

**OIL INDIA LIMITED**  
(A Govt. of India Enterprise)  
P.O. Duliajan-786602, Assam.

Fax No. 91-374-2800533, E-mail: [material@oilindia.in](mailto:material@oilindia.in)

**Tender No. & Date : DFD2908L20/06 24.10.2019**

Bid Security Amount : INR 0.00 OR USD 0.00  
(or equivalent Amount in any currency)

**Bidding Type : Single Bid (Composite Bid)**

Bid Closing On : 11.12.2019 at 13:00 hrs. (IST)  
Bid Opening On : 11.12.2019 at 13:00 hrs. (IST)

Performance Guarantee : Not Applicable

OIL INDIA LIMITED have issued Limited tenders to following parties for items detailed below. For General Terms & Conditions, please refer to Document No. MM/GLOBAL/01/2005 available in OIL's web site:

Item No./ Mat. Code	Material Description	Quantity	UOM
<b>10</b> 99092980	Spray drying kit for X-ray powder diffraction sample preparation. Non-hazardous equipment, comprising 3 kW oven, digital heating controller (220-240V), thermal insulation jacket, air brush and heat resistant base stand.	1	NO

**Standard Notes: 1) The bidder should be Original Equipment manufacturer (OEM). If the bidder(s) is/are non-manufacturer of tendered item(s), then quotation(s)/bid(s) must be accompanied by dealership certificate/ authorization letter from the manufacturer. Bids without dealership certificate/ authorization letter from manufacturer shall be rejected.**

2) The items shall be brand new, unused & of prime quality. Bidder shall warrant (in the event of an order) that the product supplied will be free from all defects & fault in material, workmanship & manufacture and shall be in full conformity with ordered specifications. This clause shall be valid for 18 months from date of despatch/shipment or 12 months from date of receipt of the items at site which ever is earlier. The defective materials, if any, rejected by us shall be replaced by the supplier at their own expense. Bidders must confirm the same while quoting.

3) **The items covered in this Tender shall be used by Oil India Limited in the R&D Department of OIL which is recognized/registered with DSIR (Govt of India) and hence Nil rate of Customs Duty towards import (for foreign bidders) and concessional GST @5% (for foreign & indigenous bidder) will be applicable as per Govt. Policy in vogue.**

**However, Indian bidders are requested to quote actual rate of GST with HSN Code.**

4) **Bidders are required to quote with minimum validity of 90 days from the Bid Closing Date as per NIT requirement. BIDS with lesser validity shall be rejected.**

5) Bidders have to indicate the minimum FOB / FCA charges in case of partial order for reduced quantity/items. In case this is not indicated specifically, the charges quoted would be

prorated calculated and the same will be binding on the bidder.

- 6) Bidders are required to mention the weight of each item individually. QUOTATION must be submitted in TRIPLICATE with original company catalogues as well as necessary certificates.
- 7) **Bidders are to quote the Material Value, FOB/FCA Charges upto Port of shipment, Total FOB/FCA value, Ocean Freight/Air Freight Charges upto Kolkata, Indian Agent's Name and its Commission, if any, Payment Terms, Port of Loading, Delivery period, Net. Weight, Gross Weight & Volume, Country of origin with manufacturer's name, etc.**
- 8) Bidders are advised to submit HSN code of the material while submitted their offer.
- 9) Bidders to take note of clause no.10.1.3 which has been added in Section-C, special terms & conditions for Indian bidders of General Terms and Conditions for Global Tender (MM/GLOBAL/01/2005-July2012) regarding transportation of materials.
- 10) Bidders to note that Govt. of India under Micro, Small and Medium Enterprises Development (MSMED) Act 2006, has proclaimed the Public Procurement Policy, 2012 with effect from 1st April, 2012 in respect of procurement of goods and services, produced and provided by micro and small enterprises, by its Ministries, Departments and Public Sector Undertakings for promotion and development of Micro and Small Enterprises. A new Clause on applicability of Public Procurement Policy for procurement of goods from Micro and Small Enterprises (MSE) in the tender is furnished vide Amendment to General Terms and Conditions for Global Tender (MM/GLOBAL/ 01/2005). Bidders are requested to take note of the same and to submit their offers accordingly wherever applicable.
- 11) OIL reserves the right to convert the order from FOB Port of export to C&F Kolkata term considering the ocean freight quoted by the bidder in their offer. In case the order is converted to C&F Kolkata port, the Performance Security amount, if applicable, shall also be enhanced considering the quoted ocean freight charges.
- 12) Bidder should confirm in their quotation that in case of C&F order, their nominated freight forwarder should provide Delivery Order under Single window facility having office of local agent in India at Kolkata and offer 14 days free detention time of container(s) at discharging port.
- 13) All foreign bidder(s) should note that a new clause on shipment of the goods by sea from port of export to the Indian port (i.e. Kolkata port unless otherwise specified) has been included in the tender through an addendum to "General Terms and Conditions for Global Tender" (MM/GLOBAL/01/2005). The addendum is also available in OIL's Website ([www.oil-india.com](http://www.oil-india.com)). Bidder(s) is/are requested to take note of the same and to submit their offer(s) accordingly.
- 14) The General Terms & Conditions for Global Tenders (MM/GLOBAL/01/2005)" has been amended and the Amendment dated 06.08.2018 has been issued in this regard which is uploaded in OIL Website. Bidders to note the changes made to "The General Terms & Conditions for Global Tenders (MM/GLOBAL/01/2005)" and to submit their offers complying with the same.
- 15) In view of implementation of GST w.e.f. 01.07.2017, The General Terms & Conditions for Global Tenders (MM/GLOBAL/01/2005)" has been amended and the Addendum dated 21.08.2017 has been issued in this regard which is uploaded in OIL Website. Bidders to note the changes made to "The General Terms & Conditions for Global Tenders (MM/GLOBAL/01/2005)" and to submit their offers complying with the same.
- 16) **FURNISHING FRAUDULENT INFORMATION/ DOCUMENT:** If it is found that a Bidder has furnished fraudulent document/information, the Bid Security/Performance Security shall be forfeited and the party will be debarred for a period of 3(three) years from date of detection of such fraudulent act, besides the legal action. In case of major and serious fraud, period of

debarment may be enhanced.

However, along with the technical bid, bidders must submit duly filled undertaking as per format provided vide, "Annexure-K" as undertaking towards submission of authentic information/documentation as per the format provided below.

### Annexure-K

Format of undertaking by Bidders towards submission of authentic information/documents  
(To be typed on the letter head of the bidder)

Ref. No \_\_\_\_\_ Date \_\_\_\_\_

Sub: Undertaking of authenticity of information/documents submitted

Ref: Your tender No. \_\_\_\_\_ Dated \_\_\_\_\_

To,  
The HOD-Materials  
Materials Deptt,  
OIL, Duliajan

Sir,

With reference to our quotation against your above-referred tender, we hereby undertake that no fraudulent information/documents have been submitted by us.

We take full responsibility for the submission of authentic information/documents against the above cited bid.

We also agree that, during any stage of the tender/contract agreement, in case any of the information/documents submitted by us are found to be false/forged/fraudulent, OIL has right to reject our bid at any stage including forfeiture of our EMD and/or PBG and/or cancel the award of contract and/or carry out any other penal action on us, as deemed fit.

Yours faithfully,  
For (type name of the firm here)

Signature of Authorised Signatory

Name :

Designation :

Phone No.

Place :

Date :

(Affix Seal of the Organization here, if applicable)

**Special Notes** : 1. The bidder should submit original model-specific product brochure in support of the claimed specifications along with the bid document .

2. Operating instructions manual, trouble shooting manual are to be provided along with test certificate.

**3. DELIVERY : BIDDERS ARE REQUESTED TO QUOTE THEIR BEST DELIVERY PERIOD.**

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**Tender issued to following parties only:**

Sln0	V_Code	Vendor Name	City/Country
1	103860	JAMES HUTTON LIMITED	ABERDEEN
2	202372	JOY ENTERPRISE	DULIAJAN
3	205107	MEDIPHARMA	DIBRUGARH
4	215336	TECHNO SEARCH PROCESS & SYSTEMS	THANE
5	215337	JAY INSTRUMENTS AND SYSTEMS PVT. LT	NAVI MUMBAI