

Tender No. : DID3457L15/L2
Tender Date : 05.05.2014
Bid Closing On : 26.06.2014 at 13:00 hrs.(IST)
Bid Opening On : 26.06.2014 at 13:00 hrs.(IST)

Tender issued to following parties only:

Slno	V_Code	Vendor Name	City/Country
1	200412	EASTMAN	DULIAJAN
2	203807	LETRO SIGN	DULIAJAN
3	208130	COLOUR IMPRESSIONS	GUWAHATI
4	208131	BRIGHT PUBLICITY	GUWAHATI
5	208132	WEBX	GUWAHATI

OIL INDIA LIMITED
(A Govt. of India Enterprise)
P.O. Duliajan-786602, Assam

E-mail:material@oilindia.in, Fax No.91-374-2800533

Tender No. & Date : DID3457L15/L2 05.05.2014

Bid Security Amount : INR 0.00 OR USD 0.00
(or equivalent Amount in any currency)

Bidding Type : Single Bid (Composite Bid)

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Performance Guarantee : Not Applicable

OIL INDIA LIMITED invites Limited tenders for items detailed below:

Item No./ Mat. Code	Material Description	Quantity	UOM
10 0C000136	<p>Fully automated outdoor weather proof scrolling display covered in glass for appealing hygiene and easy maintenance and with a durability of at least five years.</p> <p>Supply, Installation and commissioning of PAD System with Canopy at Duliajan.</p> <p>The Specifications of PAD System is as follows :</p> <ol style="list-style-type: none"> 1. System dimensions:70"W X 110"H X 14"D(1778mmx2794mmx356mm) 2. Height (including Pedestal) : 4.5 meter 3. Front Cover(Protection of Display Space):Transparent Acrylic/Poly Carbonate (1120mm x 770mm x 6mm) 4. Supporting Structure & Frame : 30 mm MS Section Frame 5. Finish of Frame : Powder/Polymer Coating 6. Motor : Brass less Low speed Reversible AC Motor 7. Motor Horse Power : As required 8. Cabinet : Fabricated by Mould Aluminum Composite Sheet 9 Switches for Reverse movement& Pause of display slides:As required 10. Display size : 58" x 86" 11. Display Capacity : Not Less than 20 Nos. 12. Display Medium : Translite Film(Brand : HP/Technova) with Mat finished Lamination 13. Printing configuration : Reverse printing on Translite, Size of each slide: 1500mm X 2270mm plus margin 14. Protection of Film from Humidity, insects & sunlight : Lamination 15. Roller driving : Through Synchronous Belt & Pulley. 16. Power Input : Single Phase, 220Volt AC, 50Hz. 17. Scrolling Speed : 40cm/second 18. Pause Time of Slides : Should be adjustable as per our need 19. Pedestal:MS Structure covered by molded Aluminum Composite Sheet 20. PCC Foundation : PCC Foundation should be covered by Tiles. 21. Illuminating Articles : LED Tube 22. Roller : High durability, smooth & wave free. 	2	NO

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Item No./ Mat. Code	Material Description	Quantity	UOM
	23. Processor : As needed. 24. Processor Position : Out side of the system for easy access. 25. Protection : Weather Proof (Sealant) 26. System Weight : Not more than 200Kg 27. EMI Precaution : Must be shielded. 28. ON-OFF & Illumination : Must be Automatic 29. Power consumption : Not more than 200 Watts 30. Canopy : Fabricated by molded ACP 31. Provision for removing & adding Single or multiple slides. : Mandatory 32. Warranty : Minimum 1 Year		
	AMC		
10	ANNUAL MAINTAINENCE CONTRACT	1	AU

Standard Notes: (1) VALIDITY : Your offer must be valid for 75 days from the date of bid opening. Offer with inadequate validity will be rejected.

(2) The offer should be submitted in Duplicate.

(3) Any sum of money due and payable to the contractor (including Security Deposit refundable to them) under this or any other contract may be appropriated by Oil India Limited and set-off against any claim of Oil India Limited (or such other person or persons contracting through Oil India Limited) for payment of a sum of money arising out of this contract or under any other contract made by the contractor with Oil India Limited (or such other person or persons contracting through Oil India Limited).

(4) In the event you authorize your dealer/stockist/channel partner to quote on your behalf, the dealer/stockist/channel partner while submitting bid should mention on the body of the envelope that they are submitting bid on your behalf.

In the event the dealer/stockist/channel partner do not mention the name of their OEM/principal on the body of the envelope, the offer shall be treated as unsolicited offer and will not be considered for opening.

The dealer/stockist/channel partner should take note of above while submitting bid on behalf of their OEM/principal.

(5) For order with F.O.R. Destination term, 100% payment against despatch documents will not be entertained. In this regards please refer payment terms in ANNEXURE-MM/TENDER/LP/01/06.

(6) To evaluate the inter-se ranking of the offers, Assam Entry Tax on purchase value will be loaded as per prevailing Government of Assam Guidelines as applicable on bid closing date. Bidders may check this with the appropriate authority while submitting their bids.

(7) Bidder should mention page no./nos. in every pages of their offer.

(8) In the event of receipt of only a single offer against the tender within B.C. date, OIL reserves the right to extend the B.C. date as deemed fit by company. During the extended period, the bidders who have already submitted the bids on or before the original B.C. date, shall not be permitted to revise their quotation.

(9) Bidder should clearly mention their name and address on the outside of the envelope containing their offer.

Special Notes : The supplier has to quote for Annual Maintenance Contract as per the following requirement:

Installation and satisfactory commissioning of the device shall be suppliers responsibility.

Annual Maintenance Contract

1.0 INTRODUCTION

1.1 The supplier/Contractor should also quote the rate for maintenance of the device for the post warranty period on a yearly basis for a maximum of 3 years with the validity period. All details regarding maintenance charge, all spare parts cost , etc may be also indicated.

This Section establishes the scope and schedule for the work to be performed by the supplier/contractor and describes reference to the specification, instruction, standard and other documents including the specification for any materials, tools or equipment which the party shall satisfy or adhere to in the performance of the work.

2.0 SCOPE OF WORK

2.1 The Supplier/Contractor shall provide his own equipment along with qualified experienced personnel for execution of following jobs:

2.2 The job will involve carrying out preventive as well as corrective maintenance of the device including the Electronic Parts. OIL will have the right to bring additional systems under the purview of the contract as and when necessary.

2.3 The contractor should keep sufficient spares to minimise downtime of the device.

2.4 The device should be attended for routine preventive maintenance once in a quarter.

2.5 In addition to the routine preventive maintenance visits, any number of emergency visits to be provided by the Supplier/Contractor at no additional charges to attend and rectify any number of break-down or malfunctioning of the device after receipt of intimation from OIL.

3.0 TIME FRAME

3.1 The contract will start within 1 (One) month from the issue of LOI or earlier and will be valid for a period of Three(3) years.

4.0 SCOPE OF EQUIPMENT SUPPLY

4.1 All equipment and machinery necessary to carry out the maintenance job will be

contractor's responsibility.

5.0 PERFORMANCE OF WORK

5.1 Contractor shall submit progress report about various aspects of the job to company as per the scope of work. The periodicity of such report may be changed by the company at its option. All the materials, equipment, spares etc. be provided by the supplier/contractor and the manner and speed of execution and maintenance of operations are to be conducted in a manner to the satisfaction of the company's representative. Should the rate of progress of the job be at any time too slow in the opinion of the company's representative, to ensure the completion of the operations by the prescribed time for completion, company's representative may so notify the supplier/contractor in writing. The supplier/contractor shall reply to the written notice giving details of the measures the proposes to take to expedite operations in time. If no satisfactory reply to company's notice is received within a period of seven days, the company shall be free to terminate the contract.

5.2 If the contractor needs to send any part of the device out of the premises of OIL for repair purpose, the same shall be permitted after taking due written permission from Head - (S&E). The cost of transport for such equipments has to be borne by the supplier/contractor. Any damage/loss of such equipments during transit will be the responsibility of the supplier/contractor.

6.0 SAFETY

6.1 The supplier/contractor shall take all measures necessary to protect the personnel, work and facilities and shall observe safety rules and regulations of the company provided to contractor in writing. No smoking or open flames shall be permitted near the operation unit.

6.2 The contractor shall report as soon as possible any evidence which may indicate or is likely to lead to an abnormal or dangerous situation and then immediately take the first emergency control steps conforming to good operation practice and safety regulation.

7.0 PROTECTION OF PROPERTY & EXISTING FACILITIES

7.1 The contractor shall perform each work in such a manner as will prevent damage to the company's property and shall carry on the works in such a manner as to conform to, and consistent with, and not to interfere in any way with continuous and safe operation of the device. Any permanent damage/loss to the company's installation, assets and equipment due to the operation of the services envisaged under this contract shall have to be remedied by the contractor entirely at its own cost, which to be included and not be limited to actual replacement of such damaged assets and equipment, or payment of actual replacement cost in relation thereto as may incurred by the company.

8.0 PENALTY

8.1 In case the contractor fails to repair any equipment listed in Annexure - I within 48 hours from the time of reporting the breakdown a penalty of Rs. 1000/- per day will be levied subject to a maximum amount of 15% of the contract value. If for any reason, the contractor fails to repair the equipment within seven successive days from the date of reporting, the contract will be extended by the said period at no extra cost in addition to the above penalty.

9.0 OBLIGATIONS OF THE CONTRACTOR

9.1 Contractor will have to arrange Telephone / Mobile facilities at the Residence and

office of the Engineer to facilitate immediate contact from OIL's S&E Department. The Contractor will be informed over phone / email / fax to attend the calls and accordingly he should arrange to attend and close the calls within 48 hours of reporting.

9.2 Contractor will have to arrange its own transport facility for the maintenance engineer to attend to the maintenance calls, and for movement of spare parts within Duliajan where the device will be installed.

9.3 No cannibalization of the equipment will be permitted to carry out the maintenance services.

9.4 Contractor will provide software upgrades / display contents if any as and when upgrades take place.

9.5 Contractor will have to follow the preventive maintenance schedule given, strictly throughout the period of contract. The schedule will be finalized in consultation with OIL after the contract is awarded.

9.6 Contractor will have to arrange its own accommodation for its engineers at Duliajan during their visits for preventive maintenance and for any emergency calls.

9.7 The Contractor will be responsible for any property of OIL sent by the contractor to outside OIL premises for repair. Any loss or damage to such property, has to be borne by the contractor.

9.8 Contractor will have to submit the call reports for the calls attended in standard format and to be counter signed by representative of S&E department.

9.9 The quality of the replacement parts of the device that may be replaced during the course of AMC has to be better than or equal to the replaced unit.

10.0 OBLIGATIONS OF COMPANY

10.1 The Company shall provide the contractor access to the device under contract for the purpose of maintenance.

10.2 The Company shall provide , if required all necessary documents for clearance from Govt. of India or States or their departments or undertaking and will extend all assistance and necessary help to the contractor.

10.3 The Company shall assist contractor for arranging necessary entry permits, if required, for personnel belonging to contractor and its sub contractors engaged with the consent of Company, provided contractor gives full particulars of such personnel, in advance. However, the primary obligation in this regard shall be on contractor.

10.4 Company shall organize all possible help from local government/administration to contractor's personnel in case of natural disasters, Civil disturbance and epidemic.

11.0 PAYMENT TERMS

11.1 Payment for services rendered shall be made on yearly basis against submission of bill and based on satisfactory service.