

OIL INDIA LIMITED
(A Government of India Enterprise)
P.O. Udayan Vihar -781171
Guwahati, Assam(India)

A. OIL INDIA LIMITED invites International Competitive Bids under single stage composite bid system through its e-procurement portal <https://etender.srm.oilindia.in/irj/portal> for the following item:

e-Tender no. & Bid Closing date	Material Description
SGG5355P15 BC date: 28.01.2015	Procurement, Installation & Commissioning of Incinerators alongwith Operational training.

Application showing full address/ e-mail address with tender fee (Non-refundable) of **US\$ 100.00 or RS.6,000.00 (Excepting PSUs and SSI units registered with NSIC) in favour of M/s. Oil India Limited and payable at Guwahati** is to be sent to **Chief Materials Manager (PL), Oil India Limited, P.O. Udayan Vihar , Assam-781171** only between **28.11.2014 and one week prior to Bid Closing Date**. The envelope containing the application for participation should clearly indicate **"Request for participation"** for easy identification and timely issue of authorization. No physical tender documents will be provided. On receipt of requisite tender fee **USER_ID** and initial **PASSWORD** will be communicated to the bidder (through e-mail) and will be allowed to participate in the tender through OIL's e-procurement portal. Bidders who are already having vendor code / user Id are advised to log in using user Id. & password and register against the respective e-tender and indicate the same while making application along with tender fee for participation. **Tender documents can also be purchased online by using Credit Card/Debit Card as well as net banking. Details of NIT can be viewed using "Guest Login" provided in the e-procurement portal.**



Oil India Limited
(A Govt. of India Enterprise)
PO : Udayan Vihar , Guwahati – 781171
Assam (India)

TELEPHONE NO. (91-361) 2594286
FAX NO: (91-361 2643686)
Email: panchali@oilindia.in ; erp_mm@oilindia.in

Tender No.& Date : SGG5355P15 dated 12.11.2014

Tender Fee : INR 6,000.00 OR USD 100.00

Bid Security : INR 1, 23, 120.00 OR USD 2052.00

Bidding Type : SINGLE STAGE COMPOSITE BID SYSTEM

Bid Closing on : As mentioned in the Basic Data of the tender in OIL's e-portal.

Bid Opening on : As mentioned in the Basic Data of the tender in OIL's e-portal.

Performance Guarantee : Applicable

Integrity Pact : Applicable

OIL INDIA LIMITED invites Global Tenders for Supply, Installation, Commissioning of Incinerator and Training.

DETAILED TECHNICAL SPECIFICATIONS PROVIDED IN ANNEXURE -AAA

Special Notes :

1.0 The tender will be governed by "General Terms & Conditions" for e-Procurement as per Booklet No. MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders) including Amendments & Addendum to "General Terms & Conditions" for e-Procurement.

2.0 Commercial Check list are furnished . Please ensure that the check list are properly filled up and uploaded along with Technical bid.

3.0 Nil custom duty shall not be applicable against this tender .Indigenous bidder are requested to quote non Deemed Export prices.

4.0 Please note that all tender forms and supporting documents are to be submitted through OIL's e-Procurement site only except following documents which are to be submitted manually in sealed envelope super scribed with tender no. and due date to The **Chief Material Manager , Oil India Limited (Pipeline Headquarter) , P.O. Udayan Vihar, Guwahati -781171.** on or before the Bid Closing Date and Time mentioned in the Tender.

a) **Original Bid Security.**

b) **Detailed Catalogue and any other document which have been specified to be submitted in original.**

4.1 **Tender Fee and Bid Security can also be paid through payment gateway in the e-tender portal.** Please refer to Vendor User Manual updated in the e-tender portal as well for further details.

5.0 Bidders shall prepare and shall upload through electronic form in the OIL's e-Tender portal within the Bid Closing Date and Time stipulated in the e-Tender. The "Techno-commercial Bid" shall contain all technical and commercial details. **Details of prices as per price format in Appendix-I to be uploaded as attachment in the Attachment Tab "Notes and Attachments".**

5.1 A screen shot in this regard is given below.

The screenshot displays the 'Display RFX Response' interface. At the top, there are tabs for 'Edit', 'Print Preview', 'Technical RFX Response', and 'Close'. Below these, a summary bar shows 'RFX Response Number: 60006452', 'RFX Number: TEST2', 'RFX Owner: WIPRO_TEST1', and 'Total Value: 0.00 INR'. The main content area has tabs for 'RFX Information', 'Items', 'Notes and Attachments', and 'Comments'. Under 'RFX Information', there are sub-tabs for 'Basic Data' and 'Questions'. The 'Basic Data' section includes 'Event Parameters' with fields for 'Currency' (set to 'Indian Rupee'), 'Detailed Price Information' (set to 'Price with Conditions'), and 'Terms of Payment' (set to '9010' with a note '90% against despatch+10% after rec'). Below this is a section for 'Partners and Delivery Information' with a table that currently shows 'The table does not contain any data'. Two callout boxes with red arrows point to the 'Technical RFX Response' and 'Notes and Attachments' tabs, with text indicating where to upload 'Techno-commercial Bid' and 'Priced Bid' files respectively.

On "EDIT" Mode- The following screen will appear. Bidders are advised to Upload "Techno-Commercial Unpriced Bid" and "Priced Bid" in the places as indicated above:

Edit RfX Response:

Submit | Read Only | Print Preview | Check | Technical RfX Response | Close | Save

Bid on "EDIT" Mode

RfX Response Number 60006452 RfX Number TEST2 Status Withdrawn Submission Deadline 13.04.2013 11:00:00 INDIA
RfX Owner WIPRO_TEST1 Total Value 0.00 INR RfX Response Version Number 2 RfX Version Number 5

RfX Information Items **Notes and Attachments** Conditions

Area for uploading Techno-Commercial Bid*

▼ Notes

Add ▲ Clear

Assigned To	Category	Text Preview

▼ Attachments

Sign Attachment Add Attachment Edit Description Versioning ▲ Delete Create Qual

Assigned To	Category	Description	File Name	Version	Processor	Checked
The table does not contain any data						

Area for uploading Priced Bid**

6.0 Bidders are requested to examine all instructions, forms, terms and specifications in the bid. Failure to furnish all information required as per the bid or submission of offers not substantially responsive to the bid in every respect will be at the bidders risk and may result in the rejection of its offer without seeking any clarifications.

7.0 Other terms and conditions of the enquiry shall be as per General Terms and Conditions for Global Tender. However, if any of the Clauses of the Bid Rejection Criteria / Bid Evaluation Criteria (BEC / BRC) mentioned here contradict the Clauses in the General Terms & Conditions of Global Tender of the tender and/or elsewhere, those mentioned in this BEC / BRC shall prevail.

8.0 Bidders are requested to examine all instructions, forms, terms and specifications in the bid. Failure to furnish all information required as per the bidding document or submission of offers not substantially responsive to the bidding document in every respect will be at the bidders risk and may result in rejection of its offer without seeking any clarifications.

9.0 Bidders must ensure that their bid is uploaded in the system before the Bid closing date and time. Also, they must ensure that above documents which are to be submitted in a sealed envelope are also submitted at the above mentioned address before the bid closing date and time failing which the offer shall be rejected.

10.0 Bid must be submitted electronically only through OIL's e-procurement portal. Bid submitted in any other form will be rejected. All the Bids must be Digitally Signed using "Class 3" digital certificate (*e-commerce application*) as per Indian IT Act obtained from the licensed

Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India. The bid signed using other than “Class 3” digital certificate, will be rejected.

11.0 Any sum of money due and payable to the contractor (including Security Deposit refundable to them) under this or any other contract may be appropriated by Oil India Limited and set-off against any claim of Oil India Limited (or such other person or persons contracting through Oil India Limited) for payment of sum of money arising out of this contract or under any other contract made by the contractor with Oil India Limited (or such other person or persons contracting through Oil India Limited).

12.0 In the event of receipt of only a single offer against the tender within B.C. date, OIL reserves the right to extend the B.C. date as deemed fit by the Company. During the extended period, the bidders who have already submitted the bids on or before the original B.C. date, shall not be permitted to revise their quotation.

13.0 Integrity Pact:

(a) OIL shall be entering into an Integrity Pact with the bidders as per format enclosed vide Annexure DDD of the tender document. This Integrity Pact proforma has been duly signed digitally by OIL’s competent signatory. The proforma has to be returned by the bidder (along with the technical bid) duly signed (digitally) by the same signatory who signed the bid, i.e., who is duly authorized to sign the bid. Any bid not accompanied by Integrity Pact Proforma duly signed (digitally) by the bidder shall be rejected straightway. Uploading the Integrity Pact with digital signature will be construed that all pages of the Integrity Pact has been signed by the bidder’s authorized signatory who sign the Bid.

b) The name of the OIL’s Independent External Monitors at present are as under:

- i) SHRI N. GOPLASWAMI, I.A.S. (Retd.),
Former Chief Election Commissioner of India
E-mail Id : gopalaswamin@gmail.com
- ii) SHRI RAMESH CHANDRA AGARWAL, IPS (Retd.)
Former Director General of Police
E-mail Id : rcagarwal@rediffmail.com

14.0 No press advt. will be published regarding amendment to Bidding Document or extension of BC Date. The same will be uploaded in OIL website and informed to all prospective bidders who have received the bidding documents.

Yours Faithfully

Sd-

(P.THAKURIA)

DEPUTY MANAGER MATERIALS (PL)
FOR CHIEF MANAGER MATERIALS (PL)
FOR : GENERAL MANAGER (PLS)

SL NO.	Material Description & Material code No.	Quantity	Unit
10	<p><u>INCINERATOR FOR PUMP STATION</u></p> <p><u>Supply of Incinerator for Pump Station-2</u></p> <p>INCINERATOR, electrically operated, with High Durable body with Cover, suitable for complete burning of Oil Soaked absorbent materials; Oily rags, gloves, clothes, grease, domestic waste, etc.</p> <p><u>I.Requirements :</u></p> <p>Approx. 200-250 L steel open head drum</p> <p>Weight : Approx. 50-70 kg (with Drum)</p> <p>Height : Not more than 1.2 Meter</p> <p>Floor Space: Not more than 1.0 X 1.0 Meter</p> <p>Average Handling Capacity: 20 TO 30 kg/Hr.</p> <p>Ash residue: Not more than 5 % (v/v)</p> <p>Electrical : 220 volt</p> <p><u>II. Accessories :</u></p> <p>One year Spare parts kit as recommended by OEM to be supplied along with the incinerator.</p>	1	NO.
20	Installation, Commissioning & Training at Pump Station-2, P.O.: Khatkhati, Moran, Pin- 785669, District: Sivasagar, Assam	1	AU
30	Supply of Incinerator for Pump Station-3 (same as in item no. 10 above)	1	No.
40	Installation, Commissioning & Training at Pump Station-3, P.O.: Chengeli Gaon, Pin: 785010, District: Jorhat, Assam.	1	AU
50	Supply of Incinerator for Pump Station-4 (same as in item no. 10 above)	1	No.
60	Installation, Commissioning & Training at Pump Station-4, P.O.- Jakhala Bandha, Pin: 782136, District: Nagaon, Assam.	1	AU

70	Supply of Incinerator for Pump Station-5 (same as in item no. 10 above)	1	No.
80	Installation, Commissioning & Training at Pump Station-5, P.O.- Udayan Vihar, Guwahati, Pin: 781171, District: Kamrup (Metro), Assam.	1	AU
90	Supply of Incinerator for Pump Station-6 (same as in item no. 10 above)	1	No.
100	Installation, Commissioning & Training at Pump Station-6, P.O.- Bongaigaon-BOC Gate, Pin: 783380, District: Bongaigaon, Assam.	1	AU
110	Supply of Incinerator for Pump Station-7 (same as in item no. 10 above)	1	No.
120	Installation, Commissioning & Training at Pump Station-7, P.O.- Madarihat, Pin: 735220, District: Jalpaiguri, West Bengal.	1	AU
130	Supply of Incinerator for Pump Station-8 (same as in item no. 10 above)	1	No.
140	Installation, Commissioning & Training at Pump Station-8, P.O.- Haptiagach (via Islampur), Pin: 733202, District: Uttardinaipur, West Bengal.	1	AU
150	Supply of Incinerator for Pump Station-9 (same as in item no. 10 above)	1	No.
160	Installation, Commissioning & Training at Pump Station-9, P.O.- Dumar (via Gurubazar), Pin: 854104, District: Katihar, Bihar.	1	AU
170	Supply of Incinerator for BPS (same as in item no. 10 above)	1	No.
180	Installation, Commissioning & Training at BPS, Pump Station-10, P.O.-Barauni Oil Refinery, Pin: 851114, District: Begusarai, Bihar.	1	AU
190	AMC Charges for all 9 Installations (This rate will not be used for evaluation of the offer received against this tender. However, please provide this information.)	1	AU

III. OTHER NOTES:

a. The Incinerator to be supplied should meet Environmental Protection Agency (EPA) requirements.

b. Emission test data to be submitted along with the offer.

- c. Minimum One year warranty period at site.
- d. Prompt after sales service for the machine has to be provided at site at free of cost within the warranty period. Please provide confirmation to the same.
- e. Guarantee for AMC after warranty period.
- f. Confirm the supply of spares for the machine for a minimum period of 10 years.
- g. The machines have to be installed and commissioned at the said locations and the charges to be quoted separately.
- h. Supplier to provide on-site Comprehensive AMC services of the Incinerators after expiry of the warranty for a period of minimum 2 (two) years. Charges of the comprehensive on-site Annual Maintenance Contract of the Incinerators is to be quoted by the supplier which **will be considered for price comparisons but for which a separate contract agreement will be entered into at the quoted rate after expiry of the warranty period.**
- i. **The equipment to be supplied at Pipeline Headquarters, Oil India Limited, Narangi, PO-Udayan Vihar, Guwahati - 781171, Assam, however installation, commissioning and training to be provided at site as mentioned above.**

Bid Rejection Criteria (BRC) & Bid Evaluation Criteria (BEC)

1.0 BID REJECTION CRITERIA (BRC)

The bid shall conform generally to the specifications and terms and conditions given in this bidding document. Bids shall be rejected in case the goods/materials offered do not conform to required parameters stipulated in the technical specifications. Notwithstanding the general conformity of the bids to the stipulated specifications, the following mandatory requirements will have to be particularly met by the Bidders without which the same will be considered as non-responsive and rejected. All the documents related to BRC must be uploaded alongwith the Technical Bid.

(A) Technical

The Bidder must meet the following requirements:-

1.0 The offer should be for Supply, Installation, Commissioning Portable Incinerator as well as Training at site meeting the scope of work specifications mentioned in the bidding document.

2.0 Bidder's Qualification:

The bidder shall be an Original Equipment Manufacturer (OEM) of incinerator. A copy of "Certificate of Incorporation" of the firm shall be furnished along with the bid. OR

The bidder shall be an authorized dealer/distributor in India for the Original Equipment Manufacturer (OEM) of Incinerator. A copy of "certificate of incorporation" of "Original Equipment Manufacturer (OEM)" shall be furnished along with the bid.

3.0 Bidder's Experience

3.1 In case, the bidder is an Original Equipment Manufacturer (OEM) of the offered Incinerator, the following criteria shall be met by the Bidder:

3.1.1 The bidder should have been in the business of manufacturing of incinerator for 3 (Three) years preceding to the Bid Closing date. Necessary document {i.e. Copy of Audited Balance sheet for last 3 (Three) years} should be enclosed along with techno-commercial bid to ascertain the same.

3.1.2 The bidder should have the experience of successful execution of Supply, Installation, Commissioning and Training of at least 3 (Three) Nos. incinerators of not less than 20 kg/Hr average burn rate in the last 5 (Five) years preceding to the Bid Closing date. A copy of Purchase Order and Performance Report/ Proof of Supply should be enclosed along with bid to ascertain the same.

3.2 In case the Bidder is an authorized dealer/ distributor of OEM of incinerator, the following criteria shall be met by the Bidder:

3.2.1 The bidder should have been in the business of supplying of incinerator at least 3 (Three) years preceding to the Bid Closing date. Necessary document {i.e. Copy of Audited Balance sheet for last 3 (Three) years} should be enclosed along with techno-commercial bid to ascertain the same.

3.2.2 The bidder should have the experience of successful execution of Supply, Installation, Commissioning and Training of at least 3 (Three) Nos. incinerators of not less than 20 kg/Hr average burn rate in the last 5 (Five) years preceding to the Bid Closing date. A copy of Purchase Order and Performance Report/ Proof of Supply should be enclosed along with bid to ascertain the same.

3.2.3 Bidder shall enclose a Certificate in support of authorization of dealership/distributorship with back up Warranty & Guarantee from the "Original Equipment Manufacturer (OEM)" to quote for this bidding document.

3.2.4 The bid shall be rejected in case of any change of the proposed "Original Equipment Manufacturer (OEM)" after submission of the bid (except merger, takeover of the "OEM" Company etc) by authorized dealer/distributor of the "Original Equipment Manufacturer (OEM)".

4.0 A valid copy of the approval from Environmental Protection Agency (EPA)

5.0 Offer should be complete with Supply, Installation, Commissioning and Training at site.

(B) COMMERCIAL :

i) The Bidder shall furnish requisite Bid Security by way of a Bank Guarantee/Bank Draft in the manner and as specified in Section 'Bid Security' which shall be furnished alongwith the Bid. Any bid not accompanied by a proper bid security will be rejected.

ii) Validity of the bid shall be minimum 6 months (180 days) from the Bid Closing Date, otherwise the bid shall be rejected.

iii) The prices offered will have to be firm through delivery and not subject to variation on any account. A bid submitted with an adjustable price will be treated as non-responsive and rejected.

iv) Bids received after the bid closing date and time will be rejected.

v) All the Bids must be Digitally Signed using #Class 3# digital certificate (e-commerce application) as per Indian IT Act obtained from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India. The bid signed using other than #Class 3# digital certificate, will be rejected.

vi) The User ID & Password are not transferable. Bids submitted by parties to whom the User ID & Password was not issued by the Company will be rejected.

vii) Conditional offers will be rejected.

viii) Bids received in any form or media other than through OIL's e-Procurement portal will not be accepted.

ix) Bid documents uploaded in the e-Procurement Portal shall be typed/written and scanned clearly and contain no inter lineation, erasures or overwriting except as necessary to correct errors made by bidder, in which case such corrections must be initialed by the person(s) signing the bid. Any bid not meeting this requirement shall be rejected.

x) Bidder must accept and comply with the following clauses as given in the Bidding document in toto, failing which offer will be rejected:

- a. Performance Bank Guarantee clause
- b. Force Majeure Clause
- c. Tax Liabilities clause
- d. Arbitration clause
- e. Liquidated damage clause

xiii). Integrity Pact:

OIL shall be entering into an Integrity Pact with the bidders as per format enclosed vide Annexure DDD of the tender document. This Integrity Pact proforma has been duly signed digitally by OIL's competent signatory. The proforma has to be returned by the bidder (along with the technical bid) duly signed (digitally) by the same signatory who signed the bid, i.e., who is duly authorized to sign the bid. Any bid not accompanied by Integrity Pact Proforma duly signed (digitally) by the bidder shall be rejected straightway. Uploading the Integrity Pact with digital signature will be construed that all pages of the Integrity Pact has been signed by the bidder's authorized signatory who sign the Bid.

xiv) Bidders shall quote directly and not through Agents in India. Offers made by Indian Agents on behalf of their foreign principals will be rejected. Similarly offers from unsolicited bidders will be rejected.

C. GENERAL:

i) In case bidder takes exception to any clause of Bidding Document not covered under BEC/BRC, then the Company has the discretion to load or reject the offer on account of such exception if the bidder does not withdraw/modify the deviation when/as advised by the Company. The loading so done by the Company will be final and binding on the Bidders. No deviation will however, be accepted in the clauses covered under BRC.

ii) In case any of the clauses in the BRC contradict with other clauses of Bidding Document elsewhere, then the clauses in the BRC will prevail.

iii) Any exceptions/deviations to the Bidding Document and applicable statutory duties and levies must be spelt out by bidder in their bid only.

iv) The originals of such documents (furnished by bidder(s)) shall have to be produced by bidder(s) to OIL as and when asked for.

2.0 BID EVALUATION CRITERIA (BEC):

i) The bids confirming to the technical specifications, term and conditions stipulated in the bidding documents and considered to be responsive after subjecting to Bid Rejection Criteria will be considered for further evaluation as per the Bid Evaluation Criteria.

- ii) To evaluate the inter-se-ranking of the offers, Assam entry tax on purchase value will be loaded as per prevailing Govt. of Assam guidelines as applicable on bid closing date. Bidders may check this with the appropriate authority while submitting their offer.
- iii) Other terms and conditions of the enquiry shall be as per General Terms and Conditions vide MM/LOCAL/E-01/2005 for E-Procurement LCB Tenders. However, if any of the Clauses of the Bid Rejection Criteria / Bid Evaluation Criteria (BRC / BEC) contradict the Clauses of the Bidding document or MM/LOCAL/E-01/2005 elsewhere, those in the BRC / BEC shall prevail.
- iv) To ascertain the inter-se-ranking, the comparison of the responsive bids will be made as per price format given in Appendix-I.
- v) Supplier to provide on-site Comprehensive AMC services of the Incinerators after expiry of the warranty for a period of minimum 2 (two) years. Charges of the comprehensive on-site Annual Maintenance Contract of the Incinerators is to be quoted by the supplier which **will be considered for price comparisons but for which a separate contract agreement will be entered into at the quoted rate after expiry of the warranty period.**

Appendix-I

Bidders are required to submit the summary of the prices in their commercial bids as per bid format

(Summary), given below :

Priced Bid Format (SUMMARY):

Sl. No.	Material Description & Material code No.	Qty.	Unit	Unit Price	Total Price
1	Cost of Incinerator to be supplied at Guwahati. Details as in technical specification in Annexure AAA	9	NOs.		
2	Installation, Commissioning & Training at Pump Station-2,	1	AU		
3	Installation, Commissioning & Training at Pump Station-3,	1	AU		
4	Installation, Commissioning & Training at Pump Station-4,	1	AU		
5	Installation, Commissioning & Training at Pump Station-5,	1	AU		
6	Installation, Commissioning & Training at Pump Station-6	1	AU		
7	Installation, Commissioning & Training at Pump Station-7,	1	AU		
8	Installation, Commissioning & Training at Pump Station-8,	1	AU		
9	Installation, Commissioning & Training at Pump Station-9,	1	AU		
10	Installation, Commissioning & Training at BPS, Pump Station-10,	1	AU		

(i) Commercial Bid Format (SUMMARY) for Foreign Bidders :

(A) Total material cost (as in Serial no. 1 above)

- (B) Packing & FOB/FCA Charges
- (C) Total FOB /FCA value, (A+B) above
- (D) Ocean / Air Freight Charges upto Kolkata, India
- (E) Insurance Charges @1% of Total FOB Port of Shipment value vide (C) above:
- (F) Banking Charges @ 0.5% of Total FOB Value (C) above in case of payment through Letter of Credit (If confirmed L/C at buyer's account is required, 1.5% of Total FOB Value will be loaded).
- (G)Total CIF Kolkata value, (C + D + E+F) above
- (H)Total Installation and Commissioning charges at sites(Lumpsum)
- (I) Service tax on Commissioning charges, if any
(please indicate the percentage)
- (J)Training Charges at sites (Lumpsum)
- (K)Service tax on Training charges, if any
(please indicate the percentage)
- (L)AMC Charges (Lumpsum)
- (M)Service tax on AMC charges:
- (N)Total Value (G+H+I+J+K+L+M) above
- (O) Total value in words :
- (P) Gross Weight :
- (Q) Gross Volume :

(ii) Commercial Bid Format (SUMMARY) for Indigenous Bidders :

- (A) Total material value (as in Serial no. 1 above)
- (B) Packing and Forwarding Charges
- (C) Total Ex-works value (A+B)
- (D) Excise Duty including Cess, (Please indicate applicable rate of Duty)
- (E) Total Ex-works value including Excise Duty & Cess (C+D)
- (F) Sales Tax, (Please indicate applicable rate of Tax)
- (G) Total FOR Despatching station value (E+F)
- (H) Transportation charges to PHQ, Guwahati :
- (I) Transit Insurance Charges
- (J) Assam Entry tax
- (K) Total FOR Guwahati value (G+H+I+J)
- (L) Total Installation and Commissioning charges at sites(Lumpsum)
- (M) Service tax on Commissioning charges, if any
(please indicate the percentage)
- (N) Training Charges at sites (Lumpsum)
- (O) Service tax on Training charges, if any
(please indicate the percentage)
- (P) AMC Charges (Lumpsum)
- (Q) Service tax on AMC charges:
- (R) Total Value (K+L+M+N+O+P+Q) above
- (S) Total value in words :
- (T) Gross Weight :
- (U) Gross Volume :

1.0 Installation & Commissioning charges, Training charges and AMC charges must be quoted separately (not to include in materials cost) on lumpsum basis which shall be considered for evaluation of the offers. These charges should include amongst others to and fro fares, boarding/lodging, local transport and other expenses of supplier's commissioning and training personnel during their stay at the sites

2.0 Bidders must categorically indicate the Installation & Commissioning charges, Training charges and AMC charges in their offers and must confirm about providing the same in their bids. In case these charges are NIL/inclusive, bidder must categorically mention the same in their offer, else it shall be considered as inclusive while evaluating the offer.

3.0 All materials, Installation & Commissioning & Training to be obtained from same source.

COMMERCIAL CHECK LIST

THE CHECK LIST MUST BE COMPLETED AND RETURNED WITH YOUR OFFER. PLEASE ENSURE THAT ALL THESE POINTS ARE COVERED IN YOUR OFFER. THESE WILL ENSURE THAT YOUR OFFER IS PROPERLY EVALUATED. PLEASE MARK 'YES' OR 'NO' OR SPECIFY AGAINST THE FOLLOWING QUESTIONS, IN THE RIGHT HAND COLUMN.

1	Whether bid submitted under Composite Bid System ?	
2	Whether ORIGINAL Bid Bond(not copy of Bid Bond) submitted? If YES, provide details	
	(a) Amount :	
	(b) Name of issuing Bank :	
	(c) Validity of Bid Bond :	
	(d) Whether Bid Bond is valid till	
3	Whether offered firm prices ?	
4	Whether quoted offer validity of six months from the date of closing of tender ?	
5	Whether quoted a firm delivery period?	
6	Whether quoted as per tender (without any deviations) ?	
7	Whether quoted any deviation ?	
8	Whether deviation separately highlighted ?	
9	Whether agreed to the Warranty clause ?	
10	Whether Price Bid submitted as per Price Schedule (refer Appendix-I)	
11	Whether quoted all the items of tender ?	

12	Whether indicated the country of origin for the items quoted?	
13	Whether technical literature / catalogue enclosed?	
14	Whether confirmed acceptance of tender Payment Terms .	
15	For Foreign Bidders - Whether offered FOB / FCA port of despatch including sea / air worthy packing & forwarding?	
16	For Foreign Bidders – Whether port of shipment indicated. To specify:	
17	For Indian bidders – Whether indicated the place from where the goods will be dispatched. To specify :	
18	For Indian bidders – Whether road transportation charges up to Destination quoted ?	
19	For Indian Bidders only - Whether offered Ex-works price including packing/forwarding charges ?	
20	Whether Indian Agent applicable ?	
21	If YES, whether following details of Indian Agent provided ?	
	(a) Name & address of the agent in India – To indicate	
	(b) Amount of agency commission – To indicate	
	(c) Whether agency commission included in quoted material value?	
22	Whether weight & volume of items offered indicated ?	
23	Whether Third Party Inspection(TPI) Charges quoted, if any?	
24	Whether demonstration charges applicable?	
25	If demonstration charges charges applicable, whether quoted separately?	
26	Whether confirmed to submit PBG as asked for in tender ?	
27	Whether agreed to submit PBG within 30 days of placement of order ?	
28	For Indian Bidders only - Whether indicated import content in the offer ?	
29	For Indian Bidders only – Whether all applicable Taxes & Duties have been quoted ?	

30	Whether all BRC/BEC clauses accepted ?	
31	Whether Integrity pact with digital signature uploaded ?	
32	Whether name of manufacturer and country of origin indicated?	
33	Whether documentary evidences as desired enclosed?	
34.	Please indicate currency you are quoting in?	

OFFER REF	
--------------	--

NAME OF THE BIDDER	
--------------------------	--