

(BY COURIER TO BIDDER / ALSO AVAILABLE ON OIL'S e-TENDER WEBSITE)

REQUEST FOR QUOTATION (RFQ) - E-Bids

*OIL's e-Tender No.: EIL6364L15

RFQ No.: **RJ/A415-000-XC-MR-0100/013**

Date: **19.02.2015**

THE INVITATION OF BID IS OPEN ONLY TO SUPPLIERS TO WHOM THIS RFQ IS ISSUED.	Client : OIL India Limited Project: UPGRADING PUMP STATIONS/ TERMINALS OF NAHARKATTIYA – BARAUNI CRUDE OIL PIPELINE (NBPS) PROJECT OF M/S OIL INDIA LTD. (OIL) MR No. : A415-000-XC-MR-0100 Rev. A Item : SWITCHBOARD FIXED FOR PACKAGE EQUIPTS Due Date: Up to 1100 hrs. (IST) on 18.03.2015
PRE-BID MEETING:	NOT APPLICABLE
LAST DATE & TIME FOR SUBMISSION OF BID DOCUMENT FEE:	NOT APPLICABLE
UNPRICED BID OPENING: PUBLIC OPENING AT 1400 hrs. (IST) on 18.03.2015 at Engineers India Ltd.,1, Bhikaiji Cama Place, RK Puram, New Delhi- 110066	
PRICED BID OPENING : PUBLIC OPENING : DATE, TIME AND VENUE SHALL BE INTIMATED LATER	

Gentlemen,

- E-bids are requested on behalf of our client M/s. OIL India Limited, for the captioned item in total compliance to technical specifications, scope and terms & conditions of enquiry documents/attachments. Your offer must be complete in all respect and must contain confirmation/compliance to all points of enclosed commercial Agreed Terms & Conditions without any deviations i.e. **ZERO DEVIATION OFFER**, failing which your offer will be liable for rejection. Please note that issuance of technical and commercial queries is not envisaged and your offer will be evaluated based on input given therein. Hence pre-bid clarifications, if required may be sought from us immediately on receipt of this RFQ.
- Bidder can download the RFQ Documents from EIL's website <http://tenders.eil.co.in> and OIL's e-tendering website <https://etender.srm.oilindia.in>. However, bidders have to submit their bids only through e-tendering website of OIL. **Physical Bids sent through Fax/E-mail/Courier/Post will not be accepted.**
- E-Bid shall be submitted as explained in Instructions to Bidders (ITB) on OIL's e-tendering website system. Bids should be submitted in accordance with Clause 9 of the ITB.
- Bids complete in all respects should be submitted in OIL's e-tendering web site on or before the **BID-SUBMISSION DATE & TIME** specified above.
- Not Applicable for foreign bidders** - The bidders are required to confirm whether the enterprise is a Micro or Small enterprises along with documents from the appropriate authority. Accordingly bidder to furnish the confirmation as per attachment enclosed along with RFQ documents from appropriate authority.

6. **Delivery/ Completion Period for Supply:**

For supply of items covered in MR	For Indian Bidders
	Delivery within 5 Months on FOT Site basis from the date of Fax of Acceptance. Date of receipt of materials at project site shall be considered the date of delivery.

7. **Payment Terms:** Payment to bidders shall be made in accordance with **Annexure-I** to Special Conditions of Contract (SCC).
8. **THE OFFER SHOULD BE VALID FOR 75 Days FROM FINAL BID DUE DATE.**
9. **REPEAT ORDER:** Applicable
10. **PART ORDER :** Not Applicable
11. **BID SECURITY/EMD & BID DOCUMENT/TENDER FEE :** Not Applicable
12. **Contact persons for this RFQ :**

Mr. Rajeev Jain, DGM (C & P), Phone no. +91-(0)11-26763356. E-mail ID: rajeev.jain@eil.co.in / Mr Amit Kumar, Engineer (C&P), Phone no. +91-(0)11-26762763. E-mail ID: kumar.amit@eil.co.in
13. Bidder to carefully read and understand the **"USER MANUAL FOR VIEWING ,DOWNLOADING AND PARTICIPATION OF TENDERS IN OIL'S E-TENDER PORTAL"** which is available on OIL's e-tendering website the same shall be followed by bidder to upload their bid on OIL's e-tendering website.
14. In case even after following the procedures for uploading of e-Bids, Bidders experience any problem related to e-Bidding the same shall be addressed to the e-mail IDs indicated at Sr. no. 12 above with a copy to erp_mm@oilindia.in.
15. Bids submitted by consortium shall not be acceptable.
16. OIL/EIL reserves the right to carry out capability assessment of the bidder including referral to in-house information.
17. OIL/EIL will not be responsible or liable for cost incurred in preparation & delivery of bids, regardless of the conduct or outcome of the bidding process.
18. The bidder who are on Holiday / Blacklisted by OIL or Project management consultant (PMC) of OIL or Black listed by any government department / Public sector on due date of submission of bid shall not be considered for further evaluation and award of work. If the documents were issued inadvertently / downloaded from website, offers submitted by such bidders shall not be considered for opening / evaluation / award of work.
19. OIL/EIL shall follow Purchase Preference Policy as per prevailing guidelines of Government of India.
20. We reserve the right to make any changes in the terms and conditions of purchase and/or to reject any or all the bids.
21. Bidder to confirm that OEM shall supply spares, if any, directly to OIL and not to pass on the responsibility to dealers/distributors/stockists or Indian associates.
22. **Bidder(s) intend to Bid for this enquiry shall necessarily obtain the user ID & password for submitting their Bid in e-portal of OIL. Bidder(s) shall send complete detail of their Company including their address contact no., contact person and PAN No. etc, to e-mail Ids mentioned at sr. no. 14 above.**
23. **Public procurement Policy on Procurement of goods and services from Micro and Small Enterprises (MSEs) order 2012 is not applicable for this Enquiry.**

24. **Bidders are required to sign and submit the Integrity Pact along with the Bid.**
25. **The term "05 (Five) years Operation & Maintenance spares" wherever written in the Enquiry document shall be read as "02 (Two) years Operation & Maintenance spares".**
26. **Bidders are required to submit Power of Attorney/Letter of Authorization in favour of person (s) signing the bid that such person (s) is/are authorized to sign the bid on behalf of the bidder and any consequence resulting due to such signing shall be binding on the bidder.**
27. The documents forming the Enquiry are to be taken as mutually explanatory of one another. In case of any conflict between the documents, the order of precedence of the documents shall be as follows:
- a) Request for Quotation (RFQ)
 - b) Price Schedule
 - c) Instruction to Bidders (ITB)
 - d) Special Conditions of Contract (SCC)
 - e) General Conditions of Contract (GCC)- Goods"

***Please specify OIL's E-Tender No. "EIL6364L15" & RFQ No. RJ/A415-000-XC-MR-0100/013 in all correspondence**

THIS IS NOT AN ORDER

Very truly yours,
For & on behalf of Client

(RAJEEV JAIN)

**DGM (C & P)
Engineers India Limited**