

Tender No. : DID3477L15/L4
Tender Date : 06.05.2014
Bid Closing On : 12.06.2014 at 13:00 hrs.(IST)
Bid Opening On : 12.06.2014 at 13:00 hrs.(IST)

Tender issued to following parties only:

Slno	V_Code	Vendor Name	City/Country
1	200151	COMMERCIAL FRIENDS	DIBRUGARH
2	201686	LALANI INTERNATIONAL	GUWAHATI
3	201828	HEWLETT-PACKARD INDIA SALES PVT LTD	KOLKATA
4	203054	TVS ELECTRONICS LTD	BANGALORE
5	203543	TVS ELECTRONICS LTD	KOLKATA
6	203676	COMPTECH SYSTEMS & SERVICES PVT LTD	JORHAT
7	203894	EPSON INDIA (P) LTD	KOLKATA-700 017
8	203905	LIPI DATA SYSTEMS LTD.	KOLKATA
9	205171	WEP PERIPHERALS LTD	KARNATAK
10	205540	DATAMATION SERVICES	GUWAHATI
11	206216	UMANANDA ENTERPRISE	GUWAHATI
12	206745	Infotech India	Guwahati
13	207252	BRIGHT LAND COMPUTER	DULIAJAN
14	209160	ALLIED INTERNATIONAL	GUWAHATI
15	209161	COMPUTER WORLD	TINSUKIA
16	209162	GUWAHATI SALES & SERVICES	GUWAHATI
17	209163	MUKESH ENTERPRISES	GUWAHATI
18	209526	CADD CENTRE INDIA PVT LTD	NEW DELHI
19	209717	REPROGRAPHICS INDIA	KOLKATA
20	402775	LIPI DATA SYSTEMS LTD.	GUWAHATI

OIL INDIA LIMITED
(A Govt. of India Enterprise)
P.O. Duliajan-786602, Assam

E-mail:material@oilindia.in, Fax No.91-374-2800533

Tender No. & Date : DID3477L15/L4 06.05.2014

Bid Security Amount : INR 0.00 OR USD 0.00
(or equivalent Amount in any currency)

Bidding Type : Single Bid (Composite Bid)

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Performance Guarantee : Not Applicable

OIL INDIA LIMITED invites Limited tenders for items detailed below:

Item No./ Mat. Code	Material Description	Quantity	UOM
10 0C000503	<p>A3 SIZE COLOR SCANNER</p> <p>1.Make: Vendor must quote</p> <p>2.Model: Vendor must quote</p> <p>3.Scanner type : Flatbed A3 Color scanner</p> <p>4.Optical Resolution : 600 dpi or above</p> <p>5.Color Bit Depth : 24 bit output or above</p> <p>6.Document size : A3, Legal, A4, etc.</p> <p>7.Standard interface : Minimum 1 Hi-Speed USB 2.0</p> <p>8.OS Compatibility : Microsoft(R) Windows(R) XP / VISTA / Windows 7 or above</p> <p>9.Software : OCR Software & Scanning Software with scanner driver utilities in CD/DVD media</p> <p>10.Power: 220V-240V/50 Hz</p> <p>11.Others:</p> <p>a. USB Cable</p> <p>b. Power Cord</p> <p>c. User's Manual</p> <p>d. All drivers on CD/DVD media</p> <p>e. OCR Software & Scanning Software with scanner driver utilities in CD/DVD media</p>	9	NO
20 0C000503	Same as Item No.10	1	NO

Standard Notes: (1) VALIDITY : Your offer must be valid for 75 days from the date of bid opening. Offer with inadequate validity will be rejected.

(2) The offer should be submitted in Duplicate.

(3) Any sum of money due and payable to the contractor (including Security Deposit refundable to them) under this or any other contract may be appropriated by Oil India Limited and set-off against any claim of Oil India Limited (or such other person or persons contracting through Oil India Limited) for payment of a sum of money arising out of this contract or under any other contract made by the contractor with Oil India Limited (or such other person or persons contracting through Oil India Limited).

(4) In the event you authorize your dealer/stockist/channel partner to quote on your behalf, the dealer/stockist/channel partner while submitting bid should mention on the body of the envelope that they are submitting bid on your behalf.

In the event the dealer/stockist/channel partner do not mention the name of their OEM/principal on the body of the envelope, the offer shall be treated as unsolicited offer and will not be considered for opening.

The dealer/stockist/channel partner should take note of above while submitting bid on behalf of their OEM/principal.

(5) For order with F.O.R. Destination term, 100% payment against despatch documents will not be entertained. In this regards please refer payment terms in ANNEXURE-MM/TENDER/LP/01/06.

(6) To evaluate the inter-se ranking of the offers, Assam Entry Tax on purchase value will be loaded as per prevailing Government of Assam Guidelines as applicable on bid closing date. Bidders may check this with the appropriate authority while submitting their bids.

(7) Bidder should mention page no./nos. in every pages of their offer.

(8) In the event of receipt of only a single offer against the tender within B.C. date, OIL reserves the right to extend the B.C. date as deemed fit by company. During the extended period, the bidders who have already submitted the bids on or before the original B.C. date, shall not be permitted to revise their quotation.

(9) Bidder should clearly mention their name and address on the outside of the envelope containing their offer.

Special Notes : A. Delivery, Installation & Commissioning Terms

Delivery, installation and commissioning should be completed within 45 days of confirmed order.

B. Warranty Service Terms

1. Comprehensive on-site 1 year warranty or OEM warranty, whichever is longer, from the date of commissioning.

2. Preventive & corrective maintenance of all hardware supplied including replacement of defective parts during warranty period, at no extra cost.

3. The defective parts under warranty should be first repaired / replaced and thereafter the

defective items can be taken out of OIL's premises. Failure to repair or replace a defective part(s) under warranty within the 48 hours the period of warranty will be extended by that number(s) of days, at no extra cost.

4. Bidder will have to arrange its own accommodation and transport facility for the engineer to attend service calls, and for movement of spare parts.

5. Warranty covers free service and free spare parts excluding the consumables.

6. The engineers for warranty services should be available on-call basis.

C. Payment Terms

1. 70% after complete delivery
2. 30% after installation and commissioning.

D. Technical Bidding Format

Details of Technical Specification of scanners offered:

NIT Specifications Offered Specifications Compliance

E. Confidentiality Agreement

- 1.OIL Confidentiality and Non-Disclosure Agreement(NDA) will be applicable.
2. The bidder must submit duly filled Non-Disclosure Agreement as per given format duly signed & Sealed by the authorized signatory of the bidder.

F. General Terms & Conditions

1. The Bidder has to be OEM/Joint Venture of OEM/Subsidiary of OEM/Authorized Dealer of OEM. Joint Venture companies, subsidiaries and authorized dealers must submit Authorisation certificate (in original) from OEM, as per Annexure-I, attached herewith, stating that the OEM will provide support directly or through the particular dealer during the warranty period including replacement of spares and the validity of the certificate should be for a minimum period of 18 months from the date of submission of offers/bids, failing which, their offer shall be liable for rejection.

2. The Bidder should provide an Undertaking of authenticity of IT Hardware/Software supplies,(in original), from OEM, as per Annexure-II, should be attached, stating that no refurbished/ duplicate/ second hand components/ parts/ assembly/ software, shall be used, failing which, their offer shall be liable for rejection.

3. Bidder not complying with delivery, installation & commissioning, warranty, payment and penalty clauses, their offer will be rejected.

4. Technical Brochure/Product Catalogue for the make/model offered must be attached with the Bid.

5. Bids must be submitted in the specified format.

6. The bidder must state the address of their nearest service centre along with the offer.

7. The bidder must designate a Single Point of Contact for all warranty related matters.

Annexure-I

Format of authorisation letter from OEM
(To be typed on the letterhead of the OEM)

Ref. No _____ Date _____

The Head (Materials)
Oil India Limited,
Duliajan-786 602

Sir,

Sub: Authorisation Certificate
Ref: Your tender enquiry No. _____ Dated _____.

We hereby authorize M/s _____ to quote and provide onsite warranty support, including replacement of spares, for the above tender, on our behalf.

This certificate is valid up to _____ (18 months from the date of submission of offer).

Yours faithfully,
For (type name of the firm here)

Signature of Authorised Signatory
Name :
Designation :
Phone No.
Place :
Date :
(Affix Seal of the Organization here)

Annexure-II

Format of undertaking of authenticity letter from OEM
(To be typed on the letterhead of the OEM)

Ref. No _____ Date _____

The Head (Materials)
Oil India Limited,
Duliajan-786 602

Sir,

Sub: Undertaking of authenticity of IT Hardware/Software supply

Ref: Your tender enquiry No. _____ Dated _____.

With reference to the Scanners being quoted to you vide our quotation No. cited above, we hereby undertake that all the components/ parts/ assembly/ software used in the scanner under the above , shall be original, new components/ parts/ assembly only, from respective OEMs of the products and that no refurbished/ duplicate/ second hand components/ parts/ assembly/ software, are being used or shall be used.

In case of default and we are unable to comply with above at the time of delivery or during installation, for the IT Hardware/ Software billed, we agree to take back the scanners without demur, if already supplied and return the money, if any, paid to us by you in this regard.

We also take full responsibility of both Parts & Service SLA as per the content, even if there is any defect by our authorized Service Centre/ Reseller/SI, etc.

Yours faithfully,
For (type name of the firm here)

Signature of Authorised Signatory
Name :
Designation :
Phone No.
Place :
Date :
(Affix Seal of the Organization here)