



OIL INDIA LIMITED
(A Govt. of India Enterprise)
P.O. Duliajan-786602, Assam.
Fax No. 91-374-2800533, E-mail: mmfd1@oilindia.in

Tender No. : DFD4067L20/09
Tender Date : 13.03.2020
Bid Closing On : 06.05.2020 at 13:00 hrs.(IST)
Bid Opening On : 06.05.2020 at 13:00 hrs.(IST)
Bid Security Amount : Not Applicable
Performance : Applicable
Guarantee :
Integrity Pact : Not Applicable

This limited tender is issued to the following parties:

| S/no | Vendor Name | City/Country |
|------|-------------------------------------|--------------|
| 1 | OTECO INC | USA |
| 2 | COOPER CAMERON [SINGAPORE] PTE LTD | SINGAPORE |
| 3 | SIMPEX CORPORATION (USA) | USA |
| 4 | NATIONAL OILWELL VARCO L.P. | USA |
| 5 | CONTINENT PROJECTS TECHNOLOGIES PTE | SINGAPORE |
| 6 | NAGIANA TRADING COMPANY | MAHARASHTRA |
| 7 | BRIGHTCH VALVES & CONTROLS PVT LTD | GUJARAT |
| 8 | INDUSTRIAL ENTERPRISE | GUJARAT |
| 9 | POWERTECH VALVES (INDIA) | MAHARASHTRA |



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Sir/Madame,

We invite you to submit your firm quotation under International Competitive Bidding (ICB) for the materials as listed & specified in the enclosed Annexure-I. Your quotation must be written in English, complete in all respects without keeping any ambiguity and conforming to the "General Terms & Conditions for global tenders" (Document No. MM/GLOBAL/01/2005). For document no. MM/GLOBAL/01/2005, please visit OIL's website www.oil-india.com. It is also essential that your quotation must reach the office of GM-Materials, Duliajan (Assam) before the Bid Closing Date and Time as indicated above. Your special attention is drawn to the followings:

1. (a) Your offer must be compatible with the specification given in our tender. Deviation, if any, should be highlighted for proper evaluation of the offer.
(b) Offer should be mailed as far as possible by Registered Post using double envelope as explained in "General Terms & Conditions"
(c) Your quotation must include:
 - i) Tender No.
 - ii) Full Description of the materials offered.
 - iii) Best possible delivery for each item.
 - iv) Unit and Total ex-works price
 - v) Total FOB / FCA cost (for foreign bidder) and FOR Despatching station cost (for indian bidder)
 - vi) Duties and taxes if applicable
 - vii) Gr. Wt. & Net Wt. of the consignment
 - viii) Estimated ocean freight / air freight charges to Kolkata (for foreign Bidder) and firm road freight for door delivery on FOR Destination basis (for indian bidder)
 - ix) Insurance charges
 - x) Validity of minimum 90 days from Bid closing Date unless otherwise specified in the tender
- (d) Though the cheapest mode of despatch is normally by sea, certain items of low weight are likely to be cheaper by air freight / post parcel. In such cases foreign bidders are to please quote CIF Kolkata price.

2. We have also enclosed a checklist as annexure-IV with "General Terms & Conditions for global tenders" to ensure that your quotation covers all the necessary details. Kindly, complete the checklist and return with your quotation.

3. In the event of your inability to quote for the materials, please send your 'regret advice' for our record.

The sealed quotation should be sent to the following address as explained in "General Terms & Conditions for global tenders":
CGM-Materials, Materials Department, Oil India Limited, P.O. Duliajan-786602, ASSAM(INDIA).

Thanking you and awaiting your early response.

Yours Faithfully,
OIL INDIA LIMITED

A L BORA
SR. MANAGER MATERIALS(FD)
FOR CGM-MATERIALS(HOD)
FOR RESIDENT CHIEF EXECUTIVE

OIL INDIA LIMITED
 (A Govt. of India Enterprise)
 P.O. Duliajan-786602, Assam.
 Fax No. 91-374-2800533, E-mail:material@oilindia.in

ANNEXURE-I

Tender No. : DFD4067L20/09
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| Item No./ Mat. Code | Material Description | Quantity | UOM |
|------------------------|---|----------|-----|
| 10 99027976 | Shear Pin Type 2" Pressure Relief Valve, Pressure Range: 500 - 1250 PSI. PRV-20513 of OTECO (Part No.132013) or equivalent. | 15 | NO |
| 20 99058862 | Shear Pin, Size 30 Penny, Gray, OTECO Part No.140530 | 20 | NO |
| 30 99058863 | Shear Pin, size 40 penny, Green, OTECO Part No.140540 | 20 | NO |

Special Notes : 1.0 All the tendered items shall be procured from a single source. Bidder must quote for all items and evaluation will out accordingly on total value basis.

2.0 The bidder should be either Original Equipment manufacturer (OEM) of the items or authorized distributor / dealer / supply house of the Original Equipment manufacturer (OEM).

2.1 In case the bidder is an authorized distributor / dealer / supply house of the Original Equipment manufacturer (OEM), then bidder must furnish Authorization certificate cum warranty backup letter (sealed and signed) from the manufacturer in original on manufacturer's letter head along with the offer. Format of Authorization certificate has to be as per **Annexure-IA**. This certificate must be valid at the time of bidding and should remain valid during the entire execution period of the order. The concerned manufacturer should also guarantee of supplying the items to the bidder in the event of an order on the bidder.

3.0 FURNISHING FRAUDULENT INFORMATION/ DOCUMENT: If it is found that a Bidder has furnished fraudulent document/information, the Bid Security/Performance Security shall be forfeited and the party will be debarred for a period of 3(three) years from date of detection of such fraudulent act, besides the legal action. In case of major and serious fraud, period of debarment may be enhanced. In this regard, bidders are requested to submit an Undertaking as per Appendix-IB along with their offer failing which their offer shall be liable for rejection.

4.0 The items supplied shall be brand new, unused & of recent manufacture. Supplier shall warrant that the product supplied will be free from all defects & fault in material, workmanship & manufacture. This clause shall be valid for 18 months from date of despatch or 12 months from the date of receipt at site, whichever is earlier. Defective goods / materials or parts notified by OIL to the Seller shall be replaced immediately by the Seller on FOR destination basis including payment of all taxes and duties at Seller's expense. Suppliers must confirm the same in their quotations.

5.0 The items covered in this Tender shall be used by Oil India Limited in the PEL/ML areas and hence Nil rate of Customs Duty towards import (for foreign bidders) and concessional GST @5% (for foreign & indigenous bidder) will be applicable as per Govt. Policy in vogue.

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Overseas Bidders are not required to include Customs Duty and IGST components in their quoted cost, since all applicable taxes & Duties in India shall be to the account of Oil India Limited.

In the event of an order on indigenous bidder, OIL will issue Project Authority Certificate (PAC) under Deemed Export Benefit Scheme, where import content is declared by the bidder for availing Custom Duty benefit on the import content.

Supplier shall arrange to provide all necessary documents (invoice etc.) to OIL for applying Essentiality Certificate on receipt of request from OIL, if any. Further, Suppliers shall affect dispatch only on receipt of relevant certificates/shipment clearance from OIL, failing which all related liabilities shall be to Supplier's account.

6.0 Payment terms: Refer to "General Terms & Conditions" for e- Procurement as per Booklet No. MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders)

7.0 Liquidated Damage: Refer to "General Terms & Conditions" for e- Procurement as per Booklet No. MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders). The applicable GST on the Liquidated Damage shall have to be borne by the seller. Accordingly, the Liquidated Damage shall be recovered from the seller along with applicable GST.

8.0 Please mention clearly in your quotation the Net. Weight, Gross Weight & Volume, Indian Agent's Name and its Commission, Payment Terms, Ocean Freight/Air Freight Charges, Port of Loading, Delivery period, Country of origin with manufacturer's name, etc.

9.0 Any deviation(s) from the tender specification should be clearly highlighted specifying justification in support of deviation.

10.0 In case of placement of order, OIL reserves the right to convert the order from FOB/FCA Port of export to C&F Kolkata term considering the ocean/air freight quoted by the party in their offer.

10.1 Bidder should confirm in their quotation that in case of C&F order, their nominated freight forwarder should provide Delivery Order under Single window facility having office of local agent in India at Kolkata and offer 14 days free detention time of container(s) at discharging port.

11.0 Quantity of Individual item may be increased or decrease at the time of final placement of order. The minimum FOB/FCA charges in case of partial order for reduced quantity/enhanced quantity shall have to be indicated by the bidder. In case, this is not indicated specifically, the charges quoted would be pro-rata calculated and the same will be binding on the bidder.

12.0 Validity of the bid shall be minimum 90 days from the date of actual Bid Closing Date. Bids with lesser validity shall be straightway rejected.

13.0 The prices/rates offered against the tender must remain firm through delivery and not subject to variation on any account.

14.0 If there is any discrepancy between the unit price and the total price, the unit price will prevail and the total price shall be corrected. Similarly, if there is any discrepancy between words and figure, the amounts in words shall prevail and will be adopted for evaluation.

15.0 Bidders are required to mention the weight of each item individually. QUOTATION must be submitted in TRIPLICATE with original company catalogues as well as necessary certificates.

16.0 Bidders are to quote the Material Value, FOB/FCA Charges upto Port of shipment, Total

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FOB/FCA value, Ocean Freight/Air Freight Charges upto Kolkata, Indian Agent's Name and its Commission, if any, Payment Terms, Port of Loading, Delivery period, Net. Weight, Gross Weight & Volume, Country of origin with manufacturer's name, etc.

17.0 Bidders are advised to submit HSN code of the material while submitted their offer.

18.0 Bidders to take note of clause no.10.1.3 which has been added in Section-C, special terms & conditions for Indian bidders of General Terms and Conditions for Global Tender (MM/GLOBAL/01/2005-July2012) regarding transportation of materials.

19.0 Bidders to note that Govt. of India under Micro, Small and Medium Enterprises Development (MSMED) Act 2006, has proclaimed the Public Procurement Policy, 2012 with effect from 1st April, 2012 in respect of procurement of goods and services, produced and provided by micro and small enterprises, by its Ministries, Departments and Public Sector Undertakings for promotion and development of Micro and Small Enterprises. A new Clause on applicability of Public Procurement Policy for procurement of goods from Micro and Small Enterprises (MSE) in the tender is furnished vide Amendment to General Terms and Conditions for Global Tender (MM/GLOBAL/ 01/2005). Bidders are requested to take note of the same and to submit their offers accordingly wherever applicable.

20.0 All foreign bidder(s) should note that a new clause on shipment of the goods by sea from port of export to the Indian port (i.e. Kolkata port unless otherwise specified) has been included in the tender through an addendum to "General Terms and Conditions for Global Tender" (MM/GLOBAL/01/2005). The addendum is also available in OIL's Website (www.oil-india.com). Bidder(s) is/are requested to take note of the same and to submit their offer(s) accordingly.

21.0 The General Terms & Conditions for Global Tenders (MM/GLOBAL/01/2005)" has been amended and the Amendment dated 06.08.2018 has been issued in this regard which is uploaded in OIL Website. Bidders to note the changes made to "The General Terms & Conditions for Global Tenders (MM/GLOBAL/01/2005)" and to submit their offers complying with the same.

22.0 In view of implementation of GST w.e.f. 01.07.2017, The General Terms & Conditions for Global Tenders (MM/GLOBAL/01/2005)" has been amended and the Addendum dated 21.08.2017 has been issued in this regard which is uploaded in OIL Website. Bidders to note the changes made to "The General Terms & Conditions for Global Tenders (MM/GLOBAL/01/2005)" and to submit their offers complying with the same.

23.0 Bidder should categorically confirm in the technical bid a delivery schedule within FOUR(04) months, FOB Port of dispatch, after establishment of letter of credit (in case of foreign bidder) or for dispatch of the equipment within FOUR (04) months after receipt of formal order (in case of indigenous bidder).

24.0 Item wise firm prices are to be submitted as per the following price bid format:

FOR FOREIGN BIDDER:

- (A.1) Basic Material Value of Item no. 10 (quantity: 15Nos):
- (A.2) Basic Material Value of Item no. 20 (quantity: 20Nos):
- (A.3) Basic Material Value of Item no. 30 (quantity: 20Nos):
- (A) Total basic material value for above three items, A.1+A.2+A.3:
- (B) Packing & FCA/FOB charges, if any :
- (C) FCA/FOB Value, A+B:
- (D) Air/Sea freight charges upto Kolkata:
- (E) Transit Insurance, if any:
- (F) CIF Kolkata Value, C+D+E :

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(G) Gross Weight:
 (H) Gross Volume :

FOR INDIAN BIDDER:

(A.1) Basic Material Value of Item no. 10 (quantity: 15Nos):
 (A.2) Basic Material Value of Item no. 20 (quantity: 20Nos):
 (A.3) Basic Material Value of Item no. 30 (quantity: 20Nos):
 (A) Total basic material value for above three items,
 (B) Packing & Forwarding charges, if any :
 (C) Ex-Works Value, A+B:
 (D) GST @5% on C (against essentiality certificate):
 (E) FOR Despatching Station Value, C+D:
 (F) Freight charges (including taxes) upto Duliajan:
 (G) Insurance charges (including taxes) upto Duliajan:
 (H) FOR Duliajan value, E+F+G:
 (I) Gross Weight:
 (J) Gross Volume :

25.0 The offer must be accompanied with product catalogue / technical literatures and drawing.

26.0 Successful bidder shall be required to furnish a Performance Security equivalent to ten (10%) of total evaluated value of Order, which should remain valid throughout the period execution, including extension, if any. The successful bidder shall submit Performance Security within 30 days of award, failing which OIL reserves the right to cancel the order and forfeit their Bid Security, if any. Bidders should undertake in their bids to submit Performance Security as stated above.

The Bank Guarantee (PBG) issued by the Bank must be routed through SFMS platform as per following details:

- (i) MT 760 / MT 760 COV for issuance of Bank Guarantee
- (ii) MT 760 / MT 767 COV for amendment of Bank Guarantee

The above message / intimation shall be sent through SFMS by the BG issuing Bank branch to HDFC Bank, Duliajan Branch, IFS Code # HDFC0002118; SWIFT Code - HDFCINBBCAL. Branch Address: HDFC Bank Limited, Duliajan Branch, Utopia Complex, BOC Gate, Jayanagar, Duliajan, Dibrugarh, PIN # 786602.

Annexure-IA

Format of Authorization & Backup Warranty by Manufacturers to Sole Selling Agent/Dealer/Distributor/Supply House
 (To be typed on the letter head of the Manufacturers)

Ref. No _____ Date _____

Sub: Authorization & Backup Warranty

Ref: Your tender No. _____ Dated _____

To,
 The HOD-Materials

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Materials Deptt,
 OIL, Duliajan

Sir,
 We, M/s. _____ (Name & address of the Manufacturer) hereby authorize M/s. _____ (Name & address of the Bidder) to submit their Bid against Tender No. _____ floated by OIL INDIA LIMITED (OIL) for supply tendered goods, which will be manufactured by us. As we do not participate directly against such tendering process, we authorize M/s. _____ (name of the Bidder) to participate as our only Sole Selling Agent/Dealer/Distributor/Supply House (strike out whichever is not applicable) against the tender.

We hereby guarantee the supply through M/s. _____ (name of the Bidder) in the event of placement of purchase order by OIL and shall provide all back-up supports as may be necessary including for the quality & workmanship of supplied materials.

This authorization and back-up warrantee/guaranty shall remain valid throughout the execution by M/s. _____ (Name of the Bidder) including the defect liability period, in the event of an order by OIL on them.

We also certify/confirm that prices quoted by M/s. _____ (name of the Bidder) against the tender are reasonable.

Yours faithfully,
 For (Name of the manufacture)
 Name & Signature of Authorized signatory:
 Designation :
 Phone No.
 Place :
 Date :
 Seal of the Manufactuer:

Annexure-IB

Format of undertaking by Bidders towards submission of authentic information/documents
 (To be typed on the letter head of the bidder)

Ref. No _____ Date _____

Sub: Undertaking of authenticity of information/documents submitted

Ref: Your tender No. _____ Dated _____

To,
 The HOD-Materials
 Materials Deptt,
 OIL, Duliajan

Sir,

With reference to our quotation against your above-referred tender, we hereby undertake that no fraudulent information/documents have been submitted by us.

We take full responsibility for the submission of authentic information/documents against the

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above cited bid.

We also agree that, during any stage of the tender/contract agreement, in case any of the information/documents submitted by us are found to be false/forged/fraudulent, OIL has right to reject our bid at any stage including forfeiture of our EMD and/or PBG and/or cancel the award of contract and/or carry out any other penal action on us, as deemed fit.

Yours faithfully,

For (type name of the firm here)

Signature of Authorised Signatory

Name :

Designation :

Phone No.

Place :

Date :

(Affix Seal of the Organization here, if applicable)