

ANNEXURE-II

Other than the vendors to whom the enquiry has been issued, interested vendors who wish to participate in the tender may apply with proper credentials and other relevant details so as to reach Head- Materials, Oil India Limited, P.O. Duliajan, Dist. Dibrugarh, Assam – 786602 (e-mail : material@oilindia.in, Fax : 0374-2800533) within 10 days of publication of the tender on OIL's website.

The vendors must fulfill the following conditions as on bid closing date of the tender:

- i) The party should have three year's experience for the same item.
- ii) The party should have received one order for at least 50% of tender quantity in last three years for the item from any reputed firm.
- iii) Annual turnover of the firm in any of the last three financial years or current financial year should be more than Rs.24.62 Lakhs

NOTE : i) Relevant documents in support of experience, last order and annual turnover must be submitted along with the application.

ii) Application without complete supporting document will not be considered.

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OIL INDIA LIMITED
(A Govt. of India Enterprise)
P.O. Duliajan-786602, Assam

Fax No. 91-0374-2800533
E-mail: material@oilindia.in

Vendor Code []

M/s.

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Tender No. : DIS4156L15/L1

Tender Date : 12.07.2014

Bid Closing On : 25.09.2014 at 13:00 hrs.(IST)

Bid Opening On : 25.09.2014 at 13:00 hrs.(IST)

Delivery Required : AT DULIAJAN

Bid Security Amount : Not Applicable

Performance : Not Applicable

Guarantee

Sirs,

We invite you to submit your firm quotation (in triplicate) for the materials as listed & specified in the enclosed Annexure-I, complete in all respect without keeping any ambiguity and conforming to the "General Terms & Conditions" (Document no. MM/TENDER/LP/01/06). It is also essential that your quotation must reach us on or before the bid closing date and time as indicated above. **For document no. MM/TENDER/LP/01/06, please visit OIL's website www.oil-india.com.** Your special attention is drawn to the following:

1.a) Rate should be quoted as per unit specified in the Annexure-I on F.O.R. Destination basis. Offer should be submitted as per format given in "General Terms & Conditions".

1.b) Your offer must include:

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| i) Tender No. | vii) Packaging charges, if any. |
| ii) Full description of the material offered. | viii) Excise Duty, if applicable. |
| iii) Any Deviation in specification. | ix) Taxes. |
| iv) Best possible delivery for each item. | x) Firm road freight for door delivery at above destination. |
| v) Unit & total basic price for each item. | xi) Brand name, whenever specific. |
| vi) Validity of minimum 75 days from the date of bid opening. | xii) Conformity to Monogram/Inspection requirements & charges, if any. |

2. In the event of your inability to quote for the materials, please send your 'Regret advice' for our record, failure of which may lead to deletion of your name from the vendor list.

3. Incomplete quotation will be summarily rejected.

The sealed quotation should be sent to the following address:

Head-Materials, Materials Department, Oil India Limited, P.O. Duliajan-786602, ASSAM(INDIA).

Yours Faithfully,
OIL INDIA LIMITED

(B.DAS)
SR.PURCHASE OFFICER(IP)
FOR HEAD MATERIALS
FOR RESIDENT CHIEF EXECUTIVE

OIL INDIA LIMITED

(A Govt. of India Enterprise) Fax No. 91-0374-2800533
P.O. Duliajan-786602, Assam E-mail:material@oilindia.in

ANNEXURE-I**Tender No. : DIS4156L15/L1****Tender Date : 12.07.2014**

Item No./ Mat. Code	Material Description	Quantity	UOM
10 85011403	<p>CHEMICALS - INDUSTRIAL PROCESS</p> <p>Specification of Sodium Aluminate</p> <ul style="list-style-type: none"> - Governing Standard : IS 4200 : 1984 (Reaffirmed in 2003) - Product Description : The material shall essentially be Sodium Aluminate (Na₂Al₂O₄) - Product Use : To be used for water treatment and is based on its property of forming flocculant precipitates which are capable of coagulating. <p>Product Requirements</p> <ul style="list-style-type: none"> - Physical Properties : The material, as received, should be in the form of white granular mass - Moisture content : The moisture content shall be 4.0 percent by mass, maximum when tested in accordance with the provisions of APPENDIX B (Clause 2.4) of the Governing Standard. - Characteristics <ul style="list-style-type: none"> i) Caustic alkalinity (as Na₂O), : 40.0%, Minimum percent by mass ii) Water soluble aluminate (as Al₂O₃), : 52.0%, Minimum percent by mass iii) Iron oxide (as Fe₂O₃), parts per million : 100 Maximum iv) Matter insoluble in water, : 1.2%, Maximum percent by mass v) Chlorides (as NaCl), percent by mass : 0.2%, Maximum vi) Lead (as Pb), parts per million : 50 ppm, Maximum vii) Arsenic (as As₂O₃), parts per million : 8 ppm, Maximum - Packing : The material shall be packed in mild steel black plate drums with polyethylene liner (Nett Capacity of drums : 25/50 Kg). (As the material has a tendency to absorb moisture and carbon dioxide from the atmosphere which results in caking, the exposure of the material direct to air shall be avoided). - Marking : The packages shall be marked with the following information : 	27000	KG

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Item No./ Mat. Code	Material Description	Quantity	UOM
	i) Name of the material ; ii) Name of the manufacturer or his recognized trade-mark, if any ; iii) Mass of the material in the package ; and iv) Identification in code or otherwise to enable the batch of manufacturer to be traced from the records. N.B : Batch test certificate from manufacturer indicating batch number to be submitted along with supply of material.		

Note description for item no./nos. : 10**NOTE :**

100% payment will be released against receipt & acceptance of materials at Duliajan.

Standard Notes: (1) VALIDITY : Your offer must be valid for 75 days from the date of bid opening. Offer with inadequate validity will be rejected.

(2) The offer should be submitted in Duplicate.

(3) Any sum of money due and payable to the contractor (including Security Deposit refundable to them) under this or any other contract may be appropriated by Oil India Limited and set-off against any claim of Oil India Limited (or such other person or persons contracting through Oil India Limited) for payment of a sum of money arising out of this contract or under any other contract made by the contractor with Oil India Limited (or such other person or persons contracting through Oil India Limited).

(4) In the event you authorize your dealer/stockist/channel partner to quote on your behalf, the dealer/stockist/channel partner while submitting bid should mention on the body of the envelope that they are submitting bid on your behalf.

In the event the dealer/stockist/channel partner do not mention the name of their OEM/principal on the body of the envelope, the offer shall be treated as unsolicited offer and will not be considered for opening.

The dealer/stockist/channel partner should take note of above while submitting bid on behalf of their OEM/principal.

(5) For order with F.O.R. Destination term, 100% payment against despatch documents will not be entertained. In this regards please refer payment terms in ANNEXURE-MM/TENDER/LP/01/06.

(6) To evaluate the inter-se ranking of the offers, Assam Entry Tax on purchase value will be loaded as per prevailing Government of Assam Guidelines as applicable on bid closing date. Bidders may check this with the appropriate authority while submitting their bids.

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Tender No. : DIS4156L15/L1

Tender Date : 12.07.2014

(7) Bidder must mention page no./nos. in every pages of their offer.

Special Notes : 1. DELIVERY REQUIRED @ 9MT. PER MONTH.