

OIL INDIA LIMITED

(A Govt. of India Enterprise)

P.O. Duliajan-786602, Assam.

Fax No. 91-374-2800533, E-mail:material@oilindia.in

Tender No. & Date : DFD2909L20/06 24.10.2019

Bid Security Amount : INR 0.00 OR USD 0.00
(or equivalent Amount in any currency)

Bidding Type : Single Bid (Composite Bid)

Bid Closing On : 27.11.2019 at 13:00 hrs. (IST)

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Performance Guarantee : Applicable

OIL INDIA LIMITED have issued Limited tenders to following parties for items detailed below. For General Terms & Conditions, please refer to Document No. MM/GLOBAL/01/2005 available in OIL's web site:

| Item No./ Mat. Code | Material Description | Quantity | UOM |
|------------------------|--|----------|-----|
| 10 0C000295 | <p>Rotational Viscometer</p> <p>Coaxial Cylinder Rotational Viscometer (Direct Reading), Six API test speeds of 600, 300, 200, 100, 6 and 3 RPM for Viscosity and gel strength complete with following</p> <ol style="list-style-type: none"> 1) Torsion Spring Assembly (Fann F1 or equivalent) 2) Bob, 303 SS, Hollow (Fann B1 or equivalent) 3) Rotor Sleeve, Chrome plated brass (Fann R1 or equivalent) 4) Stainless steel sample cup 5) Plastic carrying case 6) Operation and Service manuals <p>The Viscometer has to operate on 230V / 50Hz power supply. In case the Viscometer requires a working voltage less or more than our standard voltage, then the bidder should include the required transformer in the quotation.</p> <p>The Viscometer has to be supplied along with the following consumables</p> <ol style="list-style-type: none"> 1) Calibration Fluid 10 cP 16 oz 2) Calibration Fluid 20 cP 16 oz 3) Calibration Fluid 50 cP 16 oz 4) Calibration Fluid 100 cP 16 oz | 1 | NO |

Standard Notes: 1) The bidder should be Original Equipment manufacturer (OEM). If the bidder(s) is/are non-manufacturer of tendered item(s), then quotation(s)/bid(s) must be accompanied by dealership certificate/ authorization letter from the manufacturer. Bids without dealership certificate/ authorization letter from manufacturer shall be rejected.

2) The items shall be brand new, unused & of prime quality. Bidder shall warrant (in the event of an order) that the product supplied will be free from all defects & fault in material, workmanship & manufacture and shall be in full conformity with ordered specifications. This clause shall be valid for 18 months from date of despatch/shipment or 12 months from date of receipt of the items at site which ever is earlier. The defective materials, if any, rejected by us shall be replaced by the supplier at their own expense. Bidders must confirm the same while quoting.

3) **The items covered in this Tender shall be used by Oil India Limited in the R&D Department of OIL which is recognized/registered with DSIR (Govt of India) and hence Nil rate of Customs Duty towards import (for foreign bidders) and concessional GST @5% (for foreign & indigenous bidder) will be applicable as per Govt. Policy in vogue.**

However, Indian bidders are requested to quote actual rate of GST with HSN Code.

4) Bidders are required to quote with minimum validity of 90 days from the Bid Closing Date as per NIT requirement. BIDS with lesser validity shall be rejected.

5) Bidders have to indicate the minimum FOB / FCA charges in case of partial order for reduced quantity/items. In case this is not indicated specifically, the charges quoted would be prorated calculated and the same will be binding on the bidder.

6) Bidders are required to mention the weight of each item individually. QUOTATION must be submitted in TRIPLICATE with original company catalogues as well as necessary certificates.

7) Bidders are to quote the Material Value, FOB/FCA Charges upto Port of shipment, Total FOB/FCA value, Ocean Freight/Air Freight Charges upto Kolkata, Indian Agent's Name and its Commission, if any, Payment Terms, Port of Loading, Delivery period, Net. Weight, Gross Weight & Volume, Country of origin with manufacturer's name, etc.

8) Bidders are advised to submit HSN code of the material while submitted their offer.

9) Bidders to take note of clause no.10.1.3 which has been added in Section-C, special terms & conditions for Indian bidders of General Terms and Conditions for Global Tender (MM/GLOBAL/01/2005-July2012) regarding transportation of materials.

10) Bidders to note that Govt. of India under Micro, Small and Medium Enterprises Development (MSMED) Act 2006, has proclaimed the Public Procurement Policy, 2012 with effect from 1st April, 2012 in respect of procurement of goods and services, produced and provided by micro and small enterprises, by its Ministries, Departments and Public Sector Undertakings for promotion and development of Micro and Small Enterprises. A new Clause on applicability of Public Procurement Policy for procurement of goods from Micro and Small Enterprises (MSE) in the tender is furnished vide Amendment to General Terms and Conditions for Global Tender (MM/GLOBAL/ 01/2005). Bidders are requested to take note of the same and to submit their offers accordingly wherever applicable.

11) OIL reserves the right to convert the order from FOB Port of export to C&F Kolkata term considering the ocean freight quoted by the bidder in their offer. In case the order is converted to C&F Kolkata port, the Performance Security amount, if applicable, shall also be enhanced considering the quoted ocean freight charges.

12) Bidder should confirm in their quotation that in case of C&F order, their nominated freight forwarder should provide Delivery Order under Single window facility having office of local agent in India at Kolkata and offer 14 days free detention time of container(s) at discharging port.

13) All foreign bidder(s) should note that a new clause on shipment of the goods by sea from

port of export to the Indian port (i.e. Kolkata port unless otherwise specified) has been included in the tender through an addendum to "General Terms and Conditions for Global Tender" (MM/GLOBAL/01/2005). The addendum is also available in OIL's Website (www.oil-india.com). Bidder(s) is/are requested to take note of the same and to submit their offer(s) accordingly.

14) The General Terms & Conditions for Global Tenders (MM/GLOBAL/01/2005)" has been amended and the Amendment dated 06.08.2018 has been issued in this regard which is uploaded in OIL Website. Bidders to note the changes made to "The General Terms & Conditions for Global Tenders (MM/GLOBAL/01/2005)" and to submit their offers complying with the same.

15) In view of implementation of GST w.e.f. 01.07.2017, The General Terms & Conditions for Global Tenders (MM/GLOBAL/01/2005)" has been amended and the Addendum dated 21.08.2017 has been issued in this regard which is uploaded in OIL Website. Bidders to note the changes made to "The General Terms & Conditions for Global Tenders (MM/GLOBAL/01/2005)" and to submit their offers complying with the same.

16) **PERFORMANCE SECURITY:** Performance Security clause (Clause No. 10.0 of Section-A) of "General Terms & Conditions for Global Tenders (MM/GLOBAL/01/2005)" has been amended and the new clause is detailed in the Amendment dated 25.04.2016 issued to MM/GLOBAL/01/2005. The successful bidder shall submit Performance Security @10% of PO value within 30 days of receipt of the formal purchase order failing which OIL reserves the right to cancel the order. **Bidders should undertake in their bids to submit Performance Security as stated above.** The bank guarantee issued by the bank must be routed through SFMS platform as per following details:

- a. (i) "MT 760 / MT 760 COV FOR ISSUANCE OF BANK GUARANTEE
- (ii) "MT 760 / MT 767 COV FOR AMENDMENT OF BANK GUARANTEE

THE ABOVE MESSAGE / INTIMATION SHALL BE SENT THROUGH SFMS BY THE BG ISSUING BANK BRANCH TO HDFC BANK, DULIAJAN BRANCH, IFS CODE - HDFC0002118; SWIFT CODE - HDFCINBBCAL.

BRANCH ADDRESS - HDFC BANK LIMITED, DULIAJAN BRANCH, UTOPIA COMPLEX, BOC GATE, JAYANAGAR, DULIAJAN, DIBRUGARH, PIN - 786602.

- b. THE SUPPLIER SHALL SUBMIT TO OIL THE COPY OF SFMS MESSAGE AS SENT BY THE ISSUING BANK BRANCH ALONG WITH THE ORIGINAL BANK GUARANTEE.

17) **FURNISHING FRAUDULENT INFORMATION/ DOCUMENT:** If it is found that a Bidder has furnished fraudulent document/information, the Bid Security/Performance Security shall be forfeited and the party will be debarred for a period of 3(three) years from date of detection of such fraudulent act, besides the legal action. In case of major and serious fraud, period of debarment may be enhanced.

However, along with the technical bid, bidders must submit duly filled undertaking as per format provided vide, "Annexure-K" as undertaking towards submission of authentic information/documentation as per the format provided below.

Annexure-K

Format of undertaking by Bidders towards submission of authentic information/documents
(To be typed on the letter head of the bidder)

Ref. No _____ Date _____

Sub: Undertaking of authenticity of information/documents submitted

Ref: Your tender No. _____ Dated _____

To,
The HOD-Materials
Materials Deptt,
OIL, Duliajan

Sir,

With reference to our quotation against your above-referred tender, we hereby undertake that no fraudulent information/documents have been submitted by us.

We take full responsibility for the submission of authentic information/documents against the above cited bid.

We also agree that, during any stage of the tender/contract agreement, in case any of the information/documents submitted by us are found to be false/forged/fraudulent, OIL has right to reject our bid at any stage including forfeiture of our EMD and/or PBG and/or cancel the award of contract and/or carry out any other penal action on us, as deemed fit.

Yours faithfully,
For (type name of the firm here)

Signature of Authorised Signatory

Name :

Designation :

Phone No.

Place :

Date :

(Affix Seal of the Organization here, if applicable)

Special Notes : 1.0. Bidder's Qualification:

1.1. The bidder should be an Original Equipment Manufacturer (OEM) of the tendered item.
OR

1.2. The bidder should be an authorized dealer / authorized distributor of an Original Equipment Manufacturer (OEM) of the tender item. Valid copy of authorization letter / dealership certificate with proper guarantee/warranty back up on the supplied products from the Original Equipment Manufacturer (the principal) shall be submitted along with the technical bid.

2.0. The offered item should conform to every point in the technical specification as outlined in the enquiry. Any offer either not mentioning or deviating from any of the technical specifications outlined in the enquiry for that item will be rejected.

3.0. The offer should comply with / confirm the clauses outlined under Special Terms and Conditions. Any offer either not confirming or deviating from any of the Special Terms and Conditions outlined in the enquiry will be rejected.

4.0. The Bidders should offer and quote for all the items in NIT. Incomplete bids shall be rejected.

5. The Make and Model of the offered instrument should be clearly mentioned in the offer document. The original product brochure / catalogue (from the original equipment manufacturer-OEM) of the offered model must accompany the quotation submitted against this enquiry and should be in English.

6. **Installation of this instrument by supplier's representative / service engineer at Duliajan (Assam, India) is NOT required. The Instrument shall be installed and commissioned by the customer (M/s Oil India Ltd).**
7. The original operation and maintenance manuals should be supplied along with the instrument and should be in English
8. The bid documents should include a confirmation from the OEM that the spares for the quoted model shall be available for a minimum period of five years from the date of installation of the instrument.
9. The party should quote the price of necessary spares and this price will be considered during evaluation of the tender.
10. The bid documents should include the standard warranty offered by the OEM, which should be for one year (minimum) from the date of commissioning of the instrument.
11. The bidder must have a service center in India which is authorized by the OEM. The bidder must submit a certificate from the OEM to this effect while submitting his bid.
12. The authorized Service Center should be registered in India with proper GST Registration. Copy of the GST registration certificate should be included in the bid documents.
13. **DELIVERY : Delivery required against this tender is maximum 04 months from the date of opening of LC in case order is placed on the foreign supplier OR within 04 months from the date of receipt of order in case order is placed on indigenous supplier. Date of clean Bill of Lading (B/L in case of foreign supplier) or Consignment Note date (C/Note date in case of indigenous supplier) shall be considered as delivery date. Bidder must comply the above schedule and confirm in their bid. Bids not meeting time schedule as mentioned above shall be summarily rejected.**

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Tender issued to following parties only:

| Slno | V_Code | Vendor Name | City/Country |
|------|--------|-------------------------------------|---------------------|
| 1 | 100138 | SONAL ENTERPRISES | NEW YORK 10956-5538 |
| 2 | 100212 | EXPOTECH USA, INC | HOUSTON |
| 3 | 100298 | FANN INSTRUMENT CO. | HOUSTON |
| 4 | 100642 | CHANDLER ENGINEERING COMPANY | BROKEN ARROW OK |
| 5 | 100684 | AKV ENTERPRISES(CANADA) | ONTARIO |
| 6 | 100685 | OFI TESTING EQUIPMENT, INC. | TEXAS |
| 7 | 100732 | PETRO MECH COMPANY INC | KATY |
| 8 | 101155 | BAROID TESTING EQUIPMENT | TEXAS - 77210 |
| 9 | 101717 | HALLIBURTON EXPORT INC. | TEXAS |
| 10 | 102296 | HAMDON ENERGY SOLUTIONS LTD. | ALBERTA |
| 11 | 103061 | GLOBAL DRILLING PRODUCTS PTE LTD | SINGAPORE |
| 12 | 103480 | QINGDAO SENXIN GROUP CO. LTD. | JIAONAN |
| 13 | 103736 | UNIVERSAL JUNYE (BEIJING) TECHNOLOG | BEIJING |
| 14 | 204284 | RESERVOIL | NAVI MUMBAI |
| 15 | 206575 | GUMPRO DRILLING FLUIDS PVT. LTD | MUMBAI |
| 16 | 209662 | GUMPRO CHEM BOMBAY | MUMBAI |
| 17 | 210399 | NAITHANI OIL & GAS SERVICES PVT LTD | VADODARA |