

## **ANNEXURE : II**

Other than the vendors to whom the enquiry has been issued, interested vendors who wish to participate in the tender may apply with proper credentials and other relevant details so as to reach Head-Materials, Oil India Limited, P.O. Duliajan, Dist. Dibrugarh, Assam – 786602 (e-mail : [material@oilindia.in](mailto:material@oilindia.in), Fax : 0374-2800533) within 10 days of publication of the tender on OIL's website.

The vendors must fulfill the following conditions:

- i) The party should have 03 (three) years' experience as on the Bid closing date for the same item.
- ii) The party should have received one order for at least 50% quantity in last 03 (three) years' (as on the Bid closing date) for the item from any reputed firm.
- iii) Annual turnover of the firm in any of the last 3 (three) financial years or current financial year should be more than Rs.5.40 lakh.

### **NOTE:**

- a. The applicant must meet the above qualifying criteria for which documentary evidence should be enclosed by the applicant with the application without which tender document shall not be issued.
- b. Relevant documents in support of experience, last order and annual turnover must be submitted along with the application.
- c. Application without complete supporting document will not be considered.

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**Format For Uploading NIT in Oilindia web Portal**

\* indicates mandatory field.

|                        |                                     |
|------------------------|-------------------------------------|
| Tender No : *          | DID8121L16                          |
| Tender Title : *       | OIL TELEPHONE DIRECTORY             |
| Tender Type : *        | <div>Limited</div>                  |
| Attached File Name : * | DID8121L16                          |
| Is Flagged ?           | <input checked="" type="checkbox"/> |

**Tender No.** : DID8121L16/L6  
**Tender Date** : 08.08.2015  
**Bid Closing On** : 10.09.2015 at 13:00 hrs.(IST)  
**Bid Opening On** : 10.09.2015 at 13:00 hrs.(IST)

**Tender issued to following parties only:**

| S/no | V_Code | Vendor Name                         | City/Country           |
|------|--------|-------------------------------------|------------------------|
| 1    | 200159 | TRISUL ENTERPRISE                   | DULIAJAN               |
| 2    | 200185 | SAROJINI PRESS                      | TINSUKIA               |
| 3    | 200186 | ASSOCIATED PRINTERS                 | DULIAJAN               |
| 4    | 200187 | PAPER PRINTERS                      | TINSUKIA               |
| 5    | 200190 | KHAITAN PRINTING PRESS              | TINSUKIA               |
| 6    | 200191 | DULIAJAN PRINTING WORKS             | DULIAJAN               |
| 7    | 200192 | DEEP PRINTERS                       | DULIAJAN               |
| 8    | 200426 | PRINT CRAFT                         | DIGBOI                 |
| 9    | 201237 | PROGOTI PRINTING PRESS              | DULIAJAN               |
| 10   | 201239 | SURYA PRINTERS                      | NAHARKATIA             |
| 11   | 201243 | SAIKIA PRINTERS                     | DULIAJAN               |
| 12   | 201248 | ASSAM ENTERPRISE                    | TINSUKIA               |
| 13   | 201388 | AMRITA PRINTERS                     | JORHAT                 |
| 14   | 201394 | BIJOY PRINTING PRESS                | DULIAJAN               |
| 15   | 201395 | PRINTOGRAPH                         | TINSUKIA               |
| 16   | 201864 | EXCLUSIVE ADVERTISING PRIVATE LIMIT | GUWAHATI               |
| 17   | 202750 | MODERN PRI-TECH                     | DULIAJAN               |
| 18   | 202935 | ZERO ERROR GRAPHICS                 | DULIAJAN               |
| 19   | 204388 | PERFECT PRINTERS                    | DIST.DIBRUGARH (ASSAM) |
| 20   | 204499 | SURJYA OFFSET PRESS                 | DIBRUGARH              |
| 21   | 204690 | PURBANCHAL PRESS                    | TINSUKIA               |
| 22   | 207286 | CREATIVE PRINTERS                   | DULIAJAN               |

**OIL INDIA LIMITED**  
(A Govt. of India Enterprise)  
P.O. Duliajan-786602, Assam

**E-mail:**material@oilindia.in, **Fax No.**91-374-2800533

**Tender No. & Date : DID8121L16/L6 08.08.2015**

Bid Security Amount : INR 0.00 OR USD 0.00  
(or equivalent Amount in any currency)

**Bidding Type : Single Bid (Composite Bid)**

Bid Closing On : 10.09.2015 at 13:00 hrs. (IST)  
Bid Opening On : 10.09.2015 at 13:00 hrs. (IST)

Performance Guarantee : Not Applicable

OIL INDIA LIMITED invites Limited tenders for items detailed below:

| Item No./<br>Mat. Code | Material Description  | Quantity | UOM |
|------------------------|---|----------|-----|
| <b>10</b><br>99033773  | <b>Composing and Printing of Telephone Directory</b> in English for OIL INDIA LIMITED as per manuscript and Broad Specifications mentioned below :<br><br>a.Size : (22 X 16) cms<br>b.No. of pages : Approximately 250 (Excluding the Separators)<br>c.Paper : 90 GSM JK Mefflito<br>d.Binding : Perfect binding<br>e.Separators : Approx. 20 nos. of Laminated, coloured,190/ 250 GSM Master Separator,Gloss, with printed index cutting.<br>f.Outer covers : Double Laminated, 300 GSM, Matt for front and back covers.<br>g.Outer covers printing : Multi coloured printing with good resolution.<br>h.Inside pages printing : Black coloured printing with multiple fonts types and sizes." | 4000     | NO  |

**Standard Notes: (1) VALIDITY : Your offer must be valid for 75 days from the date of bid opening. Offer with inadequate validity will be rejected.**

**(2) The offer should be submitted in Duplicate.**

**(3) Any sum of money due and payable to the contractor (including Security Deposit refundable to them) under this or any other contract may be appropriated by Oil India Limited and set-off against any claim of Oil India Limited (or such other person or persons contracting through Oil India Limited) for payment of a sum of money arising out of this contract or under any other contract made by the contractor with Oil India Limited (or such other person or persons contracting through Oil India Limited).**

**(4) In the event you authorize your dealer/stockist/channel partner to quote on your behalf, the dealer/stockist/channel partner while submitting bid should mention on the body of the envelope that they are submitting bid on your behalf.**

**In the event the dealer/stockist/channel partner do not mention the name of their OEM/principal on the body of the envelope, the offer shall be treated as unsolicited offer**

and will not be considered for opening.

The dealer/stockist/channel partner should take note of above while submitting bid on behalf of their OEM/principal.

(5) For order with F.O.R. Destination term, 100% payment against despatch documents will not be entertained. In this regards please refer payment terms in ANNEXURE-MM/TENDER/LP/01/06.

(6) To evaluate the inter-se ranking of the offers, Assam Entry Tax on purchase value will be loaded as per prevailing Government of Assam Guidelines as applicable on bid closing date. Bidders may check this with the appropriate authority while submitting their bids.

(7) Bidder must mention page no./nos. in every pages of their offer.

(8) Bidders should submit their bids (preferably in tabular form) explicitly mentioning compliance / non compliance to all the NIT terms and conditions of NIT.

(9) Bidder should clearly mention their name and address on the outside of the envelope containing their offer.

(10) In the event of receipt of only a single offer against the tender within B.C.date, OIL reserves the right to extend the B.C. date as deemed fit by the company. During the extended period, the bidders who have already submitted the bids on or before the original B.C date, shall not be permitted to revise their quotation.

- Special Notes :**
- 1 Other than the vendors to whom the enquiry has been issued, interested vendors who wish to participate in the tender may apply with proper credentials and other relevant details so as to reach Head-Materials, Oil India Limited, P.O. Duliajan, Dist. Dibrugarh, Assam - 786602 (e-mail : material@oilindia.in, Fax : 0374-2800533) within 10 days of publication of the tender on OIL's website.
  2. Bidder must quote unit rate per Directory as per TECHNICAL SPECIFICATIONS.
  3. The exact contents of the directory will be provided to the successful bidder after placement of the order.
  4. The design and type of printing of each page and cover layout is to be approved by HEAD - Field Communication.
  5. Index cutting(with necessary printing) is to be provided wherever required as per the instruction of the HEAD - Field Communication.
  6. The proof of each page and cover is to be approved by HEAD - Field Communication before bulk printing.
  7. The different spheres to be separated by Multi-coloured separator pages as approved by HEAD - Field Communication.
  8. Items are required to be delivered within 1 month from the date of final proof reading.