). Bidders are requested to take note of the same and to submit their offers accordingly.

(11) Performance Security:

The successful bidder shall submit Performance Security @10% of PO value within 30 days of receipt of the formal purchase order failing which OIL reserves the right to cancel the order. Bidders should undertake in their bids to submit Performance Security as stated above.

The Performance Security shall be in any one of the following forms :

(a) A Bank Guarantee in the prescribed OIL's format valid for 3(three) months beyond the Warranty period indicated in the Purchase Order /contract agreement.

(b) A Cashier's cheque or Demand Draft with validity of minimum 90 days or as per RBI's guidelines, drawn on "Oil India Limited" and payable at Duliajan, Assam.

The Performance Security for capital nature items like plant and machinery etc. shall be valid for 12 months from the date of commissioning plus 3(three) months or 18 months from the date of shipment/despatch plus 3(three) months whichever concludes earlier. However, for consumables like chemicals, cement, tubular etc. the Performance Security shall be valid for 12 months from the date of shipment/despatch plus 3(three) months.

The validity requirement of Performance Security is assuming despatch within stipulated delivery period and confirmation to all terms and conditions of order. In case of any delay in despatch or non-confirmation to all terms and conditions of order, validity of the Performance Security is to be extended suitably as advised by OIL.

**Special Notes : DELIVERY REQUIRED AS AND WHEN REQUIRED BASIS.**