

OIL INDIA LIMITED
(A GOVT. OF INDIA ENTERPRISE)
P.O. DULIAJAN-786602

Date: 03.04.2014

CONTRACTS DEPTT.

TENDER: CIVIL ONLY (OIL REGISTERED)

SEALED Bids on **percentage rate basis** are invited from OIL Registered Contractors on “**one Firm/Contractor on one bid**” for the following works:

Sl. No	IFB No.	Description of work	Location	Time of completion (weeks)	OIL Class	Cost of Tender Document (Rs.)
1.	DCC3130L15	Construction of New PSO room at Executive Guest House OIL Moran including supply of all material except cement.	OIL Area, Moran.	30(Thirty) Weeks	A, B & C	500/-
2.	DCC3131L15	CONSTRUCTION OF FIELD ENGINEERING GODOWN INSIDE THE INDUSTRIAL AREA OF OIL,MORAN INCLUDING SUPPLY OF ALL MATERIAL EXCEPT CEMENT.	OIL Industrial Area, Moran.	30(Thirty) Weeks	A, B & C	500/-

2. Prescribed Bid Documents (non-transferable) are to be purchased from the office of HEAD (CONTRACTS), OIL INDIA LIMITED, P.O. DULIAJAN - 786602, within office working hours from **10th April, 2014 to 5th May, 2014**, on application with their **VENDOR CODE**, along with non-refundable & non-transferable cost of Bid document amounting to Rs.500.00 (Rupees Five Hundred only) through a Crossed Demand Draft / Banker's Cheque from any Nationalised Bank/Scheduled Bank of India, in favour of “Oil India Limited” payable at Duliajan. Applicant can also deposit the bid fee directly in UBI / UCO / SBI / ALLAHABAD / CANARA / INDIAN Bank / INDIAN OVERSEAS / UNION Banks (Duliajan Branch) and proof of such deposit must be furnished along with the application of bid documents. The details of the bids are available at Website www.oil-india.com (for viewing only).

3. Sealed envelopes containing the tender shall be marked at top with the above Tender Number and description of work and addressed to the Head-Contracts, Oil India Limited, P.O. Duliajan, Dist. Dibrugarh, Assam.

4. **Bids will be received upto 12.45 P.M. (IST) on 06/05/2014 (IST) at the Office of the Head – Contracts, Oil India Limited, Duliajan, Assam as well as at the Office of the Head (Moran), Moran and will be opened on 08.05.2014 at 1.00 PM (IST) at the Office of the Head-Contracts, Duliajan (Assam)., in presence of attending bidders. Tender Box is placed in the office of the Head Contracts, Oil India Limited, Duliajan and at the office of the Head (Moran).**

5. (i) *The bidder should not quote their rates for individual items. They should offer their overall rate only as a percentage of Company's internally estimated cost within the limit of (-10%) on the OIL SOR and the internal estimated contract cost. However the bids with rates quoted at below (-10%) on the OIL SOR and above internal estimated cost will be rejected outright. In case of any identical situation, the L-1 bidder will be decided through draw of lots.*

(ii) *Estimated contract cost is inclusive of applicable VAT.*

(iii) *The rates shall be quoted as a percentage of the Grand Total (mentioned in Part-II) and shall be in words as well as in figures. No overwriting shall be allowed. However, in case of any correction, same should be initialed. In case of discrepancy, the percentage rate quoted in words shall be considered to be correct*

Contd. P/2

6. Before bidding, the bidder is advised to inspect the work site with permission from Head-Civil or his representative, to assess the nature and extent of work and the conditions under which it will be carried out. He/She may also seek such clarifications from this office as are deemed necessary. Though effort will be made to allot the works at the specified location, Company reserves the right to allot the works in any other location within the same Zone.
7. The Company reserves the right to reject any or all bids or accepting any bid in part, without assigning any reason.
8. No bidder must withdraw the bid after its public opening. Any such withdrawal will make the bidder liable to forfeit his/her Performance Security in full and be debarred from further bidding at the sole discretion of the Company and the period of debarment shall be 2(Two) years.
9. The bid must be valid for 180 days from the date of opening of the bid.
10. Conditional bids are liable to rejection at the sole discretion of the Company.
11. Recommended bidder(s) will be required to furnish the following before issuance of Letter of Award.
 - (a) PAN details.
 - (b) Direct P.F. Code or exemption certificate concerned authority or a declaration that the provision of P.F. Act is not applicable to him/them and in case the P.F. is required to be deposited later on, the same will be deposited by the bidder(s).
12. Time shall be regarded as the essence of the Contract and the failure on the part of Contractor to complete the work within the stipulated time, shall entitle the Company to recover liquidated damages and/or penalty from the Contractor as per terms of the tender/contract.
13. The selected bidder will be required to enter into a formal contract, which will be based on his bid on the OIL Standard Form of Contract.
14. The work may be split up amongst more than one Contractor at the sole discretion of the Company.
15. Bids can be dropped in the Tender Box placed at the office of the Head-Contracts or can be sent by registered post addressed to Head-Contracts, Oil India Limited, Duliagan so as to reach his office before scheduled closing date and time. The Company will not be responsible for any postal delay or non-receipt of the same.
16. If any applicant does not collect the bid document in specified time, even after notification, the same shall be sent by registered post to them. Any delay in receipt or non-receipt will not be attributed to the Company, i.e. Oil India Limited.
17. The Contractor will be required to allow OIL Officials to inspect the work site and documents in respect of the workers payment.
18. Debarred contractors are not eligible for bidding during the time of debarment.
19. As per the Service Tax Act, the bidders/contractors are required to furnish Service Tax invoices containing the requisite details as shown in the Proforma of Tax Invoice. The Contractors must ensure submission of monthly Service Tax Invoice and Service Tax (if applicable) shall be reimbursed to them. In the absence of Service Tax invoices, Service Tax will not be reimbursed and the consequences of the same shall entirely rest upon the Contractors.

HEAD –CONTRACTS
For RESIDENT CHIEF EXECUTIVE

Copy:-

GM(F&A)/GM(S)//HEAD(ER)/HEAD-CIVIL/HEAD-MORAN } With a request to have the above Notice
HEAD(EPA)/CM(AP)/SEC(Moran)/SEC(Digboi). } displayed on their Notice Board.

Head-Security :- Please arrange to provide Security service on 08/05/2014 from 12.30 P.M.(IST) onwards.

HEAD –CONTRACTS

CONTRACTS DEPT

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SEALED Bids on *item* rate basis are invited from O.I.L REGISTERED Contractors on “one Firm/Contractor on one bid” for the following works:

Sl. No	Tender No.	Description of work	Location	Time of Completion (Weeks)	OIL Class	Cost of Bid Document (Rs.)
1.	DCC3132L15	RENOVATION OF 19 NUMBERS OF TEACHER'S QUARTERS AND 14 NUMBERS OF AX TYPE QUARTERS FOR CISF FAMILY ACOMODATION AT MORAN.	Moran OIL Housing.	24(Twenty Four) Weeks.	A, B & C	500/-
2.	DCC3133L15	CONSTRUCTION OF 650 KL RCC OVERGROUND WATER TANK INSIDE SHALMARI OCS-2 INCLUDING SUPPLY OF ALL MATERIALS EXCEPT CEMENT.	Shalmari OCS-2.	32(Thirty Two) Weeks.	A, B & C	500/-
3.	DCC3134L15	CONSTRUCTION OF 650 KL RCC OVERGROUND WATER TANK INSIDE MORAN OCS-1 INCLUDING SUPPLY OF ALL MATERIALS EXCEPT CEMENT.	Moran OCS-1.	32(Thirty Two) Weeks.	A, B & C	500/-

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5. (i) *The bidder should quote their rates for individual items. They should offer their rates within the limit of (+/-)10% (Ten Percent) on the OIL-SOR against individual items as specified in Schedule of Works (Part-II) subject to the limit of overall percentage from at par to (-10%) on the internal estimated contract cost. However the bids with overall percentage quoted at below (-10%) on the OIL SOR and above internal estimated cost will be rejected outright. In case of any identical situation, the L1 bidder will be decided through draw of lots.*

(ii) *Estimated contract cost is inclusive of applicable VAT.*

(iii) *The rates shall be in figures as well as in words. No overwriting shall be allowed, but all corrections must be inserted in the blank space above the corrected figure/word and must be initialed. In case of discrepancy, the rates quoted in words shall be considered to be correct.*

6. Before bidding, the bidder is advised to inspect the work site with permission from Head Civil or his representative, to assess the nature and extent of work and the conditions under which it will be carried out. He/She may also seek such clarifications from this office as are deemed necessary. Though effort will be made to allot the works at the specified location, Company reserves the right to allot the works in any other location within the same Zone.
7. The Company reserves the right of rejecting any or all bids or accepting any bid in part, without assigning any reason.
8. No bidder must withdraw the bid after its Public opening. Any such withdrawal will make the bidder liable to forfeit his/her Performance Security in full and be debarred from further bidding at the sole discretion of the Company and the period of debarment shall be 2(Two) years.
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