

## **ANNEXURE : II**

Other than the vendors to whom the enquiry has been issued, interested vendors who wish to participate in the tender may apply with proper credentials and other relevant details so as to reach Head-Materials, Oil India Limited, P.O. Duliajan, Dist. Dibrugarh, Assam – 786602 (e-mail : [material@oilindia.in](mailto:material@oilindia.in), Fax : 0374-2800533) within 10 days of publication of the tender on OIL's website.

The vendors must fulfill the following conditions:

- i) The party should have 03 (three) years' experience as on the Bid closing date for the same item.
- ii) The party should have received one order for at least 50% quantity in last 03 (three) years' (as on the Bid closing date) for the item from any reputed firm.
- iii) Annual turnover of the firm in any of the last 3 (three) financial years or current financial year should be more than Rs.7.95 lakh.

### **NOTE:**

- a. The applicant must meet the above qualifying criteria for which documentary evidence should be enclosed by the applicant with the application without which tender document shall not be issued.
- b. Relevant documents in support of experience, last order and annual turnover must be submitted along with the application.
- c. Application without complete supporting document will not be considered.

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**Format For Uploading NIT in Oilindia web Portal**

\* indicates mandatory field.

Tender No : *	DID0273L16
Tender Title : *	SCANNER
Tender Type : *	<div>Limited</div>
Attached File Name : *	DID0273L16
Is Flagged ?	<input checked="" type="checkbox"/>

**Tender No.** : DID0273L16/L4  
**Tender Date** : 18.02.2016  
**Bid Closing On** : 31.03.2016 at 13:00 hrs.(IST)  
**Bid Opening On** : 31.03.2016 at 13:00 hrs.(IST)

**Tender issued to following parties only:**

S/no	V_Code	Vendor Name	City/Country
1	200151	COMMERCIAL FRIENDS	DIBRUGARH
2	201686	LALANI INTERNATIONAL	GUWAHATI
3	201828	HEWLETT-PACKARD INDIA SALES PVT LTD	KOLKATA
4	203676	COMPTECH SYSTEMS & SERVICES PVT LTD	JORHAT
5	203894	EPSON INDIA (P) LTD	KOLKATA-700 017
6	203905	LIPI DATA SYSTEMS LTD.	KOLKATA
7	205171	WEP PERIPHERALS LTD	KARNATAK
8	205540	DATAMATION SERVICES	GUWAHATI
9	206216	UMANANDA ENTERPRISE	GUWAHATI
10	206745	Infotech India	Guwahati
11	207252	BRIGHT LAND COMPUTER	DULIAJAN
12	209160	ALLIED INTERNATIONAL	GUWAHATI
13	209161	COMPUTER WORLD	TINSUKIA
14	209162	GUWAHATI SALES & SERVICES	GUWAHATI
15	209163	MUKESH ENTERPRISES	GUWAHATI
16	209526	CADD CENTRE INDIA PVT LTD	NEW DELHI
17	209717	REPROGRAPHICS INDIA	KOLKATA
18	402775	LIPI DATA SYSTEMS LTD.	GUWAHATI
19	403991	CANON INDIA PRIVATE LIMITED	GURGAON

**OIL INDIA LIMITED**  
(A Govt. of India Enterprise)  
P.O. Duliajan-786602, Assam

**E-mail:**material@oilindia.in, **Fax No.**91-374-2800533

**Tender No. & Date : DID0273L16/L4 18.02.2016**

Bid Security Amount : INR 0.00 OR USD 0.00  
(or equivalent Amount in any currency)

**Bidding Type : Single Bid (Composite Bid)**

Bid Closing On : 31.03.2016 at 13:00 hrs. (IST)  
Bid Opening On : 31.03.2016 at 13:00 hrs. (IST)

Performance Guarantee : Not Applicable

OIL INDIA LIMITED invites Limited tenders for items detailed below:

Item No./ Mat. Code	Material Description	Quantity	UOM
<b>10</b> 0C000503	<b>Legal Scanner</b> 1. Make: Vendor must quote. 2. Model: Vendor must quote. 3. Scanner Type: Flatbed + ADF 4. Optical Resolution: 600 dpi (Minimum) 5. Color Bit Depth: 24 Bit minimum. 6. Scan size(Flatbed or ADF): Legal (Minimum) 7. ADF Scan speed Color(A4 simplex mode @ 200 dpi): 25 PPM (minimum) 8. ADF Capacity: 50 Sheets (Minimum) 9. Standard Interface: Minimum 1 USB 2.0 or higher 10. OS Compatibility : Microsoft(R) Windows 7,8, 8.1, 10 or Higher. 11. Software : OCR & Scanning Software with scanner driver utilities in CD/DVD media 12. Power: 220-240 V AC 13. Others: i) Function: Scan only(Multifunction printers having scanning function will not be accepted) ii) Feature: Duplex Scanning, scan to email (minimum) iii) Supported Format: PDF, JPEG, etc. iv) USB Cable to be provided v) Power Cord( If power supplied through power cable) vi) User's Manual to be provided vii) All drivers on CD/DVD media viii)OCR & Scanning Software in CD/DVD media.	2	NO
<b>20</b> 0C000503	<b>Same as Item No 10.</b>	1	NO
<b>30</b> 0C000503	<b>Same as Item No 10</b>	1	NO
<b>40</b> 0C000503	<b>A4 Color Flatbed Scanner</b> 1. Make: Vendor must quote. 2. Model: Vendor must quote. 3. Scanner Type: Color Flatbed	2	NO

Tender No. &amp; Date : DID0273L16/L4

18.02.2016

Item No./ Mat. Code	Material Description	Quantity	UOM
	4. Resolution: Minimum 4800dpi x 9600dpi 5. Bit Depth: 48 Bit minimum. 6. Scan size(Flatbed): A4 (Minimum) 7. Preview Scan speed: Less than 9 sec. 8. Standard Interface: Minimum 1 USB 2.0 or higher 9. OS Compatibility : Microsoft Windows 7, 8,8.1,10 or Higher. 10. Software : OCR & Scanning Software with scanner driver utilities in CD/DVD media 11. Power: 220-240 V AC 12. Others: i) Function: Scan only(Multifunction printers having scanning function will not be accepted) ii) Feature: Scan to email. (minimum) iii) Supported Format: PDF, JPEG, etc. iv) USB Cable to be provided. v) Power Cord( If power supplied through power cable) vi) User's Manual vii) All drivers on CD/DVD media viii) OCR & Scanning Software in CD/DVD media.		
<b>50</b> 0C000503	<b>Same as Item No 40</b>	1	NO
<b>60</b> 0C000503	<b>Same as Item No 40</b>	5	NO
<b>70</b> 0C000503	<b>Same as Item No 40</b>	2	NO
<b>80</b> 0C000503	<b>A4 color Flatbed scanner with ADF</b> 1. Make: Vendor must quote. 2. Model: Vendor must quote. 3. Scanner Type: A4 color scanner (Flatbed + ADF) 4. Scan Resolution: Minimum 600 dpi 5. Bit Depth: 24 Bit minimum. 6. ADF & Flatbed paper size: Minimum A4 7. ADF Capacity: Minimum 50 sheets 8. ADF Speed (simplex mode): Minimum 15 ppm 9. Standard Interface: Minimum 1 USB 2.0 or higher. 10. OS Compatibility : Microsoft Windows 7, 8,8.1,10 or Higher. 11. Software : OCR & Scanning Software with scanner driver utilities in CD/DVD media 12. Power: 220-240 V AC 13. Others: i) Function: Scan only(Multifunction printers having scanning function will not be accepted) ii) Supported Format: PDF, JPEG, etc. iii) Feature: Duplex scanning, scan to email (minimum) iv) USB Cable to be provided. v) Power Cord( If power supplied through power cable) vi) User's Manual vii) All drivers on CD/DVD media viii)OCR & Scanning Software in CD/DVD media.	4	NO

**Tender No. & Date : DID0273L16/L4****18.02.2016**

Item No./ Mat. Code	Material Description	Quantity	UOM
<b>90</b> 0C000503	<b>Same as Item 80</b>	6	NO
<b>100</b> 0C000503	<b>Same as Item 80</b>	2	NO
<b>110</b> 0C000503	<b>Same as Item 80</b>	5	NO
<b>120</b> 0C000503	<b>A3 Scanner</b> 1. Make: Vendor must quote. 2. Model: Vendor must quote. 3. Scanner Type: Flatbed and ADF 4. Optical Resolution: 600 dpi (Minimum) 5. Bit Depth(output): 24 Bit minimum. 6. Scan size(Flatbed and ADF): A3 (Minimum) 7. ADF Scan speed(A4 simplex mode @ 200 dpi): Minimum 45 ppm b&w and 45ppm color. 8. Duplex scanning: Automatic 9. ADF Capacity: 50 Sheets (Minimum) 10. Standard Interface: Minimum one USB 2.0 or higher. 11. OS Compatibility : Microsoft Windows 7,8,8.1,10 or higher. 12. Software : OCR & Scanning Software with scanner driver utilities in CD/DVD media 13. Power: 220-240 V AC 14. Others: i) Function: Scan only(Multifunction printers having scanning function will not be accepted) ii) Feature: scan to email.(minimum) iii) Supported Format: PDF, JPEG, etc. iv) USB Cable to be provided. v) Power Cord( If power supplied through power cable) vi) User's Manual to be provided vii) All drivers on CD/DVD media viii)OCR & Scanning Software in CD/DVD media.	1	NO

**Standard Notes: (1) VALIDITY : Your offer must be valid for 75 days from the date of bid opening. Offer with inadequate validity will be rejected.**

**(2) The offer should be submitted in Duplicate.**

**(3) Any sum of money due and payable to the contractor (including Security Deposit refundable to them) under this or any other contract may be appropriated by Oil India Limited and set-off against any claim of Oil India Limited (or such other person or persons contracting through Oil India Limited) for payment of a sum of money arising out of this contract or under any other contract made by the contractor with Oil India Limited (or such other person or persons contracting through Oil India Limited).**

**(4) In the event you authorize your dealer/stockist/channel partner to quote on your behalf, the dealer/stockist/channel partner while submitting bid should mention on the body of the envelope that they are submitting bid on your behalf.**

**In the event the dealer/stockist/channel partner do not mention the name of their**

OEM/principal on the body of the envelope, the offer shall be treated as unsolicited offer and will not be considered for opening.

The dealer/stockist/channel partner should take note of above while submitting bid on behalf of their OEM/principal.

(5) For order with F.O.R. Destination term, 100% payment against despatch documents will not be entertained. In this regards please refer payment terms in ANNEXURE-MM/TENDER/LP/01/06.

(6) To evaluate the inter-se ranking of the offers, Assam Entry Tax on purchase value will be loaded as per prevailing Government of Assam Guidelines as applicable on bid closing date. Bidders may check this with the appropriate authority while submitting their bids.

(7) Bidder must mention page no./nos. in every pages of their offer.

(8) Bidders should submit their bids (preferably in tabular form) explicitly mentioning compliance / non compliance to all the NIT terms and conditions of NIT.

(9) Bidder should clearly mention their name and address on the outside of the envelope containing their offer.

(10) In the event of receipt of only a single offer against the tender within B.C.date, OIL reserves the right to extend the B.C. date as deemed fit by the company. During the extended period, the bidders who have already submitted the bids on or before the original B.C date, shall not be permitted to revise their quotation.

(11) Other than the vendors to whom the enquiry has been issued, interested vendors who wish to participate in the tender may apply with proper credentials and other relevant details so as to reach Head-Materials, Oil India Limited, P.O. Duliajan, Dist. Dibrugarh, Assam - 786602 (e-mail : material@oilindia.in, Fax : 0374-2800533) within 10 days of publication of the tender on OIL's website.

**Special Notes :** 1.) Bidder should submit their bids explicitly mentioning compliance / non compliance / deviations to NIT Specifications of the Scanner as per Annexure-II .Bidder must submit duly filled Annexure II.Bids not accompanied with duly filled Annexure-II will be summarily rejected.

2.)Bidder should submit the checklist as per format given below explicitly mentioning Yes/No against the items.

Details	Checklist	Yes/ No.
1. Whether Technical brochure/Product catalogue submitted.		
2. Whether Annexure - I submitted.		
3. Whether the address of the nearest service centre is mentioned in the bid.		
4. Whether duly filled Compliance sheets Annexure-II submitted.		

#### **SPECIAL NOTES**

**A. Delivery, Installation & Commissioning Terms**

1. Delivery, installation and commissioning should be completed within 45 days of confirmed order.

#### **B. Warranty Service Terms**

1. Comprehensive on-site 1 year warranty or OEM warranty, whichever is longer, from the date of commissioning.
2. Preventive & corrective maintenance of all hardware supplied including replacement of defective parts during warranty period, at no extra cost.
3. The defective parts under warranty should be first repaired / replaced and thereafter the defective items can be taken out of OIL's premises. Failure to repair or replace a defective part(s) under warranty within the stipulated period will attract penalty, as mentioned in penalty clause.
4. Bidder has to provide following services during warranty period:
  - \* Installation/ re-installation and maintenance of the scanner Driver or software, in case of any problem with the scanner or scanner driver/software.
5. Bidder will have to arrange its own transport facility for the engineers to attend warranty service calls, and for movement of spare parts. It may be noted that some of the scanners may be located at Moran, Digboi or Manabum (Arunachal Pradesh).
6. Warranty covers free service and free spare parts excluding the consumables( if any).
7. The engineers for warranty services should be available on-call basis.

#### **C. Penalty Terms**

1. In case bidder fails to repair or replace a defective part(s) under warranty services mentioned in warranty clause, within 72 hours, from the time of reporting the breakdown, then the period of warranty will be extended by that number(s) of days, at no extra cost.

#### **D. Payment Terms**

1. 70% after complete delivery
2. 30% after installation and commissioning.

#### **E. General Terms & Conditions**

1. The Bidder has to be OEM/Joint Venture of OEM/Subsidiary of OEM/Authorized Dealer of OEM. The Bidder must submit Authorisation certificate(in original)from OEM,in support of above undertaking, sample format is as per Annexure-I.
2. At the time of delivery if the quoted model becomes obsolete, then bidder should replace it with latest model of same configuration or higher with the same quoted price and terms & conditions after approval from competent authority in OIL.
3. Bidder not complying with delivery, installation & commissioning, warranty, payment and penalty clauses, their offer will be rejected.
4. Bidder must submit duly filled Annexure II.Bids not accompanied with duly filled Annexure-II will be summarily rejected.
5. Technical Brochure/Product Catalogue for the make/model offered must be attached



with the Bid.

6. The bidder must state the address of their nearest service centre along with the offer.

7. The bidder must designate a Single Point of Contact for all warranty related matters whose Name and contact details should be furnished before completion of installation and commissioning of all the items.

8. Bids not accompanied with Annexure-I shall be liable for rejection.

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**Annexure-I**

**Sample Format of authorization letter from OEM  
(To be typed on the letterhead of the OEM)**

Ref. No \_\_\_\_\_ Date \_\_\_\_\_

**Head (Materials)  
Oil India Limited,  
Duliajan-786 602**

**Sub: Authorization Certificate**

**Ref: Your tender enquiry No. \_\_\_\_\_ Dated \_\_\_\_\_.**

**Sir,**

**1) We hereby authorize M/s \_\_\_\_\_ to quote, supply and provide onsite warranty support, including replacement of spares, for the above tender, on our behalf.**

**2) We also certify that the spares and consumables( if any) of the quoted product will be available for a period of minimum 5 years from the date of issue of this certificate.**

**Yours faithfully,**

**For .....(Type Name & Affix Seal of the firm)**

.....  
**(Signature of Authorized Signatory)**

**Name:  
Designation:  
Place:  
Email:  
Phone No.:**

**INTRODUCTION****SPECIAL NOTES**

The individual items under the heading Special Notes and Technical Specification of the Scanners are included in individual worksheets. Please provide your responses in the respective worksheet . You may also mention the deviation from the given clause if any.

**Response from the Bidders**

The bidder must fill up the relevant sections of this spreadsheet as given below

[Part - 2: Technical Specifications of the Legal Scanner](#)

[Part - 3: Technical Specifications of the A4 Color Flatbed Scanner](#)

[Part - 4: Technical Specifications of the A4 Color Flatbed Scanner with ADF](#)

[Part - 5: Technical Specifications of the A3 Scanner](#)

[Part - 6: Terms & Conditions](#)

[Part - 7: Required documents to be submitted with the bid](#)

Please fill in this sheet to indicate whether or not you have submitted the documents required in "Bid Submission Stage".

Clause Number	Specification in the Tender	Bidder's Response	Does the product meet this specification? (Yes/ No)	Reference to relevant section in the technical documentation/Brochure/Catalogue/OEM Website, wherever applicable
	<b>LEGAL SCANNER</b>			
1	Make: Vendor must quote	<b>Make:</b>		
2	Model: Vendor must quote	<b>Model:</b>		
3	Scanner Type: Flatbed + ADF			
4	Optical Resolution: 600 dpi (Minimum)			
5	Color Bit Depth: 24 Bit minimum.			
6	Scan size(Flatbed or ADF): Legal (Minimum)			
7	ADF Scan speed Color(A4 simplex mode @ 200 dpi): 25 PPM (minimum)			
8	ADF Capacity: 50 Sheets (Minimum)			
9	Standard Interface: Minimum 1 USB 2.0 or higher			
10	OS Compatibility : Microsoft(R) Windows 7,8, 8.1, 10 or Higher.			
11	Software : OCR & Scanning Software with scanner driver utilities in CD/DVD media			

12	Power: 220-240 V AC			
13	Others:			
i	Function: Scan only(Multifunction printers having scanning function will not be accepted)			
ii	Feature: Duplex Scanning, scan to email (minimum)			
iii	Supported Format: PDF, JPEG, etc.			
iv	USB Cable to be provided			
v	Power Cord( If power supplied through power cable)			
vi	User's Manual to be provided			
vii	All drivers on CD/DVD media			
viii	OCR & Scanning Software in CD/DVD media			

Clause Number	Specification in the Tender	Bidder's Response	Does the product meet this specification? (Yes/ No)	Reference to relevant section in the technical documentation/Brochure/Catalogue/OEM Website, wherever applicable
	<b>A4 COLOR FLATBED SCANNER</b>			
1	Make: Vendor must quote	<b>Make:</b>		
2	Model: Vendor must quote	<b>Model:</b>		
3	Scanner Type: Color Flatbed			
4	Resolution: Minimum 4800dpi x 9600dpi			
5	Bit Depth: 48 Bit minimum.			
6	Scan size(Flatbed): A4 (Minimum)			
7	Preview Scan speed: Less than 9 sec.			
8	Standard Interface: Minimum 1 USB 2.0 or higher			
9	OS Compatibility : Microsoft Windows 7, 8,8.1,10 or Higher.			
10	Software : OCR & Scanning Software with scanner driver utilities in CD/DVD media			
11	Power: 220-240 V AC			
12	Others:			

i	Function: Scan only(Multifunction printers having scanning function will not be accepted)			
ii	Feature: Scan to email. (minimum)			
iii	Supported Format: PDF, JPEG, etc.			
iv	USB Cable to be provided.			
v	Power Cord( If power supplied through power cable)			
vi	User's Manual			
vii	All drivers on CD/DVD media			
viii	OCR & Scanning Software in CD/DVD media			

Clause Number	Specification in the Tender	Bidder's Response	Does the product meet this specification? (Yes/ No)	Reference to relevant section in the technical documentation/Brochure/Catalogue/OEM Website, wherever applicable
<b>A4 COLOR FLATBED SCANNER WITH ADF</b>				
1	Make: Vendor must quote	<b>Make:</b>		
2	Model: Vendor must quote	<b>Model:</b>		
3	Scanner Type: A4 color scanner (Flatbed + ADF)			
4	Scan Resolution: Minimum 600 dpi			
5	Bit Depth: 24 Bit minimum.			
6	ADF & Flatbed paper size: Minimum A4			
7	ADF Capacity: Minimum 50 sheets			
8	ADF Speed (simplex mode): Minimum 15 ppm			
9	Standard Interface: Minimum 1 USB 2.0 or higher.			
10	OS Compatibility : Microsoft Windows 7, 8,8.1,10 or Higher.			
11	Software : OCR & Scanning Software with scanner driver utilities in CD/DVD media			
12	Power: 220-240 V AC			
13	Others:			
i	Function: Scan only(Multifunction printers			

	having scanning function will not be accepted)			
ii	Supported Format: PDF, JPEG, etc.			
iii	Feature: Duplex scanning, scan to email (minimum)			
iv	USB Cable to be provided.			
v	Power Cord( If power supplied through power cable)			
vi	User's Manual			
vii	All drivers on CD/DVD media			
viii	OCR & Scanning Software in CD/DVD media			

Clause Number	Specification in the Tender	Bidder's Response	Does the product meet this specification ? (Yes/ No)	Reference to relevant section in the technical documentation/Brochure/Catalogue/ OEM Website, wherever applicable
<b>A3 SCANNER</b>				
1	Make: Vendor must quote	<b>Make:</b>		
2	Model: Vendor must quote	<b>Model:</b>		
3	Scanner Type: Flatbed and ADF			
4	Optical Resolution: 600 dpi (Minimum)			
5	Bit Depth(output): 24 Bit minimum.			
6	Scan size(Flatbed and ADF): A3 (Minimum)			
7	ADF Scan speed(A4 simplex mode @ 200 dpi): Minimum 45 ppm b&w and 45ppm color.			
8	Duplex scanning: Automatic			
9	ADF Capacity: 50 Sheets (Minimum)			
10	Standard Interface: Minimum one USB 2.0 or higher.			
11	OS Compatibility : Microsoft Windows 7,8,8.1,10 or higher.			
12	Software : OCR & Scanning Software with scanner driver utilities in CD/DVD media			
13	Power: 220-240 V AC			
14	Others			

i	Function: Scan only(Multifunction printers having scanning function will not be accepted)			
ii	Feature: scan to email.(minimum)			
iii	Supported Format: PDF, JPEG, etc.			
iv	USB Cable to be provided.			
v	Power Cord( If power supplied through power cable)			
vi	User's Manual to be provided			
vii	All drivers on CD/DVD media			
viii	OCR & Scanning Software in CD/DVD media			

Clause Number	Clause	Vendors Response (Complied/Not-Complied)	Vendor's Comment with the relevant details if applicable
	<b>Special Notes and Terms and Conditions</b>		
<b>A.</b>	<b>Delivery, Installation &amp; Commissioning Terms</b>		
1.	Delivery, installation and commissioning should be completed within 45 days of confirmed order.		
<b>B.</b>	<b>Warranty Service Terms</b>		
1.	Comprehensive on-site 1 year warranty or OEM warranty, whichever is longer, from the date of commissioning.		
2.	Preventive & corrective maintenance of all hardware supplied including replacement of defective parts during warranty period, at no extra cost.		
3.	The defective parts under warranty should be first repaired / replaced and thereafter the defective items can be taken out of OIL's premises. Failure to repair or replace a defective part(s) under warranty within the stipulated period will attract penalty, as mentioned in penalty clause.		
4.	Bidder has to provide following services during warranty period: * Installation/ re-installation and maintenance of the scanner Driver or software, in case of any problem with the scanner or scanner driver/software.		
5.	Bidder will have to arrange its own transport facility for the engineers to attend warranty service calls, and for movement of spare parts. It may be noted that some of the scanners may be located at Moran, Digboi or Manabum (Arunachal Pradesh).		
6.	Warranty covers free service and free spare parts excluding the consumables( if any).		
7.	The engineers for warranty services should be available on-call basis.		
<b>C.</b>	<b>Penalty Terms</b>		

1.	In case bidder fails to repair or replace a defective part(s) under warranty services mentioned in warranty clause, within 72 hours, from the time of reporting the breakdown, then the period of warranty will be extended by that number(s) of days, at no extra cost.		
<b>D.</b>	<b>Payment Terms</b>		
1.	70% after complete delivery		
2.	30% after installation and commissioning.		
<b>E.</b>	<b>General Terms &amp; Conditions</b>		
1.	The Bidder has to be OEM/Joint Venture of OEM/Subsidiary of OEM/Authorized Dealer of OEM. The Bidder must submit Authorisation certificate(in original)from OEM,in support of above undertaking, sample format is as per Annexure-I.		
2.	At the time of delivery if the quoted model becomes obsolete, then bidder should replace it with latest model of same configuration or higher with the same quoted price and terms & conditions after approval from competent authority in OIL.		
3.	Bidder not complying with delivery, installation & commissioning, warranty, payment and penalty clauses, their offer will be rejected.		
4.	Bidder must submit duly filled Annexure II.Bids not accompanied with duly filled Annexure-II will be summarily rejected.		
5.	Technical Brochure/Product Catalogue for the make/model offered must be attached with the Bid.		
6.	The bidder must state the address of their nearest service centre along with the offer.		
7.	The bidder must designate a Single Point of Contact for all warranty related matters whose Name and contact details should be furnished before completion of installation and commissioning of all the items.		
8.	Bids not accompanied with Annexure-I shall be liable for rejection.		

<b>SI. NO.</b>	<b>NAME OF DOCUMENT</b>	<b>Whether Submitted (YES/NO)</b>
1	Whether Technical brochure/Product catalogue submitted.	
2	Whether Annexure - I (Authorization Certificate) submitted.	
3	Whether duly filled Compliance sheets Annexure-II submitted.	