

NIT FOR TENDER NO. CGI 6443L21
OIL INDIA LIMITED
(A Government of India Enterprise)
Pipeline Headquarters
P. O. –Udayan Vihar, Guwahati-781171, Assam, India
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E-Tender

OIL INDIA LIMITED invites Competitive Domestic Bid through its e-procurement portal “<https://etender.srm.oilindia.in/irj/portal>” for the following Services:

| Tender No | Tender Fee(Rs.) | Bid Closing Date & Time | Service Description |
|--------------------------|-----------------|---|---|
| <u>CGI6443L21</u> | NIL | 25.03.2021 At 11.00 A.M. | Grass cutting/cleaning/trimming of tree branches including removing of creepers from fencing in Industrial and domestic area at PS4, Sekoni for a period of 01 (one) year and extendable by another 01 (one) year subject to satisfactory performance of service contract. |

The details of IFB and procedures for applying & participation can be viewed using “Guest Login” provided in the e-procurement portal and also in OIL’s web site www.oil-india.com. The link to OIL’s E-Procurement portal has also been provided through OIL’s website

All corrigenda, addenda, amendments, time extension, etc. to the tender will be hosted on above Website and e-portal only and no separate notification shall be issued in the press. Bidders should regularly visit above website and e-portal to keep themselves updated.

FOLLOWNG ARE THE BIDDERS ARE ELIGIBLE FOR PARTICIPATING THE ABOVE LIMITED TENDER

| SL. NO. | NAME OF BIDDERS |
|----------------|--|
| 1 | M/s. BIMAL BARUAH, VENDOR CODE-402766 |
| 2 | M/s. KALYAN KR. KHAOUND,V.C-403091 |
| 3 | M/s. KESHAB CH.KEOT,VENDOR CODE-205601 |

1.0 BID REJECTION CRITERIA(BRC) / BID EVALUATION CRITERIA (BEC)

The bid shall conform to the specifications and terms and conditions given in the Bidding Documents. Bids will be rejected in case material and services offered do not conform to the required parameters stipulated in the technical specifications. Notwithstanding the general conformity of the bid to the stipulated specifications, the following requirements will have to be particularly met by the Bidders without which the same will be considered as non-responsive and rejected. All the documents related to BRC shall be submitted along with the Techno-Commercial Bid.

1.1 Financial capability: Bidders must have;

a) **Annual financial turnover as per Audited Annual Reports in any of preceding three financial years scheduled bid opening date should be at least Rs 3,38,000.00**

FOR CONSORTIUM :

At least one member of the consortium to meet the above criteria of 50% turnover . The other members of consortium should meet minimum 25% turnover requirement.

(b) Net worth should be positive for preceding financial / accounting year.

For Proof of Annual Turnover any of the following documents /photocopy must be furnished

1.0 A Certificate issued by a practicing Chartered / Cost Accountant Firm, with membership number certifying the Annual Turnover and nature of business.

2.0 Audited Balance Sheet and Profit & Loss account.

1.2 Experience: Bidders must have:

1.2.1. Experience: Bidder must have relevant experience in carrying out similar nature of jobs with contract works in previous 7 (seven) years to be reckoned from the original bid closing date, complying with the following:

1.2.1.1 One similar work of annualized value should be at least Rs. 5,63,300.00

Documentary proof must be furnished in support of the experience by way of purchase order / work order / contract document along with completion certificate from the organization(Govt Organisations/PSU) to which such services have been rendered.

Similar work shall mean "**Providing services for Civil Maintenance/ Civil Construction/ Grass cutting work/ Tree trimming, Cutting and clearing/ Jungle Cutting**"

Note:- a)A job executed by a bidder for its own organization / subsidiary cannot be considered as experience for the purpose of meeting BEC

1.2.1.2. The Bidder must be oil civil registered vender and registered under PS4,Sekoni only as company guideline.

1.3.1 All the supporting documents in compliance to BRC requirements under clause 1.1 & 1.2 above shall be scanned and uploaded along with the technical bid.

1.3.2 Any bid not complying BRC requirements shall be summarily rejected.

1.3.3 To ascertain the substantial responsiveness of the bid the Company reserves the right to ask the Bidder for clarification in respect of clauses covered under BRC and such clarification fulfilling the BRC clauses must be received on or before the deadline given by the Company, failing which the offer will summarily rejected.

1.3.4 In case, any of the clauses in the BRC contradict with other clauses of Bid Document elsewhere, then the clauses in the BRC shall prevail.

1.4 Deviation to the following provision of the tender document liable for rejection of Bid:

- i. Firm price
- ii. EMD / Bid Bond
- iii. Scope of work
- iv. Specifications
- v. Price Schedule
- vi. Delivery / Completion Schedule
- vii. Period of Validity of Bid
- viii. Liquidated Damages
- ix. Performance Bank Guarantee / Security deposit
- x. Guarantee of material / work
- xi. Arbitration / Resolution of Dispute
- xii. Force Majeure
- xiii. Applicable Laws
- xiv. Integrity Pact, if applicable
- xv. Any other condition specifically mentioned in the tender document elsewhere that non-compliance of the clause lead to rejection of the bid.

1.5 Other Information /Documents: Bidders must furnish the following information with relevant documents wherever necessary:

1. NAME OF FIRM
 2. DETAIL POSTAL ADDRESS
 3. TELEPHONE NO.
 4. MOBILE NO.
 5. E-MAIL
 6. FAX NO.
 7. CONTACT PERSON
 8. CONTACT PERSON'S CONTACT NO.
 9. TAX EXEMPTION CERTIFICATE NO. (Attested copy required)
 10. PAN NO. (Attested copy required)
 11. BANK ACCOUNT NO.
 12. BANK ACCOUNT TYPE.
 13. BANK NAME
 14. BANK ADDRESS
 15. P.F.CODE NO. (Attested copy required)
- (Or a declaration by the applicant that provisions of Provident Fund Act is not applicable to them. In case the P.F. is required to be deposited later on, the same will be deposited by the bidder (applicant).
20. VENDOR NO. (IF AVAILABLE)
 - 21) Solvency Certificate from Bank
 - 22) GSTN NO. (Attested copy required)

23) ESI Registration certificate.

(Or a declaration by the applicant that provisions of Provident Fund Act is not applicable to them. In case the P.F. is required to be deposited later on, the same will be deposited by the bidder (applicant).

BID EVALUATION CRITERIA (BEC) :

2.1 Bids conforming to the terms and conditions stipulated in the bid document and considered responsive and subject to qualifying the Bid Rejection Criteria will be considered for further evaluation.

2.2 To ascertain the inter-se-ranking, the comparison of the responsive bids will be made on the basis of commission rates (% , percentage) quoted by the bidders.

2.3 In case more than one bidder emerges as lowest bidder due to equal rate quoted by the bidder, then the lowest bidder will be decided by draw of lots. Company's decision in this regard is final and binding to all bidders

2.4 Any discount/rebates offered shall not be considered for evaluation of bids. However, if the lowest bidder happens to be the final acceptable bidder for award of contract and if they have offered any discount/rebate the contract shall be awarded after taking into consideration such discount/rebate after negotiation or otherwise.