

**Tender No.** : DID3264L20/L7  
**Tender Date** : 04.12.2019  
**Bid Closing On** : 23.01.2020 at 13:00 hrs.(IST)  
**Bid Opening On** : 23.01.2020 at 13:00 hrs.(IST)

**Tender issued to following parties only:**

S/no	V_Code	Vendor Name	City/Country
1	200129	RAJESH HARDWARE STORES	TINSUKIA
2	200211	STEEL & INDUSTRIAL STORES	ASSAM
3	200213	INDUSTRIAL ENGINEERS & TRADERS	TINSUKIA
4	200243	SHEW MACHINERY STORES	TINSUKIA
5	201277	K.C. TOOLS	DIGBOI
6	202071	PAREEK ENTERPRISES	TINSUKIA
7	202927	PRAVIN AUTO & TOOLS CENTRE	TINSUKIA
8	203255	RALLIS INDIA LTD	KOLKATA - 700 001
9	203256	CORBURUNDUM UNIVERSAL LTD	KOLKATA - 17
10	205574	NATIONAL MARKETING ENTERPRISES	TINSUKIA
11	209737	CITY TOOLS	TINSUKIA
12	211212	MEHTA ASSOCIATES	KOLKATA
13	211949	PRECISION MACHINES CORP	NEW DELHI
14	211950	DIAMOND TOOLS INDIA	NEW DELHI
15	211951	ACCUTECH INSTRUMENTS	AHMEDABAD
16	211952	PLANET TECHNOLOGIES & INNOVATIONS	AHMEDABAD
17	215401	DASHMESH SYSTEM & SERVICES CO	TINSUKIA

**OIL INDIA LIMITED**  
(A Govt. of India Enterprise)  
P.O. Duliajan-786602, Assam

**E-mail:**material@oilindia.in, **Fax No.**91-374-2800533

**Tender No. & Date : DID3264L20/L7 04.12.2019**

Bid Security Amount : INR 0.00 OR USD 0.00  
(or equivalent Amount in any currency)

**Bidding Type : Single Bid (Composite Bid)**

Bid Closing On : 23.01.2020 at 13:00 hrs. (IST)  
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Performance Guarantee : Not Applicable

OIL INDIA LIMITED invites Limited tenders for items detailed below:

Item No./ Mat. Code	Material Description	Quantity	UOM																								
<b>10</b> 0C000172	<p>Specification of Heavy Duty Double Ended Pedestal Grinding Machine:</p> <p>1.0 SCOPE OF SUPPLY</p> <p>1.1 Supply of Brand new Heavy Duty Double Ended Pedestal Grinding Machine equipped with all standard accessories, tools &amp; equipments-01 No. The machine equipment should be versatile, which is to be used for manual grinding of small and medium size tools.</p> <p>1.2 The scope of work includes supply, installation &amp; commissioning of the Heavy Duty Double Ended Pedestal Grinding Machine.</p> <p>1.3 The scope of work also includes Performance and Acceptance Test to demonstrate the working parameters of the machine.</p> <p>2.0 TECHNICAL SPECIFICATION:</p> <p>2.1 The design of the machine will incorporate all safety features as per applicable codes, practice and regulations. The machine will conform to laid down laws, rules, specification in respect of safety / protection of personnel.</p> <p>2.2 TECHNICAL SPECIFICATION FOR HEAVY DUTY DOUBLE ENDED PEDESTAL GRINDING MACHINE:</p> <table border="1"> <thead> <tr> <th>Sl.No.</th><th>Features</th><th>Requirements</th><th>Response of the bidder in YES/NO</th></tr> </thead> <tbody> <tr> <td>i</td><td>Grinding Wheel dia.</td><td>400 mm</td><td></td></tr> <tr> <td>ii</td><td>Grinding Wheel Thickness</td><td>50 mm(+/-2mm)</td><td></td></tr> <tr> <td>iii</td><td>Centre Height from ground</td><td>900 TO 1100mm</td><td></td></tr> <tr> <td>iv</td><td>Distance between the wheels</td><td>500-900 mm</td><td></td></tr> <tr> <td>v</td><td>Electric Motor with</td><td>Supplier Needs to mention</td><td></td></tr> </tbody> </table>	Sl.No.	Features	Requirements	Response of the bidder in YES/NO	i	Grinding Wheel dia.	400 mm		ii	Grinding Wheel Thickness	50 mm(+/-2mm)		iii	Centre Height from ground	900 TO 1100mm		iv	Distance between the wheels	500-900 mm		v	Electric Motor with	Supplier Needs to mention		1	NO
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Item No./ Mat. Code	Material Description	Quantity	UOM
	its make                      The motor should be of reputed make.		
vi	Starter                      Supplier needs to mention		
vii	Bearings                      Bearings should be of reputed brand.		
viii	Stand /Base                      Heavy Sturdy Stand /Base to withstand vibration		
ix	Warranty                      See in our Warranty/Guaranty clause		
X	Accessories needed With the Grinder                      1) Machine Light: The offered machine shall be provided with one lamp with bulb suitable for both grinding wheels with flexible arrangement and ON/OFF switch & power socket on the pedestal. 2) Grinder should be fitted with all standard accessories like Job Rest, Wheel Guard & Adjustable work table on either side of grinder etc. 3) Antirust trays should be fitted below both the grinding wheels for collection of dust 4) A water pot of 1.5 liter capacity to be provided for storage of water for cooling purpose at a suitable place. 5) Spanner for Spindle Nuts		
xi	Spares                      Manufacturer to submit list of spares required for smooth running of machine for a minimum period of 2 years.		
xii	Power Supply/ Environmental Condition                      1) The bidder/ supplier should supply suitable rating power cable for electrical connection of minimum 15 m length for the Grinding machine.(Not		
	Notes:  1. Installation & commissioning will be done by the bidder /supplier at OIL, Duliajan. Foundation drawing, Foundation Bolts, washers and all other material required for installation & commissioning will be supplied by the bidder /supplier. Foundation drawing to be submitted along with the offer by		

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	<p>the bidder.</p> <p>2. The instrument supplier has to demonstrate the performance of the instrument using applicable standards (if any) up to the satisfaction of OIL.</p> <p>3. Original catalogues/Drawing/Sketch of Pedestal Grinder with relevant features shall be supplied along with the bids.</p> <p>4. Deviation from NIT requirements shall be clearly indicated in the bid under separate heading.</p> <p>5. All write ups, documents, certificates, manuals, correspondences etc. by the bidder must be in English.</p> <p>6. Two sets of Operation &amp; Maintenance manual of the offered Heavy Duty Pedestal Grinding Machine shall be provided free of cost along with materials.</p> <p>7. Two sets of document in hard copy for operation, maintenance and electrical diagram for motor and starter to be submitted by the bidder / supplier.</p> <p>3.0 Packing: i) The packing shall be roadworthy for transportation upto site, sufficiently robust to withstand rough handling ii) Boxes/ packing cases containing electrical equipment shall be water &amp; rodent proof. iii) All manuals, drawings, documents and digital items (discs) shall be separately packed and contained in rigid plastic pouches.</p> <p>4.0 INSPECTION &amp; TESTING:</p> <p>PREDELIVERY INSPECTION CUM TRAINING:</p> <p>i) Pre-delivery inspection shall be performed by OIL to insure all components, controls, etc. are included as specified herein, free from any defects and equipment can fulfill all the requirements as specified prior to delivery and acceptance. The testing of the Heavy Duty Pedestal Grinding Machine shall necessarily be carried out at factory/ manufacturer premises in presence of representatives of OIL. The manufacturer or its representative shall give a notice in advance of minimum four weeks for carrying out pre-delivery inspection and shall arrange for consumables for test run at his cost. OIL shall witness such inspection &amp; testing at mutually agreed date and will bear the cost of its inspection visit to the factory. Training, Traveling and accommodation cost of Oil Personnel will be borne Oil India Limited</p> <p>5.0 DISPATCH/SHIPMENT TO SITE: The items shall be dispatched only after OIL's satisfactory inspection and advice.</p> <p>6.0 INSTALLATION AND COMMISSIONING AT SITE AND HANDING OVER TO OIL</p> <p>i) Installation and Commissioning of the Heavy Duty Pedestal Grinding Machine set shall be carried out by the bidder in the presence of OIL representatives at sites at Duliajan, Assam (India).</p> <p>ii) Installation / commissioning charges should be quoted separately which shall be considered for evaluation of the offers. These charges should include amongst others to and from fares, boarding/ lodging and other expenses of the service personnel during their stay at Duliajan, Assam (India).</p> <p>iii) The bidder shall be responsible for safety of its personnel and equipment</p>		

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	<p>during the commissioning work.</p> <p>iv) During the installation &amp; commissioning job, the bidder shall strictly ensure that all the cut ends of cables, packing materials, leftover items are removed from site after completion of work.</p> <p>v) No environmental damage shall be done while carrying out the job.</p> <p>7.0 AFTER SALE SERVICE:</p> <p>Bidder shall have to give an undertaking in their bid that they shall provide after sale service support for at least 10 Years</p>		
	<b>Installation and Commissioning</b>		
10	Intallation and commissioning	1	AU

**Standard Notes: (1) VALIDITY : Your offer must be valid for 75 days from the date of bid opening. Offer with inadequate validity will be rejected.**

**(2) The rates quoted by the bidders shall be inclusive of all taxes, duties and levies. However, bidders are required to provide separately the rate and amount of all types of taxes, duties and levies.**

(3) The offer should be submitted in Duplicate.

(4) Any sum of money due and payable to the contractor (including Security Deposit refundable to them) under this or any other contract may be appropriated by Oil India Limited and set-off against any claim of Oil India Limited (or such other person or persons contracting through Oil India Limited) for payment of a sum of money arising out of this contract or under any other contract made by the contractor with Oil India Limited (or such other person or persons contracting through Oil India Limited).

(5) In the event you authorize your dealer/stockist/channel partner to quote on your behalf, the dealer/stockist/channel partner while submitting bid should mention on the body of the envelope that they are submitting bid on your behalf.

In the event the dealer/stockist/channel partner do not mention the name of their OEM/principal on the body of the envelope, the offer shall be treated as unsolicited offer and will not be considered for opening.

The dealer/stockist/channel partner should take note of above while submitting bid on behalf of their OEM/principal.

(6) For order with F.O.R. Destination term, 100% payment against despatch documents will not be entertained. In this regards please refer payment terms in ANNEXURE-MM/TENDER/LP/01/06.

**(7) To evaluate the inter-se-ranking of the offers, all Taxes / Levies will be considered as per prevailing Govt. guidelines as applicable on the bid opening date. Bidders may check this with the appropriate authority before submitting their offer.**

(8) Bidder must mention page no./nos. in every pages of their offer.

(9) Bidders should submit their bids (preferably in tabular form) explicitly mentioning compliance / non compliance to all the NIT terms and conditions of NIT.

(10) Bidder should clearly mention their name and address on the outside of the envelope containing their offer.

(11) Bidders to note that Govt. of India under Micro, Small and Medium Enterprises Development (MSMED) Act 2006, has proclaimed the Public Procurement Policy, 2012 with effect from 1st April, 2012 in respect of procurement of goods and services, produced and provided by micro and small enterprises, by its Ministries, Departments and Public Sector Undertakings for promotion and development of Micro and Small Enterprises. A new Clause on applicability of Public Procurement Policy for procurement of goods from Micro, Small and Medium Enterprises (MSME) in the tender is furnished vide Amendment to General Terms and Conditions for INDIGENOUS TENDERS (MM/TENDER/LP/01/06). Bidders are requested to take note of the same and to submit their offers accordingly.

**(12) Bidders should refer to enclosed Annexure-A under special notes for the Taxes and Duties clauses under GST regime.**

**(13.a) Bidders should submit their bids incorporating the following details:**

**(i) GST Registration Details of Supplier:.....**

**(ii) Item-wise HSN Code:.....**

**(iii) Applicable Rate of GST:.....**

**(13.b) Bidders to note OIL-Duliajan's Provisional GSTIN as: 18AAACO2352C1ZW.**

**(14) Delivery/collection Instructions in cases where transportation is in OIL's scope:**

(i) The suppliers shall be required to deliver the Sundry consignments of weight less than 3 (Three) Tons at the godown/office/collection point of OIL's authorized transporter in various cities.

(ii) Consignments weighing more than 3(Three) Tons shall be collected from the supplier's premises/loading points by OIL's authorized transporter.

(iii) The names of OIL's current authorized transporters are:

a) M/s Western Carriers (India) Ltd.

b) M/s DARCL Logistics Limited

**Bidder's are requested to note the above delivery/collection instructions while submitting their offers.**

**(15) Performance Security:**

The successful bidder shall submit Performance Security @ 10% of PO value within 30 days of receipt of the formal purchase order failing which OIL reserves the right to cancel the order and forfeit the Bid Security. Bidders should undertake in their bids to submit Performance Security as stated above.

The Performance Security shall be in the following form :

A Bank Guarantee in the prescribed OIL's format valid for 90 days beyond delivery period and applicable warranty/guarantee period (if any).

**The validity requirement of Performance Security is assuming despatch within stipulated delivery period and confirmation to all terms and conditions of order. In case of any delay in despatch or non-confirmation to all terms and conditions of order, validity of the**

**Performance Security is to be extended suitably as advised by OIL.**

**However, PBG will be applicable only if value of Purchase Order exceeds Rs 5(five) lakhs.**

**Note:** The Bank Guarantee issuing Bank branch must ensure the following:

The Bank Guarantee issued by the Bank must be routed through SFMS platform as per following details:

- (i) MT 760 / MT 760 COV for issuance of Bank Guarantee
- (ii) MT 760 / MT 767 COV for amendment of Bank Guarantee

The above message / intimation shall be sent through SFMS by the BG issuing Bank branch to HDFC Bank, Duliajan Branch, IFS Code - HDFC0002118; SWIFT Code - HDFCINBBCAL.  
Branch Address: HDFC Bank Limited, Duliajan Branch, Utopia Complex, BOC Gate, Jayanagar , Duliajan , Dibrugarh , PIN - 786602."

(16) The applicable GST on the Liquidated Damage if any, shall have to be borne by the seller. Accordingly, the Liquidated Damage shall be recovered from the seller along with applicable GST.

**(17) Bidders should fill-up and submit alongwith their bid an UNDERTAKING towards authenticity of information/documents furnished by them, as per enclosed ANNEXURE-K.**

(18) The items covered by this enquiry shall be used by Oil India Limited in the PEL/ML areas which are issued/renewed after 01/04/99 and hence concessional rate of GST @5% against Essentiality Certificate for invoice value 1 Lakh and above will be applicable as per Notification No. 3/2017- Integrated/ Central Tax (Rate) dated 28th June, 2017.

In the event of order, OIL will issue Essentiality Certificate (EC), where concessional rate of GST @5% will be applicable. Supplier shall affect dispatch only on receipt of this certificate from OIL, failing which all related liabilities shall be to Supplier's account.

**Special Notes : (I)**

The bids must conform to the specifications and terms and conditions given in the tender. Bid shall be rejected in case the items(s) offered do not conform to the required minimum / maximum parameters stipulated in the technical specifications and to the respective international / national standards wherever specified.

Notwithstanding the general conformity of the bids to the stipulated specifications and terms and conditions, the following requirements shall have to be particularly met by the bidders, without which the offer will be considered as non-responsive and rejected.

1. The bidder should be either manufacturer or authorized dealer/Stokist/Selling Agents of Heavy Duty Grinding Machine. In case of authorized dealer, valid dealership certificate has to be provided along with the offer.

2. Bidder or OEM must have experience to supply, installation and commissioning of at least 1 (one) no. of Heavy Duty Grinding Machine machine/similar type of mechanical workshop instruments in Govt/Semi Govt Industries/Public Limited Company/Reputed Private Company in last 7 years from the date of bid opening. Copies of purchase orders/Installation & commissioning report from the clients indicating the supply of such equipment are to be forwarded with the offer.

3. Offer by a bidder shall include all the items in the tender. Offer for only part of the tender items shall not be accepted.

4. The manufacturer's product catalogue shall be furnished along with the offer. Item

specifications, standards or descriptions furnished in the offer shall be supported by the manufacturer's catalogue. Specifications, standards furnished in offer without supporting manufacturer's catalogue shall not be accepted.

#### **5.0 Inspection cum Testing & Training:**

OIL as purchaser shall have the right to carry out stage inspection and shop visit to review the manufacturing progress but such inspection shall not relieve the bidder of his responsibility to ensure that the equipment supplied is free from all manufacturing and other defects and conform to correct specifications. The bidder/manufacturer shall inform OIL in advance (four weeks if in India & sixteen weeks if abroad) for inspection at OEM/suppliers premises. However, manufacturer should not hold any manufacturing activity for witness of purchaser's stage inspection. OIL shall have the right to waive such inspection. Supplier should arrange Training for two personal at OEM premises at OIL's Cost if required, To and fro of OIL Personnel for training will be borne by Oil India Limited

#### **WARRANTY:**

The warranty period for the equipment and all other accessories should be a minimum of 12 months from the date of commissioning or 18 months from the date of dispatch. The relevant warranty certificate should be submitted at the time of delivery of the equipment.

#### **UNDERTAKING:**

1. Any damage/ deterioration during transit must be rectified/Replaced by the supplier.

#### **(II) Annexure -A**

#### **TAXES AND DUTIES CLAUSE - FOR VENDOR/SUPPLIER/CONTRACTOR**

**(For Supplies/ Services during GST Regime i.e., New Tender)**

#### **INDIRECT TAXES/ GST**

1. For the purposes of levy and imposition of GST, the expressions shall have the following meanings:

(a) GST - means any tax imposed on the supply of goods and/or services under GST Law.

(b) Cess - means any applicable cess, existing or future on the supply of Goods and Services as per Goods and Services Tax (Compensation to States) Act, 2017.

(c) GST Law - means IGST Act 2017, CGST Act 2017, UTGST Act, 2017 and SGST Act, 2017 and all related ancillary Rules and Notifications issued in this regard from time to time.

2. The rates quoted by the bidders shall be inclusive of all taxes, duties and levies. However, bidders are required to provide separately the rate and amount of all types of taxes, duties and levies. In case, the quoted information related to various taxes, duties & levies subsequently proves wrong, incorrect or misleading, OIL will have no liability to reimburse the difference in the duty/ tax, if the finally assessed amount is on the higher side and OIL will have to right to recover the difference in case the rate of duty/ taxes finally assessed is on the lower side. Further, bidders have to clearly show the amount of GST separately in the Tax Invoices. Further, it is the responsibility of the bidders to make all possible efforts to make their accounting / IT system GST compliant in order to ensure availability of Input Tax Credit (ITC) to Oil India Ltd.

3. Offers without giving any of the details of the taxes (Including rates and amounts) as specified above will be considered as inclusive of all taxes including GST. When a bidder mentions taxes as extra without specifying the rates & amount, the offer will be loaded with maximum value towards taxes received against the tender for comparison purposes. If the bidder emerges as lowest bidder after such loading, in the event of order on that bidder, taxes mentioned by OIL on



the Purchase Order/ Contracts will be binding on the bidder.

4. Bidders are required to pass on the benefit arising out of introduction of GST, including seamless flow of Input Tax Credit, reduction in Tax Rate on inputs as well as final goods by way of reduction of price as contemplated in the provision relating to Anti-Profiteering Measure vide Section 171 of the CGST Act, 2017. Accordingly, for supplies made under GST, the bidders should confirm that benefit of lower costs has been passed on to OIL by way of lower prices/taxes and also provide details of the same as applicable. OIL reserves the right to examine such details about costs of inputs/input services of the bidders to ensure that the intended benefits of GST have been passed on to OIL.

**5. When Input tax credit is available for Set Off.**

Evaluation of L-1 prices shall be done based on Quoted price after deduction of Input Tax Credit (ITC) of GST, if available to OIL. OIL shall evaluate the offers on the basis of the quoted rates only and any claim subsequently by the bidders for additional payment/liability shall not be admitted and has to be borne by the bidders

**When Input tax credit is NOT available for Set Off**

Evaluation of L-1 prices shall be done based on Quoted price only. OIL shall evaluate the offers on the basis of the quoted rates only and any claim subsequently by the bidders for additional payment/liability shall not be admitted and has to be borne by the bidders.

6. Bidders agree to do all things not limited to providing GST compliant Tax Invoices or other documentation as per GST law relating to the supply of goods and/or services covered in the instant contract like raising of and /or acceptance or rejection of credit notes / debit notes as the case may be, payment of taxes, timely filing of valid statutory Returns for the tax period on the Goods and Service Tax Network (GSTN), submission of general information as and when called for by OIL in the customized format shared by OIL in order to enable OIL to update its database etc. that may be necessary to match the invoices on GSTN common portal and enable OIL to claim input tax credit in relation to any GST payable under this Contract or in respect of any supply under this Contract.

7. In case Input Tax Credit of GST is denied or demand is recovered from OIL by the Central / State Authorities on account of any non-compliance by bidders, including non-payment of GST charged and recovered, the Vendor/Supplier/Contractor shall indemnify OIL in respect of all claims of tax, penalty and/or interest, loss, damages, costs, expenses and liability that may arise due to such non-compliance. OIL, at its discretion, may also withhold/recover such disputed amount from the pending payments of the bidders.

8. GST liability, if any on account of supply of free samples against any tender shall be to bidder's account.

**(III) While submitting the offer bidders should follow the ANNEXURE-BB (Price bid format and Bid Evaluation Criteria) as under:**

**Annexure-BB**

**Price Bid Format and Evaluation Criteria for Indigenous Tenders:**

1. Basic material Value Including TPI, if any.
2. Pre Despatch Inspection charges, If any.
3. Packing & Forwarding Charges, if any.
- 4. Total Ex works Value (1+2+3).**
5. GST on Total Ex-works value.
6. Compensatory Cess, If any.
- 7. Total FOR Despatching Station value (4+5+6).**
8. Freight Charges upto Destination inclusive of GST.

9. Insurance Charges in % of (7) inclusive of GST.
10. Training Charges, If any.
11. GST on Training Charges.
12. Installation and commissioning Charges, if any.
13. GST on I&C charges.
14. AMC Charges, if any.
15. GST on AMC Charges.
16. Any other charges, if any with GST.
- 17. Total Value (7+8+9+10+11+12+13+14+15+16)**
18. Buy-Back Price, if any, with GST.
- 19. Total FOR Duliajan Value (17-18).**

**Comparison of Offers:**

**Comparison will be done on Total value vide SI no 19.**

**Note:**

Domestic bidders must quote inland freight charges upto Duliajan. In case bidder fails to quote inland freight charges, highest freight quoted by domestic bidder (considering pro-rata distance) against this tender or OIL's estimated freight, whichever is higher, shall be loaded to their offer for comparison purpose.